

University of Melbourne Student Union
**Office Bearer Reports
 To Students' Council 17(16)
 6.10.16**

Summary			
President	Submitted with recommendations	Page 1	
General Secretary	Submitted	Page 3	
Activities	Submitted	Page 4	
Clubs & Societies	Submitted	Page 5	
Creative Arts	Submitted	Page 6	
Disabilities	Submitted	Page 8	
Education (Academic Affairs)	<i>Submitted late</i>	Page 8	
Education (Public Affairs)	Submitted with recommendations	Page 8	
Environment	Zac Power	No report submitted	Page 9
	Anisa Rogers	Submitted	Page 9
Indigenous	No report submitted	Page 9	
Media	Submitted	Page 10	
Queer	<i>Submitted but not distributed</i>	Page 11	
Welfare	Sarah Xia	Submitted with recommendations	Page 11
	Yan Zhuang	Submitted	Page 14
Women's	Submitted	Page 15	
Burnley	Submitted	Page 15	
VCA	No report submitted	Page 16	

Note: Office bearers who fail to submit a report for 3 consecutive scheduled meetings will have their honoraria suspended.

**President
 Tyson Holloway-Clarke**

Student Precinct

At the time of writing no significant update can be provided that has not been communicated to council previously. I will have been in attendance to a meeting of the Steering Group on Wednesday the 5th of October and can provide a verbal update.

Special Consideration

Based on last semester's shortcomings with special consideration two working groups split into practice leaders and academics have been convened and work is being done to improve systems around Special Consideration and Equitable Adjustments. I am involved with the academic group and Phoebe Churches is on the practice leaders side. In my view we are working towards a closer collaboration between faculties and SEDS to deliver a more cohesive and consistent service provision to students. Among other concerns the core issues that are being addressed immediately are around matching both student and academic expectations and ensuring fairness in adjustment and communication and training on both sides of Special Consideration.

A early commitment has been made to investigate providing more academics with specific training around interactions with students, reasonable expectations and frameworks around academic integrity and inherent requirements. This will hopefully improve the long standing strictness and access issues of the past concerning Special Consideration and promote a more student success focused culture.

Additionally early commitments have been made about providing more clarity and thus more access to Special Consideration for students with adverse family circumstances, specifically concerning family violence. While family violence is and will continue to be grounds for Special Consideration it has not been well communicated or publicised that is the case. It is clear that students are not utilising this aspect of Special Consideration based on concerns around privacy, intrusive processes and mandatory reporting, not unlike any number of Special Consideration areas. By promoting and providing more robust information around this aspect of Special Consideration the hope is that University student support services will become more accessible to students and a referral process can be established for students with with adverse circumstances. Of course referrals to these services will be balanced against the student's wishes and privacy. My hope is that this process will establish a precedent by which other aspects of Special Consideration can be tweaked and shaped to better serve students.

Recommendation: The specific changes concerning family violence come out of a submission to the Law Faculty from the Later Law Student Network. My recommendation to Council is that we both recognise and commend the Later Law Student Network and its members for a well developed submission and commit to working with them to improve access to Special Consideration.

Pill Testing and Harm Minimisation

After last Council much has been made of the motion to support and implement a pill testing program by UMSU, both in the media and in conversation with the University. While we were somewhat caught off-guard by the flurry of attention (notably from Farrago Media, Channel 9 News, The Project with Channel 10, Parkville Station, Sunday Night with Channel 7, The Age, The Herald Sun, The Guardian, VICE, 3AW, 2GB, Triple J and Triple R among other smaller syndications) the story has overwhelmingly been covered in a positive light going as far as receiving a notable level of support from pundits on both sides of politics. The University was somewhat taken aback and has reached out to hopefully establish more robust lines of communications when we are instigating a potential 'callout' of the University. While this 'callout', that is with respect to the gas chromatography machines was minimal, it is my belief that simply forwarding a motion or directing the University to the website is sufficient at the discretion of the President.

With respect to the implementation of the program we are still waiting to receive a police liaison contact to both notify and consult the North Melbourne Police of our program and ascertain their position and address any concern. In the meantime the Students For Sensible Drug Policy are working expeditiously to develop the information materials of the kit for review by UMSU. UMSU is also investigating the ways in which this program can be best provided to ensure student safety and privacy.

Corporate Services Provision

UMSU is currently working with the University to best configure an approach to corporate service provision moving forward. There are a number of organisation specific requirements that need to be met and principles that need to be adhered to that are mostly outlined in the last Facilities Service Agreement between UMSU and MUSUL. It is our view that starting with the service standards and provision outlined in the agreement is the appropriate starting point for discussions and investigations with the University going forward into new arrangements. That being said other considerations must be made and discussions are ongoing. We are encouraged by how the process is moving along at this current juncture.

