

UMSU ALCOHOL POLICY

PURPOSE

The purpose of this policy is to:

- Outline UMSU's commitment to the provision of a healthy, safe and supportive environment in relation to the use, service and consumption of alcohol
- Establish expectations of student representatives, volunteers, staff, UMSU-affiliated clubs and societies and student theatre groups, and any other individual or entity acting under the auspices of the UMSU liquor licence(s) in regard the use, service and consumption of alcohol
- Provide direction and guidance on the compliant use of UMSU liquor licences
- Minimise alcohol-related harm to individuals, property and the reputation of UMSU and the University.

SCOPE

This policy applies to:

- All UMSU student representatives, volunteers and staff at any time when they are representing UMSU or doing work for or on behalf of UMSU or involved in the development, organisation and facilitation of UMSU events
- All UMSU events taking place on and off University of Melbourne campuses, including student camps, unless otherwise specified
- UMSU-controlled spaces and venues
- UMSU-affiliated clubs and societies and student theatre groups in regards to the purchase and service of alcohol during club events and student camps.

AUTHORITY

This policy is made under *the [UMSU Constitution](#)* and supports compliance with:

- [Liquor Control Reform Act 1998 \(Vic\)](#)
- [The University of Melbourne Alcohol Policy \(MPF12687\)](#)

Where relevant or required this policy also supports compliance with guidelines set and administered by the Victorian Commission for Gambling and Liquor Regulation (VCGLR)

For UMSU-affiliated clubs and societies this policy must be read in conjunction with the UMSU Clubs and Societies Regulations

The UMSU Chief Executive Officer, in consultation with the President and the General Secretary, may issue guidelines in relation to the implementation of the UMSU Alcohol Policy.

POLICY

UMSU'S COMMITMENT

UMSU is committed to the provision of a healthy, safe and supportive environment in relation to alcohol and aims to:

- Ensure a safe and inclusive environment, free from harassment and social pressure, for all staff and students
- Promote a culture of responsible use, service and consumption of alcohol, and encourage awareness and support of personal safety and security in relation to alcohol and drinking
- Discourage opportunities that contribute to risky drinking practices and associated behaviours and reduce alcohol-related harm and its impact on UMSU and wider communities
- Provide support to student representatives, staff and volunteers who wish to address their patterns of alcohol use or other alcohol-related issues.

All on and off-campus UMSU events where alcohol is to be served and/or sold must be planned, promoted and delivered in a manner that aligns with UMSU's commitment to the responsible use and service of alcohol.

EXPECTATIONS OF STUDENT REPRESENTATIVES, STAFF AND VOLUNTEERS

All UMSU student representatives, staff and volunteers have a shared responsibility to support and comply with UMSU's Alcohol Policy and demonstrate responsible behaviour in relation to alcohol use, service and consumption at all times while performing duties for or on behalf of UMSU or representing UMSU, both on and off UMSU premises. This includes, but is not limited to:

- Ensuring they do not attend UMSU or UMSU events if adversely affected or impaired due to the consumption of alcohol. A student representative, staff member or volunteer who is found to be adversely affected or impaired due to the consumption of alcohol may be requested by UMSU to leave the event or workplace immediately until such time that they are no longer impaired
- Observing all relevant legislation and applicable laws in relation to using, possessing, giving or selling alcohol
- Conducting themselves at all times in accordance with the UMSU Acceptable Conduct Policy and other relevant UMSU policies and procedures.

Where a student representative, staff or volunteer fails to comply with the UMSU Alcohol Policy, or their actions or behaviour in relation to the use, service and consumption of alcohol impact the safety or enjoyment of other staff, students or visitors, or risk harm to individuals, property or the reputation of UMSU, disciplinary actions as specified by the UMSU Constitution, or in the case of staff by the relevant enterprise agreement, may be instituted.

UMSU LIQUOR LICENCES

UMSU holds three liquor licences:

1. A Café and Restaurant Licence with off-site catering conditions which allows UMSU to sell alcohol on premises at The Ida Bar and to sell and supply alcohol during UMSU event.
2. A Renewable Limited Licence which, when used in conjunction with the Café and Restaurant Licence, modifies the conditions of that licence in regard to food service.
3. A Renewable Limited Licence which allows UMSU to supply packaged alcohol to student representative departments and sell packaged alcohol to UMSU-affiliated clubs and societies and student theatre groups.

Except for the conditions specified above, UMSU liquor licence conditions do not extend to any other sale or supply of alcohol, including packaged alcohol sales to any individuals, or to groups not affiliated with UMSU, or the sale of alcohol by UMSU-affiliated clubs and societies and student theatre groups, University of Melbourne-affiliated hirers or external hirers of UMSU-controlled spaces.

MANAGEMENT AND SERVICE OF ALCOHOL AT ON-CAMPUS UMSU EVENTS

All alcohol for use, consumption, service and sale during UMSU events and under the auspices of the UMSU liquor licence(s) must be authorised by and purchased via UMSU. Privately purchased alcohol is prohibited.

All service of alcohol at UMSU events will be managed and provided by The Ida Bar, in consultation with relevant student representative departments and staff, with the exception of UMSU events at VCA and Burnley campuses due to their lack of proximity from Parkville campus.

The Ida Bar Manager has ultimate operational responsibility for The Ida Bar and for the sale and provision of alcohol as set out in this policy.

In regard to the above and subject to pre-authorisation by UMSU, UMSU student representative departments, student representatives and/or staff based at VCA and Burnley campuses may manage complimentary limited service of alcohol to participants of free UMSU events where alcohol is not a main focus of the event held at those campuses.

