

**University of Melbourne Student Union
Southbank Campus Committee Meeting
Tuesday, May 10th, 2022 at 6:30pm
Meeting 8(22)**

Location: Zoom/Southbank UMSU Office (The Hub Level 2)

<https://unimelb.zoom.us/j/87114761792?pwd=UFlreEhkR1VlMUplYXE5V3c4VVlwQT09>

Password: 113807

Meeting opened at 6:58pm

1. Procedural Matters (15 minutes)

1.1 Appointment of Facilitator

Nina nominated Xiaole as Facilitator, Alex seconds

Passed without dissent

1.2 Acknowledgment of Indigenous Owners

Xiaole gave land acknowledgement

1.3 Appointment of Minute-taker

Nina nominates Jack as minute-taker, Taylor seconds

Passed without dissent

1.4 Appointment of Time-keeper

n/a

1.5 Safe Meeting Practice (Appendix 4)

1.6 Introductions

Annalyce introduced herself, so excited to be here

1.7 Attendance

Committee Members

	Jenny Le	Present
	Elliot Wood	Apologies Sent, Proxied

	Taylor Reece	Absent
	Sam Blunn	Absent
	Taylor White	Present
	Zodie Bolic	Present

Office Bearers

Campus Coordinators	Alex Birch Nina Mountford	Present
Education Officer	Xiaole Zhan	Present
Activities Officer	Jack Doughty	Present

Special Guest/Other

Proxy	Annalyce Wiebenga	Present
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1.8 Proxy

Elliot Proxied to Annalyce

1.9 Membership

n/a

1.10 Adoption of the Agenda

Nina moved to adopt the agenda, Alex Seconded

Passed without dissent

2. Confirmation of Previous Minutes (5 minutes)

Alex moved to confirm the minutes, Jack seconded.

Passed without Dissent

3. Conflict of Interest Declarations (3 minutes)

n/a

4. Matters Arising from the Minutes (3 minutes)

n/a

5. Correspondence (5 minutes)

6. Office Bearer Reports (4 minutes)

Nina

As we found out last committee one of the recommendations to combat student food insecurity was enacted almost immediately! The Second Bite program was brought to Southbank campus to much success! They ran out of meal packs almost immediately and will be continuing the program with a larger quantity and more vegan and vegetarian options.

Alex and I met with Ari, the Safer Communities Senior Advisor for Gender Affirmation which is a relatively new position. They're great and really keen to improve university systems and provide support to trans students and all students broadly. They're currently working on a brief for staff to improve all the issues we have been talking about previously as well as student specific stuff. There have already been developments that mean that students can now get updated student cards with their name without legally changing it. This may also be able to change on the portal. Woo!

Meetings with Kat, Anastasia upcoming. I've been preparing for the Anastasia meeting by contacting people about their room booking issues etc.

Alex-

Hey Committee, BBQ week 8 went well, we still have left over servings of sausages but for week 10 I am ordering some burgers for a change. There will be salad and onions and tomatoes for people to make burgers and even some drinks. I will email the guide to student life people about getting a canvas alert out to let people know.

Breadbin was restocked too, and then immediately disappeared. I think I struck a nice balance of food however most of what's left is some oversized breakfast foods I will get smaller portions of next time. The late credit card request going through meant a lot of items were not on special anymore or just straight up removed this will be taken into account for next restock.

Jack

Student Film Screening EOIs went awesome, we had 8 students apply, which is fantastic!! We're beginning the ticketing and promotion this week, so as soon as we're allowed to post again (bruh), you'll see that stuff all over our socials (pls help promote)

The event will be at 6:30 at Federation Hall, May 27th, if you can make it, please come!!
However if you can't that's totally okay, just pressure all your friends into going .
Catering has been organised and will be ordered and I'm working on contacting the students this week.

The Southbank student experience team are having similar problems to us with their events, so working with them has been good. Let's try and supporting attendance at their events this week with their See Southbank stuff on tonight, and the 11th and 12th. Again, making sure we have a positive relationship with them is mutually beneficial, especially from an activities and promotional perspective.

