

**University of Melbourne Student Union
Southbank Campus Committee Meeting
Tuesday, April 26th, 2022 at 6:30pm
Meeting 7(22)**

Location: Zoom/Southbank UMSU Office (The Hub Level 2)

<https://unimelb.zoom.us/j/87114761792?pwd=UFlreEhkR1VlMUplYXE5V3c4VVlwQT09>

Password: 113807

Meeting opened at: 6:43

1. Procedural Matters (15 minutes)

1.1 Appointment of Facilitator

Nina moved to appoint self as Chair, Alex Seconds
Passes without Dissent

1.2 Acknowledgment of Indigenous Owners

Nina gave an acknowledgement

1.3 Appointment of Minute-taker

Jack moved to appoint self as minute-taker, Alex Seconds
Passes without Dissent

1.4 Appointment of Time-keeper

n/a

1.5 Safe Meeting Practice (Appendix 1)

1.6 Introductions

1.7 Attendance

Committee Members

	Jenny Le	Present
	Elliot Wood	Present

	Taylor Reece	Present
	Sam Blunn	Present
	Taylor White	Apologies Sent
	Zodie Bolic	Present

Office Bearers

Campus Coordinators	Alex Birch Nina Mountford	Present
Education Officer	Xiaole Zhan	Present
Activities Officer	Jack Doughty	Present

Special Guest/Other

	n/a	
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1.8 Proxy

1.9 Membership

New committee member - Taylor Reece

1.10 Adoption of the Agenda

Zodie moved to adopt the agenda, Elliot seconds

Passed without dissent

2. Confirmation of Previous Minutes (5 minutes)

Nina moves from the chair to confirm previous minutes

Passed without dissent

3. Conflict of Interest Declarations (3 minutes)

No motions, n/a

4. Matters Arising from the Minutes (3 minutes)

n/a

5. Correspondence (5 minutes)

n/a

6. Office Bearer Reports (4 minutes)

Alex

Quiet week because of the break, nothing crazy to report. The BBQ was prepped and paid for and the breadbin was intended to be stocked on the break week however unfortunately it will be stocked this week, if it isn't I swear I'll resign. I've put it in the appendix of the list of food I'm going to buy. Please let me know if you want anything. There are some graphics on the way for the breadbin too for some extra visual clarity for students.

Nina and I also had another meeting with the vice dean, we talked a lot about food insecurity and getting people's preferred names on rolls(roles?).

Nina

Had another meeting with the FFAM Associate Dean for students (Kat) about things that came up in the first student support committee meeting. Discussed a plan of action for combatting student food insecurity, notes that are being passed on to the Dean and relevant parties are included in the appendix (Appendix 3). Also spoke further about the issues in classes regarding the roll. Kat said *"There does seem to be a way of privileging people's preferred names, both in canvas and on the roll. This is the form that students need to fill out to ensure their preferred names flow through systems."* <https://students.unimelb.edu.au/?a=3211645>

If you could let people know about it, that would be fantastic. Do you have a sense of what is the best way to do that?

We will also run a campaign with raising awareness in staff, since it does come through in a different column and they will need to look for that – but it is there!"

Does anybody have experience with this form? Because if it's an existing process I have my doubts that it's very effective.

Will be meeting with directors, Manager of Academic Support (Anastasia) and Safer Communities.

Xiaole

- First POC Collective last Friday of semester! Was super lovely
- Plan to form POC + Disabilities Collective FB groups to better have a sense of the community
- Still collecting EOIS for Anti-Racism focus group, please spread the word if you know anyone who would be interested!
- Met with Julian about mental health workshop: he is planning to reach out and negotiate etc. Creative Arts is on board (Marcie was also at the meeting)

Jack

Hey committee gang- it's yours truly again.

Hope you all had a lovely mid-sem break!

BBQ today was lovely as always, wonderful to see some of ya there! When speaking with Xiaole and Alex today after the bbq, along with next semester aiming to have it weekly, we're thinking about also having soda, and water as well as some other options other than sausages (such as schnitzels, and onion on the bbq, etc.).

EOIs for our film event are going out this week, which will be pushed on our socials, in canvas specifically to film students and we'll hopefully have a good list of interested students by next committee meeting.

We've got Venue sorted, and I'll be trained to use the venue (Federation Hall, by early next week, and CJ Welsh, the film screen coordinator is helping to book the space, and train me to use it).

It'll be in week 12 (cheeky end of sem vibes), and from 6:30-9:30.

Going forward continuing to finalise planning for this lovely lil end of sem event

If you have any questions pls don't hesitate to contact me!

7. Other Reports (5 minutes)

Discussion related to Appendix 3, and Nina's meetings with the dean and faculty about student issues.

Nina read through the Appendix (3), and expanded upon the points listed there.

Committee and OB members brought up examples of issues they'd had relating to these

reports, more specifically the vending machines, timetables, and the news of the university's lunch programs coming to southbank.

