

University of Melbourne Student Union

**Office Bearer Reports
To Students' Council 6(17)
4th of April 2017**

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**President
Yan Zhuang**

Summerfest

Summerfest was a resounding success, and I would like to (belatedly) congratulate all OBs involved. I'd especially like to note the amazing work done by Lydia and Jacinta on Union House Sleepover. I've met so many people who said they'd met their friends at Sleepover, which is an excellent indication that we achieved what we set out to do. Also, shoutout to Yasmine for holding the Volunteering Expo and Uni-verse trivia, both of which had amazing attendance.

Weekly South Lawn Stalls

An initiative I've started up recently is weekly UMSU stalls on South Lawn, as a way of engaging more students and raising the profile of UMSU. These will happen on alternating Wednesdays and Thursdays from week 2 to week 12 of semester 1, from 12-2pm. Each department has the opportunity to claim a week, and are able to do whatever they want with their allocated time. Two of these stalls have already run (thank you Activities and Enviro) and have had relative success. I'm still looking into the best way to make these stalls as engaging as possible, so if anyone has suggestions please let me know!

Student Precinct

I attended the first Student Precinct Steering Group of the year in week 2, at which the main point of discussion was the Feasibility Study to be done on lowering the ground plane of the precinct between Alice Hoy and 1888. The Steering Group was asked to endorse, if the study found it feasible, the lowering of the plane in the 2017-2018 summer holiday. This would bring up the completion date of the precinct to 2019, rather than 2020 or 2021 like had been suggested earlier this year. This timeline was subsequently endorsed. We are still waiting on the results from the feasibility study, but all signs point to a positive outcome.

HR Manager

I sat on the interview panel for UMSU's new HR manager throughout February, and am pleased to announce that a candidate has been chosen and the offer has been accepted.

Sexual assault survey

The sexual assault survey campaign is moving along slowly. A media release was published on the UMSU website in week 2, to be used both as a way of educating new students about concepts like consent and victim, and also to make students aware of the Universities Australia survey. Hopefully, the most information we are able to provide now, the easier it will be to take action if necessary later down the track.

Myself, Yasmine and Hannah also met with Georgia and Catherine from the GSA. We agreed about the importance of obtaining the data from the survey, and talked about the best way to achieve that. There is good potential for us to work together on lobbying the University, especially since the GSA has traditionally had quite a good relationship with the University, and we will be following up that relationship.

English Language support program

Myself and Sander (UMSU International) met with Guido from Academic Services to discuss the English language support program they are hoping to start up in semester 2. We raised student concerns, discussed potential avenues for collaboration and pushed for additional student consultation processes, which Guido has promised he will relay to the relevant parties.

Homelessness ban submission

Together with Ella Shi, I made a submission, on behalf of UMSU, regarding the proposed changes to the changes to the Activities Local Law 2009, AKA the homelessness ban. This should be available to be read on the website when the submissions are made public.

**General Secretary
Yasmine Luu**

Key activities

Ethical Sponsorship Working Group

As ordered by Students' Council I organised the first Ethical Sponsorship Working Group for 2017. I was thoroughly impressed by the discussion, thoughts and ideas that were brought to the table. I had written a draft Ethical Sponsorship Policy and Esther, the Advertising and Sponsorship Officer in the Communications and Marketing division, wrote guidelines and procedures. We decided to merge these two documents together to create a comprehensive policy. Next working group, we will be discussing the avoidance criteria in depth. To give Council and overview of the procedure of Sponsorship, the chain will go:

Sponsor → Communications → Department (if for specific event) → Management/Council; OR
Sponsor → Department → Communications → Management/Council

Other Working Groups

The Constitution, Regulation and Policy Working Group created great discussion. You can find the minutes and further agenda items on the website. The Orientation Working Group also ran very well, and many issues around directorships were discussed. The minutes of this will be on the website soon.

Student Services – Service related fees

Sinead (Education Officer – Public affairs) and I met with Paul Rekaris from University Services to discuss the ever increasing fees that crop up throughout your university career. We showed him a draft submission that we would be giving based on student feedback of service related fees and charges. This submission included feedback and questions based on the increase of fees related to late enrolment, student card replacements, the graduation ceremony fee and transcript printing fees. We were made aware of a Student Advisory Group that began last year, that was having its first meeting on the 20th of March and asked if we were allowed to come, as well as opening it up to any student interested. Unfortunately, student services did not think it would be appropriate and only allowed one person extra to sit on the SAG. We have now submitted the feedback review to Paul Rekaris and are awaiting the next step, hopefully it will be to develop options around these secret fees.

Harm Reduction

The surveys that were released during Week 0 are currently being counted. As on Tuesday the 21st, we had compiled 200 student's data, with much more to go. The preliminary statistics show the following results:

- 87% of students would use a drug testing kit service if available at UMSU
- 74% of students would want to receive this service in person
- 92% of students would dispose of the drug if the kit came back with a unexpected result

This is very interesting data and we will continue to count the other papers to have a full, comprehensive answer. Unfortunately, with the pressure of the first few weeks of semester, I put this program lower on my priorities. But we are back on track and will continue to strongly support harm reduction philosophy and programs.

A lot of the issues that have arisen with the progress of this program, is the lack of communication between the different stakeholders. I have put in a motion to establish another Harm Reduction Working Group, that will hopefully meet every 2 weeks and will promote discussion, policy writing and better communication between the different facets of this issue.

Book Co-Op

I am hoping to make the Book Co-Op an UMSU run volunteering program. Overall, there are 3 different options that fall under the Book Co-Op, this includes; shutting the program down, making it an UMSU program, keeping the program the way it is now. There have been some criticisms on how the program is run currently, and having UMSU involvement can only make it better and cleaner.

General duties

Unsurprisingly, a lot of the General Secretary's core function is to oversee Council and Committees. I have been formatting the website and uploading agendas, minutes and schedules as they come. I have also updated the working groups page which have all the agendas, minutes and drafts available to the public. Being timely in updating this information increases transparency and allows people to read information on committees as soon as they happen. I have tried to be diligent with this, monitoring minutes as they come in, making sure each department is holding their meetings correctly. It is a time consuming process, but is important in the secretarial role.

