

University of Melbourne Student Union

Meeting of the Students' Council

Student Officer Bearer Reports

Meeting 17(21)



President	Jack Buksh	<i>Submitted</i>
General Secretary	Allen Xiao	<i>Submitted</i>
Activities	Phoebe Chen	<i>Not Submitted</i>
Clubs and Societies	Kalyana Vania	<i>Submitted</i>
	Muskaan Hakhu	<i>Submitted</i>
Creative Arts	Vaishnavi Ravikrishna	<i>Submitted</i>
	Merryn Hughes	<i>Submitted</i>
Disabilities	Lindsay Tupper-Creed	<i>Not Submitted</i>
	Brigit Doyle	<i>Submitted</i>
Education (Academic Affairs)	Jennisha Arnanta	<i>Submitted</i>
	Planning Jay Vynn Saw	<i>Submitted</i>
Education (Public Affairs)	Hannah Krasovec	<i>Submitted</i>
	Tejas Gandhi	<i>Submitted</i>
Environment	Lynne Bian	<i>Submitted</i>
	Disha Zutshi	<i>Submitted</i>
Indigenous	Shanysa McConville	<i>Submitted</i>
Media	Lauren Berry	<i>Submitted</i>
	Ailish Hallinan	<i>Submitted</i>
	Pavani Ambagahawattha	<i>Submitted</i>
People of Colour	Mohamed Hadi	<i>Submitted</i>
	Emily AlRamadhan	<i>Submitted</i>
Queer	Amy Bright	<i>Submitted</i>
	Laura Ehrensperger	<i>Submitted</i>
Welfare	Hue Man Dang	<i>Not Submitted</i>
Women's	Srishti Chatterjee	<i>Submitted</i>
	Mickhaella Ermita	<i>Submitted</i>
Southbank	Leyla Moxham	<i>Submitted</i>
	Jamie Kim	<i>Submitted</i>
Burnley	Kaitlyn Hammond	<i>Not Submitted</i>

All reports submitted late are not considered valid for this meeting.

President

Jack Buksh

Key Activities

Vaccination Mandate

We are still awaiting answers from the University on a number of key questions regarding the vaccine mandate and how it will be implemented. We are beginning to approach the November 5 deadline and it remains concerning that there is yet to be an answer on basic questions that we have continued to ask.

Student Media Panel

The student media panel has met three times since the last council meeting. An initial report from the panel is attached for consideration.

The panel has worked closely with the CEO to move through the process. A thank you to the three members of the panel for their time.

Student Life Consultative Committee

The University has established a Student Consultative Committee, which met for the first time last week. It is still yet to be seen how this committee will result in a meaningful improvement in student life, but nonetheless it is encouraging to see the University keeping this on the agenda.

The first meeting was more of a getting talked to, rather than talking with experience. That may have just been the first meeting, but I am hopeful that it can be a space that actually allows student consultation rather than just University PR.

New Student Precinct

The NSP continues to NSP. We had a productive meeting with the University last week regarding the operations of the precinct, and are making progress on that front.

As in Justin's report, we've received initial communication from the University regarding the Bar in the new building, and will update on that as we move through.

Handover

Handover has begun! How good is Sophie Nguyen! What an icon.

Will be introducing Sophie to a number of key stakeholders within the University in the coming weeks so she can hit the ground running.

General Secretary

Allen Xiao

ὁ κόσμος ἀλλοίωσις, ὁ βίος ὑπόληψις. - *Meditations*, Marcus Aurelius.

The universe is change, life is perception.

Key Activities

Media Regulations

The proposed Media Regulations (and associated documents) have been circulated! Following a meeting with Ailish, and consultation with Dee and Phoebe to clarify some remaining matters, the regulations are in a form ready for Council discussion.

It is important to note that the Publishing Regulations and Student Media policy are **entirely new creations** that combine a range of past discussion, precedent, and contributions from staff and student representatives.

The Student Media Policy has been updated to reflect clearer publishing principles ('4. Editorial Statement'), principles for dispute resolution ('6. Resolution of complaints or disputes'), and entirely new sections ('7. Triage of complaints or disputes' and Schedule 1) that prescribe the scope and timeline for remedies under the Policy. These were generally not present in the previous iteration of this Policy and is a welcome addition. General issues with clarity made by the previous policy author(s) have been largely resolved.

Elected Representatives

I attended the Elected Representatives meeting held on the 8th of October. UMSU representatives asked a range of follow-up questions regarding the revised WAM calculation and access to library hours. Continuing from previous discussions, the matter of WAM adjustments affecting GPA calculation for postgraduate health science course entry (Medicine, Dentistry, Optometry, etc) was again raised. There was a commitment to pursue this matter with the MDHS Faculty, with an aim to determine relevant advice that can be communicated by relevant faculty clubs.

Progress on assigned actions from last report

1. Finalise Media Regulations- done and ready for Council's consideration.
2. Refine schedule for SPI (pending on-campus activity and logistics)- work in progress with Comms; as we have a clearer picture of return to campus we will be able to determine what form this takes
3. Attend Elected Representatives meeting- robust discussions were had.

Activities

Phoebe Chen

Clubs and Societies

Kalyana Vania

CW mentions of sexual harassment and assault, no explicit detail.

Camp Training Plan

- We had a meeting with CASA House to discuss future workshop around sexual harassment first response training. Workshops are separated into 2 separate parts around prevention and response, which generally takes 6 and a half hours for a full day workshop. Explaining the situation with camps, it is recommended that if we do pursue trainings with them that we take up the 3 hour workshop with 20 people max. Estimates costs for a group workshop would be \$180/hour (exc GST). Hence cost for a single 3 hour response workshop would be \$540 (exc GST).
For context, below is the agenda as to what a standard SAFA training contains:

Agenda	Contents
Safety & Icebreakers:	<ul style="list-style-type: none">• Guiding principles• Levels of confidence
Intersectional Feminist Framework:	<ul style="list-style-type: none">• Rape culture• Definition & prevalence of sexual assault• Rape myths & victim-blaming• Consent
Trauma-Informed Framework:	<ul style="list-style-type: none">• Impacts of sexual assault• Medical, relational & structural trauma
Responding to Disclosures of Sexual Assault:	<ul style="list-style-type: none">• Role plays• R.O.C model• Theory action

Given that this training strives to be given in a camp context, they are also able to alter the workshops with scenarios that most likely occurs more so on camps.

