



UMSU Incorporated  
**2022 ANNUAL ELECTIONS**  
Monday 5 September – Friday 9 September 2022

### **NOTICE OF ELECTION**

In accordance with the University of Melbourne Student Union (UMSU) Constitution and UMSU Electoral Regulations, at 12:00 pm on Monday 25 July 2022 nominations will open for the following positions:

#### **POSITIONS TO BE ELECTED:**

##### Office Bearers

- **President**
- **General Secretary**
- **Education (Academic Affairs) Officer**
- **Education (Public Affairs) Officer**
- **Welfare Officer**
- **Women's Officer\***
- **Creative Arts Officer**
- **Activities Officer**
- **Queer Officer\***
- **Environment Officer**
- **Media Officers\***
- **Clubs & Societies Officer**
- **Indigenous Officer\***
- **Disabilities Officer\***
- **People of Colour Officer\***
- **Burnley Campus Coordinator\***
- **Southbank Campus Coordinator\***
- **Southbank Activities Officer\***
- **Southbank Education Officer\***

##### Students Council

- **One (1) Graduate Students Representative on Council\***
- **One (1) Indigenous Students Representative on Council\***
- **One (1) International Students Representative on Council\***
- **One (1) Queer Students Representative on Council\***
- **One (1) Students of Colour Representative on Council\***
- **One (1) Students with Disabilities Representative on Council\***
- **One (1) Southbank Students Representative on Council\***
- **Fifteen (15) General Representatives on Council**

## Committees – Seven (7) Members to be elected per committee

- **Activities Committee**
- **Creative Arts Committee**
- **Disabilities Committee\***
- **Education Committee**
- **Environment Committee**
- **Indigenous Committee\***
- **People of Colour Committee\***
- **Queer Committee\***
- **Welfare Committee**
- **Women’s Committee\***
- **Burnley Committee\***
- **Southbank Campus Committee\***

## University of Melbourne Council

**One (1) Member of the Council of the University of Melbourne.**

## National Union of Students

**Seven (7) Delegates to the National Conference of the National Union of Students**

Any Office may be held by two or more persons jointly except the positions of President, General Secretary, Media Officer, UMSU International President and the Burnley Campus Co-ordinator.

\*See Eligibility to stand criteria as listed in the UMSU Constitution

**Nominations close 12:00pm on Friday 12 August 2022.**

## **ELIGIBILITY TO STAND**

Any University of Melbourne student may nominate for any position unless otherwise specified.

- Any Officer position may be held by two persons jointly except the positions of President, General Secretary, Media Officer, the Burnley Campus Co-ordinator the Southbank Students Campus Co-ordinator the Southbank Activities Officer and the Southbank Education Officer.
- The position of Media Officer will be held jointly by no less than three and no more than four persons, at least one of whom must be a Woman.

Pursuant to clause 6.1 of the Electoral Regulations:

- The Women’s Officer and the voting representatives of the Women’s Committee must be a Woman.

- The Voting Council Representative elected by Queer Students, the Queer Officer and the voting representatives of the Queer Committee must be Queer Students.
- If the position of Queer Officer is not held jointly, the Queer Officer must be a Woman, Trans or Non-Binary.
- If the position of Queer Officer is held jointly, one of the persons holding the position must be a Woman, Trans or Non-Binary.
- If the position of Women's Officer is held jointly, at least one of the persons holding the position must be a Woman of Colour.
- If any other Officer position is held jointly, one of the persons holding the position must be a Woman.
- The Voting Council Representative elected by Indigenous Students, the Indigenous Officer and the voting representatives of the Indigenous Committee must be Indigenous Students.
- The Voting Council Representative elected by Students with Disabilities, Disabilities Officer and the voting representatives of the Disabilities Committee must be Students with Disabilities.
- The Voting Council Representative elected by Students of Colour, People of Colour Officer and the voting representatives of the People of Colour Committee must be Students of Colour.
- The Voting Council Representative elected by International Students must be a person who is an International Student.
- The Voting Council Representative elected by Graduate Students must be a person who is a Graduate Student.
- The Voting Council Representative elected by Southbank Campus Students, the Southbank Students Campus Co-ordinator, Southbank Activities Officer, Southbank Education Officer, and the voting representatives of the Southbank Students Committee must be Southbank Campus Students.