Progress on assigned actions since last report

Website Updates

I have sent off a job to Comms about this, with the deadline being the end of March. Hopefully the clean-up of the Secretariat and Students' Council pages shall be done then. I have started the initial cleaning, but there is still more graphics to be created. I also discovered that the committee pages for each of the departments cannot be found on the departments main page. This is an issue as students should be aware of what the committee does, and how it interacts with the department they know and love. I have asked comms to create tiles to add to each department page as soon as possible.

Status: Ongoing

Establishment of Working Groups

I have established 3 working groups, Constitutional, Regulation & Policy Working Group, Ethical Sponsorship Working Group, and the Orientation Working Group. They have all had their first meeting and policy production is well under way. Meeting schedules and documents can be found on the UMSU website under Working Groups.

Status: Complete

Ethical Sponsorship Policy

A draft policy was created prior to the first working group. After meeting, changes have been made. This policy will be continually developed throughout the next meetings.

Status: Ongoing

List of action points to be completed by next report

Book Co-Op Proposal

I am awaiting feedback about the proposal before I send it to Council. Hopefully this will be presented next Council.

Ethical Sponsorship Policy Draft

Hoping to give a draft policy to Council by next council dependent on the Working Group's willingness to send it off.

Activities

Lydia Paevere & Jacinta Cooper

St. Paddy's Day Trivia

Trivia went off with a bang. It was so refreshing to have it on North Court and not in Grand Buffet hall, the move was as a result of the hall being booked for a different function. This change in venue meant we were on the ground level and could look into different catering options. We chose to not do pizza as although it is very popular, it is also used for a lot of functions and instead chose to get a taco truck in. We would have loved a St Patrick's day or Irish themed cuisine but unfortunately there are no food trucks that fit that description so we went with something that could be made fast and could cater to a lot of different dietary requirements. This gave us gluten free, vegan and vegetarian options as well as dairy free.

Although the amount of free food given to each person was less than if we had catered with pizza, the tacos were well received and no one had any complaints about having to buy more if they were still hungry, which was an option.

The bar on the night didn't do as much business as usual but that is probably because it was a Friday night and people had other commitments.

We had 27 tables of people sign up but unfortunately only 19 came, again, it could have been because it was a Friday.

The event was still a huge success and people said they had a lot of fun. Next time we will go back to Grand Buffet if it is available as the weather will be getting colder, the AV prices were 4 times that of a usual trivia. The projector screens didn't go so well outside as a slight breeze broke one so that is also a factor and we had to wait an extra 15 minutes than usual to start the rounds so it was dark enough to see the screens.

Cocktail Party

We have started on the plans for this. We are looking at venues on Wednesday 22nd and will hopefully have one booked in for the rest of the week. The rest of the plans will happen after we book a venue such as hiring a DJ and sorting volunteers to man the door and check tickets.

Budget Expenditure

Meeting Number	Meeting Date	Item Description	Amount Passed	Budget Line	Comment
2	15/3/2017	Flyers for SoUP and Sleeover	\$550	Special Projects	
2	15/3/2017	Decorations for Trivia	\$500	Special Projects	Only spent \$120
2	15/3/2017	Security for Trivia	\$2000	Special Projects	Only spent \$780
2	15/3/2017	Water for SoUP	\$800	Special Projects	
2	15/3/2017	Ice for Semester 1 events	\$300	Special Projects	Not yet spent
2	15/3/2017	Alcohol for trivia	\$2000	Special Projects	Not yet spent
2	15/3/2017	Stationary	\$50	Special Projects	
2	15/3/2017	AV for Trivia	\$3000	Special Projects	Not yet spent, and will only cost \$1600
2	15/3/2017	Bar staff for trivia	\$1000	Special Projects	Not yet spent
2	15/3/2017	Water for trivia	\$500	Special Projects	Not yet spent
2	15/3/2017	Cleaners for trivia	\$2000	Special	Not yet

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				Projects	spent
2	15/3/2017	Food for trivia	\$2000	Special Projects	Only spent \$1300
2	15/3/2017	Prizes for trivia	\$200	Special Projects	Not yet spent
2	15/3/2017	Bar staff for summerfest events	\$500	Special Projects	Not yet spent

Clubs & Societies

Gulsara Kaplun & Kayley Cuzzubbo

Clubs Carnival

Clubs Carnival is coming up on the 30th of March (Thursday week 5), 12pm-2pm on South Lawn. Add it to your calendars!

We've been hard at work putting together a great program of events, with more of a focus on increasing the involvement of other parts of UMSU with clubs, in keeping with our 'BranchOut' approach. We will have 30 clubs and societies participating, with traditional carnival offerings like ring toss and fairy floss as well as some more unconventional events involving VR, espresso martinis and woodworking. In addition, UMSU departments will be participating by running an outdoor chill space, a 'fortune telling' stall, popcorn and giant jenga. The theatre department is getting on board by running a crash course in musical theatre, teaching participants an entire routine in two hours.

Feedback on previous carnivals indicated that long lines were an issue for students, so this semester we've got some roaming entertainment to go around and interact with people while they wait, including comedy, a roaming photographer with carnival-themed props (generously on loan from the theatre department) and roaming facepainting.

In terms of static entertainment, we're in the process of organising a dunk tank for UMSU OB's and club presidents and a giant inflatable twister board.

Diversity Week

Diversity week was in week 4, and several clubs participated by running events with additional grants administered by the People of Colour department and Goldie.

Gunter's Travels

We've updated Gunter's Choice, where we feature a club of the week on our social media channels, to be 'Gunter's Travels through the Uni-Verse'. The new art is more in keeping with our space-themed branding and we're offering Gunter-shaped pins to clubs to thank them for participating.

Locker Allocations

We're now up to our second round of locker allocations, reallocating a number of remaining small lockers to clubs who either missed out in the first round or would like a second locker.

Asset Checking

C&S is currently conducting asset checks to make sure that items purchased with our asset grants remain in good condition. We'll be working on this over the next month or so.

