



**University of Melbourne Student Union  
Meeting of the Southbank Committee  
Minutes  
Wednesday 2 August, 6pm  
Meeting 10(23)  
Location: Zoom**

Zoom link:

<https://unimelb.zoom.us/j/86041352873?pwd=ckJCS3JEV0NMR3VESVpFdWxsaTVHQT09>

Password: 725286

**Meeting opened at [6:04pm]**

**1. Procedural Matters**

**1.1. Election of Facilitator (motion)**

Jack moves to elect self as chair. Seconder: Spencer

Carried without Dissent (CWD)

**1.2. Appointment of Minute-taker (motion)**

Jack moves from the chair to appoint Annalyce as minute taker.

CWD

**1.3. Acknowledgement of Indigenous Owners**

So acknowledged

**1.4. Attendance**

Annalyce Wiebenga	Southbank Coordinator	Yes
Jack Doughty	Southbank Coordinator	Yes
Helen Shen	Southbank Activities	Yes
Zodie Bolic	Southbank Education	Apology
Lachlan Spencer	Committee	Yes
Leyland Jones	Committee	Yes
Amy Rogers	Committee	Yes
Todd Bennett	Committee	Apology
Savier D'Arsie-Marquez	Creative Arts Office Bearer (non-voting)	No

	member of committee)	
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### **1.5. Apologies**

1.5.1. Zodie Bolic

1.5.2. Todd Bennett

### **1.6. Proxies**

### **1.7. Membership**

### **1.8. Adoption of Agenda (motion)**

Jack moves to adopt the agenda as presented.

CWD

## **2. Confirmation of Previous Minutes (motion)**

Jack moves to confirm the previous minutes.

CWD

## **3. Conflicts of Interest Declaration**

Annalyce is acquainted with a member of The Grandfather Paradox, but is not close with them.

Annalyce is a member of the Music Students' Society executive, Jack is a former executive.

## **4. Matters Arising from the Minutes**

## **5. Correspondence**

Helen mentions that the Southbank Mudfest pre-event in week 4 is coming along, explains what Mudfest is (UMSU's arts festival).

## **6. Office Bearer Reports (Appendix 2) (motion)**

Annalyce notes that Southbank Ball is going to be more hands-on for us now due to an accelerated timeline. First BBQ went well despite only Annalyce and Jack being present to run it.

Jack moves to accept office bearer reports

CWD

## **7. Other Reports**

## 8. Discussions

## 9. Motions On Notice

### 9.1. Southbank Winter Warmer Marquee Contribution

**Preamble:**

The UMSU Communications, Marketing and Events department (CME) has a tight budget this year. Due to inconsistency from previous iterations of the Southbank Department, they have not been able to reliably budget for our orientation events. To assist, we are contributing \$1000 towards the marquee set up at Winterfest.

We will meet with CME later in this year to ensure future orientation events at Southbank are properly accounted for in their budget.

**Action:**

That the committee approves the movement of \$1000 from the Events > General Budget line for partial payment of the marquees set up during Winterfest (natural acct no: 03-60-690-3840)

**Mover:** Annalyce

**Seconder:** Leyland

**Discussion/result:**

**Annalyce negotiated us down from having to pay the full amount lol**

**CWD**

### 9.2. BBQ motion

**Preamble:**

BBQs are happening. Need food. Welfare should be paying our protein invoices so we just need to pay for perishables and condiments. We anticipate this will cover the semester's expenses unless we get fancy.

**Action:**

That the committee approves the expenditure of \$2000 from the Events > Food and Beverages budget line for expenses related to the Southbank BBQ. (natural acct no: 03-60-690-3840)

**Mover:** Spencer

<b>Seconder: Amy</b>
<b>Discussion/result:</b>  <b>Jack needs reimbursements :(</b>  <b>CWD</b>

### 9.3. Bringing the Breadbin In

<b>Preamble:</b>  People love the Breadbin. Annalyce needs to get around to stocking the Breadbin. This should keep us going for about four weeks.  <b>Action:</b> That the committee approves the expenditure of \$2000 from the Programs > General budget line to restock the Breadbin. (Natural acct no: 3-60-690-3839)  <b>Mover: Amy</b> <b>Seconder: Spencer</b>
<b>Discussion/result:</b>  <b>All we have is beans and condoms ;(</b>  <b>CWD</b>