SSAF Grants

Feedback as to the grant scheme has been provided to the University, with particular questions regarding the defunding of CCRAAG that formerly funded Festival of Nations, Night Market and Theatre Board. With that funding now gone and these programs fitting within the purpose of SSAF we have concern about their ongoing funding arrangements both during the next SSAF round and after. It is likely that each of these programs will apply for a SSAF Grant in the next round. This discussion is ongoing.

**General Secretary
James Bashford**

Policy and Regulations

Although many Council members have expressed interest in many changes to UMSU regulations and structures recently, disappointingly I only received one piece of feedback from members regarding proposed changes to procedures for student reps (with thanks to the Media Officers for this). I have also received valuable feedback from the General Manager regarding the proposed changes. I'm quite keen to expedite much needed changes rather than further prolonging this process with lengthy reviews. Given we're all here now with an expressed interest in making reform, there's no time like the present! So we'll be discussing changes to Procedures for Student Reps and Standing Orders as part of today's agenda as well as any ideas for reforming electoral regulations while they're fresh in our minds, with an eye to voting on them at a later meeting before the end of this term.

Committee Minutes

Following the security issues with UMSU's website I was unable to upload edit the website for several weeks, preventing me from uploading committee and council minutes. Now that I access has been restored I'll be uploading the backlog of minutes.

These include minutes for the Environment Committee for the entire year, which I have had issues obtaining from the responsible Office Bearer, Zac Power (Zachary Power). On August 5th, I sent both Environment Officers an email requesting all the confirmed minutes for their committee and received a response from Zac promising the minutes by the following Monday (the 8th). On Monday the 15th, having still received no minutes I sent a reminder to Zac and subsequently sent a third email on August 19th. Still with no response, I then raised the issue at Student's Council on August 25th, to which Zac assured Council he would promptly send me the minutes. A whole month later on September 23rd, having still received no minutes, I had a conversation with Anisa regarding her concerns after an inquorate committee meeting (the previous quorate meeting was in May and by agreement between the officers it has been Zac's responsibility to organise meetings and minutes). During this conversation I raised the issue I had had in obtaining minutes from Zac and Anisa subsequently sent me all confirmed minutes within hours of our conversation. On my advice Anisa was also able to organise a successful petitioned meeting the following week, allowing the committee to finally consider important business for the department. It is concerning that it has taken 2 months to obtain the minutes and that the Environment committee went over 4 months without meeting (meetings are required fortnightly during semester) and it is important that this is flagged with Council.

On that note I wish to stress to all Office Bearers that it is a requirement of their position that they complete all committee minutes and submit them to me as well as their archive by the end of their term. This is a part of the requirements for the end of an OB's term and those that do not fulfil these requirements will not receive their final honoraria. I am also missing minutes from the Indigenous Committee and VCA Committee (which has been unable to hold a quorate meeting).

NUS Affiliation

Last week I received UMSU's final National Union of Students affiliation invoice after our fee waiver was accepted by NUS's Affiliation Fee Review Committee. Having then been approved by the President and General Manager UMSU's 2016 affiliation fees have now been successfully paid, ensuring our recently elected delegates will be accredited at the upcoming National Conference/Hunger Games.

Activities
Megan Pollock & Itsi Weinstock

Monday BBQs

Monday BBQs have continued to be mediumly popular, and we ceased to run them after week 6 again due to normal drop off through the semester.

Tuesday BBQs

The Queen Tribute Band was awesome. Very good alternative for BABBA because we can't have them on twice a year.

Basement Comedy

Comedy is continuing to fill out the small basement area. The comics running it are looking to expand further next year, and we've had a request to run a similar program at the VCA, which is being followed up on.

Stop 2 Pub Nights

We've been seeing much more success after working with clubs and student groups. More Beer has started a regular event with a BBQ on the balcony which is providing attendees with much needed food.

Trivia

Our fourth and final trivia was as popular as the other ones, filling out Grand Buffet Hall.

Oktoberfest

Due to problems with bookings, we've had to move Oktoberfest from Concrete Lawns to North Court, which we originally thinking of using anyway. Because we no longer have to pay for Marquees, we managed to make every ticket \$20 cheaper, now \$40. Our 600 ticket allocation sold out within 24 hours. After checking that there was enough capacity in North Court, we released another 100 tickets. This is our biggest event of the year, and it's looking to be great.