Creative Arts **Harriet Wallace-Mead & Sara Laarena**

Key activities:

Mudfest:

Callouts Released – Interviews for prod team

The CA office has released callouts for the following paid roles in Mudfest 2017:

- Production Manager
- Creative Producers: Film, Live Music, Performing Arts, Visual Arts
- Marketing & Publicity Manager
- Access Management: Artist Liaison, Festival Communications Officer

The applications were due by the 17th March, when we will also be releasing our Artist Callouts.

Theme

This year Mudfest will ask the question “How do we respond to an increasingly frightening world?” Under the theme ‘HATCH’, we hope to present responses that vary from kindness to rage, from small and quiet acts of hope, to loud and furious acts of resistance. The works will be cultivated with the aim to provoke both artistic and conscious growth.

Applications: we received a total of 65 applications across all roles involved in the prod team, and are holding interviews from Tuesday 21st – 31st March with all shortlisted applicants.

The shortlisting & interview process was developed in accordance with our established Key Selection Criteria which applicants were required to respond to in their application.

We have shortlisted a total of 16 Creative Producer applicants (Final producer team will consist of 4 total) and are yet to shortlist applicants from the Access, Marketing & Publicity and Assistant & Production Manager teams.

Access in the Arts:

The CA office has been developing an Access in the Arts Survey, in collaboration with the Disabilities department and the UMSU access working group. The survey aims to help us determine which of our events should be made more accessible to people with disability, as we aim to develop a program of events which engages student artists and art appreciators of all abilities. We believe art is for all; and hope to establish an Access in the Arts program which encourages artists and audience living with disability to engage in the wonderful opportunities and experiences within UMSU’s Creative Arts’ scene.

We are also working on an application for the next round of SSAF grants to establish an Arts Access line in our budget, which would directly fund our programmed events in acquiring means of accessibility. For example, an AUSLAN interpreter / translator, appropriate captioning for film screenings, audio description, tactile tours etc. The amount we apply for will be determined in part by responses to the survey and quotes we receive from access service providers.

We intend on circulating this survey through our channels ASAP, including through our Mudfest Access Team once it has been finalised.

Grants:

We have begun having meetings with prospective grant applicants about their applications. We are very happy to report that out of this one visual artist has now organised a tactile tour of her work.

We have had a total of around 8 applications so far, and will be considering allocating more of our funding to this round of grants after our next scheduled committee meeting on the 30th March.

PLOM:

Our first Pot Luck Open Mic night event was SUPER successful, we had excellent performances by solo musicians, the Mudcrabs and a few poetry and script readings during the evening. We are very excited for the next event following the smashing success of this first run.

Progress on assigned actions from last report:

Action #1:

Mudfest Callout Released on the 7th February

VERDICT: Achieved

Action #2:

Committee Meeting Schedule – we are yet to have a meeting with full attendance, but will continue trying to schedule our meetings.

VERDICT: Achieved.

Action #3:

UMSU Communications & Mudfest Branding. We have finalised our first poster image for Mudfest, and will continue working on the festival branding with Comms once we have finalised our Marketing & Publicity Manager.

VERDICT: ongoing

List of action points to be completed by next report:

Action#1:

Fill all production team roles involved in the development of Mudfest

Action #2:

Begin conversations with potential Partners / Sponsors for Mudfest

Action #3:

Publicise outcome of first PLOM event on social media

Action #4:

Finalise arrangements for life drawing – book models, schedule first event

Action #5:

Have our first Mudfest Production Meeting

Budget expenditure since last report:

N/A

Other business

We have been contacted by the Melbourne Medical School about running a life drawing class as a part of a week of events they are running to encourage med students to engage in more extracurricular activities. We are happy to facilitate the class free of charge, and ask only that they pay for the life model.

Disabilities
Alston Chu & Cassandra Prigg

As the semester rolls on Disabilities has been hard at work making sure our regular events run smoothly, including Anxiety Support, Disabilities Collective and Rowdy Screenings. While things are going well we are exploring ways to encourage better attendance and to make our department more widely known and understood amongst students. We are considering Facebook advertising as well as "lecture bashing". In the next couple of weeks we will be reaching out to other OBs to get their ideas on how best we can promote the department and our events. We hope also to run more cross departmental events.

Auslan classes will be starting in week 5 which we are very exciting about. Cass has been putting out department guides through union house every week or so, and it seems people are picking them up. We are continuing to work on technology to allow people to participate in collective remotely, as well as working closely with SEDS and with the university clinic around their relocation to Stop One. We have also written a submission to the General Manager about the provision of space in Union House, with the hope of starting a disabilities autonomous space ("spoon space") for the University community.

Plans are under way for some one off events before and after Easter.

**Education (Academic Affairs)
Caley McPherson & Roger Samuel**

Key activities:

Cadmus

We have been speaking to students in lectures and tutes of Cadmus trial subjects, about the role of UMSU, and how we can help them if they have any issues during the trials. We have also been in contact with all of the coordinators of trial subjects, and will be releasing a survey via the LMS to get student feedback throughout the trial.

At the General Education Forum on the 30th of March we will be speaking to students about Cadmus, answering some frequently asked questions and receiving student feedback and suggestions for change.

SRN

An SRN meeting is being held on Wednesday the 22nd of March. Issues for discussion include the Review into service related fees, Cadmus and changes to Student Success. This is also a forum for students to report back information from their Committees, and discuss strategies for raising issues at future committees.

Password protected lecture recordings

We have also looked into the possibility of providing exemptions to the remaining unrecorded lectures via a password system. If a student in a subject that is exempt from recording lectures has accessibility requirements and cannot attend lectures, they could potentially receive a password so that they are able to watch the lectures online. We have investigated the practical issues around passwords and lecture capture, and this seems technically feasible. We are now discussing the possibilities for a password protected lecture recording option with Chancellery through APC and TALQAC.

Progress on assigned actions from last meeting:

The meeting with Richard James and Lauren Reader about Cadmus went relatively well. It seems that the University will make little progress until the results of this semester's trials are received, but we have provided a list of technological issues, as well as some policy implications for negotiation.

Education (Public Affairs)
Daniel Lopez & Sinead Manning

PEP

Applications have closed for PEP. We have contacted applicants and interviews will be conducted throughout week four and five, with successful applicants to be informed by week six. Unsuccessful applicants have been offered positions within the Education Collective, which comprises a monthly General Education Forum as well as regular updates and interactions with the Education OBs.