### 9.4. Breakfast :D

<b>Preamble:</b>  Operations Subcommittee approved our week 1 expenditure, so the rest of this should cover us for the rest of the semester and SWOTVAC. If demand increases, we'll bring another motion for approval for additional funds. This gives us a budget of \$500 per breakfast, which is covered by our SSAF grant this year. Caterers this semester are Bunji Catering and Elizabeth Andrews.  <b>Action:</b> That the committee approves the expenditure of \$6000 from the Events > Food and Beverages budget line to hire caterers for the Southbank breakfasts.  <b>Mover: Annalyce</b>
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<b>Seconder: Amy</b>
<b>Discussion/result:</b>  <b>Annalyce:</b> This is the remainder of our SSAF grant, if demand increases we'll throw in extra money later.  <b>Queer-y:</b> when are breakfasts? Every teaching week Thursday 8am-10am in Student Lounge + SWOTVAC.  <b>Maybe we'll do a brunch later hehe</b>  <b>CWD</b>

#### **9.5. Queer x Southbank Collective**

<b>Preamble:</b>  We intend to move this collective to Betwixt on Wednesday 12:30-1:30 weeks 3, 6 and 9. More students are on campus on Wednesdays and this time works better for us. Be gay, eat food.  <b>Action:</b> That the committee approves the expenditure of \$400 from the Programs > Collectives budget line for the Queer x Southbank collective. (natural acct no: 03-60-690-3839)  <b>Mover: Spencer</b> <b>Seconder: Leyland</b>
<b>Discussion/result:</b>  <b>CWD</b>

#### **9.6. POC x Southbank Collective**

**Preamble:**

This collective will remain at Betwixt on Fridays weeks 4, 7, 10, but shifted 20 minutes earlier to 12:10pm to accommodate a facilitator.

**Action:**

That the committee approves the expenditure of \$400 from the Programs > Collectives budget line for the People of Colour x Southbank collective. (natural acct no: 03-60-690-3839)

**Mover: Leyland**

**Seconder: Amy**

**Discussion/result:**

**CWD**

### **9.7. Disabilities x Southbank Collective**

**Preamble:**

This collective will remain at its time of Wednesday 1pm on weeks 5, 8 and 11 in our office. We went over budget last semester, but have yet to touch our counterpart's contribution. The amount we are passing is the amount we have left out of our entire collectives budget. If budgeting becomes a problem down the line, we will move some funds from another budget line.

**Action:**

That the committee approves the expenditure of \$219 from the Programs > Collectives budget line for the Disabilities x Southbank collective. (natural acct no: 03-60-690-3839)

**Mover: Annalyce**

**Seconder: Amy**

**Discussion/result:**

**Annalyce: Why we went over budget, unexpected higher expenses from having to switch caterers at late notice to better accommodate coeliacs. Caterer had a high minimum order, issue should be minimal in future.**

**CWD**

### **9.8. Unspent Little Black Tab Reallocation**

**Preamble:**

We allocated \$500 to the orientation budget line for a coffee tab at Little Black. Only \$205 has been spent, so we need to move the remaining \$295 into the general events budget line for reuse.

**Action:**

That the committee approves the reallocation of \$295 from the Events > Orientation budget line to the Events > General budget line.

**Mover: Spencer**

**Second: Amy**

**Discussion/result:**

**Spencer drinks decaf :(**

**He feels great :)**

**CWD**

**9.9. Southbank Ball: Band Hire**

**Preamble:**

While the Southbank Ball is primarily handled by the Music Students Society, we're helping out by handling the hire of the band: The Grandfather Paradox.

The fee we are paying the five-piece band is \$200 + 11% super (\$22) + a ball ticket (which has a baseline cost of \$99 prior to our subsidies) for a total value of \$299 in pay + the super on top of the flat fee. The ticket includes a three-course meal and drinks.