Expenses from the 13/9/16

Cost	Item	Budget Line
\$76	Trivia Bonus Round Material	3839
\$420.45	Trivia AV	3839
\$2927.30	Oktoberfest Steins	3839
\$189.07	Oktoberfest Decorations	3839
\$16.50	More Oktoberfest Decorations	3839
\$258.50	Oktoberfest Tickets and Wristbands	3839
\$11449.13	Oktoberfest Alcohol	3839

Clubs & Societies

Ryan Davey & Yasmine Luu

Awards Night

The Inaugural C&S awards night was a lot more successful than we were expecting. While most clubs who registered on the google form didn't come in the end, the Grand Buffet Hall looked relatively at capacity for the amount of tables and chairs we had set up. We estimate around just over 200 people were there at its peak. Although there are multiple areas for improvement, overall the event was a great success and a great reward for all of the hard working club execs who deserve recognition for their efforts.

Things that went well:

- Having a trivia component, as well as a few bonus rounds kept it from becoming dry
- Having self-nominations as well as committee nominations for clubs
- The amount of food and drink available
- Certificates and prizes were taken very well, clubs were very keen to advertise their winnings

Things to improve:

- Provide more food options
- Shorter time frame
- Advertise to clubs earlier

The OB's enjoyed this event immensely, and hope to see it continue in the future. Club executives are the hardest working people, and they deserve recognition. We are very happy that we got to acknowledge their efforts at the awards night.

AGM's

The deadline for clubs to have their AGM's was on the 23rd of September. This means that the main job for us, over the next few weeks, is going through all of the AGM packs submitted to clubs online. Unfortunately, we did not realise the full intensity of all the clubs sending in their documents at the same time, and we have fallen behind in trying to provide new executives with their Clubs Online login details. We will be fashioning an action plan for the future. Currently, AGM's are being processed both at work and at home. CLUBS LIFE 24/7!

New Clubs

Following initial approval being granted to 16 clubs and IGM training a few weeks ago, all of the new clubs are holding their Inaugural General Meetings until the end of semester. Unfortunately even with these new clubs, we won't be able to hit the hopeful 250 clubs, but look forward to the efforts of next years OB's to expand the department.

R U OK Day & Mental Health Week Working Groups

Ryan attended working groups throughout August in preparation for the University's R U OK Day events. Overall these meetings didn't amount to much. However, it has been good to have an UMSU presence in these discussions, it sets up a regular place at the table for future OB's to be involved in discussions with university staff. The Arts and Science societies ran a successful BBQ on the Thursday of Week 7.

The 23rd of September was the first Mental Health Week meeting, with another one set for week 10. There will have several events throughout week 11 this Semester with the aim of raising awareness around mental health. We will contact clubs who may be interested in participating throughout the week.

Semester 2 Policy and Regulation Working Group Revamp

Unfortunately, we were unable to keep these up over the break and Semester 2 so far but we're bringing them back. Topics for discussion will be equipment use, room use, codes of conduct for Clubs Online ect. The policies for camps and pub crawls have also been revised following their editing

at the committee meeting last semester and will again be run through the group before being sent off to Council for examination.

Clubs Council

Clubs Council is set for Wednesday in Week 11. This will hold the elections for the 2017 clubs committee. We will be discussing the future of the department, introducing the new officers and discussing the advances we have made as a department.

Expenses

Date of Meeting	Meeting Number	Expense Description	Amount	Budget Line
9/08/2016	13/16	Consultancy for restructuring clubs income tax procedure	\$500.00	Special Projects
16/08/2016	14/16	Clubs Carnival marquee weights, tables and chairs, BBQ food	\$4000.00	Special Projects
30/08/2016	15/6	Pizza for volunteers during Mid-Year O-Week Clubs Day	\$25.00	Orientation
		AV@Melbourne testing and tagging	\$151.00	Orientation
13/09/2016	16/6	Pizza, AV equipment, security, beverages and printing for the C&S Awards Night	\$3000.00	Special Projects

Creative Arts Joshua Lynzaat & Jeanette Tong

Key activities:

Life Drawing & Botanic Drawing

Our final Life Drawing session was held on Tuesday 4th October at 12pm, and our final Botanic Drawing session will be held Tuesday 18th October at 12pm. The Botanic Drawing session will be held at the System Garden and if it's warm/sunny it'll be great, so come to that, especially if you've never attended before.

Attendance has been consistent across both semesters for the drawing sessions. We found that the fortnightly alternating system we ran in Semester Two, which means one session a month for each activity, received higher attendance. This was also the first year botanic drawing was regularly run, and was very well-received.