Service-Related Fees and Charges Review

UMSU Education made a submission into the Academic Services led review into service-related fees and charges on the 8th March. We look forward to ongoing participation in the consultation progress, and Sinead will be sitting on the University Services' Student Advisory Group going forward.

Student Success Restructure

On the 8th March, we met with Maddy McMaster to discuss the new Student Success structure. The University has been relatively open with UMSU in relation to the process of developing and we are continuing to ensure restructuring changes to not negatively impact student's access to tailored academic and careers related advice.

EdPub@Pub

Our event had a turnout of 8-10 people over the course of the 90 minute event. At the event, people were asked to fill out a short higher education policy quiz and left their details to subscribe to our mailing list, prior to being invited to share a drink. In the future, this event may be combined with Human Library. The results of the quiz will be posted online at some point, although it's not a representative example.

Gallery Visit

The gallery visit was a great success with around a dozen students attending the curated exhibition on protest, posters and print-making. The exhibition explored the role of print-making by activists in the tumult of the 60s and 70s. Participants came away with a greater understanding of the power of the visual medium of poster and print. Students discussed creating similar visual campaigns for Union House, which we will bring to PEP volunteering streams.

What's in the Box? Competition

The winner of the What's in the Box? Competition is Nishka Pinto, who will be creating some education-themed artworks to display around Union House. Keep an eye out!

Young Workers Centre Workshop

We met with the Young Workers Centre on the 14th March to discuss organising a campus 'branch'. Effectively, the YWC on campus would be an arm of the Education Public department (either through PEP or the Education Collective/Forum).

Education Committee

Following an inquorate meeting on the 15th February, the Education Committee met on the 7th March. Our next meeting is the 23rd March at 1pm in the OB Space.

University Services Student Advisory Group

Sinead attended the University Services SAG on the 20th March, 2017. This is a forum for students to raise concerns with the University and hear about upcoming plans and developments. The meeting on the 20th focused on enrolment, Stop 1 functionality, the Sustainability Plan for 2017-2020, and the Student Success restructure.

Diversity Week Event: "How Privilege Manifests in Tutorials"

The Education Department is running a Diversity Week event on the 23rd March at 4.30-5.30pm in Training Room 2. This will be a student-led discussion titled "How Privilege Manifests in Tutorials".

This is an intersectional discussion about the ways in which classrooms (i.e. tutorials and seminars) reflect unconscious biases around gender, race, and privilege.

Big NDA(y) Out

The UMSU Education Department has finalised plans for the NDA on the 22nd March. There will be a panel discussion, featuring Gwilym Croucher (Centre for the Study of Higher Education) and Paul Kniest (NTEU), which will discuss equity and access to higher education. This panel will be followed by the rally, after which students are invited to Shanghai Dumplings for a debrief. There will also be concurrent events held at Union House at the time of the rally - photo submissions, and letter writing to MPs - to ensure every student has a chance to participate in the student protest.

Finances

Meeting Number	Meeting Date	Item Description	Budget Line	Amount Passed	Comment
1/17	8/12/16	Facebook advertising	Campaigns, Special Projects & Events	\$50	Spent \$27
1/17	8/12/16	Magnets	Campaigns, Special Projects & Events	\$400	Spent \$358
1/17	8/12/16	Tote bags	Campaigns, Special Projects & Events	Remainder of 2016 budget	Spent \$2130
1/17	8/12/16	Silent Disco DJ	Campaigns, Special Projects & Events	\$1500	Spent \$1150
1/17	8/12/16	Education booklet	Campaigns, Special Projects & Events	\$2000	Spent \$2000
1/17	8/12/16	Badges	Campaigns, Special Projects & Events	\$500	Unpaid
1/17	8/12/16	Calendar	Campaigns, Special Projects & Events	\$1000	Spent \$790
1/17	8/12/16	Counter course handbook	Printing	\$3800	Spent \$1628
1/17	8/12/16	Counter course website	Campaigns, Special Projects & Events	\$3000	Two installments: \$1170 and \$1620
2/17	24/1/17	Illustrations	Campaigns, Special Projects & Events	\$600	Spent \$330 and \$230
2/17	24/1/17	Counter course website	Campaigns, Special Projects & Events	\$3000	Spent \$1485 and \$450
4/17	7/3/17	Tote Bags	Campaigns,	\$1439	Spent \$1439

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		(additional)	Special Projects & Events		
4/17	7/3/17	Badges	Campaigns, Special Projects & Events	\$195	Unpaid
4/17	7/3/17	NDA Events & Promotion	Campaigns, Special Projects & Events	\$500	Unpaid
4/17	7/3/17	Bar Tab (EdPub@Pub, Human Library)	Campaigns, Special Projects & Events	\$450	Spent \$72.60
4/17	7/3/17	SummerFest Food and Drink	Campaigns, Special Projects & Events	\$200	Spent \$200
4/17	7/3/17	Education Guide Printing	Campaigns, Special Projects & Events	\$640	Spent \$640
4/17	7/3/17	Carnival Day Activity	Campaigns, Special Projects & Events	\$200	Unpaid

Environment

Elizabeth Nicholson & Kate Denver-Stevenson

Play With Your Food

The first Play with Your Food went fabulously, with around 30 people here for dinner, and maybe 20 people helping beforehand with the food prep. We made macedonian baked beans, garlic and herb bread and a summer fruit salad. It's running fortnightly this year in even weeks.

Green Screen

We held our second Green Screen in collaboration with the Lockout Lockheed and No Waste, Yes Party Melbourne. After the film we held a discussion around the partnership between Lockheed Martin and the University why it is important for the University to cease its relationship with the weapons manufacturing industry.

No Waste Yes Party will be supplying the Enviro department with food collected from Coles that would otherwise be thrown out. The group is also hoping to collaborate with the Welfare department to supply food for breakfasts as well as fresh ingredients for students to take home with them.

Lockout Lockheed

The group has held a few meetings and is currently planning its strategy to cease the partnership between the University of Melbourne and Lockheed Martin. Our membership is beginning to grow, and we're focusing on making the issue known to students, staff and alumni.