The ticket costs will be rolled into other venue hire expenses, so this motion is concerned with the take-home pay of \$200 + super for five band members.

**Action:**

That the committee approves the expenditure of \$1,110 from the Events > General budget line to pay the band at the Southbank Ball. (natural acct no: 03-60-690-3840)

**Mover: Spencer**

**Second: Amy**

**Discussion/result:**

**CWD**

**9.10. Southbank Ball: The Big One**

**Preamble:**

As you might remember from forever ago, we set aside \$10.8k in our budget specifically for the Southbank Ball. The time has come! The ball will run on August 30 from 7pm-12am at San Remo Ballroom, featuring a live band, DJ, three-course meal and drinks. The theme? Masquerade! The Music Students' Society is handling ticketing, venue hire and most of the logistics. We're helping with costs. The above motion is pulling from that \$10.8k pool, so we're passing the rest of the money here.

The bulk of this budget is expected to go towards venue hire fees, but we may also need to assist with:

- Photographer
- Photo booth
- Equipment hire, should San Remo Ballroom lack something the band needs
- Meals for working guests - expected cost: \$495 for the band, as the baseline ticket price is \$99.
- Unanticipated expenses related to the ball, e.g. if ticket purchases fall short of the 200 target
- If money remains in budget after all expenses are covered, we may contact 13cabs, Silver Top Taxi or another unionised taxi service about providing taxi rides as the event finishes at midnight.

**Action:**

That the committee approves the expenditure of \$9,690 from the Events > General budget line for costs related to the Southbank Ball. (natural acct no: 03-60-690-3840)

**Mover: Spencer**

**Seconder: Amy**

Motion amended below

**Discussion/result:**

**Amendment:** That the committee approves the expenditure of **\$10,440** from the Events > General budget line for costs related to the Southbank Ball. (natural acct no: 03-60-690-3840)

**Mover of amendment: Leyland**

**Seconder: Amenable to mover Spencer**



**Discussion/result:**

*Rationale for amendment:* The quick ticketing turnaround has left some students unsure if they can afford to attend, so we are adding \$750 to the budget so we can fully subsidise 10 ball tickets. We will create a form to collect booking information and go for first in best dressed with a priority for students enrolled in a Southbank-based course.

**CWD**

**9.11. Southbank Mudfest**

**Preamble:**

We're working with UMSU Creative Arts to bring a miniature Mudfest event to Southbank on Thursday of week 4 at Betwixt. The Mudfest budget is looking a bit tight, so we're shouldering most of the expenses for Betwixt's minimum spend. This money will go towards catering and a bar tab.

**Action:**

That the committee approves the expenditure of \$2000 from the Events > Food & Beverages budget line to help pay for food and beverages at the Southbank Mudfest appetiser event. (natural acct no: 03-60-690-3840)

**Mover: Helen**

**Seconder: Amy**

**Discussion/result:**

**Helen explained Mudfest earlier :)**

**Jack: It's not going to be small!!!**

**The other \$500 for the venue's minimum spend of \$2500 should be coming from Creative Arts**

**CWD**

**10. Motions Without Notice**

**11. Other Business**

**GET YOUR BALL TICKET!!!!!!!**

**12. Next Meeting - Proposed Meeting Schedule (motion)**

Per the when2meet, evenings on Monday, Wednesday and Friday are the most free for the committee. Bearing in mind that people may want to go out on Fridays. The below schedule is up for discussion and committee approval. Amendments can be tabled and voted on as with any other motion.

If accepted, a copy of the schedule will be made available to the student body on the UMSU website and printed on the office door.

These meetings will primarily be held on Zoom. In-person can be arranged on request, as it will require Office Bearers to remain in the office after ordinary work hours.

Proposed schedule for the next 5 meetings:

- Week 4: 6pm Monday 14 August
- Week 6: 6pm Monday 28 August
- Week 8: 6pm Wednesday 13 September
- Week 10: 6pm Wednesday 4 October
- Week 12: 6pm Monday 16 October - unless we agree to move it to Friday as part of a "yay the year is over" dinner, bearing in mind we'll have at least one more meeting in November

**Motion: That the committee approves the draft meeting schedule for semester 2.**

**Mover: Spencer**

**Seconder (if applicable): Leyland**

**Discussion/result:**

Zodie has emailed that she has a clash in week 10, but she's okay to just be an apology.