Spoke with Clubs OBs about their department collaborating with us in second semester with our Southbank Ball, which is lovely for a lot of reasons, particularly for our budget.

Xiaole spoke to her report which is yet to be copy and pasted into the document 🙄

Nina moved to accept ob reports, Alex Seconded
Passed without dissent

7. Other Reports (5 minutes)

n/a

8. Discussions

Annalyce (MSS President) spoke about the southbank ball, and using the San Remo ballroom as a venue

Discussion was had about when it should be.

Jenny, Annalyce, Nina discussed.

9. Motions on Notice

9.1

Preamble: The Breadbin was a huge success, all the food disappeared instantly. This motion will go towards restocking the breadbin with more food for students, hopefully before the end of semester.

Motion: That the committee endorses the spending of \$1000 from the special projects budget line to restock the bread bin

Mover: Alex Birch

Secunder: Jack

Discussion had about breadbin items, more safe sex, more sanitary, less JUMBO packs of cereal.

Passed without Dissent.

Preamble:

Our end of semester Film Screening event is going ahead on Friday the 27th of May. The budget passed will go towards paying student artists/filmmakers, as well as supplying catering for the event, and paying any unforeseen costs. Up to \$2,500 of the full amount passed will go towards paying students, and up to \$2,200 will go towards catering.

Motion:

That the committee endorses the spending of up to \$4,700 from the events budget line to pay student artists, and for catering for our film screening event.

Mover: Jack Doughty

Secunder: Jenny

Discussion had about what snacks/food and beverages we should have.

Passed without dissent.

10. Motions without Notice (Surprises!)



11. Other Businesses

Xiaole discussed asking for a quote from Hey Mate, for an event.

Events team said that Hey Mate was asking for the budget for the event.

Planning to have up to 50 at the event. Held somewhere at Lionels, QnA, and workshop with Facilitators from Hey Mate, 1 or 2 hours.

Nina, Jack, and Xiaole had Discussion about budget.

Xiaole concluded that she should ask them for quote.

12. Next Meeting:

May 24th 6:30 :) :) :)

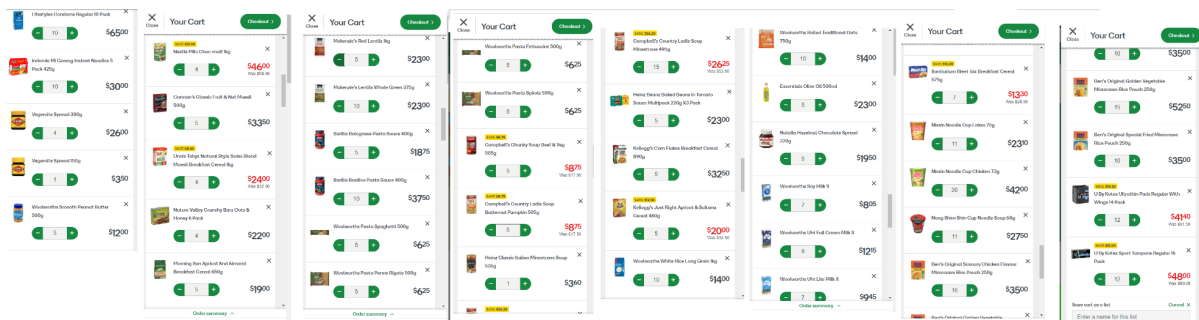
APPENDIX

UMSU SOUTHBANK - Guide to Safe Meeting Practice

1. Be here in good faith with the goal of what is in the best interests of southbank students
2. Come with good intentions to make the meeting succeed
3. Have the intention of reaching consensus and a commitment to consensus decision-making
4. Extend goodwill to all participants and do not assume that other participants intentions are negative
5. Try not to bring previous differences, difficulties and grievances to present decision-making
6. Be honest
7. Try to listen without preconceptions; be open to new ideas
8. Show respect for others' opinions
9. Address the issue, not the person
10. Avoid harming others by committing to avoid aggressive verbal or non-verbal interaction