If you would like to contribute, contact Kate, like the Lockout Lockheed Facebook page, sign our petition and most importantly, start having conversations with your networks on campus about how cooked this really is.

Fossil Free

Members from Fossil Free have been continuing to discuss the development of the process to decide on the framework in which the University may or may not divest from the fossil fuel industry within the Sustainability Plan. (Bureaucracy and the corporate uni is a joke my friends)

We are calling on the University to include student representatives, and ethical finance experts from within and outside of the university in every stage of the process for developing the framework.

Five members of fossil free travelled to Katoomba in the Blue Mountains for the (inter)national Fossil Free Convergence at the end of week 3. While there we both attended and ran workshops about community organising, digital communications and media, lobbying, and action planning. We are v keen to run similar things back here in melb for the activist community, we are starting with a facilitation training this week on tuesday (in the past 4 u).

Collective

Enviro collective has been informing students of the events the enviro department runs, and campaigns it supports as well as planning its own endeavours. We are planning Radical Education Week to be held later in semester and the Australian Student Environment Network Road Trip during mid semester break to Goongerah. Members of the collective are also hoping to hold a forum in collaboration with Sea Shepherd, go on dumpster diving expeditions, and begin a reading group around Clare Land's *Decolonising Solidarity*.

Sustainability Advocates Forum

Kate and Yan attended the Sustainability Advocates Forum on the 14th of March. Organised by Sustainable Campus, advocates meet quarterly to discuss progress towards sustainability on campus. While the forums often feel like a superficial approach to consultation by the University, Kate used it as an opportunity to promote 'Melbourne University Sustainability Watch' a website set up by the enviro department to hold the University accountable to its targets laid out in the Sustainability Plan. Kate also raised the hypocrisy of the University endorsing sustainability through such initiatives

as Carlton Connect, while partnering with Lockheed Martin, a company that profits from war, corruption and the death of innocent civilians in the very same precinct.

Sustainability Executive

Lizzie attended the feb sustainability executive meeting and took along last year’s enviro officer Anisa. The members of the executive congratulated themselves on the success of the sustainability plan launch, and finally began talking about the specifics of implementation. We again voiced our concerns that their plan for implementation does not seem realistic given the massive scope of the plan itself. We are working on getting more information about things so that we can get musustainabilitywatch.org up and running.

Climates Forum

We have continued the relationship with Climates that was established last year to offer financial support to the group who works with students and people across the Australia-pacific region, empowering them to address our climate challenges together. On the 9th of March they hosted an incredible conversation with Professor Karen O’Brien from the University of Oslo and Co-founder of cCHANGE Transformation in a Changing Climate.

Ethical Sponsorship Working Group

The ESWG met for the first time on the 15th of March, and has made significant head way in devising a policy for UMSU to follow with regards to ethical sponsorship. The policy will describe the process in which sponsorships are decided upon, establish avoidance criteria in addition to an unacceptable sponsors list. It has been suggested clubs will be exempt from the initial policy, with the ESWG delving into that issue once the first policy is complete. If you would like to know anything more about the working group, please get in contact with the Environment officers or the General Secretary. The ESWG meets fortnightly on odd-week wednesdays at 2pm in the OB Space.

Enviro Weekly

Lizzie and Kate have begun hosting their Radio Fodder program ‘Enviro Weekly’ and the first podcast was made available last week. Listenership is very very low, so we’re trying to work on that.

EXPENSES

(We hadn’t really spent any money last time we wrote one of these so this is 2 months worth, including summerfest)

Amount Passed	Motion	Amount Spent	Comments
1250	Green Screen Summerfest	\$500 on Screening rights \$352 on beer	Will be getting \$500 back from the University
200	Bottle Cutter, Book binding stuff, zine stapler	0	Still in the works
400	Summerfest	\$280 on film for carnival day \$111.60 on craft for decorations	
250	Xiuhtezcatl Martinez Tickets	\$216.15	Ran a competition on the page, wasn’t very successful :(

500	Fossil Free (o-week & planning)	33 for banner materials 409.13 for food for the strategy weekend	
150	Bike coop stickers	143	
2400	Bike Mechanic	2400	For the whole semester
750	FF Convergence Subsidies	712.15 on 5 tickets	
500	Community Garden	0	
1500	Play with Your Food	1500 for the Melbourne Activist Catering Collective	For the whole year (10 weeks)
250	mususwatch	108	
200	food and non-alcoholic drinks for summerfest	71.24	
200	Craft and gardening materials for summerfest decoration and workshops	186.09	
100	Bike coop breakfast food	4.1+62.17	

Indigenous Wunambi Connor & Marley Holloway-Clarke

Key Activity 1 - Welcome (Back) BBQ

The first Friday of Week 1, the department held a bbq to welcome all commencing and returning students. At the beginning of the bbq we organised for an Elder to be present to conduct a Welcome to Country and Smoking Ceremony for the students and staff. In preparation for the new students we had compiled a bag of goodies. We also designed totebags with the department's logo on the front. Included in said bag was a 2017 university calendar with key dates and weeks included. We also included stationary and non perishable foods inside the bag.

Key Activity 2 - Under Bunjil

We have started the process for Volume 5 with getting initial key dates and deadlines on paper. We have selected a head editor which is helping the process of getting our collective to submit and bringing in two junior editors.

Key Activity 3 - Biggest Blackest Show

Last week our departments radio show kicked off with new hosts Melinda and Mark. The radio show, now in its fifth semester, provides another platform for our Indigenous students to share their experience as an Indigenous students at university as well as being able to discuss a range of wider Indigenous issues and current affairs.

Key Activity 4 - On Campus Sport

The department has put forward multiple teams for the on campus sporting competitions that run weekly for the semester. We have two netballs team, one basketball team and one dodgeball team(waiting for confirmation) all entered. We have just completed the second week of the tournament for the netball with the basketball starting up soon.

Key Activity 5 - Indigenous UniGames

We have just received confirmation about entering two teams into the Indigenous University Games so we are getting information sent out to potential players and coaches. We are planning an information session for this week coming to get the details put out there to our collective.

