

**University of Melbourne Student Union  
Meeting of the Welfare Committee  
Minutes  
(Monday 2nd March 2026, 6pm AEDT) Meeting 4(26)  
Location: Zoom**



**Meeting open at 6:02pm AEDT**

**Zoom Link**

<https://unimelb.zoom.us/j/82711010865?pwd=dMisPgrnxKF8Xk2Y20m6pWb51B7Fdi.1>

Password: 988309

**1. Procedural Matters**

**1.1. Election of Chair**

**Motion: That Cynthia Wong be elected Chair**

**Mover: Cynthia Wong**

CWD

**1.2. Acknowledgement of Indigenous Custodians**

We acknowledge the Traditional Owners and Custodians of the land on which we work and pay our respect to indigenous Elders past, present, and emerging. Sovereignty has never been ceded. It always was, and always will be, Aboriginal land.

**1.3. Attendance**

1.3.1: Alexander Hams

1.3.2: Cynthia Wong

1.3.3: Daniel Motika

1.3.4 James Duncan

1.3.5: Elton Lee

1.3.6: Mun Szuen

1.3.7: Madhuri Talim

1.3.8: Catherine Duong

**1.4. Apologies**

**1.5. Proxies**

1.5.1. Martyn Cherian to James Duncan

**1.6. Membership**

1.6.1. Isabelle Lewis has resigned from the Welfare Committee

**1.7. Adoption of Agenda**

**Motion: That the Agenda as presented be adopted.**

**Mover: Cynthia Wong      Seconder: Alexander Hams**

**CWD**

**2. Confirmation of Previous Minutes**

**Motion: That the committee accept the Minutes of Meeting 3(26) of the Welfare Committee as true and accurate**

**Mover: Cynthia Wong      Seconder: Alexander Hams**

**CWD**

**3. Conflicts of Interest Declaration**

**4. Matters Arising from the Minutes**

**5. Correspondence**

**6. Office Bearer Reports**

**6.1. Cynthia Wong**

**Key Activities:**

- Visited Union Mart at Werribee Campus. Organised the first restock for the year.
- Met with Committee members from VSSV to discuss issues that students are facing at Werribee Campus.
- Met with staff from Werribee Campus to discuss plans for continuing the Frozen Meal Program and space management issue around Union Mart at Werribee.

- Planned and did a reshuffle in Union Mart, to move shelves and stock around to improve efficiency.
- Wash all the volunteering shirts and clothes from student donations, making sure they can be given out during Orientation Week.
- Ran two Welfare stalls and two pop up Union Mart plus Clothes Swap during Orientation Week. Chatted to a lot of students to promote our program this year.
- Coordinated with the Student Rep Department to investigate a possible break-in situation in Union Mart. The incident has been referred to the University's Security.
- Received and organised restock from FoodBank Victoria every week.
- Finalised plans for Welfare Brunch.
- Reached out to the Creative Arts Department in organising Welfare Brunch in Arts and Craft Market.
- Met with Events to discuss sponsorship for Welfare Brunch.
- Followed up on contract with SecondBite, explored opportunities to have the program to continue to run at other campuses.

**Actions to be completed by next report:**

- Run Union Mart and Welfare Brunch
- Finalise contract with SecondBite
- Begin our Mental Health Campaign

**6.2 Alexander Hams**

**Key Activities:**

- Rearranged Union Mart to ideal specifications for 2026
- Finalised suppliers for Union Mart and Welfare Brunch
- Working with new hired staff member to discuss goals for Union Mart in 2026
- Met with Events to discuss sponsorship opportunities
- Continued to restock Union Mart
- Filmed reel to address food relief issue.
- Visited Werribee Campus
- Put a plan together for the CAPS campaign

**Actions to be completed by next report:**

- Operate Union mart and Welfare Brunch as planned
- Continue to operationalise CAPS and Food Relief Campaign
- Begin the receiving and distribution of Frozen Meals
- Review Union Marts operational efficiency and put new strategies into place to maximise this.

**Motion: To accept the Office Bearer reports en bloc.**  
**Mover: Cynthia Wong Seconder: Alexander Hams**

CWD

## **7 Motions on Notice**

### **7.1**

**Motion: To allocate \$15,000 from the 'Food and Beverages' Tag Event budget line (03-60-630-3840) for Welfare Brunch and related expenses.**  
**Mover: Alexander Hams Seconder: Catherine Duong**

CWD

### **7.2**

**Motion: To allocate \$25,000 from the 'General' Tag Event budget line (03-60-630-3840) for Union Mart at all campuses and related expenses.**  
**Mover: Alexander Hams Seconder: James Duncan**

CWD

### **7.3**

**Motion: To allocate \$2,400 for restocking of the Burnley campus Union Mart from budget line 03-60-630-6840 Tag General.**  
**Mover: Alexander Hams Seconder: Catherine Duong**

CWD

### **7.4**

**Motion: To allocate \$4000 from the 'General' Tag Event budget line (03-60-630-3840) for Stress Less Week and related expenses.**  
**Mover: Alexander Hams Seconder: Catherine Duong**

CWD

7.5

**Motion: To allocate \$250 from the 'Campaigns' Tag Event budget line (03-60-630-3840) to the Creative arts department for 2<sup>nd</sup> "arts therapy" event.**

**Mover: Alexander Hams    Seconder: Catherine Duong**

CWD

**8. Other Business (Motions without Notice)**

**9. Next Meeting**

**9.1.** April 10<sup>th</sup> 12pm (subject to change)

**10. Close**

**10.1. Meeting closed at 6:11pm**