Jack: We can move meetings as needed.

(Jack's laptop died and she and Spencer logged back in on another device to complete the meeting)

**CWD**

**13. Close**

Meeting closed at 6:42pm bye

## **Appendices**

### **Appendix 1: UMSU SOUTHBANK - Guide to Safe Meeting Practice**

1. Be here in good faith with the goal of what is in the best interests of Southbank students
2. Come with good intentions to make the meeting succeed
3. Have the intention of reaching consensus and a commitment to consensus decision-making
4. Extend goodwill to all participants and do not assume that other participants intentions are negative
5. Try not to bring previous differences, difficulties and grievances to present decision-making
6. Be honest
7. Try to listen without preconceptions; be open to new ideas
8. Show respect for others' opinions
9. Address the issue, not the person
10. Avoid harming others by committing to avoid aggressive verbal or non-verbal interaction
11. Indicate your intention to speak without interrupting others
12. Take into consideration the skills and experiences of others when communicating; avoid overwhelming people with superior oratory skills
13. Leave the room if you do not intend to listen
14. If you need to have a private conversation, have it far enough away that it does not interrupt the meeting or disturb participants; ask the meeting for a recess if the situation warrants it
15. Attempt to be brief in your contributions and avoid wasting time
16. Be willing to take responsibility for your actions and apologise when you have harmed others

## **Appendix 2: Office Bearer Reports**

### **Jack Doughty: Southbank Campus Coordinator**

Getting into the second semester, keen to keep up the good work from last sem, and for our annual collaboration with the MSS ;)

Winterfest went swimmingly, with UMSU having a great presence down here. At Lionels' I had set up the audio with a significant bit of help from our very own Amy, and ended up playing some music with Amy and Ivi, the other musician we had hired to play. Vibes in Lionels were great and everyone I've spoken to who had been in that room loved the atmosphere we had curated in there. An excellent continuation of the idea from Summerfest, to have a more chilled out, quieter space as opposed to the more hectic outside festival area.

The protein has been ordered and is in the freezer, and by the time this committee is taking place we'll have had our first sem2 BBQ, trying new burgers out this week, and sending the invoices from our Give A Fork orders to the welfare department 🙏 Southbank welfare programs are already off to a fantastic start this semester!

### **Progress on assigned actions from last report**

1. Video recorded, edited, and submitted
2. Winterfest successful
3. BBQs ready, presumably the first of the sem will have been successfully run

### **Action Points to be completed by next report**

1. Continue to run BBQs
2. Have funds passed for reimbursement and be successfully reimbursed for BBQ expenditure
3. Have tasks delegated from MSS collaboration
4. Helped out with running Breakfast program on Thursday

### **Budget Expenditure**

See meeting Agenda

## Annalyce Wiebenga: Southbank Campus Coordinator

To note: there are 4 items in the expenditure that were approved at Operations Subcommittee instead of committee, purely for urgency reasons.

### **Key Activities**

#### Meetings

- Big Band timetable meeting: The 12-2 Tuesday free period is currently unavoidable, so we have agreed to start our BBQ a bit earlier so the students can access the service. Student Experience have agreed to extend their SecondBite collection into 2:30 as well.
- Student experience meetings re Winterfest: Walkthroughs of the space, confirming responsibilities, etc.
- Respect mini-meetings re affiliated bodies: Working out what university, UMSU, GSA & MU Sport regulations and policies are able to cover. Tl;dr surprise surprise, affiliated bodies have very little power in what they can actually do and it would be nice if the university fixed their policies to compensate. Referred Tim Brabazon to have a chat with Sara since a ton of this goes above my pay grade.

#### Welfare Programs

##### **Breadbin**

Gotta add coffee to the order haha.