Reeling everything back together:

Overall camp structure trainings for 2022

1. Pre Training Materials : Relaying to clubs information on rules & regulations, requirements of trainings for camps, introduction to the welfare team requirement, general notes and advice from prior camp leaders.
 - ➔ May be made in the form of a video with participation of various camp leaders from prior year. Can be worked on and discuss in the future working group.

2. Face to face training: Training to be provided by Safer Communities and a separate SAFA workshop solely for camps that needs a welfare team.
→ Attendance for the Safer Community trainings are made mandatory by C&S for all camp leaders/coordinators and welfare officers. the Welfare coordinator would need to attend both of the trainings.
3. Sign off activity template and Camp welfare form: completion of an activity template should be made mandatory as well for camps. Doing so will allow C&S an overview of what the camp will look like, as well as person in charge during specific points in time. For camps that fall under the category of needing a welfare team, they must submit both activity template and an additional camp welfare form.

Given everything above, I highly recommend that C&S try to incorporate a CASA House workshop to be held at least once at the beginning of semester 1, 2022. Having it in the same week where Safer communities camp workshop is delivered would also be preferable. Given the cost stated above, it should be viable for the C&S department to fully fund 1 workshop giving priority to the clubs that meet certain criteria.

(ie: faculty clubs / camps with more than 100 participants/ camps with more than 10 hours of liquor license or more than 2.5 standard drinks per person)

That said, figuring out an accessible date for all clubs to attend the workshop may be quite difficult, unless we only focus solely on camps revolving around O week. Hence, other possible alternatives and recommendations may include:

- Relay to club that they should incorporate training cost for 1 person who will be the welfare coordinator as part of their ticket sales
- C&S can reimburse a portion of their cost (to be determined)
- C&S can increase per student reimbursement for camps (To be decided while discussing next years' budget), which the club can then use to reimburse the person who attended the workshop.
- Have a C&S OB attend the workshop (possibility of recording them) and relay them back to clubs as a form of their official training, hence a train to trainer model as suggested by Patrick.

1. IGM

- We are on to the season of AGM extensions as well as chairing/RO-ing IGMs for new clubs. Everything is on track at the moment, with no abrupt changes at all! Hoping to see all these new clubs fully affiliated and ready to go!

Clubs and Societies

Muskaan Hakhu

Sustainability for clubs' workshop

We are planning to do a collaboration with the environment department in terms of holding a workshop with regards to sustainability and clubs

This workshop would have certificates given to execs who attend.

We really do believe that these will help in opening the conversations of sustainability in clubs.

Which is highly essential.

AGMs & SGMs

There have been sooo many AGMs,SGMs and IGMs that Kalyana and I are Roing, and it's making me think WHY do I like ROing them soo much? Haha nonetheless it's always exciting to see all these passionate people take positions in their interested clubs.

Video: A Guide

C&S has been receiving a lot of emails about people not following proper procedure in their club elections hence, we have made a small script and have recorded a small video titled "Know your club rights" where, we have mentioned basic student rights that should be known while

running for a club position so that they don't face any discrimination. This video has been posted on all our social media.

Awards Night

We have opened up nominations for clubs' awards and a lot of clubs have started to nominate themselves too!

The C&S committee will soon be working on deciding which club should be getting the award.

The submissions we have received so far are really beautiful, and it is nice to see all the amazing work clubs have done this year!

Leadership Workshop

The second part of the leadership workshop was a huge success too! We had 125 students attending it!

We are now working on sending out the certificates to all the attendees who attended.

Progress on assigned actions from last report

None

Action Points to be completed by next report

1. Certificates to be emailed to all attendees of the leadership workshop

Creative Arts

Vaishnavi Ravikrishna

Creative Arts

Merryn Hughes

Key Activities

Above Water

- Our beautiful anthology is here! [View online via issuu here](#)
- We had a lovely online launch too – about 40 people joined us over the course of the evening and after the lovely Sandie Bridie and Lauren Berry announced the Art and Creative Writing award-winners respectively, we heard from about 10 artists who either read their piece or spoke about the making of their artwork. It was so wonderful getting to meet the incredible artists for the first time and it was so heart-warming to see many family and friends come along to support. We had planned to have an online games segment for the second half of the night but as most people left after the readings/official launch, we just had a relaxed chat with the people who stayed on! Very wholesome times 😊
- A HUGE shout-out to Ailish, Lauren and Pavani from Media for being such beautiful people to work with. Particular thanks to Ailish for doing an amazing job on the design, format and layout of the anthology – we are so lucky to have you <3 The Media team are all so hard-working and talented and it's been such a pleasure working with them all

The Swift Tailors: At Home High Fashion X UHT

- The project has been launched and the [submission guidelines and form](#) can be found here
- Submissions close 11:59PM AEST Friday 29th October

Know Your Rights Workshop – Wed 13th Oct, 2:30PM

- We are co-hosting a workshop with Annalyce Wiebenga from Music Students' Society and UMSU Southbank to help artists, particularly musicians, know and assert their working rights
- This is something I feel particularly passionate about and I was so honoured that Annalyce invited Creative Arts on board to co-host. I will be helping out with moderating the Q&A session and supporting Annalyce in general throughout the event

Trivia Night with UMSU Southbank and Creative Arts – Tues 19th Oct, 6PM AEST

- So excited to be co-hosting another event with Southbank! We had a fun meeting on Monday 11th Oct to test out Jamie's wonderful Kahoot and Vaishnavi and I have added some questions to the UMSU Southbank X Creative Arts Round too
- [Register here](#) if you're keen!

Student Artist Spotlight

- The Student Artist Spotlight has been so popular this semester that Vaishnavi and I are considering extending the project beyond its initial closing date which was set to be the end of Week 11. Project close date to be discussed in our committee meeting on Thursday 14th October.
- Students can send us their submissions [via this google form](#)
- Submission deadlines close on Saturdays 11:59 PM AEST each week

Grants

Our sixth and final round of Creative Arts Grants closes this Friday 15th October and Vaishnavi and I have been meeting with applicants for the past week or so. We have been contacted by seven students interested in applying for this round so it's nice to see greater interest and engagement with the program for this final round. Our committee will be reviewing the applications in our meeting on Thurs 28th Oct allowing Vaishnavi and I to contact all applicants regarding the outcome of their application by the end of the month.