Tastings

We are meeting with all the artists who participated in the program to debrief about their experiences and mentorship, and figuring out what we did that worked and what did not. We sold really well over the season, and will detail more about the whole showcase in our report (to be submitted to TheatreBoard, but available on request).

Grants

Our final grant round of the year closes today 6th October, this will be our final grant round for the year. We're collating acquittal reports from the artists we have funded over this year, so far for \$6900 we've funded almost 20 projects ranging from solo to huge group works, and it's been very encouraging to watch students respond positively to taking on accessible and sustainable arts practice.

Talking Our of Your Arts

Another new initiative for the year, Talking Out of Your Arts shifted in Semester Two to be more responsive to the theatre community. One session has been held with UMMTA for The Hatpin, and it was positively received. Topics touched on included the different contexts that student theatre can speak to, the importance of producing Australian musicals, and gender and racial diversity in casting. This last topic has been raised this semester specifically in regards to musical theatre casting, and it was good to increase awareness of the issue and have more people hear and take part in the conversation.

Film Festival

We hosted two film screenings with Auslan Interpreted Q&As after them. We are also working to put together a report on this, but overall the response from attendees was positive. Venues used include: the Listening Lounge in the Rowden White Library, the Guild Theatre, and the 2nd floor meeting rooms with all the partitions opened. We now have corflute in the right available to anyone who needs to black out the windows and glass walls of the 2nd floor rooms for events. It worked really well as a low cost, intimate screening space.

Thanks also to: the Wilin Centre for assisting us in organising screenings of some Richard Frankland films, and for Eugenia Flynn and Tiriki Onus at the Q&A; Susan Hewitt for assisting in venue hire and liaising with Proud Mother Pictures and AV@Melb & Union House Theatre to make sure the event ran smoothly; George Paton Gallery for the moving image exhibition they curated for the same period of time; and especially to UMFC for their collaborations in making this inaugural festival a real event. We're really glad to have been able to facilitate the showing of all these open-captioned original student films in a range of genres and length. The amount of talent on this campus is wild.

Creative Arts Collective

Every Thursday between 1pm and 3pm in the Arts Lab! As well as the mural project, the collective have been undergoing screen printing workshops with Susan Hewitt. Come along to achieve your creative dreams.

We're on our last three collective gatherings for the year, and the Arts Lab walls are looking so good. If you come and draw something, take a selfie. Use the Arts Lab for your event. Maybe Union House will let us paint on the other walls next time.

MUDFEST 2017

We're meeting with the key arts departments and staff involved in this in advance of next year, laying some groundwork to help things run smoothly next year. If anyone's interested in setting some early talks up about definitely collaborating between departments, hit us up.

Budget expenditure since last report:

Meeting no.	Date	Description	Amount	Line-Item	Comments
9	13/9/2016	Payment for Tastings mentors (10 mentors @ \$500 each)	\$5000	3850	
9	13/9/2016	Payment for Tastings Auslan interpreters	\$1000	3850	
9	13/9/2016	Payment for Tastings production costs (documentation/front of house)	\$362.95	3850	
9	13/9/2016	Payment for Tastings venue hire	\$3000	3850	
2	30/8/2016	Payment for life model	\$70	3839	

Disabilities
Jess Kapuscinski-Evan & Christian Tsoutsouvas

We are calling on all staff and students to complete a survey which will inform the creation of an Accessibility Action Plan. The plan when finished will inform all of UMSU about best practice in terms of being accessible to students with disabilities. We are also planning on screening a number of films as part of an end of exams event. We are collaborating with Melbourne Uni Counselling on events for Mental Health Week. Finally, we will be seeking ideas from students with disabilities on what resources such as books or DVDs they would like to be purchased by the department.

Education (Academic Affairs)
Tom Crowley & Paul Sakkal

No report submitted

Education (Public Affairs)
Akira Boardman & Dominic Cernaz

NUS events & engagement

We've run two stalls with NUS Welfare and Education departments. The Education department of NUS has just kick started a new campaign to promote ethical universities, focussing on the divestment from security companies that operate on offshore detention centres of Nauru and Manus Island. Following on from the motion passed as Students Council.

The NUS Welfare department has been running a Student Wellbeing survey and a campaign to stop the exploitative youth work program introduced by the Coalition government in their 2016 budget, 'PaTH'. There will also be a National Welfare Day of Action on Wednesday October 19 which we'll be involved in.

SWOTVAC Support Stall

We are in the process of planning the second SWOTVAC Support Stall with the Welfare department. We're in the process of getting products to giveaway and organise free drinks.