Tash from admin has set up an account for Southbank to allow us to order ourselves and then admin pay the invoice. Between orientation, moving house and starting a new course, I haven't gotten around to doing a new order yet. Hopefully will have done so by committee.

##### **BBQs**

Delayed until week 2 as we forgot to order protein earlier, but should be good now. We're hoping to start serving food at 11:45 to accommodate students with meetings/rehearsals during the designated break period. The remaining coffee vouchers from Winterfest will be given away as well.

##### **Breakfasts**

They've started! We had the Operations Subcommittee approve the first week's expenditure in lieu of calling a committee meeting just before semester. Week 1 was a roaring success with all food eaten. The new caterer, Elizabeth Andrews, were very efficient but they did forget to give us a small number of items. Am chasing that up currently. We gave away a ton of our leftover coffee vouchers.

I am locking in Bunji for even weeks and will soon do the same for Elizabeth Andrews on odd weeks.

### Collectives

We're going to start these in week 3 like last semester, because stress.

Queer is moving to Wednesdays, which clashes a bit with a Parkville event, but a lot of Southbank students can't make that event anyway. We're also hoping to move to Betwixt.

Disabilities is staying at the same time and place. POC is moving 20 minutes earlier to accommodate a facilitator. Mohamed is also in talks with the autonomous VCA POC collective regarding a grant application they made. I'm going to assume the UMSU collective will continue unless determined otherwise; this might also depend on interest from the student body.

### Winterfest aka the Southbank Winter Warmer

TL;dr CME 'sploded. I will dotpoint some of this this because I like the committee more than I like students' council, who will have to read the full, painful version. Just kidding; I doubt many people read my reports.

### **Advance Prep**

- Difficulty confirming infrastructure and setup support with Events
- I am annoyed; we came weirdly close to having to run a full setup process on our own (and only Jack is trained on the marquees)
- Had to fight to not have to pay the full cost, negotiated down to contributing \$1k due to issues with their budget.
- I'd like to see them try making a Parkville department pay for marquee costs at orientation.
- Will have a meeting with the department head to confirm Southbank budgeting for future years.
  - Apparently this issue is due to inconsistency within the Southbank department in previous years.
- Had some inconsistency from the full Comms, Marketing & Events department with who to talk to, what format, what they can do for us, etc.
- However, CME was more present and supportive this time around, despite a bit of a personnel implosion they had partway through the planning process.
- Hired sandbags from the university stock shop at Southbank to secure department and club banners, and stop Southbank Student Experience from having a heart attack.
- Budgeted to pay 3 musicians but only ended up needing to pay 2, with Jack taking the third slot.
- Secured some sponsored giveaways.
- Got a space for us to have a welcome booth near the library, to help with visibility.

- Task divisions: Helen handled food truck, Zodie handled crafting event and risk assessment, I handled most personnel, dept/club attendance and logistical issues, and handed off responsibility for the musicians to Jack on the day.
- Spruiked Winterfest to some exchange students the day before.

## The Day

After all the advance headaches, things pulled together on the day. CME made a strong showing, which was appreciated. It rained early in the day but cleared up, though it's possible the early rain dissuaded some attendees. By the university's account, there were about 200 students at the event and I saw quite a few regulars from our recurring events, plus some new faces.

Many thanks to the departments who engaged with us in good faith and made the day enjoyable. Props to Ciara (our adult supervision) and Disha (General Secretary) for coming up with the election information stall; my dream for UMSU Southbank is to become self-sustaining with new candidates developing organically each year.

However, a few things did bother me:

I was not informed of the sheer number of people (from one student political faction) who would be staffing the stall. I also didn't love being able to identify OBs whose departments have either failed to engage with us, or claimed they don't have capacity to run an orientation stall at Southbank. What a way to demonstrate how out-of-touch some departments are with this campus. Opportunism may be rife in student politics, but they could at least pretend a bit better.

Would also be nice if certain clubs who came along properly acknowledged UMSU Southbank as the organisers of the event, instead of just the "host"--yes, there was a distinction. Absolute cringe behaviour. UMSU Clubs & Societies dept, on the other hand, were very helpful on the day and I appreciate them.

