



## **Agenda**

Emergency Central Committee Meeting #2 Sunday, 22nd May 2022

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Time : 16:00

Venue : Zoom

### **1. Procedural Matters**

- 1.1. Acknowledgement of Indigenous Owners
- 1.2. Official Welcome
- 1.3. Attendance
- 1.4. Apologies
- 1.5. Adoption of Agenda

### **2. Matters Arising from Previous Minutes**

### **3. Confirmation of Previous Minutes**

- 3.1. CCM #4

### **4. Proposals**

- 4.1. UMSU International Committee 2021/2022 Trip Proposal

### **5. Other Business**

- 5.1. -

### **6. Next Meeting**



## Unconfirmed Minutes

Central Committee Meeting #4– Wednesday, 11th May 2022

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Time : 17:00

Venue : PAR-Old Arts-129 (Theatre B)

### 1. Procedural Matters

#### 1.1. Acknowledgement of Indigenous Owners

#### 1.2. Official Welcome

#### 1.3. Attendance and apologies

- Attendance – 30 members

#### Absent with Apologies

EXCO:

Directors: Nadine CHANDRA

Officers: Jessica SUHENDRA, Jegath KRISHNAMURTHY, Teresa TJAHJADI, Riddhi AGARWAL

#### Motion 1

Move that **Standing Orders** be adopted for **CCM #4** at 5:09PM.

Mover : Sarah LIM

Secunder : Hermione Wing Laam TO

**Motion Carried.**

#### 1.5. Adoption of Agenda

#### Motion 2

Move that the **Agenda for CCM #4** be adopted at 5:09PM

Mover : Michelle

Secunder : Sophia

**Motion Carried.**

## 2. Matters Arising from Previous Minutes

### 3. Confirmation of Previous Minutes

Move that the **minutes of CCM #3 be accepted and confirmed as a true and accurate record.**

Mover : Aaron JOHANNES

Seconder : Kimie MEGAN

**Motion Carried.**

Move that the **SWOTSNACC Semester 1 2022 Proposal** be accepted.

Mover : Feline FENEZIA

Seconder : Christopher PRAWIRA

**Motion Carried.**

Move that the **Exam Pack Giveaway Semester 1 2022 Proposal** be accepted.

Mover : Arya KUSHWAHA

Seconder : Hsin-Ting (Ella) LEE

**Motion Carried.**

Move that the **Sustainability Day Semester 1 2022 Report** be accepted.

Mover : Vu Hoang (Spencer) LE

Seconder : Jocelyn WONG

**Motion Carried.**

Move that the **UMSUi x CAPS Student Workshops Semester 1 2022 Report** be accepted.

Mover : Elsa DAI

Seconder : Janice INDRADAJA

**Motion Carried.**



Move that the **Meat & Greet Semester 1 2022 Report** be accepted.

Mover : Sarah LIM

Seconder : Arshia ARORA

**Motion Carried.**

Move that the **Mental Health day Semester 1 2022 Report** be accepted.

Mover : Billy KWONG

Seconder : Kimie MEGAN

**Motion Carried.**

**Motion carried.**

#### **4. Other matters**

Move that **Standing Orders** be suspended at **5:45PM**

Mover : Sophia YAP

Seconder : Zifei MENG

**Motion Carried.**

Move that **CCM #4** be adjourned at **5:46PM**

Mover : Chaital VASTA

Seconder : Hans TSAI

**Motion Carried.**

**Prepared by,**

**Chaital VASTA  
Secretary 2021/22  
UMSU International**



## **UMSU International Committee 2021/2022 Trip Proposal**

### **Emergency Central Committee Meeting #2 – Sunday 22nd May 2022**

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#### **1. Introduction**

The annual UMSU International Committee Trip serves as an appreciation trip for the Central Committee Members of the current year to thank them for contributing their time and effort throughout the whole year for UMSU International. The trip for the UMSU International Committee 2021/2022 will be 3 days and 2 nights to Mount Baw Baw in Victoria.