11. Indicate your intention to speak without interrupting others
12. Take into consideration the skills and experiences of others when communicating; avoid overwhelming people with superior oratory skills
13. Leave the room if you do not intend to listen
14. If you need to have a private conversation, have it far enough away that it does not interrupt the meeting or disturb participants; ask the meeting for a recess if the situation warrants it
15. Attempt to be brief in your contributions and avoid wasting time
16. Be willing to take responsibility for your actions and apologise when you have harmed others

APPENDIX (2)



Allow substitution | [Add shopper note](#) ▼

 **Arnott's Gluten Free Tiny Teddy Choc Chip Biscuits 120g** **\$7.00**
Was \$9.40 2

Allow substitution | [Add shopper note](#) ▼

 **Arnott's Tim Tam Chocolate Biscuits Dark Family Pack 365g** **\$4.50** 1

Allow substitution | [Add shopper note](#) ▼

 **Coca-Cola Classic Soft Drink Bottle 2l** **\$7.00** 2

Allow substitution | [Add shopper note](#) ▼

 **Kettle Honey Soy Chicken 175g** **\$5.00**
Was \$10.00 2

Allow substitution | [Add shopper note](#) ▼

 **Kettle Sea Salt & Vinegar Chips 175g** **\$5.00**
Was \$10.00 2

Allow substitution | [Add shopper note](#) ▼

 **Kez's Kitchen Gluten Free Choc Raspberry Vienna Eclairs 190g** **\$7.70** 1

Allow substitution | [Add shopper note](#) ▼

 **Kez's Kitchen Gluten Free Lemon Cream Melting Moments 190g** **\$10.60**
Was \$15.40 2

Allow substitution | [Add shopper note](#) ▼


 **Oreo Original Batman Limited Edition 133g** **\$3.00**
Was \$4.00 2

Allow substitution | [Add shopper note](#) ▼

Drinks

 **Kirks Pasito Bottle 1.25l** **\$1.20**
Was \$1.85 1

Allow substitution | [Add shopper note](#) ▼

 **Schweppes Solo Lemon Bottle 1.25l** **\$1.17**
Was \$2.35 1

Allow substitution | [Add shopper note](#) ▼

[Continue](#)

Substitutions ?

11 of 11 items

Pantry

 **Arnott's Assorted Creams Biscuits Variety Pack 500g** \$5.50

Allow substitution

 **Arnott's Gluten Free Tiny Teddy Choc Chip Biscuits 120g** ~~\$9.40~~ **\$7.00**

Allow substitution

 **Arnott's Tim Tam Chocolate Biscuits Dark Family Pack 365g** \$4.50

Allow substitution

 **Coca-Cola Classic Soft Drink Bottle 2l** \$7.00

Allow substitution

 **Kettle Honey Soy Chicken 175g** ~~\$10.00~~ **\$5.00**

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Allow substitution

Drinks

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Allow substitution

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Allow substitution

Continue

APPENDIX (3)

Student Exhaustion:

Issues:

1. Attendance (Requirements, expectation, teacher attitude/punishment approach, effect on other students)
2. Adequate Notice (For timetables, assessments, rehearsals, show week/times, course expectations)
3. Extension Policy (Work timetabling/overworking should be considered valid excuses and reason for assessment extension)
4. General culture and attitude toward students (a more compassionate and informed approach to student experiences should be taken on, students want to do well so the approach should be focused on removing existing barriers rather than forcing students to make drastic sacrifices that are no longer reasonable in society.)

