

University of Melbourne Student Union

**Report of
Justin Baré
General Manager, UMSU**

**To Students' Council
March 1, 2016**

SSAF Review

The University received the SSAF Review in November 2015.

The President and General Manager provided informal feedback in relation to the contents of the review document in a meeting with the University and stakeholder representatives in December.

The University has provided UMSU with a short document outlining a new Committee to address future SSAF allocations, aspects of the regulation of SSAF expenditure and the introduction of standardised reporting and accountability mechanisms.

The President (or nominee) is a member of the proposed Committee. The full proposed membership is:

1. Deputy Provost and Deputy Vice-Chancellor International (Chair)
2. Deputy Head of University Services and Academic Registrar or nominee
3. Director Students and Equity or nominee
4. Director of Sport, Melbourne University Sport, or nominee
5. President, UMSU or nominee
6. President, UMSU International or nominee
7. President, GSA Inc. or nominee
8. MUSUL Board student member

Council may want to consider whether it recommends any variations to the membership of this Committee

The document is attached to this report.

Flexible Academic Programming (FlexAP)

Senior Advocate, Donna Markwell, has prepared a Briefing Paper in relation to FlexAP. It is attached to this report.

It is recommended that the Briefing Paper along with a summary of any recommendations endorsed by Council is distributed to all UMSU staff and student representatives.

Legal Service Working Group

The Legal Service Working Group met on Thursday February 11.

At this meeting the Working Group considered two potential staffing models to support the future operation of this service.

Further discussion may be required at the Working Group prior to the submission of a Final Report to Council.

MUSUL SCiiP & Strategic Review

The University Executive considered the MUSUL Strategic Review at its meeting on February 9. The MUSUL Services Board discussed the outcomes of the University Executive meeting and the SCiiP at its meeting on Monday February 15.

MUSUL has undertaken to provide a range of documents to UMSU since November 2015 that relate to various operational issues such as:

- An outline of short and medium term improvement in service provision, and
- A Draft Change Management Plan in relation to the Unistore.

These documents have not been provided.

On February 15 the CEO of MUSUL Services, Mr Trevor White, announced his retirement, effective July 1, 2016.

Also on February 15, MUSUL Services advised UMSU that further details in relation to the response to the Strategic Review and the SCiiP would be provided by February 22. No further information has been provided.

Facilities and Services Agreement (FSA) Reporting Obligations

MUSUL has not provided UMSU with any new information or documentation.

Level 1 Bar Space

The UMSU Bar Steering Committee met with representatives of The Red Group.

A meeting with The Red Group to review progress has been scheduled for Friday February 26. An update on this meeting will be provided at Council.

Clubs Online

Aspects of Clubs Online have now gone live. While there have been some minor issues in the operation of the software the overwhelming feedback from Club representatives has been positive.

The Coordinator, Clubs and Societies should be acknowledged for the time and patience that has been shown while the software has been developed.

Accounts 2015

A list of queries and requests for further information has been submitted to MUSUL Services in relation to the content of UMSU's 2015 financial reports which will need to be resolved prior to finalisation of the submission of the auditor's report for 2015.

Staffing

Recruitment processes have been finalised for the following roles:

- Coordinator, Volunteering
- Information Centre Officer
- Social Media Intern

Casual staff recruitment for AVMelbourne has also been completed.

Occupational Health & Safety

A number of incidents have been reported:

1. A small number of requests for First Aid during Carnival Day in Orientation, due to extreme weather conditions;
2. A member of staff injured themselves by incorrectly operating a van door. Medical treatment has been sought and the staff member has been able to continue to work.

Supplementary Report – Cash Handling and Accounting Irregularities

An additional report from the General Manager will be tabled at Students' Council relating to a matter of significance to Council.