Key Activity 6 - Funding Applications

We met with the Associate Director of Murrup Barak last week to discuss the centres support, particularly financially, for a range of programs and projects we are working on this year. The centre has previously been very supportive of many of our activities and we look forward to working with them again this year. We will update council when we have received written confirmation of the application outcome.

Progress on assigned actions from last report

N/A

Action Points to be completed by next report

Action Point 1 - Indigenous UniGames

Following our information session on Indigenous UniGames later this week, we will be finalising the coaching positions and opening applications for players, with training commencing next week. Over the next two weeks we will be working with the major stakeholders for the games, namely Murrup Barak and MU Sport, to formalise how we work together in organising the games.

Action Point 2 - Arts Grants and Engagement

Coming up in the next few weeks we will be working with other departments and the University to create opportunities for Indigenous students to be involved in different arts projects on campus, namely MUDFEST and The Outdoor Gallery Project. This follows the launch of our Artists Grants to assist students with the information, resources and funding on a variety of arts projects.

Media
Alexandra Alvaro, Amie Green, James Macaronas & Mary Ntalianis
With recommendations

Edition Two

Edition Two has been sent to print and will be delivered sometime next week.
The Edition Two Launch Party is happening next Thursday March 30 at Tsubu.
We need an additional passed \$1,000 for Edition Two printing.

Edition Three

Edition Three submissions close this Sunday March 26 at 11.59PM.
We need \$50 passed for Edition Three Sub Club/Proofreading.

Wordplay

Wordplay #02 is happening on Tuesday April 11.
We need \$250 passed for Wordplay #02 for pizza and wine.

Request to be passed

\$250 from the Special Projects/Events budget line
\$50 from Special Projects/Events budget line
\$1,000 from Printing budget line
to pass \$22 from our Printing Budget line to cover when we had to print out proofreading at the Rowdy.

**People of Colour
Ella Shi & Hanann Al Daqqa**

Key Activities**Diversity Week**

By the time you're reading this, Diversity Week will be underway. We've had a huge range of events organised for this week. A totally of \$10 000 funding was given to UMSU through the Arts Faculty. \$2800 was distributed to clubs, societies and campus organisations to run events in keeping with the week's theme. We would like to acknowledge and thank Goldie for helping organise this. The following clubs/events were given grants: Iranian Club, Scandinavian Club, Physics Society, Coming out support group, Indonesian Studies and Language Association, Consistently Amazing Kitchen Endeavours, Cheese Club, Lebanese Club, Mental Youth, Russian Club. It was fantastic to have so many UMSU departments get involved, including Activities, Education, Womens and Queer.

Regular Events

People of Colour Collective and Reading Group have been going well with consistent attendance. We've had positive feedback regarding our decision to hold collective on alternating days every second week and we're seeing different people show up on different days. 10/10 would recommend.

Progress on assigned actions from last report

Assisted Yan in sending submission to Melbourne City Council re: Homelessness ban.

Meeting Number	Meeting Date	Item Description	Amount Passed	Budget Line	Comment
2	31/1/2017	PoC Collective	\$2400	PoC Collective	We're spending less than \$100 per collective, budget is on track.
2	31/1/2017	Race and Diaspora Reading group and other events Kettle - food	\$800	Reading Group	\$45 spent so far for first reading group.
3	2/3/2017	To cover additional costs for Summerfest movie night screening including UHT venue hire and catering costs.	\$150	Movie screening	
3	2/3/2017	Diversity Week	\$2000	Cultural Festival	Changed to diversity week budget line as this will now be our big event for semester one, in lieu of a cultural

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					festival.
3	2/3/2017	To cover additional costs for Summerfest including food, supplies and materials.	\$250	Networking brunch (see comment)	Committee decided this would be the best budget line to draw the additional funds from.

Queer Blake Atmaja

Key Activities

Queer Summerfest Main Event; Movie Showing

Our showing of the movie 'Priscilla' went really well - we were able to promote across the board with social networking, Instagram, Facebook and the University website channels. While we didn't have as much of a turn out for the karaoke event (in part due to the nature of the event being quite public in the space), the turn out for the showing was quite large with about 50-60 people coming, both in groups and as individual attendees - we had a large core of the queer student group, as well as university staff. Through AV and collaboration with the Activities office bearers we were able to utilise the light-up furniture and equipment left after the **Sleepover** event to give attendees a space to relax and create an atmosphere that fit well to the night - through our committee we have been able to reimburse part of this for the Activities office bearers and would love to work more with them in the future. Through Comms we also booked a food truck for the event (Dos Diablos), and this unsurprisingly turned out to be a hit with the attendees - the tab budget that we applied for (\$880) was able to see everyone through dinner and a great deal extra in snacks, with only the last 5 or so orders needing to be paid. Activities utilised Dos Diablos for their St. Patrick's Day trivia through word of mouth, so this collaboration between our departments is really looking wonderful. I was personally extremely happy with the event as a whole, and the feedback we received indicated this was felt across all attendees.

Collaboration with POC and Women's regarding Diversity Week

Through departmental discussions, we were able to coordinate a panel for Diversity Week in association with the Womens Department. I was initially quite interested in having a panel run independently by the Queer Department with a wide range of speakers but due to our limited budget I was convinced to scale back - in retrospect, this has proven to be a much better idea. We now currently have one keynote panellist (Faustina Agolley) and two other speakers, one nominated by the POC office bearers and the other through Women's, with a focused dialogue on the culture and representation of diverse peoples in the arts. Faustina has been wonderful throughout the entire process. In our collaborative efforts POC has booked the space and negotiated with Comms regarding times and fees, Women's has been on managing AV + food for the event with both costs and set up provided under them, and Queer has been in talks with Faustina and cross promotion. Unfortunately the activist presence on the panel isn't as large as I would have initially liked, but in regards to the subject, I believe this panel is going to be engaging in its discussion.

Book Launch for Nevo Zisin

We've been in talks with Walker Books Australia regarding a potential book launch and publicity event for a University of Melbourne student, Nevo Zisin. Nivo, who identifies as queer, transmasculine and non-binary, has recently released a memoir and we were contacted to see if we could be part of the launching of their book. We're in the process now of booking spaces for the event, which is shaping up to be a talk/presentation from Nevo held in one of the larger discussion spaces on campus.