8. Discussions

n/a

9. Motions on Notice

n/a

Preamble:

Motion:

Mover:

Seconder:

Discussion/result:

Amendment:

10. Motions without Notice (Surprises!)

Motion:

Mover:

Second:

11. Other Businesses

n/a

Meeting closed at 7:27pm

12. Next Meeting:

May 10th at 6:30

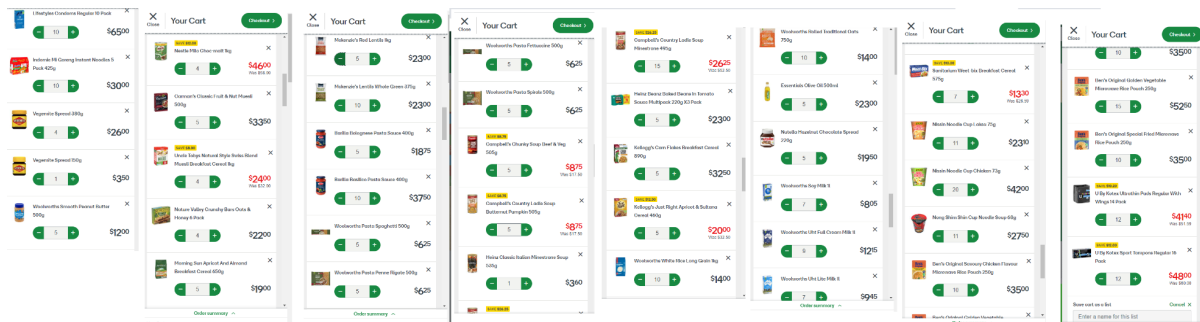
APPENDIX (1)

UMSU SOUTHBANK - Guide to Safe Meeting Practice

1. Be here in good faith with the goal of what is in the best interests of southbank students
2. Come with good intentions to make the meeting succeed
3. Have the intention of reaching consensus and a commitment to consensus decision-making
4. Extend goodwill to all participants and do not assume that other participants intentions are negative
5. Try not to bring previous differences, difficulties and grievances to present decision-making
6. Be honest
7. Try to listen without preconceptions; be open to new ideas
8. Show respect for others' opinions
9. Address the issue, not the person
10. Avoid harming others by committing to avoid aggressive verbal or non-verbal interaction
11. Indicate your intention to speak without interrupting others

12. Take into consideration the skills and experiences of others when communicating; avoid overwhelming people with superior oratory skills
13. Leave the room if you do not intend to listen
14. If you need to have a private conversation, have it far enough away that it does not interrupt the meeting or disturb participants; ask the meeting for a recess if the situation warrants it
15. Attempt to be brief in your contributions and avoid wasting time
16. Be willing to take responsibility for your actions and apologise when you have harmed others

APPENDIX (2)



☒ Allow substitution | [Add shopper note](#) 



**Arnott's Gluten Free Tiny Teddy Choc
Chip Biscuits 120g**

\$7.00
Was \$9.40

− 2 +

×

☒ Allow substitution | [Add shopper note](#) 



**Arnott's Tim Tam Chocolate Biscuits
Dark Family Pack 365g**

\$4.50

− 1 +

×

☒ Allow substitution | [Add shopper note](#) 



Coca-Cola Classic Soft Drink Bottle 2l

\$7.00

− 2 +

×

☒ Allow substitution | [Add shopper note](#) 



Kettle Honey Soy Chicken 175g

\$5.00
Was \$10.00

− 2 +

×

☒ Allow substitution | [Add shopper note](#) 



Kettle Sea Salt & Vinegar Chips 175g

\$5.00
Was \$10.00

− 2 +

×

☒ Allow substitution | [Add shopper note](#) 



**Kez's Kitchen Gluten Free Choc
Raspberry Vienna Eclairs 190g**

\$7.70

− 1 +

×

☒ Allow substitution | [Add shopper note](#) 



**Kez's Kitchen Gluten Free Lemon Cream
Melting Moments 190g**

\$10.60
Was \$15.40

− 2 +

×

☒ Allow substitution | [Add shopper note](#) 



**Oreo Original Batman Limited Edition
133g**

\$3.00
Was \$4.00

− 2 +

×

☒ Allow substitution | [Add shopper note](#) 

Drinks



Kirks Pasito Bottle 1.25l

\$1.20
Was \$1.85

− 1 +

×

☒ Allow substitution | [Add shopper note](#) 



Schweppes Solo Lemon Bottle 1.25l

\$1.17
Was \$2.35

− 1 +

×

☒ Allow substitution | [Add shopper note](#) 

Continue

Substitutions ?