We're also keen to put remaining money in the Education Department towards the purchasing of more 'Your Rights at Work' booklets that we'll giveaway at the SWOTVAC Support Stall. We've received good feedback and continue to work with groups on campus regarding the issues of worker exploitation.

We've also started communicating with the incoming office bearers regarding handover.

Recommendations

1. To move \$2000 from the Campaigns and Special Projects Line of the Education Department budget be moved to purchase coffee food and giveaways for the SWOTVAC Support Stall.
2. To move \$2000 from the Campaigns and Special Projects Line of the Education Department budget be moved to purchase more booklets about rights at work.

**Environment
Zac Power**

No report submitted

**Environment
Anisa Rogers**

Sustainability Plan:

The final draft of the Plan is being sent around to key stakeholders this week, and will be put to Chancellery Executive on the 11th of October, followed by University Executive and finally University Council in November. Anisa continues to sit on the Sustainability Executive and is happy to answer any questions about the process, but at the moment it is mostly about waiting to see if it gets passed. The section on investments is yet to be drafted.

Bike co-op:

It continues to be open 4 days per week and has a strong collective that drives decision making. We just had a new delivery of tools which means we can have 4 stands at once running! Next week we are working with Sustainable Campus and their Ride to Uni breakfast.

Movie Screenings:

They continue to be well attended, especially the joint event with the Postgraduate Environment Network screening A Simpler Way. I have been talking to students from Medicine and Agriculture about screening a movie called 'Demain' about sustainable agriculture in collaboration with other groups.

Other events:

Another Enviro Expo is being held on Thursday the 6th on concrete lawn, coinciding with the Fossil Free MU BBQ. Stalls will include the really free market (clothes and everything swap), plant stall, bake sale, bike co-op, fossil free and zine stall.

Due to popular demand we are holding another Dumpster Diving workshop next week in the food co-op.

The Enviro Collective is planning to have our last meeting as a crafternoon and cake day, and potentially running a fun activity in SWOTVAC to build the relationships in the group and give people a way to de-stress during exams.

I am running a facilitation workshop to help people from Fossil Free, the Bike Co-op, and anyone else interested in skilling up, and am happy to run more if people find it useful!

Handover:

I have been teaching Lizzie and Kate different about parts of the job and am writing up detailed handover notes and directories of contacts. I hope to introduce them to most people before December.

Finances:

I am spending some time going over the finances to see how much money we have left to spend before the end of the year and making sure everyone has been reimbursed for things.

**Indigenous
Wunambi Connor & Emily Kayte James**

No report submitted

Media
Danielle Bagnato, Sebastian Dodds, Caleb Triscari & Baya Ou Yang

Farrago:

Edition Eight, our final edition, has been printed and distributed. It's been an absolute pleasure working with all the talented contributors this year. We will begin planning the Fitzpatrick Awards night very soon and will continue to publish online pieces.

Radio Fodder:

We have spoken to MUSUL ITS about significantly restructuring the technical framework of Radio Fodder. The ideal outcome is that the technical operations become far more easy to use for future Media Office teams, unlike the current system which requires specific expertise. These changes are long overdue and are set to be completed by the end of our term.

Farrago Video:

We've published our most recent video 'Date Dreaming' which has been received very well on Facebook. A new video is currently in the works which involves a choreographed fight between the Media Officers and some of our video team.

Student Media Policy:

A draft media policy has been written and feedback has been sought from the Media Collective, relevant UMSU staff and other office bearers. The next step is to consolidate the feedback and present the policy to the General Manager who was unavailable for previous meetings.

We also provided consultation to the Procedures on Student Representatives and endorsed the amendment to make it compulsory for Office Bearers to submit reports to *Farrago* along with other points.

National Young Writers Festival

On Wednesday 28 September, the Media Office took a twelve-strong contingent to the This is Not Art (TiNA) festival in Newcastle. As part of the National Young Writers Festival (NYWF) sub-festival, the four Media Officers hosted a student media panel with editors from Catalyst (RMIT), Empire Times (Federation University), Lot's Wife (Monash University), On Dit (University of Adelaide) and Woroni (Australian National University). We discussed the day-to-day of running a student publication, the role that student media plays in the university community and how to avoid being fucked over too much by political hacks in student unions/associations.

The panel was a huge success despite a technological mishap that saw our Facebook livestream cut short. We have advised the incoming Media Officers to ensure a strong internet connection at next year's panel.

For the rest of TiNa and NYWF, our contingent went to numerous other panel discussions and workshops, gaining insight, experience and connections that will no doubt prove useful as they continue in their media careers.