Action Points to be completed by next report

Book Launch for Nevo Zisin

We'll be continuing to organise the launch / discussion, and once finalised begin promoting the event to the larger queer and university community.

Planning of the Queer Zine

We've made the move to shift release of the Queer Zine to early in semester one - we didn't receive submissions when we placed a call out before orientation, so we'll be using the orientation stall and week to have a submission drive. We'll be generating art pieces and messages / questions through the tree installations on South Lawn during the event, and using them to create a cohesive piece of work that we feel better represents the community as a whole.

Continued Queer Space Maintenance

To ensure the Queer Space is well stocked for incoming students in the new year; we're continuing to look for more blankets and reading / video material that we can loan to students throughout the year as needed.

Budget Expenditure

Meeting Number	Meeting Date	Item Description	Amount Passed	Budget Line	Comment
Meeting 3	22.02.2017	Transfer of \$500 from Special Events to share costs between Activities and Environments for AV/sound and equipment for the Summerfest event	\$500	Special Events	
	22.02.2017	Purchase of chalk	\$30	Special Events	
Meeting 2	31.01.2017	Food expenditure for collectives	\$4100	Food and Beverages	Current total of spend: \$332.35
Operational Sub Committee	15.02.2017	Food truck (Dos Diablos)	\$500	Special Events	Total spent
		Food truck (Dos Diablos)	\$500	Food and Beverages	Spent \$380
		Alcohol purchase	\$500	Food and Beverages	Spent \$372

**Queer
Evelyn Lesh**

No report submitted

Welfare Teresa Gornall & Ryan Davey

Breakfast Bar

The bar has been running smoothly so far. We have been averaging 40 people per day and have worked out a regular ordering schedule to keep everything fully stocked for the daily event. In the coming weeks we will potentially be looking to expand what's available, as well as increase the amount of advertising around campus.

Regular Events

Attendance at meditation and self-defence has improved; yoga and Zumba continue to be well attended. Unfortunately, the most recent Monday Mingle event was poorly attended so we will be looking for new ways to inform more people about the event. Welfare Collective attendance has been consistent in the two sessions so far. The meetings have provided us with good guidance on areas for improvement within the department, as well as campaigns for the year.

Volunteering

We now have had more than 160 responses to our volunteering opportunities. As a result, we are looking for new events that volunteers can become involved with. The main two in the upcoming months will be exam support stalls and food donation pickups.

Unimelb Mental Health Day Working Group

We were recently contacted by a staff member of Counselling and Psychological services about participating in a working group for the upcoming Mental Health Day. We'll be attending these meetings fortnightly on Friday mornings, up until the event in mid-May. In past years, areas of the University have collaborated to run events like 'flash-mob' dances or other activities to promote the mental health and wellbeing of the University community.

Food Donations

A few weeks ago the Environments officers introduced us to members of the food donation group: The no waste party, who we are working with to secure some food donations from Coles supermarkets in the CBD. We will be starting with a trial of one day per week, where we go to the store with volunteers and pick up food that the supermarkets are looking to get rid of. These donations will be used at both the breakfast bar and Thursday breakfasts. If this scheme proves to be sustainable, we will look to increase the number to 2-3 trips a week.

Budget Expenditure

Meeting Number	Meeting Date	Item Description	Amount Passed	Budget Line	Comment
3	13/2/2017	Self-defence classes (Deposit)	\$1650.00	Self-defence classes	
3	13/2/2017	Film rights for High School Musical 2 and Finding Nemo	\$440	O-Week Showbags	
3	13/2/2017	Money for Thursday breakfasts: foods, drinks & utensils	Up to \$5000, running total so far is \$2,114.20	Breakfasts	Includes BBQ's on: Tuesday of Summerfest, Saturday of

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					UMSU Sleepover and breakfasts in weeks 1, 2, 3 and 4.
3	13/2/2017	Money for cereals, milk, bread, spreads and utensils	Up to \$5000, total spent so far is \$535.75	Breakfast Bar	Costs have been less than predicted due to buying in bulk
4	7/3/2017	Zumba classes	Up to \$1320. Paid for 4 classes so far at \$55 per session, \$220.00 total	Zumba classes	
2	13/1/2017	Breakfast Bar Appliances	Up to \$1200, actually spent \$529.00	Breakfast Bar	
2	13/1/2017	Foodbank stock for food packs	\$181.60	Foodbank	

**Women's
Hannah Billett & Anjana Abeyratne**

International Women's Day

We had a quite pleasing turn out for the International Women's Day picnic and rally. There was perhaps an over-catering issue, but everyone had an amazing time. Several women expressed discomfort with attending the rally, fearing it could trigger past trauma or bring on anxiety. More opportunities for engagement in less triggering environments is something the department and UMSU as a whole. We did notice that a few Unimelb attendees didn't march with the official UMSU contingent. This is disappointing and perhaps means we need to better promote the department's activities with Facebooks ads. The rally itself had mixed messages and a few problematic signs, but the UMSU signs looked great and painting them was a really fun activity.

Sexual Assault on Campus

Hannah has been continuing to engage with appropriate bodies to deal with issues of sexual assault on campus. She met with the GSA Women's Officer and a councillor with Yan and Yas to discuss working together to help secure the survey data. The GSA is very protective of its relationship with the university and told us they would not be willing to go beyond the negotiation stage, so we cannot rely on them for a media campaign. This is disappointing and we hope to change their mind, however we will also be working with the President and Gen-Sec to find other heavy hitting allies, such as college principles and faculty heads.

Women's Mentoring Network Program

The mentoring network has received a lot of positive responses and applications. However, most of the applications received are for mentee positions. This poses as a challenge for the women's department when trying to pair mentors to mentees. The deadline has been extended till the 24th of March to encourage more mentor applications. Anju has been emailing over 60 clubs on campus, to encourage the clubs to inform their female members about the Women's Mentoring Network. A few clubs have already got back to us agreeing to advertise the program. Another round of advertisements is set to be released, mainly targeting mentors. Comms department has been very prompt and responsive. Anju has also begun preparations for the Mentoring Network Training Session. Emails have been sent to Legal, Advocacy and Safer Communities, inviting them to talk about their services and how they may be of use to the mentors when they are interacting with their mentees. The training session is set to start on the 31st of March. Preparations for the event are underway. Anju also started interviewing the applicants yesterday, starting with those who requested an interview over-the-phone due to conflicting schedules.