Approach:

1. **Expand the extension policy to allow students to get extensions due to work commitments or requirements.** Generally, students do not have control or flexibility over their work timetable and even if they did work is a necessity not a luxury. Students should not be made to choose between affording rising rent and grocery costs and submitting an assessment.
2. **Clarify and establish adequate notice timelines and communication standards within faculty policy.** Semester timetables, assessments, changes to class times, show weeks and rehearsal times, and other things scheduled outside of regular university hours should be communicated to students 6 weeks prior to give students adequate time to organise their time and arrange with their jobs. (Students may need to work additional hours in the weeks prior to miss work for a show week, adequate notice solves many attendance problems)
3. **Student consultation where possible for timetable changes and ensemble classes.**
4. **An individualised and solution focused approach to student absences** – eg. Staff to establish meetings with students who are missing classes to ensure that there aren't barriers to their attendance that could be removed (not to express disappointment or to punish). Potentially, particularly for ensemble classes, an implementation of these as an established and regular practice (for every student regardless of attendance) for students to raise issues/questions/ideas in a casual but structured setting. (Different to end of semester surveys as these meetings are focused on the student's needs)
5. **Compassionate and educated staff approach and expectations.** Staff should be educated about current student issues and how they impact student performance, attendance and focus etc. Students are experiencing an extremely different higher education experience to many staff members and compassion is needed to ensure that students feel safe, heard and understood (and therefore more likely to seek help). Work commitments, cost of living, cost of education and mental health knowledge/awareness has changed so much.

Student Food Insecurity:

Issues:

1. Affordability of lunches in on/near campus. (Or distance to actually affordable meals)

2. Availability of food on/near campus. (Good or filling food at nearby cafes runs out almost immediately at lunch and students rush to not miss out)
3. Affordability of groceries (Cost of living & VCA/MCM students have far less time to work than other students)
4. Time to cook healthy/filling dinners. (As above)
5. Time for lunch. (Some courses, eg. Musical Theatre, consistently schedule classes through lunch times as well as all day.)

Solutions:

The only solution is free food. The best and most reasonable approach is:

1. Free, hot/prepared meals during lunch times on campus as often as possible.
 1. Regular and highly promoted so students can rely on it.
 2. Filling and energising.
 3. Reasonable wait times.
2. Free, pre-prepared meal kit pickup service on Southbank campus. This is something delivered on main campus by an external provider to much success (Second Bite), however Southbank students are often unable to pick them up on the days they are allowed.
 1. Accessible pick-up times & location
 2. Bulk & able to freeze.
 3. Microwavable to use for Uni lunches.
3. More, cheap, and better vending machines. The current vending machines on campus already are extremely popular and well utilised, allowing students to satisfy hunger pangs before, after or during classes however have a few things to be improved. It would also be worth seeking out sales data from the current provider considering the machine in the performance building is being replaced every few days and a second machine has recently been installed due to high demand.
 1. The food should be cheap (Ideally cheaper than IGA prices as there is an IGA nearby which students go to)
 2. It should be filled with filling and energising food, a mix of healthy and tasty is important. Eg, fewer water bottles and more snacks or proto-meals.
 3. The current company has problematic diet culture messaging. Underneath each food item is a label “best choice!”, “moderation” or “limit” in a traffic light colour code which is extremely problematic especially considering the rates of eating disorders in particularly Musical Theatre and Dance industries/cohorts.
 4. Some sort of immediate student feedback program regarding the vending machines would be helpful, especially if there was an app or a QR code with a form to fill out for food suggestions/complaints.

It's worth noting that student exhaustion and student food insecurity are entirely linked. Until students are secure in their food and housing at a minimum, students are unable to meet the expectations that are set for them within higher education. These issues ensure that university, particularly the VCA/MCM and other fine arts institutions are inaccessible to the diverse range potential students and future artists it claims to seek. If the university wishes to combat the root cause of these problems, higher ups should

be spending a lot of time lobbying the government and all parties (particularly in an election year) to deliver better outcomes for students. Increasing Centrelink and the minimum wage is the number one way to solve these problems as well as increased rental support/relief, free public transport, and ultimately, free higher education again.