The Media Office expresses its gratitude for helping fund this opportunity for students to gain skills in media, radio and writing.

Expenditure:

Meeting no.	Date	Description	Amount	Line-Item
Council 12	22/6/16	National Young Writers Festival	\$4000.00	Special Projects/Events

Queer
Frances Connors & Lotus Ye

No report submitted

Welfare
Sarah Xia

It's been a busy time in the Welfare Office going into the end of the year!

End of Year Study Packs

I am currently organising end of year study packs for distribution during SwotVAC and the exam period. These packs will have water, snacks, pens and some other useful items and information for the study period. I have contacted UMSU Legal & Advocacy for some pens and brochures, and will be receiving some materials from the Safer Community Program. While finer details are still to be determined, these packs should be primarily distributed during a stall during the week of SwotVAC. I have booked Graham Cornish A for Tuesday 11 October for a volunteer packing session, and we're also looking at including some sexual health products to include in these packs. Other departments with guides or resources to include in these study packs are encouraged to get in touch!

People of Colour Collective

The People of Colour Collective will be hosting a film screening of Big Hero 6 in Grand Buffet Hall on Tuesday 18 October 2016 in Week 12. This event will be open to all interested students, and it's a great way for people to learn more about the collective ahead of the new department in 2017. I've already organised designs and posters for the event through UMSU Communications, and I'm still talking with AV@Melbourne to sort out the general details of the event. Unfortunately we weren't able to book the blow up cinema on North Court due to anticipated sunset times, but we are hoping to find a solution to make Grand Buffet Hall a great location for a movie screening. I had a quick chat to Ella and Hannan two weeks ago and they should be present at the event, which will be a great time for them to meet members of the collective and get to know the collective socially for the first time before starting their term as People of Colour Officers next year. There should be plenty of free food at the event, and Big Hero 6 is a great movie so I encourage everyone to come along!

The People of Colour Collective meetings have been running well on Wednesdays from 2-3pm in Training Room 2, Union House. These sessions allow students of colour to relax in a friendly support space, and it's a valuable resource for people of colour at the University of Melbourne. It's been a massive privilege being the organiser of the collective and its events this year, and I have had great feedback from students in the collective, and the autonomy of these meetings has largely been respected this semester from other students. I am also seeing a lot of the People of Colour Collective members attending or helping the Women's Department Anti-Racism Workshops, which are an ongoing series of workshops on Tuesday nights. These are a great opportunity to learn about specific topics regarding racism in Australia, and it's been great organising the workshops with the Women of Colour Collective and the support of Women's Officer Adriana Mells.

Mental Health Week

Mental Health Week will be held in Week 11, and it's being organised by a staff member in the Counselling and Psychological Services. The final meeting around the week is on Friday 7 October 2016, and we've been in contact with Clare Kentmann about placing some advertising at our free breakfast that week. The UMSU Welfare Department will be promoting events around Mental Health Week, which is an incredibly valuable week for students.

I've also been in contact with the UMSU Disabilities Department about potentially holding some workshops during the end of the year, and we've booked the Training Rooms on Thursday afternoons.

Welfare Volunteer Packs

I am organising some thank you packs for our welfare volunteers this year! These are a small range of tote bags with a few items to thank our volunteers. Our department could not run without the constant support of our collective and our volunteers, who help run breakfasts, the food bank and various other programs throughout the year. I'm hoping to have these packs organised by the end of the semester, so that we can give them out to our regular volunteers ahead of the exam period.

A massive thank you should go to our fantastic welfare volunteer team, who tirelessly help our department run great events throughout the year!

Regular Events and Handover

Our regular events are running well, with Monday Mingle in Week 9 seeing a particularly high turnout. I have been organising payments and reimbursements for our regular fitness events, which have been going smoothly, particularly in terms of room bookings and equipment. Our free Zumba sessions are on Mondays from 6:30pm-7:30pm, and our free yoga sessions are on Wednesdays from 5:30pm-6:30pm. Free meditation is also available on Fridays from 1pm-2pm in the Training Rooms.

I've organised some extra non-perishable items including more eco-friendly spoons and bowls to be bulk delivered to Union House, which will help resource the breakfasts going into the end of the year, as well as Ryan and Teresa's breakfasts at the start of 2017.

Ryan and Teresa are the new Welfare Officers in 2017 and I'm hoping to organise a full proper handover in November with the new OBs. Both of the Welfare Officers-elect should have a good idea of the department's roles and responsibilities, and I expect that they will do a fantastic job going into next year!

