



**University of Melbourne Student Union
Meeting of the Southbank Committee
Minutes
Monday 16 October, 6pm
Meeting 15(23)
Location: Zoom**

Zoom link:

<https://unimelb.zoom.us/j/89805541601?pwd=M0FQK3hYbkINZXIVckhaaU15dGRlQk9uZ0p1bWVkdz09>

Password: 178233

Meeting opened at 6:11

1. Procedural Matters

1.1. Election of Facilitator (motion)

Zodie moves to elect self as facilitator.

Seconder: Spencer

CWD

1.2. Appointment of Minute-taker (motion)

Zodie moves from chair to appoint Annalyce as minute-taker.

CWD

1.3. Acknowledgement of Indigenous Owners

So acknowledged, with acknowledgement that the Voice result over the weekend is distressing. We stand with all Indigenous activists and mob who've had to carry an extra heavy load in the lead-up to this referendum, and the work is ongoing. We commit ourselves as individuals and within UMSU to continue to reconcile our history with Indigenous peoples.

1.4. Attendance

Annalyce Wiebenga	Southbank Coordinator	Yes
Jack/Jackie Doughty	Southbank Coordinator	No (thanks capitalism)
Helen Shen	Southbank Activities	Yes
Zodie Bolic	Southbank Education	Yes
Lachlan Spencer	Committee	Yes

Leyland Jones	Committee	Yes
Amy Rogers	Committee	Yes
Todd Bennett	Committee	Apology
Savier D'Arsie-Marquez	Creative Arts Office Bearer (non-voting member of committee)	No
Xiaole Zhan	Guest	Yes

1.5. Apologies

1.5.1. Todd Bennett

1.6. Proxies

1.7. Membership

1.8. Adoption of Agenda (motion)

Zodie moves to adopt agenda as presented.

CWD

2. Confirmation of Previous Minutes (motion)

Zodie moves to confirm the previous minutes.

CWD

3. Conflicts of Interest Declaration

None declared

4. Matters Arising from the Minutes

5. Correspondence

Procedural motion: Zodie moves to go straight to motions without notice before resuming the agenda as presented.

CWD

6. Office Bearer Reports (Appendix 2) (motion)

Zodie added a brief verbal report, mainly in line with the other reports, also noted that she's been stocking Breadbin.

Zodie moves to accept OB reports, Seconded: Spencer

CWD

7. Other Reports

Amy reports that Spencer rickrolled her via Zoom DM.

8. Discussions

9. Motions On Notice

9.1. Additional Assessment Support Funding

Preamble:

Snacks are expensive; we're likely to spend most of our previously approved budget on care packages, so additional funding is needed to ensure our spending is covered for both the care packages and the support stalls.

We have confirmation that several target cohorts are on campus for week 12 and are in contact with faculty to ensure their students are made aware of the care package giveaway.

Action:

That the committee approves the movement of \$2000 from the Programs > General budget line for additional expenses related to assessment support initiatives: care packages and exam support stall (natural acct no: 03-60-690-3839)

Mover: Amy

Seconded: Leyland

Discussion/result:

Annalyce: we're likely to spend over \$1600 on snacks and hundreds of dollars on tea just for this week.

CWD

10. Motions Without Notice

10.1. Solidarity with Students with Mental Illness

Preamble: Content warning: Suicide, ableism.

Since October 6th until today, Aspen Xu, a trans POC international student, was blocked from attending campus by security and lost LMS access due to a mental health crisis, thus preventing them from undertaking any online studies to make up for loss of campus access. While Aspen's access to campus and the LMS has been reinstated, Aspen was put through severe distress and disadvantaged in study prior to this correction.

Aspen's signature appearance is wearing wolf ears and a wolf tail. Therefore, we hope to set up a stand of animal ears for students to take and wear in solidarity and read information about the campaign & Aspen's situation to push for changes in protocol so that other students with mental illness do not receive the same abuse from the university.

Action:

That the committee approves the expenditure of \$100 from the Programs > General budget line for purchase of animal ears in solidarity with QPAC and Aspen Xu condemning the University's abuse of policy resulting in the banning of Aspen on campus & LMS due to their mental illness. (natural acct no: 03-60-690-3839)

Mover: Xiaole Zhan

Second: Annalyce Wiebenga

Discussion/result:

Note from Annalyce: Here is the instagram post made last week about the situation, noting that Aspen has since regained access to campus and the LMS, but not after experiencing severe distress due to the university's implementation of policy:
https://www.instagram.com/p/CyNkkkdx2_A/ (CW: as above, plus misogynistic slurs)

Discussion:

Note: QPAC = Queer political action collective

Notes from the discussion, primarily addressing questions from Amy and Spencer with Annalyce and Xiaole answering.