Mudfest wrap-up

- Award Prizes
 - We're now only waiting on two Mudfest Artists to confirm their prize. Overall it has been quite a long process organising over 20 prizes for our award winners – it's taken over a month and has involved a fair bit of back and forth between artists but it's nice to see we're almost there and that we're providing artists with meaningful prizes they will benefit from
- Artist Grant Acquittal Forms
 - I will review the acquittal reports and follow up on artists as needed regarding return of unused grants funds to UMSU or overdue reports
 - Following on from my last report, we have ensured that any issues regarding the administration of funds to artists have been resolved. Shout-out to Ciara Griffiths for helping us out with all that!
- Production team reports
 - We're still waiting on three of our prod team members to submit their report and I have been in touch with them to check-in and provide assistance where I can
 - I will begin my own Mudfest report and SSAF grant acquittal by the end of the month
- Documentary film
 - We have shared the Mudfest 2021 Official After Movie (made by the lovely Rosann Anthony) on our socials and it can be found on the [Mudfest website here](#)

Progress on assigned actions from last report

1. Source Mudfest Award Prizes – IN PROGRESS – only two more prizes to purchase!
2. Send 3 x \$50 Readings vouchers to recipients from Mudfest survey – DONE.
3. Promote Above Water Launch and run event – DONE.

4. **Contact Above Water winners/runner-ups regarding prizes** – DONE.
5. **Source prizes for Above Water award-winners** – IN PROGRESS – we are waiting to hear back from one more artist.
6. **Reimburse Above Water judges** – IN PROGRESS.
7. **Promote and produce ‘The Swift Tailors’ collaborative art project in collaboration with Erin from UHT** – IN PROGRESS – we launched the initiative on Friday 8/10 but will need to keep promoting it and collate the submissions into a video.
8. **Begin promotion for Southbank Trivia Night** – DONE.

Action Points to be completed by next report

1. Promote and co-facilitate ‘Know Your Rights Workshop’ with MSS & Southbank (Wed 13th Oct 2:30PM AEST)
2. Meet with grant applicants for the final round of Creative Arts Grants and close applications on Friday 15th Oct 5PM AEST
3. Make a post to announce revised closing date of Student Artist Spotlight project
4. Promote and co-facilitate ‘Trivia Night’ with Southbank (Tues 19th Oct 6PM AEST)
5. Source remaining two Mudfest Award Prizes
6. Source remaining prize for Above Water award-winner
7. Reimburse Above Water judges
8. Review Mudfest Artist Acquittal Reports and follow-up on artists yet to submit
9. Collate grant applications for final round and send to Creative Arts Committee
10. Continue promoting ‘The Swift Tailors’ project
11. Begin Mudfest Report and SSAF Grant Acquittal

Budget Expenditure

Meeting Number	Meeting Date	Item Description	Amount Passed	Budget Line	Comment
Creative Arts Committee 16(21)	30.9.21	Payment of grants for successful applicants of the fifth Creative Arts grant round	\$1,666.78	Creative Arts ‘Grants’	This was carried without dissent by the Creative Arts Committee under amended motion 7.1.
Creative Arts Committee 16(21)	30.8.21	Payment of gift-card prizes for the <i>Above Water</i> anthology winners (3 x \$200), runner-up (1 x \$100) and highly	\$800.00	Creative Arts ‘Special Projects’	This was carried without dissent by the Creative Arts Committee under motion 7.2.

		commended artists (2 x \$50).			
Creative Arts Committee 16(21)	30.8.21	Payment of <i>Above Water</i> anthology judges (2 x \$150)	\$300.00	Creative Arts 'Special Projects'	This was carried without dissent by the Creative Arts Committee under motion 7.3.
Creative Arts Committee 16(21)	30.8.21	Payment of Canva Pro subscription for one month	\$17.99	Creative Arts 'Office Costs'	This was carried without dissent by the Creative Arts Committee under motion 7.4.
Creative Arts Committee 16(21)	30.8.21	Payment of a further 2 x \$50 gift-card prizes for winners of the student artist spotlight	\$100	Creative Arts 'Special Projects'	This was carried without dissent by the Creative Arts Committee under motion 8.1
Total:	\$2,884.77				

Disabilities

Brigit Doyle

We have had a good last few weeks with programs running around mental health. Including mental health workshop, art relaxation and collectives. These have been good and we have had good engagement with students. We have also released all the new auslan classes and they were again very popular. Similarly with bath bomb making workshop where I am sending out the ingredients in packs from the event that was meant to run at the beginning of semester in 0 week.

I will be posting out the packs in the coming weeks (although not sure how long the packaging process will take by myself) and then once people have received their packs we will run an online workshop for them to learn out how to make them.

We are also looking at offering mental health first aid training through mental health first aid so that people can become qualified mental health first aiders. We would provide funding for the online component of the course including the book and then the participants would attend one of the universities training sessions run by CAPs.

I am also looking at running an art competition through facebook where participants will be asked to create a piece of art and post it on Facebook. We will have several different categories for winners ranging from popularity, one which discusses an aspect of disabilities in some way, and more.

Disabilities

Lindsay Tupper-Creed

Education (Academic)

Jennisha Arnanta

Key Activities

Key Activity 1: Academic Committee Meeting

SPC: We had the selection procedure committee meeting last week. Major discussion included ongoing work in the 'Inherent requirement working group' and 'Grade equivalency' working group. Both UMSU and GSA raised concern on the proposal of inherent requirement around wordings that may deter students from enrolling in a course and lack of student consultancy within the process. The proposal was put to a vote and was not endorsed and the working group will review the work again.

As usual, we discussed the endorsement of scholarships afterward.

APC: The grade equivalency report was brought to the APC committee for review. UMSU and a few members of the committee in the room raised concern on standardizing procedure to reveal median score alongside grades. This was noted and will be reviewed once again

TALQAC: StudentLife Progress were discussed with the committee and a few concerns regarding the initiative were raised. This included a lack of student consultancy during the early stages of the process. Questions on how the University will ensure there won't be a clash of programs during Orientation and how the University will keep offshore students included in their commencement were also raised. These are discussions that we will follow up with in the coming days

We also raised concern on the increasing email we received from students regarding assessments in SWOTVAC.

Key Activity 2: Cancellation of Overseas Exchange Program

We have received concerns and grievances from students regarding the cancellation of the Overseas Exchange Program that will commence prior to 27 February 2022.

As such, we emailed the university on this decision and requested clarification on this decision given that there were a few questions that arose from the brief cancellation email sent to students. These were some of the question raised:

1. As each students' application to different institutions differs from one circumstance to another, we would like to ask for the rationale behind the specific cutoff date-27 February.

Some students may have their program commencement only a few days before this date and if so, a difference of a few days resulting in the cancellation of the entire program would seem unreasonable.