Accommodation and catering is typically hired from group accommodations providers to eliminate the hassle of food preparation and venue maintenance on the Committee's part.

#### **2. Objectives**

This event aims to:

- To thank Committee members for their hard work throughout the whole year.
- To create memories together as a committee.

#### **3. Event Details**

Date	: Friday 1st July 2022 to Sunday 3rd July 2022
Venue	: Mount Baw Baw
Number of Attendees	: 24 Committee Members
Coordinators	: Hans TSAI, Chaital VASTA, Hermione Wing Laam TO
Manpower	: 24 Committee members (including coordinators which consists of 3 committee members)
Budget	: \$17,270

#### 4. Event Overview

##### Transportation

Since we do not have enough committee members with valid driving license to drive in Victoria, we intend to book a bus or coach which fits all of us to travel to Mount Baw Baw from the CBD and vice-versa.

##### Accommodation

We plan to book a large split-level lodge that is able to accommodate up to 39 people in 8 bedrooms, which is the only accommodation available on the selected dates to to accommodate us all -

<https://www.mountbawbaw.com.au/accommodation/everest-ski-club-lodge/>

##### Activities

Outdoor activities, which includes ski/snowboarding lesson, dingo walks, tobogganing and snowplay as listed on the website -

<https://www.mountbawbaw.com.au/activities/season/winter/>. We will also be planning indoor team bonding activities.

#### 5. Event Timeline

Wk #	Date	Activity	Descriptions	PIC
<b>Pre-event Preparations</b>				
8 - 10	19th April - 20th May	Committee Trip Planning	Planning destination, budget, activities available, attendance from Committee Members	Hans TSAI, Chaital VASTA, Hermione TO
10	9th - 13th May	Communicating with Mt.Baw Baw	Accommodation availability, requirements of COVID Safe plan needed, accommodation COVID-19 responsibilities, Bus booking	Hans TSAI, Chaital VASTA, Hermione TO
12	23rd - 27th May	Booking of accommodation	Confirmation of lodge - Everest ski club lodge, retrieving of COVID-19 safe plan	Hans TSAI, Chaital VASTA, Hermione TO
<b>Event Day</b>				
-	1st July	Leaving for Mount Baw Baw	Leave from Melbourne CBD at approximately 11:00AM via bus.	Hans TSAI, Chaital

				VASTA, Hermione TO
	1st July - 3rd July	Committee Bonding	Activities - ski/snowboarding lesson, dingo walks, tobogganing and snowplay, indoor bonding games	Hans TSAL, Chaital VASTA, Hermione TO
<b>Post Event</b>				
	3rd July	Report preparation.	Successful bonding of committee members and preparing report.	Hans TSAL, Chaital VASTA, Hermione TO

### Pre-event

- Accommodation booking
- Transportation Booking
- Obtaining of COVID-19 safe plans from restaurants and the accommodation lodge

### 6. Budget

A total of **\$17,270** have been allocated for this event, with the breakdown as listed below:


Items	Unit Cost(AUD)	Total Cost (AUD)
Accommodation	-	\$4500
Transportation	1 x Round trip - Melbourne CBD to Mount Baw Baw and vice-versa	\$2500
Activity	-	\$4000
Food	-	\$5520
Miscellaneous	-	\$750
<b>TOTAL</b>		<b>\$17270</b>

### 7. Conclusion

This concludes our proposal for the UMSU International Committee 2021/2022 Bonding trip Proposal 2022. Please do not hesitate to contact the Executive Committee or Human Resources Department should you have any queries.



UNIVERSITY OF MELBOURNE STUDENT UNION INTERNATIONAL

 **UMSU** INTL *Care for, Act for, Stand for International Students*

**Prepared by,**

Chaital VASTA & Hans TSAI  
Executive Committee 2021/2022  
UMSU International

Hermione Wing Laam TO  
Human Resources Department 2021/2022  
UMSU International





## 6. Other Business

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## 7. Next Meeting

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CCM #5

Date : Wednesday 25th May 2022 (17:00)

Venue : PAR-Old Arts-129 (Theatre B)