Food Bank

I've passed some money for further food for the Food Bank going into the end of the year. We've been receiving some donations from students and clubs, but we anticipate that we'll need to organise another food bank packing session to create more packs for students. The food bank is an absolutely necessary resource, and I encourage Council and future office-bearers to consider creating a 'survival room' or anonymous area where students in need can collect food.

I have been organising a food bank survey through the UMSU Information Desk, which is an optional survey for students accessing the food bank. Results collated from this survey will be collated and passed onto Students' Council and the Welfare Officers-elect for 2017.

Free Breakfast

As 2016 Welfare, it has been a delight seeing the success of the breakfasts this year. I organise food and volunteers for every second breakfast (Weeks 2, 4, 6, 8, 10, 12), and these breakfasts have been going very well with excellent feedback from students and student volunteers. This is a regular event that the Welfare Officers are responsible for organising, and I take great pride in ensuring that our events are well-organised and well-run.

For the Week 12 breakfast, I am in the process of organising extra food to celebrate the end of the year. I am hoping to book a third barbeque with hash browns, which were very popular during the Week 4 Enviro Week breakfast. We have some hash browns remaining in the loading bay freezer, which are due to expire at the end of the year, and it's the perfect opportunity to use them in an event.

Week 9 Breakfast

My co-office bearer Yan Zhuang is responsible for organising the Week 1, 3, 5, 7, 9 and 11 barbecues. A volunteer from Yan Zhuang's week 9 Welfare Breakfast on 22 September 2016 has informed me that Yan did not attend the breakfast and did not provide sufficient handover for organisation of that breakfast, with the breakfast missing bowls, equipment, sufficient food and other essential items. This breakfast and the associated barbecues were set up in wet weather in South Court, despite Yan being aware that we had booked North Court West ahead of the Festival of

Nations. These weather conditions were not only damaging to our equipment, but most importantly caused a difficult and distressing situation for our volunteers who were out in the rain for more than an hour. I am also concerned about reports that this breakfast was heavily understaffed, with only one volunteer staffing two separate barbeques, which is unfair to our volunteer team who were placed under considerable stress. Squashed bananas from this breakfast were left by volunteers under Yan's desk in the Welfare Office, and I only discovered and disposed of them the next week once they had started rotting. I have attached a recommendation to my report regarding this incident. I will also be reimbursing a volunteer for some minor expenses during the Week 9 breakfast to purchase much-needed items.

Welfare Day of Action

I'll be heading to the Victorian Welfare Day of Action meeting on Tuesday 5pm with the National Union of Students. The Welfare Day of Action is planned for 19 October 2016 nationwide (Week 12) and it will be a valuable opportunity to put a spotlight on student wellbeing.

The National Union of Students is also holding a 2016 Student Wellbeing Survey with the support of headspace! As UMSU Welfare, we are advertising the survey as it will be an excellent resource on nationwide student wellbeing and a great tool for future campaigns and advocacy around campus services. It only takes 15 minutes to answer questions, and the survey is completely anonymous and confidential. Interested students should fill it out at the link here: bit.do/StudentWellbeingSurvey.

Recommendation 1: To direct Yan Zhuang to issue a public apology to the Week 9 volunteers and the members of the Welfare Collective for her conduct, and to direct Yan Zhuang to attend the Week 11 breakfast that she is responsible for organising and overseeing.

Budget Expenditure

Welfare Committee Meeting no.	Date of meeting	Description	Amount	Line-Item
09/16	30/05/2016	Free Breakfast #8 and pancake mix	224.09	Regular Events
12/16	13/9/2016	Condoms and lube	369.80	Special Project and Events
09/16	30/05/2016	Monday Mingle	75.00	Regular Events
09/16	30/05/2016	Free Zumba Replacement Instructor	55.00	Regular Events
09/16	30/05/2016	Free Zumba	220.00	Regular Events
09/16	30/05/2016	Free Yoga Replacement Instructor	100.00	Regular Events
09/16	30/05/2016	Free Yoga	300.00	Regular Events
09/16	30/05/2016	Bowls, cups and spoons for free breakfast	718.30 (includes 65.30 GST)	Regular Events
05/16	05/04/2016	Board Games	110.97	Regular Events

**Welfare
Yan Zhuang**

Mental Health Week

I have been preparing for mental health week, organised by the University to be held on October 10-14. As a part of this week I have been in contact with headspace about helping to promote the inaugural headspace day, to be held next Tuesday 11 October, with the theme of 'Access all areas' to promote the fact that all young people should have access to mental health support. I am in the process of organising some volunteers to hand out 'Access All Areas' wristbands and brochures about the services headspace provides during next week's Tuesday barbecue between 12-2pm. In addition to this, I have also been in contact with the Disabilities Department, and am in the process of organising volunteers to help hand out their Accessibility Survey during next week's Tuesday barbecue and Thursday breakfast.