2. Is there any space to give greater considerations to this decision and in consultation with students who have been accepted to University based on ranking and prestige?
3. Given that there are some special circumstances that have been made on the 'Permission to travel, travel safety and risk assessments' policy to allow students to commence their travel even to countries that are listed on 'do not travel', would the same circumstances be applicable to this situation?
4. Lastly, if there are alternatives that can be arranged, we would like to suggest the University to communicate that to students following their cancellation email as the current email does not have any indication that there can be alternatives nor space for reconsideration.

This email was sent before the travel announcement. The University has responded back ensuring us that this was a matter they were currently looking into and will keep us and advocacy updated.

Key Activity 3: Elected Reps Meeting

We brought up several questions we have received from students including WAM adjustment for subjects in non-standard study period and extension of library hours from 6pm to 8pm for individuals who have received permits to go to the library. These will also be followed up in the next coming days

Key Activity 4: Answering Student Emails

As exams are approaching we have received several enquiries on exam timetables and policies. We have been replying them as well as forwarding these email to advocacy when needed.

Action points:

- Follow up on points mentioned above

Education (Academic)

Planning Jay Vynn Saw

Key Activities

Key Activity 1: Academic Integrity Campaign

We are planning to do a small social media campaign to raise awareness on academic integrity to ensure students are aware of actions that might lead to academic misconduct. This will include a social media post with an easy to read guidebook attached and possibly communication with the University to add some points to their current existing notice for this matter.

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Key Activity 5: Education Committee

We will be conducting our education committee meeting this week

Action points:

Education (Public)

Hannah Krasovec

Key Activities

No Cuts Campaign

Released the collaborational video with the NTEU about how the cuts to the Business Services teams affects students. I outlined the effects/impacts in my last report. You can watch the video at <https://fb.watch/8zgCrXFmMC/>

Arts Symposium

The Arts Symposium was run by the Be Here Be Heard team at Unimelb via zoom on Wednesday 6th and Thursday 7th October. There were discussions about accessibility and wellbeing in the Faculty of Arts so myself and other Education Action Collective members attended and brought up concerns around job cuts, large class sizes, poor audio recordings for lectures etc. They seemed to be fairly receptive around our concerns but whether our suggestions actually lead to change or not is a different story. Other students also had the same concerns as us, as well as staff members.

NUS October 15 Climate Strike

Have been working with UMSU Enviro on this. Event on Facebook is up, more promotional assets will be released once designs are approved (Enviro are taking care of the design aspects). Speakers have all been finalised. 1pm Friday 15 October – link <https://fb.me/e/7ZMA5SToG>

Campaign to Stop the Robert Menzies Institute

Just confirmed with GSA Education, will be having an open campaign meeting Wednesday 30 October 6pm via Zoom. Link will be out shortly. Institute is due to open November 18 so we'll be planning what we can do around this, pending COVID restrictions etc.

Progress on assigned actions from last report

- 1. Have the workshop with Melbourne Activist Legal Centre organised.**
I have to follow up on my request as I haven't received a response yet. Will get onto that after the Climate Strike.
- 2. Plan next steps for campaign to stop the Menzies Institute.**
Open campaign meeting, see aforementioned.
- 3. Keep working with the NTEU to fight back against the recent job cuts.**
Done.
- 4. Continue working on the NUS Climate Strike online rally with UMSU Enviro.**
Done.

5. **Begin handover.**

Honestly haven't gotten around to this one yet.

Action Points to be completed by next report

6. Begin handover.
7. Follow up with the Melbourne Activist Legal Centre.
8. Have the open campaign meeting for the Stop the Menzies Institute campaign.
9. Host the NUS Climate strike online rally with UMSU Enviro.

Budget Expenditure

Meeting Number	Meeting Date	Item Description	Amount Passed	Budget Line	Comment
16(21)	29.9.21	Motion: to pass \$200 from the Student Engagement and Outreach Budget line for future spending on social media advertising.	\$200	Student Engagement and Outreach Budget line.	Open for both EdPub and Edac to use.

Education (Public)

Tejas Gandhi

“Education is the most powerful weapon you can use to change the world” - Nelson Mandela

Key activities:

Melb Uni School Strike 4 Rally-

The school strike 4 climate rally is planned for 15th of October in line with the NUS National Day of Strike. It's become so important to strike against the blatant attacks on climate by the federal government and supporting exporters of climate change in their policies and activities. The Morrison government gave permission to not 1, not 2 but 3 coal mining sites just in the last month. This is putting our futures in jeopardy. It's time uni students across Victoria and Australia raise their voices to fight against these attacks.

We had another meeting with Disha and Lynne to discuss about the details of the events. We have some staunch speakers, good activities, comment bombarding session and other things planned for the strike. So please come along if you can and would be great to have to you there fighting for our future.

Collectives-

The collectives are going well. Just last week we had our discussion on the arts consultative (not sure about that) symposium which happened last week and was attended by some of our regular ed collective members. Some of our members were selected in the university's student consultation team which is good to know. The symposium was a bit of a peace keeping mission sent Russell Goulbourne as a peacekeeper by the university- they had 'planned' a couple of things they wanted to talk around student issues and selecting particular students to answer them. There were talks about compulsory mentioning of content warnings in tutorials, scheduling tutorials according to different time zones and other things.

In my opinion, this is sort of distracting students from the real issues at hand- Subject cuts, Staff Cuts, Fee hikes, limited student engagement and other problems which students face. One good thing, from the symposium was to hear from casual staff and seeing them on the same page as students. This would be a good point to build a network of students and casual staff network. We have to remain focused on these issues and fight against them this year and also in the upcoming year. Overall, the collective was fun and we had some good points raised by everyone.

For our last collective next week, we are planning to have a chill session- talk about everyone's year so far, experience from sem 1 and sem 2, and play games. We will have a Halloween theme as well!

Ed Committee-

As ed department, we passed 200\$ for the promoting the upcoming strike and our no cuts campaign (half for each campaign). This will be used to promote our posts and increase engagement on the event.

IPAN-

Independent & Peaceful Australia is a network of organisations around Australia aiming to build public dialogue and pressure for change in foreign policy and solving international conflicts. I had a talk with Sam Brennan from ipan earlier this year and had planned for a session in the collective. Unfortunately, that couldn't happen because of the planned collectives and then the sudden lockdown. We plan to have a talk session with them in November and discuss about the inquiry IPAN is doing into the costs of the US-Australia Alliance as well as other IR topics. So will be planning this next month.