### **RECEIPT OF NOMINATIONS**

Nominations should be submitted via this [google form](#). Students wishing to nominate via soft copy form will find a link available on the UMSU Election webpage. Students wishing to nominate for the positions of Disabilities Officer, Committee or Voting Council Representative; People of Colour Officer, Committee or Voting Council Representative; Queer Officer, Committee or Voting Council Representative; or Women's Officer, Committee, must also indicate on their nomination forms that they identify with their restricted constituency.

Please submit your nomination forms via the [google form](#) or via email to: [returningofficer@union.unimelb.edu.au](mailto:returningofficer@union.unimelb.edu.au)

### **WITHDRAWAL OF NOMINATIONS**

A candidate may withdraw their nomination at any time before the start of counting for their position. The withdrawal form is available on the [UMSU election webpage](#). Please email your signed withdrawal form to [returningofficer@union.unimelb.edu.au](mailto:returningofficer@union.unimelb.edu.au). Electronic signatures will be accepted.

### **TICKET REGISTRATIONS**

Applications to register a ticket name must be accompanied with the signatures of 15 UMSU General Members. Tickets that are running candidates for multi-member positions must also submit a form showing the order in which they wish their candidates to appear. Electronic signatures will be accepted. Ticket registrations and re-registrations open Monday 25 July at 12:00 pm and close Friday 12 August at 12:00 pm. Ticket registrations submitted prior to the opening of ticket registrations will each be considered as if they have been received at the exact time of the opening. In the case of multiple registrations of the same name, the name registered first will take precedence and if tickets are registered at the same time, the registrant will be determined by lot.

Ticket registration and candidate order forms must be submitted by close of nominations and are available on the [UMSU election webpage](#).

### **POLICY STATEMENTS AND CANDIDATE PHOTOS**

Each candidate may submit a statement that must be no more than 300 words for Office Bearers and no more than 100 words for all other positions. Candidates to the University of Melbourne Council may submit a statement no longer than 200 words which will be reviewed by the University Secretary. Each ticket registrant with an approved ticket may submit a policy statement that must be no more than 1000 words. These statements should be delivered via email to the returning officer email address. If candidates wish to have candidate photos taken, they must arrange for that themselves. Candidate photos and policy statements must be submitted prior to the close of nominations.

### **UNIVERSITY COUNCIL MEMBER NOMINATIONS**

Candidates for the University Council member position must complete and submit with their nomination a [Victorian Statutory Declaration](#) and [TEQSA Fit and Proper Person Declaration](#). If you are submitting your nomination via google form, these documents are linked in the form and you can upload them using the form. The Victorian Statutory Declaration must include that you are:

- *are enrolled in an award course at the University of Melbourne;*
- *understand that they must remain so during their term as a member, otherwise the membership ceases;*  
*and*
- *have at least 12 months of expected enrolment from the date of the election to complete the relevant award.*

### **ELECTION REGULATIONS**

All students wishing to nominate for a position should read UMSU's electoral regulations. Electoral regulations for the UMSU Election can be found on the [Election webpage](#).

## **VOTING SESSION**

Voting will open 10:00 am on Monday 5 September 2022 and close 5:00 pm on Friday 9 September 2022. Voting will be conducted via the BigPulse platform, with an individual voting link sent to all eligible voters via their student email at the beginning of the voting session. Voters will also be able to vote in person, using electronic devices, at the following places and times:

- **Union House:** Open each day of polling from 10:00 am – 4:00 pm
- **Baillieu Library:** Open each day of polling from 10:00 am – 4:00 pm
- **FBE Building:** Open each day of polling from 10:00 am – 4:00 pm
- **Stop 1:** Open Wednesday 7 and Thursday 8 September of polling week from 11:00 am – 2:00 pm
- **Murrup Barak:** Open Monday 5 and Tuesday 6 September of polling week from 11:00 am – 2:00 pm
- **Southbank Campus:** Open Tuesday 6 and Wednesday 7 September of polling week from 11:00 am – 2:00 pm
- **Burnley Campus:** Open Thursday 8 and Friday 9 September of polling week from 11:00 am – 2:00 pm

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22 July 2022