Since mental health is a sensitive topic, I am also preparing some briefing documents for our volunteers about these events, so that they are equipped to explain what we are doing, and able to talk about services available to students regarding mental health care on and off campus.

Food bank packing session

Since we are close to running out of prepared food packs from our last food bank packing session, I am organising another food bank packing session to happen during our regular Welfare Collective meeting next week, on 12 October 12-1pm. I'd like to make sure that there will be enough food packs to last us through till the end of the year. I am also in the process of stocking up for the food bank since we are running quite low on supplies.

End of year volunteer collective celebration

To mark the end of the year and as a thank you for the volunteers who have helped out with the department this year, and because we have a fair bit of money left from that which was passed for Welfare Collective at the beginning of the semester, I am in the process of organising an end of year Welfare Collective celebration to take place in Week 12. I am designing some certificates for everyone who has helped out with any of our events this year, and will also be ordering some desserts and sweet food with our leftover collective money. I would also like to use this as an opportunity for our volunteers to give feedback on their experience with the department this year, and anything they'd like to see the department do next year.

Handover

I am in the process of creating a handover document for next year's Welfare Officers, including information on how the department has run events this year, contact details for staff who we've been in contact with this year, tips and advice for next year and any projects I would like to see expanded.

Committee Meeting no.	Date of meeting	Description	Amount (does not include GST unless otherwise specified)	Line-Item
Welfare 09/16	01/06/16	Free Breakfast	\$40.90	Regular events
		Free Breakfast	\$137.48	Regular events
		Free Breakfast	\$227.61	Regular events
		Conversation Partners	\$83.00	Regular events
		Conversation Partners	\$83.00	Regular Events
		Conversation Partners	\$100.00	Regular Events
		Welfare Collective	\$50.00	Regular events

**Women's
Adriana Mells**

Our regular events have been continuing as usual, attendance has been quite good considering we are getting to the end of semester. At the moment, we are planning end of year celebrations for the collectives. The anti-racism workshops are also going on at the moment, once again a massive thankyou to Sarah Xia for organising speakers for each of the workshops.

Judy's Punch 2016 is finally out! The past few weeks have been incredibly busy, trying to make sure that we finished in time for our week 10 release date. We also ended up learning a lot about the history of the Women's department and Judy's Punch, which was lovely. A massive thankyou to the wonderfully talented Amie Green, who has worked incredibly hard to make this publication. The launch should be really good, we are hoping to have our contributors read their work.

The national survey looking into sexual harassment and assault is out at the moment, it has been sent to a sample of students. For the students who have not been sent the survey, there is an open submission component that is currently available. I encourage all departments to promote the open submission component of the survey.

The final draft of the sexual assault guide has finally been completed, and we are now in the process of sending the guides out to people to have their final read. Following the Women's Action Collective (student consultation), the document has been re-structured and new elements added to improve the accessibility of the document. We are hoping that it will be released in the next few weeks, it has taken longer than originally anticipated.

**Burnley Campus
Eranthos Beretta**

**Key News: Wine Tour Success, End of Year Trip, Succession.
News and Events:**

Due to difficulties encountered with the Belgrave tree adventure park the trip needed to be cancelled as there were many late replies and time changes from the provider.

We successfully ran a wine tour of the Yarra Valley visiting three wineries and lunch provided whilst having guided tours and lectures/talks with the viticulturists.

BSA also provided food for writing seminars held on campus.

Meetings with successional BSA and campus coordinator has already begun both digitally and in person and involvement in upcoming activities so that the handover is clear and fluid. New campus coordinator-elect Jessica Peeler will be attending next Burnley Executive meeting with brief and discussion from E Beretta and will have post meeting debrief to make clear of expectation and requirements.

E Beretta worked with Burnley Executive board to provide pathway options for undergraduate students graduating in 2016. Initial pathway led into Bachelor of Environments which has been discontinued however campus coordinator was able to negotiate pathway options for one more year, though unfortunately pathway will not be available in the future.

Expenditure(s) (motions passed, actual expenditures to follow):
\$3200 for the Yarra Valley winery tour.

Actions for next report.

full itinerary and travel to be organised for end of year event to Wilsons Prom.

**Victorian College of the Arts
Van Rudd**

No report submitted