Action Points to be completed by next report

1. Promote the online rally and make new posts
2. Plan out the final collective
3. Discuss ipan session with Sam.

Budget Expenditure

Meeting Number	Meeting Date	Item Description	Amount Passed	Budget Line	Comment
Ed Committee 16(21)	29 th September, 2021	Spending \$200 for promotion of school strike 4 climate and no cuts campaigns.	200\$	Student Engagement and Outreach Budget line	Carried without dissent in ed committee under motion 5.1

Environment

Lynne Bian

Key Activities

Collaboration with edu public for NUS strike

For the past couple of weeks, I have met up with the edu public officers to discuss how we can collaborate together for the upcoming NUS strike.

Planning COP26

We are brainstorming and reaching out for collaborations for the COP26 event coming up.

Collaboration with UMSU intl

We had several meetings with UMSU intl touch base and discuss the poster design with comms.

Progress on assigned actions from last report

still progressing with the NUS strike and the collaboration with UMSU intl

Action Points to be completed by next report

1. Continue to plan on the COP26 events.
2. Touch base with umsu intl.

Environment

Disha Zutshi

Key Activities

1. NUS STRIKE ONLINE (with Education Public)

- The NUS online strike is a contingent to the NUS strike which will take place on 15th October.
- We have finalised the designs and are planning to run adds on Instagram and facebook (100 AUD passed by both Ed pub and Enviro)
- We have finalised our 4 speakers for the panel discussion

2. VEGAN FOOD CONTEST (with UMSU INTL.)

- The event is a 4-week long contest
- Students will be required to record a video of the recipe that they will be making
- 4 judges will decide the winners every week (Enviro rep, umsu intl rep, vegan club rep and sustainability team rep)
- Each week 5 winners will be decided for 5 awards and each winner will get a \$50 voucher, winners cannot be repeated
- After the contest ends, 4 main winners will be chosen and \$150 vouchers will be given to them
- Event dates: 25th Oct to 19th Nov

3. ECOSIA – CAMPAIGN

- We were approached by a team to implement ECOSIA, a search engine, in all computers in the university
- The enviro committee has given us a 'go ahead' for the campaign
- We were able to have a meeting with the GSA enviro office and they have agreed to become a part of this campaign
- UoM sustainability was planning to implement ECOSIA in all university computers, hoping to get them on board

4. SUSTAINABILITY WORKSHOP (with CLUBS)

- We were able to have a discussion with the Clubs officers and are currently in talks for organising a sustainability workshop for all clubs execs.
- Certificates will be given to the participants
- We also plan to get in touch with the UoM sustainability team for facilitation of the workshop

5. PANNEL DISCUSSION FOR CLIMATE JUSTICE- CONTINGENT TO COP26

- We are currently planning a panel discussion as a contingent for COP26
- GSA enviro office is happy to collaborate with us
- The dates haven't been decided yet

6. INDUCTION – COMMUNICATION TEAM

- Lynne and I were able to get an induction session with the communications team to have a better understand of all the resources and services that they provide.

Progress on assigned actions from last report

- Reimbursement to Community Garden- in progress
- Continue working on NUS online strike- in progress
- Continue working on Vegan food Contest- in progress

Action Points to be completed by next report

- Reimbursement to Community Garden
- Continue working on NUS online strike
- Continue working on Vegan food Contest
- Continue working on Sustainability with clubs
- Continue working on ECOSIA campaign

Budget Expenditure

Meeting Number	Meeting Date	Item Description	Amount Passed	Budget Line	Comment
10	1/10/21	Reimbursement to Community Garden Collective	\$270	Environment Department's 'Events' Budget line	In progress
9	3/9/21	Reimbursement to Community Garden Collective	\$785.43	Environment Department's 'Events' Budget line	\$758.43 have been reimbursed
Op-sub (11)	11/10/21	NUS online strike Facebook and Instagram ads	\$100	Environment Department's 'Special Events'	

				Budget line	
Op-sub (11)	11/10/21	IGSS event grant	\$140	Environment Department's 'Events' Budget line	

Indigenous

Shanysa McConville

Key Activities

Gundui Bunjil Volume 9 Launch

Was a great event! We had a decent turn out and got a few contributors to speak about their pieces which was amazing. We hope the launch has inspired a few other students to think about their own writing and submit something to Volume 10.

Gundui Bunjil Volume 10

Submissions have now closed for Volume 10. We have lots of submissions and have extended the deadline for a few additional contributors who need a few extra days to get their work together. The editorial team are now going through all of these pieces and organising a layout for the new edition. We have also selected a winner for our cover competition and will be letting them know this week.

Indigenous Sovereignty and Bla(c)k Liberation Week

This is finally here. Mohamed and I will be very busy this week running all our events. We have managed to secure all the speakers we were after, and hope students appreciate the variety of events and discussions that will take place. We hope you all find the time to attend as many as possible!

Growing and Using Native Foods in Contemporary Cooking

This event with the MU Community Garden team is sure to be a hit! They have organised for Julie Weatherboard from the Peppermint Ridge Farm to come along and speak about growing and using native plants. This was paid for by the Melbourne School of Population and Global Health, so a big thank you to them for helping this event come together.

Progress on assigned actions from last report

1. Update on Indigenous Sovereignty and Bla(c)k Liberation Week planning.
Happening this week.

Action Points to be completed by next report

1. N/A

Media

Lauren Berry

Key Activities

Above Water

We launched *Above Water* with Creative Arts on September 30! After reading the magazine for launch right until the last day, we were so proud to show off our baby.

We ended up having an amazing turnout and received a huge positive response which was such a wonderful surprise! It's always a joy to see how many people are invested in viewing and celebrating *Above Water* each year, even after such a long 6-month working period. We flicked through the magazine, announced winners, listened to some readings, heard writers and artists talk about their pieces, and shared in some wonderful community discussion and banter! It was so amazing to connect with so many contributors (plus friends and family members who came along to support!) and enjoy such a positive evening in this turbulent time.

Certificates have since been sent out and we've been organising arrangements for printing, mailing, and prizes. *Above Water* can be viewed on *Farrago's* Issuu account.

Edition Five & Six

Subediting and illustrations have all mostly been returned for Editions 5 and 6, and we are putting the final touches on both magazines, including writing acknowledgements, editorials, final subediting, selecting photographs, laying out contents/contributors' pages and other finer details. Covers have been selected for both editions, with the Ed 6 design to be completed and finalised this week. Plans for mailing both editions to students are also currently being arranged.