11 of 11 items

Pantry



Arnott's Assorted Creams Biscuits
Variety Pack 500g

\$5.50

- 1 +

×



Allow substitution

Add shopper note



Arnott's Gluten Free Tiny Teddy Choc
Chip Biscuits 120g

\$7.00
Was \$9.40

- 2 +

×



Allow substitution

Add shopper note



Arnott's Tim Tam Chocolate Biscuits
Dark Family Pack 365g

\$4.50

- 1 +

×



Allow substitution

Add shopper note



Coca-Cola Classic Soft Drink Bottle 2l

\$7.00

- 2 +

×



Allow substitution

Add shopper note



Kettle Honey Soy Chicken 175g

\$5.00
Was \$10.00

- 2 +

×



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Kettle Sea Salt & Vinegar Chips 175g

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Was \$15.40

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133g

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\$1.20
Was \$1.85

- 1 +

×



Allow substitution

Add shopper note



Schweppes Solo Lemon Bottle 1.25l

\$1.17
Was \$2.35

- 1 +

×



Allow substitution

Add shopper note

Continue

APPENDIX (3)

Student Exhaustion:

Issues:

1. Attendance (Requirements, expectation, teacher attitude/punishment approach, effect on other students)
2. Adequate Notice (For timetables, assessments, rehearsals, show week/times, course expectations)
3. Extension Policy (Work timetabling/overworking should be considered valid excuses and reason for assessment extension)
4. General culture and attitude toward students (a more compassionate and informed approach to student experiences should be taken on, students want to do well so the approach should be focused on removing existing barriers rather than forcing students to make drastic sacrifices that are no longer reasonable in society.)

Approach:

1. **Expand the extension policy to allow students to get extensions due to work commitments or requirements.** Generally, students do not have control or flexibility over their work timetable and even if they did work is a necessity not a luxury. Students should not be made to choose between affording rising rent and grocery costs and submitting an assessment.
2. **Clarify and establish adequate notice timelines and communication standards within faculty policy.** Semester timetables, assessments, changes to class times, show weeks and rehearsal times, and other things scheduled outside of regular university hours should be communicated to students 6 weeks prior to give students adequate time to organise their time and arrange with their jobs. (Students may need to work additional hours in the weeks prior to miss work for a show week, adequate notice solves many attendance problems)
3. **Student consultation where possible for timetable changes and ensemble classes.**
4. **An individualised and solution focused approach to student absences** – eg. Staff to establish meetings with students who are missing classes to ensure that there aren't barriers to their attendance that could be removed (not to express disappointment or to punish). Potentially, particularly for ensemble classes, an implementation of these as an established and regular practice (for every student regardless of attendance) for students to raise issues/questions/ideas in a casual but structured setting. (Different to end of semester surveys as these meetings are focused on the student's needs)
5. **Compassionate and educated staff approach and expectations.** Staff should be educated about current student issues and how they impact student performance, attendance and focus etc. Students are experiencing an extremely different higher education experience to many staff members and compassion is needed to ensure that students feel safe, heard and understood (and therefore more likely to seek help). Work commitments, cost of living, cost of education and mental health knowledge/awareness has changed so much.

Student Food Insecurity:

Issues:

1. Affordability of lunches in on/near campus. (Or distance to actually affordable meals)

2. Availability of food on/near campus. (Good or filling food at nearby cafes runs out almost immediately at lunch and students rush to not miss out)
3. Affordability of groceries (Cost of living & VCA/MCM students have far less time to work than other students)
4. Time to cook healthy/filling dinners. (As above)
5. Time for lunch. (Some courses, eg. Musical Theatre, consistently schedule classes through lunch times as well as all day.)

Solutions:

The only solution is free food. The best and most reasonable approach is:

1. Free, hot/prepared meals during lunch times on campus as often as possible.
 1. Regular and highly promoted so students can rely on it.
 2. Filling and energising.
 3. Reasonable wait times.
2. Free, pre-prepared meal kit pickup service on Southbank campus. This is something delivered on main campus by an external provider to much success (Second Bite), however Southbank students are often unable to pick them up on the days they are allowed.
 1. Accessible pick-up times & location
 2. Bulk & able to freeze.
 3. Microwavable to use for Uni lunches.
3. More, cheap, and better vending machines. The current vending machines on campus already are extremely popular and well utilised, allowing students to satisfy hunger pangs before, after or during classes however have a few things to be improved. It would also be worth seeking out sales data from the current provider considering the machine in the performance building is being replaced every few days and a second machine has recently been installed due to high demand.
 1. The food should be cheap (Ideally cheaper than IGA prices as there is an IGA nearby which students go to)
 2. It should be filled with filling and energising food, a mix of healthy and tasty is important. Eg, fewer water bottles and more snacks or proto-meals.
 3. The current company has problematic diet culture messaging. Underneath each food item is a label “best choice!”, “moderation” or “limit” in a traffic light colour code which is extremely problematic especially considering the rates of eating disorders in particularly Musical Theatre and Dance industries/cohorts.
 4. Some sort of immediate student feedback program regarding the vending machines would be helpful, especially if there was an app or a QR code with a form to fill out for food suggestions/complaints.

It's worth noting that student exhaustion and student food insecurity are entirely linked. Until students are secure in their food and housing at a minimum, students are unable to meet the expectations that are set for them within higher education. These issues ensure that university, particularly the VCA/MCM and other fine arts institutions are inaccessible to the diverse range potential students and future artists it claims to seek. If the university wishes to combat the root cause of these problems, higher ups should

be spending a lot of time lobbying the government and all parties (particularly in an election year) to deliver better outcomes for students. Increasing Centrelink and the minimum wage is the number one way to solve these problems as well as increased rental support/relief, free public transport, and ultimately, free higher education again.