All that said, the day was a positive one, despite some people's best efforts. I was significantly less stressed than Summerfest, owing to the increased support from CME. The casuals hired to assist with wayfinding also let me know they'd been able to pull some walkbys into the event. I also heard good things about the vibe inside Lionel's where our student musicians played. Sponsored giveaways were a mixed success, but people seemed to like the bags. The condoms were not popular on the day, but since they've been flying off the Breadbin shelves ever since, that was just an issue of students not wanting to have a conversation with a random person about it.

I had a bit of time to sit at the welcome booth and chat to students, but Kay from the Parkville info desk staffed it for the rest of the time alongside Arjun from sponsorships and our event casuals. Spent the rest of the time jogging around making sure everything went smoothly.

Moving forward, I will be recommending to future Southbank OBs that they fight to have a welcome booth near the university's booth. This was very helpful, especially when visibility to

the rest of our event locations was poor. I don't know why all the rubbish skips live directly outside Lionel's.

### Surveys

We launched two surveys during orientation specific to Southbank: a Southbank timetable survey and the Racism at Southbank Survey, the latter of which was first prepared by Xiaole when they were the Southbank Ed Officer last year. Tell ya mates to fill them out: everyone can fill out the timetable survey, POC can fill out the racism survey.

Both surveys have a deadline of 9am beginning of week 4. Depending on the volume of responses, we might extend the deadline.

Timetable survey: Advocacy gave us some policy pointers a while back and Paul suggested we tailor the questions towards breaches of policy as opposed to student financial security, as policy breaches tend to be more compelling for the uni. We also included a textbox at the end to let students tell stories of how the uni scheduling is impacting their lives. Jack and I have been hammering this issue all year, so now it's time for HARD DATA. This survey isn't just related to the experience of receiving your timetable, but also how it works in practice, e.g. if you have enough time to take breaks, are you expected to spend more time in class than officially advised, has anything changed at late notice, etc.

Zodie can speak to the Racism at Southbank survey.

Due to CME's capacity limit, we had to set up the surveys and promotional materials largely on our own, but Kara-Lynne did help us understand things on the website end... and fix a problem where the Southbank department, specifically, did not have access to survey admin tools for some reason.

### Southbank Ball

Coming along for August 30! Ticketing has been launched (softly at first). We made a little teaser graphic for socials to give the Music Students' Society some extra time to get their promo materials together and will use our existing events to help get the word out. Once Southbank students have had a reasonable chance to get in first, we'll chat with CME about the UMSU newsletter.

We're in negotiations with a band to play and have a chunk of our Events budget earmarked specifically for the Ball.

### Mudfest

This is mostly Helen's job, plus a bit from Sav and Milly. We should be able to fully fund the venue costs at Betwixt, since those expenses just go to food and beverages. We've been provided a run sheet.

### Corporate Credit Card Trial: Weel



Loved using it. I miss it. UMSU is trying to phase out reimbursements for most expenses, so I hope that's a sign of this eventually coming back in full capacity.

### Administrative & Misc Duties

- Sanskar, the outgoing president of UMSU International, confirmed that the menstrual care in the personal items machine will be free soon.
- Requested and received updated BBQ promotional graphics
- Unsuccessfully tried to get Lionel's for a week 2 Women's event; Zodie is trying to speak with Buxton Contemporary. Event will have to occur later in semester.
- Reached out to CME a while back about a voucher program run by our predecessors that wasn't fully executed. Legally, we have to provide the vouchers. Hopefully they're still valid. Will be chasing that up now that Winterfest is over.