- University policies are interlinked — difficult to change one without changing/addressing another, makes understanding the policies difficult for students
- Indoor table, hopefully in library pending permission
- Hoping to run this ASAP (Xiaole: tomorrow if possible), asking permission from library otherwise we can just use other student spaces, intent is for the student campaigners from QPAC to distribute animal ears and printed material about the issue

- Question about other actions in this campaign: there is an open letter being drafted which is likely to be posted on UMSU Queer socials on behalf of QPAC, UMSU Disabilities is doing ongoing anti-ableism work in general so some of this will be ultimately up to them
- This money is **only** for animal ears, **only** for distribution at Southbank
- Discussion of whether this campaign is relevant to Southbank students and whether UMSU Southbank should be paying for it: Since Southbank students are also impacted by issues of university policy being applied in ways that are detrimental to them, whether that's through staff not following policy correctly, or using policy in ways that disadvantage students
- The ideal would be for UMSU Queer and/or UMSU Disabilities to be paying for this, but in the absence of clear indications from those departments, Xiaole and Annalyce are requesting this money for the campaign to **ONLY** be used at Southbank, given some Southbank students in QPAC have expressed interest in having a campaign here

Result:

Carried

11. Other Business

12. Next Meeting

TBC, likely early-mid November, when2meet will be circulated

13. Close

Meeting closed at 6:39pm

Appendices


Appendix 1: UMSU SOUTHBANK - Guide to Safe Meeting Practice

1. Be here in good faith with the goal of what is in the best interests of Southbank students
2. Come with good intentions to make the meeting succeed
3. Have the intention of reaching consensus and a commitment to consensus decision-making
4. Extend goodwill to all participants and do not assume that other participants intentions are negative
5. Try not to bring previous differences, difficulties and grievances to present decision-making
6. Be honest
7. Try to listen without preconceptions; be open to new ideas
8. Show respect for others' opinions
9. Address the issue, not the person
10. Avoid harming others by committing to avoid aggressive verbal or non-verbal interaction
11. Indicate your intention to speak without interrupting others
12. Take into consideration the skills and experiences of others when communicating; avoid overwhelming people with superior oratory skills
13. Leave the room if you do not intend to listen
14. If you need to have a private conversation, have it far enough away that it does not interrupt the meeting or disturb participants; ask the meeting for a recess if the situation warrants it
15. Attempt to be brief in your contributions and avoid wasting time
16. Be willing to take responsibility for your actions and apologise when you have harmed others

Appendix 2: Office Bearer Reports

Jackie Doughty: Southbank Campus Coordinator

Early of October Committee report:

- Meeting with Jeanette between the submission of report and committee, can given verbal updates in the meeting
- Preparing OB handover material, UMSU is doing Handover workshops which I filled in availability for so hopefully this lines up okay with exams
- NTEU strike support went really well, Southbank staff felt well supported, and student solidarity was great, especially our dear friends playing saxophone on the Tuesday
- got to have a week off from running our BBQs as the student experience team was running a picnic
- I postered around campus for the mailing list and some other UMSU-related activity
- Free Palestine 

Annalyce Wiebenga: Southbank Campus Coordinator

Key Activities

Meetings

- Feedback meeting with CME: I had COVID at the time so I remember very little, but did air some grievances over responsiveness, especially for Summerfest.
- Jeanette meeting: will have occurred after report submission

Welfare Programs

Breadbin

Final uni restock is Tuesday week 12. Zodie has been stocking with snacks and spices to supplement. The week 11 uni delivery was massive; it took me and two students about 45 minutes to shelve everything.

We have space in the older Breadbin budget for one more smaller restock. When this happens will depend on Zodie's and my capacities. We'll then roll over to the new approved budget in time to take back primary stocking responsibilities.

BBQs

Missed week 10 because COVID happened. Week 11 we didn't run the BBQ as the uni was running a picnic. Week 12 will be the last BBQ for the year. We passed \$750 at the last committee meeting to cater a lunch in SWOTVAC and the uni can contribute about \$500.

Breakfasts

There has been less need to supplement the breakfast of late. I don't blame people for not wanting to get up on a Thursday morning at this point in the year. We'll run the week 12 and SWOTVAC brekkies as normal and continue to put leftovers in the communal fridge.

Exam Support/Assessment Care Packages

Keep cups have been ordered but I don't expect them to arrive before exams. Care packages are going ahead in week 12 as soon as the OB team figures out timings. We will communicate timings to the faculty so they can inform their students. Planning to give out coffee bags, tea bags, lollies, mints and some healthier snacks like muesli bars.

Care package target cohorts include: Film and TV, Theatre, Music Theatre, Dance, and Production. Presumably some Acting students will be captured as well. Sufficient faculty responses have been secured to figure things out for all but Dance, so Zodie is giving details instead.

Library is pretty much confirmed for an exam stall. Trying to get campus services and room bookings to answer some questions to possibly have a second stall in Ian Potter; Poonam

from timetabling has let me know the first day of exams has all the chamber music assessments so we'll definitely need to be there. I need to get back in touch to get a general idea of when exams are held during the day.