Last week we laid out and proofed Edition Five, and this week we will lay out and proof Edition Six. I led a proofing event for Ed 6 on October 8 where, for 24 hours, members of our collective were invited to help us proofread and edit pieces. Final proofs and edits will be done within the next week. Due to some delays and three overworked editors :(, we're planning on uploading both magazines to Issuu next week. But these should be ready for the official launch on the 21st!

I also spent a while working on commissioning feedback for rejected creative pieces, as we received many many submissions to Edition 6, and it is *Farrago's* personal policy that we try to provide feedback on both accepted and rejected submissions. I've also been organising a few online pieces which will be published around November.

Honestly can't believe we've reached this point... Love you forever my *Farrago* print editions :(((
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Website

Well well. This has been the bane of our existence, hasn't it? Ailish has been busy fixing an array of technical issues, I've been uploading and editing a whole lot of content left out of the content transfer (including recent editions and *Radio Fodder* blog pieces), and we've been struggling in our communications with MSL who are responsible for most of the issues we're encountering. So many apologies for all of the issues and delays. We're so completely disappointed because we had hoped to have the website finished a long time ago. No one is more saddened and frustrated than the three of us.

More updates to come, and certainly see Ailish's report for more details/discussion.

Merch

We're using Redbubble as our supplier for our new merchandise. I'm currently ironing out a few little details including payment and technical issues like upload errors and product specificities, but hopefully—by the end of the week— this should all be good to go!

Progress on Actions from Last Report

1. Launched *Above Water* on September 30
2. Received subediting & illustrations for Edition Six
3. Held proofing event for Edition Six
4. Finalising Edition Five (& Six)—in progress

Action Points to be completed by next report

1. Finish Editions Five & Six and upload online
2. Launch Edition Five & Six on October 21
3. Launch merch!
4. Finalise most website content
5. Close submissions for *Creative with Covid* competition

Media

Ailish Hallinan

Key Activities

Publishing Regulations, Student Media Policy & Social Media Policy

As I'm sure you're all aware, these documents have been submitted to Council and will be discussed during this meeting 17(21). The Gen Sec and I have also been in communication with Dee from the CME team to organise implementation of the new Social Media Policy, should it be accepted by Council.

Website Updates

I can't believe I'm FINALLY writing this but, OUR NEW WEBSITE IS DONE! I am just waiting for the University to change our domain name (farragomagazine.com) to our new site, which they've said should hopefully occur sometime at the end of this week/start of next. We're really proud of this new site and these changes have been a long time coming. I'm glad we embarked on this project and am excited to leave future OBs with this new site that should last for many, many years to come.

UMSU Election x Media Report

As promised, I have compiled a report for Council about the Media Department's role in the recent UMSU Annual General Elections. This should be circulated with the Council Agenda. Included in the report is a summary of our involvement, student feedback & recommendations.

Media Library Updates

The Media Library has been a huge success so far! We've been overwhelmed by the sheer number of submissions and announced the winners for our first round 'Lockdown Living' on our socials last week. The theme for the current submissions round is 'Melbourne' and will remain open until the end of this week. Having this library of images that we can draw from at any time has already proved super helpful — we have already used a few images already for our upcoming edition!

Above Water Launched

Our labour of love with the beautiful Creative Arts Department launched the evening after our last Council (30 Sept). The launch was a success, with so many students as well as their families from across the world in attendance. We had live readings and got to hear student artists talk about their work. The

support for this mag not only from students but also from their friends and families was incredible. Many tears were shed. You can read *Above Water* in all her glory [HERE](#).

Edition 5 Updates

Edition 5 is completed and has been sent to the Gen Sec for approval!

Edition 6 Updates

Edition 6 is *ALMOST* complete! We held our proofing event on Fri 8 Oct and are now making the final adjustments to layout and formatting. It still hasn't quite hit me that this is our final edition for the year. Too busy for it to compute just yet I think haha. It is headed to the Gen Sec for publishing approval on 18 Oct.

Edition 5&6 Launch

As per the request of the Media Collective, we will be hosting a joint launch party for our final editions on 21 Oct! Everyone has a bit of Zoom fatigue right now, so we decided we'd combine the two events and have one super epic final launch party! Please come! Details [HERE](#).

Fitzpatrick Awards 2021

At the end of each year, the Media Department hosts the 'Fitzpatrick Awards' — an event which celebrates the hard work of all those who have contributed to student media that year. Based on the Victorian Government's roadmap out of lockdown, there is a *CHANCE* we might be able to have this event in-person this year in the first week of December at The Provincial Hotel. I have begun working with the CME team to try and make this a reality, as finally being able to have an in-person event would be a great way to reward students after such a tumultuous two years. There are, of course, no guarantees, but we are giving it our best shot!

'Creative with COVID' Competition

No new updates but just flagging that submissions are still rolling in and are still open 'til the end of Week 12.

Progress on assigned actions from last report

1. Publishing Regulations, Student Media Policy & Social Media Policy sent to Council

2. Website finished! Waiting to domain change
3. Above Water launched
4. Edition 5 sent to Gen Sec
5. Edition 6 proofing returned
6. New Media Library theme launched
7. Election Report submitted to Council

Action Points to be completed by next report

1. Website live!
2. Editions 5 & 6 launched!
3. Creative with COVID submissions closed

Media

Pavani Ambagahawatta

Last two months in office, bb! I still love this job, and it's the best thing I've done in my twenty years on earth, but it will be a relief to hand it over. Distance doesn't always make the heart grow fonder, it seems.

Key Activities

Edition Six

Almost done with proofing. Most subediting has been received. Mother Ailish is putting her together. The launch has been planned. Cover is coming along.

Edition Five

She's done! Only thing left to do is put her on issue, have the launch and promo her.

Creative With COVID 2.0

We keep advertising. Got some good submissions. Need to plan prizes a lil more.

Fitzy's

Made nomination forms. Money we need at the end of this report. In-person! Exciting (to the non-overseas students who will get to go at least)

Website

Done. Lauren thankfully took over uploading for me because I still can't. Ready to soft launch.

Handover

Strategy session tomorrow. Exciting. Writing handover notes- lots to pass on.

Above Water

Launched and mailed to local and international contributors.

Merch

Final stages. Will open form and start collecting orders soon.

