

University of Melbourne Student Union

Meeting of the Welfare Committee

Agenda

(Monday, 9th, February, 2025, 12pm AEDT) Meeting 3(26)

Location: Zoom + Welfare Office



Join from PC, Mac, iOS or Android:

<https://unimelb.zoom.us/j/85388064276?pwd=M2l847MBh0cQb4QLebpQc3fHOrFbNx.1>

Password: 201027

Meeting open at 12:03pm

1. Procedural Matters

1.1. Election of Chair

Motion: That Alexander Hams be elected Chair

Mover: Alexander Hams

CWD

1.2. Acknowledgement of Indigenous Custodians

We acknowledge the Traditional Owners and Custodians of the land on which we work and pay our respect to indigenous Elders past, present, and emerging. Sovereignty has never been ceded. It always was, and always will be, Aboriginal land.

1.3. Attendance

1.3.1 Cynthia Wong

1.3.2 Alexander Hams

1.3.3 Deniz Daymen

1.3.4 Elton Lee

1.3.5. Mun Szuen

1.3.6 Catherine Duong

1.4. Apologies

1.5. Proxies

1.6. Membership

1.6.1. Elton Lee has been appointed to the committee

1.6.2. Madhuri Talim has been elected to the committee.

Motion: That the Membership changes as presented be adopted.
Mover: Alexander Hams Seconder: Deniz Daymen
CWD

1.7. Adoption of Agenda

Motion: That the Agenda as presented be adopted.
Mover: Alexander Hams. Seconder: Deniz Daymen
CWD

2. Confirmation of Previous Minutes

Motion: That the committee accept the Minutes of Meeting 2(26) of the Welfare Committee as true and accurate
Mover: Alexander Hams. Seconder: Deniz Daymen
CWD

3. Conflicts of Interest Declaration

NA

4. Matters Arising from the Minutes

NA

5. Correspondence

NA

6. Office Bearer Reports

6.1. Cynthia Wong

6.1.1. Key Activities:

1. Discussed floor plans about rearranging Union Mart as Food Relief is moving out. Alex has met with Lachie to communicate that to the 1888 building manager.
2. Attended strategy meeting with COMMs to finalise access to Canva Pro.
3. Followed up on sponsorship progress for Welfare Brunch. Representatives from the potential sponsor are going to meet with the Events team to discuss more in detail.
4. Received Foodbank deliveries for Union Mart.
5. Communicated with student reps from Burnley and Werribee. Finalised plans for Union Mart in both campuses.
6. Communicated to Werribee staff about keeping the frozen meals program running this year in collaboration with VSSV.
7. Began posting instagam stories, and building our social media presence.

i. Actions to be completed by next report:

- ii. Meet with Events again to finalise sponsorship plans for Welfare Brunch
- iii. Have snacks, drinks, and all equipment prepared for Orientation Week.
- iv. Get in contact with Second Bite to establish a contract with them for frozen meals.
- v. Start planning the Cost-of-Living Report. Brainstorm questions to ask, and also how to encourage students that are not active participants of UMSU Welfare's events to fill in the survey.
- vi. Coordinate with Alyssa in the recruitment of the Food Support Coordinator.
- vii. Meet with staff from FBE to finalise plans on how to have FBE ambassadors helping us to promote Welfare Brunch at Spot.
- viii. Start doing pick-ups from Aldi.

2.1. Alexander Hams

6.2.1 Key Activities

1. Planned Union Mart Layout for 2026
2. Held interviews for new Staff Role
3. Continued actioning deliveries for Union Mart
4. Attended strategy meeting with COMMs to finalise plans for O-Week and events in semester 1
5. Organised meeting with the Contemplate Studies Centre.
6. Met with Lachie to discuss Union Mart schedule for 2026
7. Attended the Science Day 1, talking to students about UMSU.

6.2.2 Actions to be completed by next report:

1. Action Union Mart Layout
2. Begin operations of Union Mart, including frozen meals program
3. Action O-Week plan, and recruit volunteers'.

4. Continue Stocking Union Mart
5. Co-ordinate with new hired staff member.
6. Optimise frozen meals delivery based off of Initial Data

Motion: To accept the Office Bearer reports en bloc.

**Mover: Alexander Hams
CWD**

Seconder: Catherine Duong

7 Motions on Notice

7.1

Motion: To allocate \$500 from the 'Food and Beverages' Tag Event budget line (03-60-630-3840) for "O-Week Union Mart pop-up".

Mover: Cynthia Wong

Seconder: Catherine Duong

CWD

8. Other Business (Motions without Notice)

Motion 8.1: To allocate \$400 in spending from the 'General Tag' Events budget link (0360-630-3840) for Union Mart Trolleys

Mover: Cynthia Wong

Seconder: Catherine Duong

Amendment: To allocate \$400 from the 'General' tag Event budget line (03-60-630-3840) for Union mart Trolleys and Transport, adding to the motion 7.2 from Welfare Committee meeting 2(26).

CWD

9. Next Meeting

9.1. March 10th 12pm (subject to change)

10. Close

10.1. Meeting closed at 12:15pm AEDT