Collectives

- POC x Southbank: nice turnout for the final one
- Disabilities x Southbank: Disabilities officers didn't show up and neither did any students. Gave the food to the dancers (who are frankly injured half the time anyway so I think they count)

All collectives have finished for the year. Turnout for POC and Queer ended up being quite positive, but a cheaper cafe such as Journeys may be required next year.

Disabilities rarely had attendance, but students who have attended articulated that they had wanted to come at other times and were unable to do so. I'm not sure what the solution is for this, especially since support from the Disabilities department has dropped off significantly this semester and I suspect this issue may persist into the 2024 term. Maybe an alternative event needs to be attempted, like an online reading group or something else that can be attended without physically coming onto campus.

Collab with UMSU Women's

I have no idea why it's taking CME so long to set up a Teamwork project for this but have confirmed Women's put in the request. Ngairé from Women's has made graphics and I have completed a risk assessment so we're pretty much ready to hit the ground running as soon as we're allowed to actually prepare. Our "paint and sip" event will run 12:30pm-2pm Thursday week 12 (same week as committee) in the UMSU Southbank office. We'll promote it as soon as CME gives us the TIME OF DAY.

Caterer will have been finalised by committee; I'm thinking Lionel's/University House will be a good fit so we can get coffee orders as well; excited to get a glimpse into my alternate capitalist reality as a corporate intern. ASRC/Journeys is another option but the construction will make coffee orders more challenging.

Solidarity with NTEU

Week 10 Strike

Missed the whole week thanks to getting the rona. Shared some things on social media and our newsletter. Jackie pulled together some musicians to play at the Southbank rally.

Administrative & Misc Duties

- Invoices
- Minutes on UMSU website remain up-to-date
- Committee papers
- Random tasks that my memory will not hold at the moment (thank you COVID brain)

- Asked Media why Edition 5 is being launched in Carlton instead of closer to Southbank campus despite this being the Southbank featured artist edition - answer was related to practical concerns due to timelines getting pushed back. I am dissatisfied as our students always seem to be the first constituents to be discarded by Parkville departments when times are tough, but I have enough on my plate without worrying about UMSU Parkville... again.

Progress on assigned actions from last report

- Follow up with faculty about assessment support packs - done well enough to establish contact and determine good time and place for most target cohorts
- Finalise packs - will likely be done by committee
- Finalise exam stall locations - not yet
- Finalise Women's event - very close
- Revisit handover document and final report draft - didn't have time for this thanks COVID
- Voucher program applicants from previous term (might be a live action item for a while) - rolling over to next reporting period

Action points to be completed by next report

- Distribute assessment support packs
- Finalise and commence exam stalls
- Run Women's event
- Revisit handover document and final report draft
- Voucher program applicants from previous term (might be a live action item for a while)
- SSAF Grant acquittal
- Handover meeting with Ciara and next year's Southbank team

Budget Expenditure

Item	Budget line	Allocated	Spent
BBQ costs	Events > Food and Beverages	\$2000	Ask Jack, averaging about \$112-\$120 per BBQ
Breadbin	Programs > General	\$2000	\$481.40 + \$507.60 + \$501.65, one more order TBC
Breakfast	Events > Food and Beverages	\$6000 for the semester + \$2250	\$762.90 week 10, \$749.90 week 11

Breakfast extra costs	Events > Food and Beverages	\$1500	\$88 week 8, \$38 week 9, weeks 10 and 11 didn't need extra (Zodie, correct me if I'm misremembering week 10)
Queer x Southbank collective	Programs > Collectives	\$400	Queer paid for week 6, invoice for week 9 to be paid (will request at least partial payment from Queer)
People of Colour x Southbank collective	Programs > Collectives	\$400 + \$200	POC paid for week 7, week 10 invoice to be paid and will likely be a combined payment
Disabilities x Southbank collective	Programs > Collectives	\$219	Have requested Disabilities pay for week 11 \$127.10 which I paid out of pocket and need reimbursement
Extra Breadbin	Programs > General	\$2000	-
SWOTVAC Lunch	Events > Food & Beverages	\$750	-
Assessment support keep cups	Programs > General	\$1000	\$995.50 once invoice is received and processed
Women's event	Events > General	\$1500	-

Helen Shen: Southbank Activities Coordinator

Key Activities

- Tuesday Southbank BBQs prep
- Followed up Betwixt invoice – chased up missing \$500
(payment processed in this week’s pay round)

Progress on assigned actions from last report

- Followed up on Betwixt missing \$500 payment
- Betwixt invoice confirmation for total \$3223.50, not \$2723.50

Action Points to be completed by next report

- Thursday Southbank Breakfast 9AM
- Student disciplinary meetings

Budget Expenditure (if applicable)

- Also see Annalyce’s report

Zodie Bolic: Southbank Education Officer

Zodie was unable to submit a report for personal reasons. Notable tasks include: Zodie being in charge of the week 10 breakfast while Annalyce was off with COVID, and continued preparation for handover and survey outcome dissemination to interested staff.