### Progress on assigned actions from last report

- Double-check SSAF funding has in fact been received - done
- Map out a rough schedule for semester 2 recurring programs - done
- Send minutes as confirmation for all requested expenditure for Winterfest - mostly done, rest is out of my direct control
- Confirm club numbers at Winterfest - done
- Confirm UMSU department numbers and activities at Winterfest - done

### Action points to be completed by next report

- Lock in all breakfast catering
- Finalise Mudfest appetiser event with Helen, Sav and Milly
- Get a venue for a Women's event
- Reach out to applicants for a voucher program not properly executed by predecessors
- Book Betwixt for Queer and POC collectives
- Arrange gluten-free catering for Disabilities collective
- Promote Southbank Ball in the UMSU mailout (pending receipt of promo graphics from MSS)
- Stock the Breadbin

### Budget Expenditure

Item	Budget line	Allocated	Spent
Reprinting the Guide to Student Life	Printing - External > General	\$533.50	\$533.50
Department banner	Events > General	\$198	\$198

Coffee vouchers - coffee costs	Events > Food and Beverages	\$1250	TBC
Coffee voucher printing	Printing - External > General	\$104.50	\$104.50
Little Black Coffee Shop drink tab for Winterfest	Events > Orientation	\$500	\$205
Musician hire for Winterfest	Events > Orientation	\$750	\$555
Donut truck for Winterfest	Events > Food and Beverages	\$1970	\$1970
Stock the Breadbin over the break	Programs > General	\$1000	Not spent yet
AVM Equipment Hire	Events > General	\$403	\$403
<i>First breakfast, approved in Operations Subcommittee</i>	Events > Food & Beverages	\$500	\$499.80
<i>Southbank Winter Warmer Event Casuals, approved in OpSub</i>	Events > General	\$248	Expecting to be charged shortly
<i>Southbank Winter Warmer Musician Superannuation, approved in OpSub</i>	Events > General	\$82.50	\$0, no longer required
<i>Southbank Winter Warmer Craft Supplies, approved in OpSub</i>	Events > General	\$300	TBC

Zodie can confirm expenditure on the Winterfest crafting activity.

Helen Shen: Southbank Activities Coordinator

**Key Activities**

- Confirmed Betwixt for Mudfest event August 18
- Winterfest July 18 – Donut truck emails and calls
- UMSU Southbank Winterfest Meeting

**Progress on assigned actions from last report**

- Attended disciplinary panel for June 15<sup>th</sup>
- Emailed Betwixt
- Hot jam donut van confirmed
- Pinned up posters for Wattle Fellowship 23/24 around Southbank campus

**Action Points to be completed by next report**

- Wait/follow up for Betwixt email for Mudfest food menu and event invoice
- Confirm Mudfest event numbers to send to Betwixt
- Thursday Southbank Breakfasts 9AM

**Budget Expenditure (if applicable)**

- Also see Annalyce's report

## Zodie Bolic: Southbank Education Officer

### **Key Activities:**

#### Winterfest

Happened! All done!

Personally, I think WinterFest went very well – while the low attendance overall for Southbank was a bit sad it was somewhat to be expected with the low intake that FFAM has for midyear. The organisation and layout of the WinterFest carnival compared to SummerFest was far superior, and the UMSU presence and branding on campus was significantly increased, with the organisation far better for it (in my opinion). Thanks to everyone who came down, and to all the CME team for their hard work in getting the event off the ground. Big shout out to Annalyce as well for all the wrangling she did!

While the 'You Can't Ask That' panel that I was attempting to run had to be cancelled due to a number of issues and delays, the paper flowers event we ran in its stead was successful and a fun time. I am hoping to reschedule the panel to latter in the semester when it is able to be better planned and hopefully better attended.

#### Mudfest

Approaching slowly – I am more just in the background for this planning as I won't be able to assist with set up on the day due to class, however all appears to be going well!

#### Racism at Southbank Survey

Survey has been launched, with currently 3 responses – which is a bit poor. I have done some significant postering and promoting within my own cohorts to try and increase the response rate, so hopefully this response level will pick up soon. There is still about 2 weeks that the survey is open for, so I am hoping that that is enough time to increase engagement.

### **Progress on assigned actions from last report:**

1. Cancelled – currently looking at the feasibility of rescheduling.
2. Done!
3. Done!
4. Done!
5. Done!

### **Actions to be completed by next report:**

1. Reschedule or cancel 'You Can't Ask That' Southbank Panel
2. Promote Southbank Anti-Racism survey.

### **Budget Expenditure:**

Please refer to Annalyce's report.