Progress from last report

1. Ed 5 finished
2. Above water launched
3. Website kind of fixed
4. Fitzzy's mostly planned
5. Most Ed 5 subediting received

Actions to be completed

1. Launch Eds 5 and 6
2. Launch website
3. Close creative with covid submissions
4. Start writing handover docs
5. Open merch form
6. Have last poc in media event

Recommendations

Budget Line	Amount (\$)	Reason
Printing	1700	Printing and mailing costs for Editions and 6, and Above Water
Special Projects	180	Issu Pro subscription until January 2022
Collectives	40	To rent a movie for the UMSU

		POC x Media movie night (A Girl Walks Home Alone at Night)
Special Projects	500	To pay for free hoodies for our managers, as a token of gratitude for all the hard work they've done for us as student volunteers this year.
Special Projects	45	Pay for Instagram SnapWidget for our website till January 2022
Launches	2500	Move money previously passed for 'Edition Five and Edition Six Launches' (initially intended to be in-person events but later cancelled due to restrictions) to 'Fitzpatrick Awards' section of the Launches line of the budget- this will be an in-person event held once restrictions permit

People of Colour

Mohamed Hadi

ANUSA Racism Report & Racism at Unimelb survey

Chipping away at it! Been quite busy with the Myriad launch, this week's events, my committee has been really helpful and they've been putting down suggestions and ideas for questions etc, so shout out to Emily & Anushka!

Myriad magazine

- It's been sent off to the printers! We're looking at printing 300 copies and almost 120 students signed up for a copy so yay!
- Editors and subbies invoices and payment forms have been put in to be paid

The Launch

- It was quote AMAZING, we had around 50-60 attendees and the night went so well
- Started off with an Acknowledgement, speeches from myself and the editors, some readings, Annie's performance, more readings, and ended the night with Editors' choice awards!
- Annie Louey's performance was hilarious and I got a lot of positive feedback from that, the readings were excellent and people really seemed to enjoy the event
- It was really amazing to have had such a successful launch and edition of this year's Myriad, big thank you to everyone :')

Antiracism Workshops

- An incident occurred during the latest Anti-racism workshop on Misogynoir, one of the attendees started saying quite misogynist and anti-black about serena Williams which was a point of discussion of the speaker Hiba Adam, he started cutting her off and arguing with her and at that point I removed him from the zoom, it was quite damaging especially to the Black women in the workshop. So yeah.
- Next two workshops in week 12 are on Women of Colour in the workplace and idveristy without inclusion

Indigenous sovereignty and Bla(c)k liberation week

- Its Happening!!! Thankfullly we were able to confirm all panellists and speakers for the event and worked on promoting the whole week and events individually

By the time you read this, our launch event which is the seminar with an amazing panel of speakers would be done and dusted, keen to update you next council on how everything goes!

Giveaway #2

Looking into doing a second giveaway of prezzy vouchers like I did earlier in the semester with welfare, it would be great to give students something during these stressful times leading up to exams period,

People of Colour
Emily AlRamadhan

Key Activities

Goodness Giveaway

Promoting this week to be sent out by Week 12!

Chromatix

Finalising decisions for options re:craft kits.

Action Points to be completed by next report

- 1. Goodness Giveaway promotions**
- 2. Goodness Giveaway purchases**
- 3. Chromatix promotions and timeline decisions**

Queer

Amy Bright

Queer

Laura Ehrensperger

Key Activities

Social Media

Social media platforms such as Facebook and Instagram are used to promote the online events which are occurring throughout the Semester.

Facebook Boosting will also be used to promote these events and make the posts more far-reaching.

Events

Queer Ball

The turnout was pretty great, and there was a lot of positive feedback from the events which occurred. This included a great comedy skit by the TitWitchez, awesome live streamed music from Cloudy Ku, a range of online games, and gift vouchers for different prizes within the event.

CAMP Magazine

CAMP Magazine Vol. 4 has been created, organised, and managed by an incredible team, and will be published shortly.

Amy has taken a leave of absence, and as such won't be able to attend the next committee meeting held on Monday.

Action Points to be completed by next report

1. Sorting out the rest of Queer Ball
2. More promotion and attendance for smaller events

Meeting Number	Meeting Date	Item Description	Amount Passed	Budget Line	Comment
14	To be decided				

Welfare

Hue Man Dang

Women's
Srishti Chatterjee

It has been a bit ...uneventful. Just lots of meetings and preparing to wrap up. Our bby Judy's has gone off to printers, we're so excited for our little cottagecore shroom bby <3

KEY ACTIVITIES:

1. **Sending off mutual aid:** We're currently in the processing of sending off the gift-cards for menstrual health that we got heaps of sign-ups on! There were lots of sign-ups so I'm getting this done gradually, but it'll be done by the end of the week.
2. **Judy's Punch:** We wrapped up our last fortnightly collective before launch, which was an open mic. The magazine is off to the printer, and we have around 70 registrations for copies to be posted to - metro and regional Vic, interstate and overseas!
3. **NUS Meeting:** We have had two meetings where the meeting was cancelled/postponed after Patrick and I already hopped on to the link, so I don't really know where this is going. We've done our end of the work, which is to frame a brief agenda on the November round table of Women's Officers and Presidents (and Queer Officers, we're waiting on the NUS to organise this).
4. **SOAR (A very strangely named Online Safety Policy Committee) :** The University has been a bit late in updating this, but there is a HUGE running email chain of all the people on the committee, trying to draft a pilot response to safer online practices in the Uni - especially with more and more online studying activities.

ACTION ITEMS ASSIGNED FROM LAST REPORT:

1. **Judy's Printing:** Is off to the printer, done!
2. **Judy's Launch:** Our Graphics editor is currently working on launch graphics - we'll put up an event soon, the launch is on the 22nd of October, the last academic night of the semester!
3. **NUS Forum:** Well, ugh, no, as written above.

ACTION ITEMS TO BE COMPLETED BY NEXT REPORT (Can you believe I only have one of these left?)

1. **NUS Forum:** We'll see where this goes
2. **Start handover:** Get started on preparing a document, reaching out to Women's Officer-Elects, invite them to the lasts of our meetings because they haven't been to any this year and it will get weird without continuity - sa/sh, committee etc
3. **Launch Judy's**

Women's

Mickhaella Ermita

TW: mentions of sexual assault and harassment in no explicit detail.

Key Activities

Safety on Campus

National Student Safety Survey (NSSS)

The survey ended on October 3, and the results will be out in March of next year. Thank you to all the Departments who shared our posts about the NSSS itself and the events we ran for it – this support is invaluable, particularly for such an important matter.

