Kylie Kingfisher

[kylie.kingfisher@gmail.com](mailto:kylie.kingfisher@gmail.com) | 0412 345 678 | <https://www.linkedin.com/in/kyliekingfisher>

**Education**

**The University of Melbourne — Victorian College of the Arts (VCA)**

Bachelor of Fine Arts (Music Theatre) Feb 2022 – present

* Expected date of completion: Nov 2024.
* Developed skills in performance, collaboration and creative expression, including developing long-term projects and working towards a shared vision.
* Additional roles as a Peer Mentor (2022) and UMSU Host guide (2023)

**Work Experience**

**Bella’s Diner**

Food and Beverage Attendant Jul 2020 – present

* Working collaboratively with other waitstaff in high pressure environment to ensure consistent and timely service delivery, and neat presentation of diner at all times.
* Communicating and resolving conflicts with customers with a positive demeanour.
* Training new hires and providing continuous feedback to build confidence and skills.

**Piano Teacher**

Self-employed Feb 2020 – Feb 2022

* Prepared students for Grade 3-5 AMEB exams with personalised one-hour lessons, and achieved a 100% exam pass rate among all students.
* Developed and assessed key skill areas to facilitate student skill development.

**Volunteer Experience**

**UMSU VCE Summer School (VCESS)**

Group Leader, English tutor and Workshop presenter Sep 2022 – present

* Mentored a group of 15 students. Conducted daily group meetings, facilitated an inclusive environment for program participants and assisted with program activities.
* Prepared and delivered six one-hour English 3/4 lessons to students with diverse learning needs in order to implement VCESS’ goals in fighting educational disadvantage in Victoria. Achieved 4.5/5 average class feedback from students.
* Presented a workshop on VCE Performance Assessments to equip students with necessary performance skills, and increase the accessibility of fine arts for disadvantaged students.

**Melbourne University Improvisation Society (MUIS)**

Events Officer Apr 2022 – present

* Preparing and coordinating all club events. Organising event logistics, promotion and task delegation on tight deadlines to ensure timely preparation and positive event experience.
* Liaising and maintaining relationships with 10 partner organisations to raise funding and engage industry professionals for improvisation and career-related workshops.
* Rebuilt event feedback systems with club executives. Achieved 90% event satisfaction rating from partners and attendees, and grew average event attendance rates by 150% in 2022.

**Footscray Community Gardens**

Community Gardener Jan 2017 – present

* Assisting Footscray Italian Society members growing plants at local community garden, including weeding garden beds and collecting herbs.
* Establishing and monitoring the garden’s Facebook page and discussing space arrangements with other growers to promote the garden and manage stakeholders.

**Skills and Interests**

**Technical**: Graphic Design (Canva, Adobe InDesign)

**Language**: Italian (speaking proficiency)

**Certificates**: Safe Food Handling, Responsible Service of Alcohol

**Interests**: Performance, Dancing (Ballet and Jazz), Debating, Italian Language and Culture