

**University of Melbourne Student Union**  
**Meeting of the Welfare Committee**  
**Agenda**  
**(Wednesday, 28th, December, 2025, 11am AEDT) Meeting 2(26)**  
**Location: Zoom**



<https://unimelb.zoom.us/j/89511745205?pwd=AxHDFTFeJlaZL5br43TKaSW4ggrNTc.1>

Password: 768816

**Meeting open at 11:03am AEDT**

## **1. Procedural Matters**

### **1.1. Election of Chair**

**Motion: That Cynthia Wong be elected Chair**

**Mover: Cynthia Wong**

CWD

### **1.2. Acknowledgement of Indigenous Custodians**

We acknowledge the Traditional Owners and Custodians of the land on which we work and pay our respect to indigenous Elders past, present, and emerging. Sovereignty has never been ceded. It always was, and always will be, Aboriginal land.

### **1.3. Attendance**

1.3.1 Alexander Hams

1.3.2 Cynthia Wong

1.3.3 Deniz Daymen

1.3.4 Mun Szuen

1.3.5 Catherine Duong

1.3.6

### **1.4. Apologies**

### **1.5. Proxies**

### **1.6. Membership**

1.6.1. Udit Jain has resigned from the Welfare Committee.

**Motion: That the Membership changes as presented be adopted.**

**Mover: Cynthia Wong**

**CWD**

### **1.7. Adoption of Agenda**

**Motion: That the Agenda as presented be adopted.**

**Mover: Cynthia Wong**

**CWD**

## **2. Confirmation of Previous Minutes**

**Motion: That the committee accept the Minutes of Meeting 1(26) of the Welfare Committee as true and accurate**

**Mover: Cynthia Wong**

**CWD**

## **3. Conflicts of Interest Declaration**

## **4. Matters Arising from the Minutes**

## **5. Correspondence**

## **6. Office Bearer Reports**

### **6.1. Cynthia Wong**

#### **6.1.1. Key Activities:**

**1. Met with Simon to discuss about volunteer structure and how to better utilise Better Impact in organising volunteers this year.**

**2. Attended meeting with the University to discuss the final plan for the Union Mart and Food Relief merger. The University decided to cancel the Fresh Food**

Program and would like UMSU to take over the Frozen Meal Program. We will need to establish our own contract with Second Bite in order to get supply for Frozen Meals. The University has also decided to take away all the facilities that support the program, including freezers and trolleys, which we will need to purchase in order to keep the program running.

3. Organise a restock of \$451.25 for Union Mart using money left from 2025 in the Welfare Department.
4. Met with student rep from Werribee to discuss plans for merging Werribee Frozen Meals and Union Mart together.
5. Met with Alyssa and Juliette to discuss plans in running the mental health campaign and campaign related to the University cancelling Food Relief.
6. Finalised planning for O-week. Met with Events to go through them.
7. Prepare the welcoming materials for new volunteers. It is now being reviewed and waiting for approval.
8. Finalised regular events schedule for Semester 1. It is now being reviewed and waiting for approval.

**i. Actions to be completed by next report:**

1. Get in contact with Second Bite to establish a contract with them for frozen meals.
2. Finalise sponsorship plans for Welfare Brunch with Events.
3. Communicate with student rep from Werribee, Southbank and Burnley to finalise details around how Union Mart can be run at those campuses.
4. Finalise events for the Mental Health Campaign. Create a calendar to be distributed in O-Week.
5. Start planning the Cost-of-Living Report. Brainstorm questions to ask, and also how to encourage students that are not active participants of UMSU Welfare's events to fill in the survey.
6. Coordinate with Alyssa in the recruitment of the Food Support Coordinator.

## **2.2. Alexander Hams**

### **6.2.1 Key Activities**

1. Understanding the current processes and services used by the welfare department, including connections with various organisations and the details behind these relationships.
2. Began to re-stock Union Mart in preparation for 2026 operations. Foodbank is the main supplier, however there was also a delivery from Coles just before the new year, using some budget from 2025.
3. Discussing day to day operations for 2026, including plans and logistics for Union Mart, welfare brunch. Setting a finalised schedule for Union Mart operations for semester 1.

4. Discussing and working through the food relief x union mart merger, including how this service can be maintained at the same level by the Welfare Department. Looking into how this can be taken on at satellite campuses.
5. Began to plan 2026 mental health campaign, and O-week events. Organising with other departments and campuses as part of this planning.
6. Started to reach out to other departments, and campuses for collaboration and support through all Welfare services

**6.2.2 Actions to be completed by next report:**

3. Finalise O-week plan and events.
4. Finalise mental health campaign plan
5. Finalise plans for day-day operations of union mart and welfare brunch
6. Continue stocking up Union Mart
7. Review Union Marts set-up and state and ensuring it is in line with our goals
8. Continue move along with the food-relief merger, taking over deliveries and handout.

**Motion: To accept the Office Bearer reports en bloc.**  
**Mover: Cynthia Wong                      Seconder: Catherine Duong**

CWD

**7 Motions on Notice**

**7.1**

**Motion: To allocate \$1000 from the 'General' Tag Event budget line (03-60-630-3840) to rent GoGet vans for deliveries for Union Mart**  
**Mover: Alexander Hams                      Seconder: Deniz Daymen**  
**CWD**

**7.2**

**Motion: To allocate \$1100 in spending from the 'General' Tag Event budget line (0360-630-3840) for Union Mart Trolleys**

**Mover: Alexander Hams                      Seconder: Catherine Duong**

**CWD**

**7.3**

**Motion: To allocate \$250 in spending from the ‘Campaigns’ Tag Event budget line (0360-630-3840) to the Creative Arts department for “Arts Therapy” Workshop collaboration event.**

**Mover: Alexander Hams                      Seconder: Deniz Deyman**

**CWD**

**7.4**

**Motion: To allocate \$2000 in spending from the ‘Food & Beverages’ Tag Event budget line (0360-630-3840) to the POC department for Festival of Nations BBQ**

**Mover: Alexander Hams                      Seconder: Catherine Duong**

**CWD**

**7.5**

**Motion: To allocate \$1000 in spending from the ‘General’ Tag Event budget line (0360-630-3840) to the Education department for Education action collective “Opportunities at UMSU via volunteering and student representation”**

**Mover: Alexander Hams                      Seconder: Catherine Duong**

**CWD**

**7.6**

**Motion: To allocate \$10,000 in spending from the ‘Food & Beverages’ Tag Event budget line (0360-630-3840) for Welfare Brunch.**

**Mover: Alexander Hams**

**Seconder: Catherine Duong**

CWD

**8. Other Business (Motions without Notice)**

**9. Next Meeting**

**9.1.** February 23<sup>rd</sup> (Monday), 12pm (subject to change)

**10. Close**

**10.1. Meeting closed at 11:09am**