Diversity Week

There have been a lot of drama and headaches with this week, I'm afraid. However, the outcome we have secured in a panel discussion with Queer about media diversity. We plan to promote this event like crazy and we're really excited to promote intersectionality with this colab!

Other things

We have been attending a constitutional working group, a music department working group, an ethical sponsorship working group and an orientation working group to bring a women's department perspective.

Spending passed by committee since last council

Budget Line	Item	Amount
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Special Projects and Events	IWD picnic food	\$200
Orientation	GRRLS Rock artist fees	\$3000
Regular Events	Collective food	\$880
Special Projects and Events	Refreshments for Womens Mentoring Network session	\$100
Special Projects and Events	Catering for Diversity Week event	\$200
Special Projects and Events	AV for Diversity Week event	\$200

Burnley Campus
Jessica Peeler

Key Activities

Removal of Associate Degree in Urban Horticulture

We have just received notice that the uni is removing the ADUH completely. We're very disappointed by this, but unfortunately it seems to be a very final decision. We are attending a meeting on 22nd March with uni staff and ADUH students to find out more. Hopefully undergrad horticultural education can still continue at Burnley through other degrees – we will be pushing for this.

Improvements to student amenities building

We had a filming crew in our building for the first 2 weeks of semester so access for students was limited. We now have the building back and have been working on some minor improvements. We've made a BSA space upstairs with magazines, desks, a plant swap table and a book swap. We're trying to have a presence in this space regularly so that students can come and talk to us. We've also got our new coffee machine working.

Burnley get together

This Thursday 23rd March we're having a casual get together in the student building to celebrate having access to it again. We're providing pizza and soft drinks (no alcohol at the moment due to liquor licensing issues) and will have a 'formal opening' of the coffee machine.

MIFGS tickets

We have provided 60 tickets to students to go to the Melbourne International Flower and Garden Show. Students were informed of the tickets via email and the tickets ran out in just a few hours. We had some disappointment from students who missed out, so we're wondering if there is a better way of doing this next time, e.g. by creating a ballot. We did not anticipate them running out quite so quickly! Giving tickets to students has been a great way to meet and chat with them.

Industry networking event

We are planning to run an industry networking event at some stage, possibly towards the end of semester. We are looking for speakers at the moment and will get into more concrete planning after this.

Beehives on campus

Peter Dyer of Backyard Honey ran a small workshop to improve the beehives. We are looking at running another event and advertising it more widely.

Burnley hoodies

We have purchased another 60 hoodies for Burnley students. They have been ordered and will be sent shortly.

Funding application

We are going to apply for a grant for SSAF funding that is available for off Parkville campuses, to be used to improve the SAB.

Progress on assigned actions from last report

Removal of receptionist

We haven't worked on this yet as it has not been a priority amid the ADUH issues. We still plan to try and get a receptionist back however.

Follow up MIFGS tickets

Finished.

Irrigation at community garden

The irrigation broke and Jess is currently watering by hand. To be fixed at a later date when more time is available!

Coffee machine

Finished.

Purchase of calico bags

Finished.

Submit BSA response to ADUH changes

Finished, though now redundant as it has been removed.

Action Points to be completed by next report

Draft email to send re. removal of receptionist

Attend meeting re. removal of ADUH and figure out how we can best help current and future students

Run social gathering at Burnley

Budget Expenditure

Meeting Number	Meeting Date	Item Description	Amount Passed	Budget Line	Comment
Sub-op committee	15/2/17	Beehives	Up to \$1000	Incursions and workshops	Have not been invoiced yet (approx. \$500)
Sub-op committee	15/2/17	Eskies	Up to \$1000	General operations	Cost \$727.90
Sub-op committee	15/2/17	Calico bags & contents	Up to \$1000	Activities and events	Bags cost \$495.86. Have not been invoiced for keep cups and drink bottles yet.
1	16/12/16	Food for week 1 event (botanic drawing class)	Up to \$2000 (before we knew what the event would be)	Activities and events	\$87.46
3	9/3/17	MIFGS tickets (new motion to pass more money)	Up to \$1,500	Activities and events	Total cost \$1,440
3	9/3/17	Burnley hoodies	Up to \$3,000	General operations	Total cost \$2,470
3	9/3/17	SAB improvements	Up to \$500	Campus equipment, printing and photocopying	Not spent yet

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3	9/3/17	Social gathering at Burnley (on 24 th March)	Up to \$1,500	Activities and events	Not spent yet
3	9/3/17	Reimbursement of Kirsten (from Forest Ecosystems Students Society) for desserts purchased for orientation day	\$151	Activities and events	Not yet paid. Waiting for bank details.

**Victorian College of the Arts
Nicholas Lam**

Key Activities

Free Breakfasts on Mondays

The VCASA has organised free breakfasts to be provided by the Queen of Hearts Café for students on Monday Mornings. Up to 50 servings of breakfast will be up for grabs to the first 50 students who requests for it. Each serving will contain a sandwich or equivalent and a hot drink. There will be Vegan, Halal, and Vegetarian options.

Progress on assigned actions from last report

Meeting with Barry Conyngham, Dean of VCA & MCM

I have met with the Dean of the VCA & MCM to discuss future co-operation between the faculty and the Union.

He was co-operative and generally very supportive of what the Union has planned. He also shared his ideas of what the Union could do for students. With staff support, the VCA Department will have a much easier time executing future plans in creating a more inclusive and co-operative space in Southbank.

Action Points to be completed by next report

NIL.

Budget Expenditure

Meeting Number	Meeting Date	Item Description	Amount Passed	Budget Line	Comment
1	7/03/2017	Monday Breakfasts	\$7200.00	VCA Activities	Not Spent
2	7/03/2017	Podcast Equipment	\$3000.00	VCA Activities	Not Spent
3	8/12/2016	Wednesday Lunch	\$9600.00	VCA Activities	Not Spent