Any person serving alcohol or offering alcohol for consumption and/or sale at an UMSU event must demonstrate possession of a current responsible Service of Alcohol certificate (RSA) and maintain full compliance with RSA conditions for the duration of the event.

Any person serving alcohol or offering alcohol for consumption and/or sale at an UMSU event, and the designated supervisor(s) of that event, must not consume alcohol immediately prior to or during the event.

PROMOTION OF UMSU EVENTS WITH ALCOHOL

All promotional material for UMSU events where alcohol will be served and/or sold must comply with VCGLR responsible advertising and promotion of liquor guidelines.

In addition to the above, all promotional material for UMSU events where alcohol will be served and/or sold must support and promote UMSU's commitment to the responsible use and service of alcohol.

UMSU-AFFILIATED CLUBS AND STUDENT THEATRE GROUPS

All alcohol for use, consumption and service during UMSU-affiliated clubs and societies and student theatre groups events must be authorised and purchased via UMSU. Privately purchased alcohol is prohibited.

Any person serving alcohol or offering alcohol for consumption and/or sale at an UMSU-affiliated clubs and societies or student theatre group event, including student camps, and the designated supervisor(s) of that event, must demonstrate possession of a current responsible Service of Alcohol certificate (RSA) and maintain full compliance with RSA conditions for the duration of the event.

Any person serving alcohol or offering alcohol for consumption and/or sale at an UMSU-affiliated clubs and societies or student theatre group event, including student camps, and the designated supervisor(s) of that event, must not consume alcohol immediately prior to or during the event.

Subject to pre-approval by UMSU, UMSU-affiliated clubs and societies or student theatre groups that wish to sell alcohol as part of a club event must apply directly to the VCGLR and be granted a Temporary Limited Licence or other licence as deemed appropriate by the VCGLR.

MANAGEMENT AND SERVICE OF ALCOHOL IN UMSU-CONTROLLED SPACES AND VENUES

All alcohol served in The Ida Bar will be managed and provided by The Ida Bar. BYO alcohol is strictly prohibited by law.

All alcohol served in Union House Theatre and The Guild Theatre, or in association with events or performances in these venues, regardless of whether it is sold or provided as a complimentary service, will be managed and provided by The Ida Bar.

Subject to pre-approval by UMSU, UMSU-affiliated clubs and societies or student theatre groups may provide complimentary limited service of alcohol as part of a club event in UMSU-controlled spaces and venues, with the exception of Union House Theatre and The Guild Theatre as specified above.

Subject to pre-approval by UMSU, UMSU-affiliated clubs and societies or student theatre groups that wish to sell alcohol as part of a club event and have been granted a Temporary Limited Licence or other licence as deemed appropriate by the VCGLR may sell alcohol in UMSU-controlled spaces and venues, with the exception of Union House Theatre and The Guild Theatre as specified above.

Subject to pre-approval by UMSU, University of Melbourne-affiliated hirers may provide complimentary limited service of alcohol as part of an event held in UMSU-controlled spaces and venues, with the exception of Union House Theatre and The Guild Theatre as specified above. University of Melbourne-affiliated hirers that have been approved to serve complimentary alcohol in an UMSU-controlled space should provide their own privately purchased or catered alcohol.

External hirers may not serve or sell alcohol in UMSU-controlled spaces and venues.

CAMPS

UMSU liquor licence(s) do not extend to student camps. UMSU student representative departments, volunteer programs and UMSU-affiliated clubs and societies and student theatre groups that wish to supply, serve or sell alcohol during student camps must apply directly to the VCGLR and be granted a Temporary Limited Licence or other licence as deemed appropriate by the VCGLR.

All alcohol for use, consumption and service during student camps must be authorised and purchased via UMSU. Privately purchased alcohol is prohibited.

BYO alcohol is not allowed on student camps.

DEFINITIONS

Complimentary limited service of alcohol means the provision of alcohol in limited quantities and without cost, including indirect cost, to participants of an event.

Direct sale of alcohol means events where alcohol is sold on a per drink cash basis.

Indirect sale of alcohol means events where tickets, memberships or other endorsements have been previously sold to participants of an event which then allows them to receive alcohol service at no additional cost during the event.

Packaged alcohol means alcohol that is sold unopened to be consumed off the licenced premises.

Camp means an organised off-campus camp managed and delivered in an official capacity by UMSU Student Representative Departments, Volunteer Directors and UMSU-affiliated Clubs and Societies and Student Theatre Groups.

Student Representative means an elected UMSU Office Bearer currently in office.

Student Theatre Group means a Union House Theatre-affiliated theatre group, as described here: <https://umsu.unimelb.edu.au/studentlife/theatre/groups/>

UMSU-controlled space or venue means UMSU managed spaces within and adjacent to Union House, Parkville and other applicable University of Melbourne campuses.

UMSU event means any event that is managed and delivered by UMSU student representatives, student representative departments, Volunteer Directors, volunteers

and staff, including events held in UMSU-controlled spaces and venues, University of Melbourne-controlled spaces and venues and external venues.

University of Melbourne-affiliated hirers means staff, students (excluding UMSU Student Representatives and UMSU Student Representative Department committee members and volunteers, and UMSU-affiliated Clubs and Societies and Student Theatre Groups), faculties and departments of the University of Melbourne that are otherwise not affiliated to UMSU.

VCA means the University of Melbourne Victorian College of the Arts, situated at the University's Southbank campus.

VCGLR means the Victorian Commission for Gambling and Liquor Regulation, the independent statutory authority that regulates Victoria's gambling and liquor industries.

SUPPORTING PROCEDURES

UMSU Events with Alcohol Procedure

The Ida Bar Booking Procedure

UMSU Alcohol Management at Events Checklist and Declaration for UMSU-affiliated Clubs and Student Theatre Groups