Art Relaxation Workshop and Vouchers (with UMSU Disabilities and UMSU Creative Arts)

We ran this on October 1, and the turn-out was great! I'm pleased to say that we sold out tickets beforehand, and Brigit will be handling the distribution of Eckersley vouchers to attendees. Once again, thank you to Brigit and Vaishnavi for collaborating with me on this event, and a special shout-out to Nicola, who facilitated the workshop! She did a fantastic job and it was genuinely so cool to see her journaling techniques in action!

UMSU Sexual Assault/Sexual Harassment Working Group Meeting 9(21).

This meeting was oriented around giving some final updates about the NSSS prior to its closure, as well as providing some feedback on the draft First Responder Guide that Kalyana from UMSU Clubs and Societies shared.

Meeting with NUS about OurTurn

Unfortunately, our next meeting was rescheduled again due to availability issues.

Mutual Aid Response

With Ciara's help, we've organised and purchased 53 Coles/Myers \$30 vouchers for students in need. This initiative was created in response to the closure of campus because of lockdown, which meant that access to the Women's Room and the free resources within—particularly menstrual products and food—has been cut-off from students who need it most. We'll be sending them off to everyone who signed up to receive them very soon!

Judy's Punch

Srishti will have more to say on this, but the final copy of the zine has been proofed, approved by the General Secretary, and sent to the printers! We'll be hosting the launch party very soon, so stay tuned!

Progress on assigned actions from last report

1. Continue meeting with NUS about OurTurn initiative for Safety on Campus.
Ongoing.

2. Attend UMSU Women's Consent 101 workshop.
Done.
3. Attend and minute Women's Committee meeting 12(21).
Done.
4. Attend UMSU Women's x UMSU Disabilities Art Relaxation workshop.
Done.
5. Attend and minute UMSU Sexual Assault/Sexual Harassment Working Group Meeting 9(21)
Done.

Action Points to be completed by next report

1. Launch Judy's Punch!
2. Send out Mutual Aid Response Vouchers to students.
3. Attend and minute Women's Committee meeting 13(21).
4. Attend and minute UMSU Sexual Assault/Sexual Harassment Working Group Meeting 10(21).
5. Continue meeting with NUS about OurTurn.

Budget Expenditure

Meeting Number	Meeting Date	Item Description	Amount Passed	Budget Line	Comment
12	September 29, 2021	<u>MOTION</u> : To move \$3000 from the Judy's Punch budget line to pay for all postage of Judy's Punch copies to contributors and students who are unable to collect them from campus.	\$3000	Campaigns and Special Projects (\$11,000)	With the cancellation of a physical launch for Judy's Punch this year, most of the budget for Judy's Punch will now be allocated to shipping copies of the zine to contributors and students unable to collect them from campus.
12	September 29, 2021	<u>MOTION</u> : To pass an additional \$400 from the Special Projects budget line to pay for and distribute mutual aid vouchers for students in need.	\$400	Campaigns and Special Projects (\$7500)	Previously, the Women's Committee passed \$1200 to purchase 30 Coles/Myers vouchers for students in need. Since then, the Women's Department has received sign-ups from 53 students in total. Because we do not wish to exclude the remaining students, we are

					requesting additional funds to purchase extra vouchers.
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Southbank

Leyla Moxham

Meeting With Dean I have reached out to Colleen Wait, Executive Assistant to the Dean to reschedule our meeting but have received no response. All our meetings until the end of term have been cancelled. This is Odd and Bad Practice, we will keep pushing in order to convey some very important issues with the Dean before end of term and to introduce our new union reps to faculty heads for a smooth change over.

Meeting with Legal and Advocacy Ed Ac A meeting has been scheduled for Thursday 14th at 1pm, to discuss fee relief and outside union advocacy.

Hustle Grants Could not complete hustle grants action point due to the committee meeting not reaching quorum, I have however sent the proposed grant outline to Naomie for feedback.

Mental health First Aid Training Vouchers Have received a quote from Mental Health First Aid Australia, the program CAPs and other university services use to train students and staff. There is a two-day program being offered, 10-20 people at a time for \$195 per person. Will be speaking to Lauren Gee Kee to discuss tailoring the program to suit our students needs.

Committee Vacancy We have a committee vacancy and I have reached out to next year's OBs to see if they would like to fill the role for the rest of the year.

Town Hall Talk

I have reached out to the panelist (Kendra Russell, Patrick Tidmarsh and Nareeda Lewers) for the Town Hall Talk 2 to get it up and running before the end of term.

Action Points Completed

1. Decided on program for mental health training scheme

Action Points to be completed by next report

1. Book Mental First Aid Health Training
2. Get committee feedback on Hustle Grant procedures

Southbank

Jamie Kim

UMSU Southbank Students Showcase Night

The Expression of Interest form was closed on Friday, October 1st, 2021. We received 8 responses from the students in total, across visual art, performing art, music, short film and interdisciplinary. We started promoting the event online on Tuesday, October 5th, 2021. I have emailed the people who have notified me that they would showcase their work/performance for the event to confirm their participation, as well as the order of the performances. We have also talked to the UMSU Design team regarding the promotional images for the event.

UMSU Southbank Trivia Night

Thank you very much, UMSU Creative Arts department (especially Vaishnavi and Merryn), for deciding to collaborate with us for the event! We have communicated with the UMSU Design team to organize the promotional images for the event. We began promoting the event online in Week 10, and we have also liaised with Ciara from the UMSU Admin team to prepare vouchers as the prizes for the event. We will give art supplies vouchers to the potential winners of the event. Merryn, Vaishnavi, Leyla and I had a meeting on Monday, October 11th, 2021, to test the trivia *kahoot*. At the meeting, we have decided to change a few questions to make the trivia *kahoot* more art-related. We are very much looking forward to hosting the event next week!

Action Points completed

1. Completed the PowerPoint slides for the “Students Showcase Night” event (for accessibility needs)
2. Began promoting the Trivia Night event online
3. Started allowing students to register for the Students Showcase Night event via TryBooking
4. Contacted the “Students Showcase Night” performers to confirm their participation in the event
5. Contacted the “Students Showcase Night” performers the order of performances of the event

Action Points to be completed by next report

1. Updating the trivia *kahoot*
2. Hosting the Trivia Night event
3. Giving (emailing) the Trivia Night event prizes (art supplies vouchers) to the potential winners of the event
4. Having another meeting with the Dean of the Faculty of Fine Arts & Music
5. Having another meeting with the Southbank Campus Committee

Budget Expenditure

Meeting Number	Meeting Date	Item Description	Amount Passed	Budget Line	Comment
N/A					

Burnley

Kaitlyn Hammond