

University of Melbourne Student Union
Meeting of the Students' Council
Student Office Bearer Reports
11:00am, Tuesday the 17th of October 2017
Meeting 19(17)
Location: Training Room 2, Level 3, Union House

Student Office Bearer Reports	
President	No report submitted (1 st warning)
General Secretary	Submitted
Activities	Submitted
Clubs & Societies (Kayley Cuzzubbo)	Submitted
Clubs & Societies (Gulsara Kaplun)	No report submitted (1 st warning)
Creative Arts	No report submitted (1 st warning)
Disabilities	Submitted
Education (Academic Affairs)	Submitted
Education (Public Affairs)	No report submitted (1 st warning)
Environment	No report submitted (1 st warning)
Indigenous	No report submitted (1 st warning)
Media	Submitted with Recommendations
People of Colour	No report submitted (1 st warning)
Queer	Submitted
Welfare	No report submitted (1 st warning)
Women's	No report submitted (1 st warning)
Burnley	No report submitted (1 st warning)
Victorian College of the Arts	Submitted with Recommendations

**President
Yan Zhuang**

No report submitted

**General Secretary
Yasmine Luu**

Harm Reduction

In the next two weeks, Dee and I will be meeting with the Victoria Police to discuss the proposal. This is an incredibly slow moving, road blocked, bad lucked situation to be in. I am hoping to have created enough ground work by the end of November to have the program running for the 2018 summer season. It's become a matter of urgency now as students could potentially die this festival season and UMSU could have done something about it.

Book Co-Op Agreement

I have accessed the resource that is the UMSU Legal department, and Reeanna Maloney our Principal Lawyer, and I have been in discussions on what is an appropriate agreement. We have settled upon a Memorandum of Understanding. I have drafted a copy, and Reeanna is drafting a copy and we will hopefully amalgamate the two to have a fully covered agreement that I can take to the last Council. I hope for Council's endorsements so we can have the Book Co-Op running as a functional service with Council oversight in 2018.

Council Reform

I am writing up the reform recommendations that were asked of me from last Council. Unfortunately I did not complete them in time for this Council, but it will be done by then.

UMSU Policy Framework

Pretty much the same thing as above, it's just fine tuning the proposal and then sending it off to Council. I have had to deal with a few things in the past week, so haven't had the time to continue writing the piece. It will be complete by the end of the year.

Access and Inclusion Plan

The AIP Working Group met with the representatives from the Australian Network for Disability Consultants and discussed the findings from each of the interviews with major stakeholders. In the meeting, we went through potential actionable items and their deadlines to instil in the plan. It was a productive, albeit long, meeting. The plan will be completed by the end of November and the plan will most likely go to next year's Council. It's been such a positive experience working with AND and pumping out this plan. I really look forward to the plan being facilitated and UMSU becoming a more accessible and inclusive place for employees and students.

Yasmine's To Do List before the end!

Please see below for what I believe needs to be done before the end of my term. I strongly believe that I will be able to finish the tasks that are not ongoing, and will pave a strong foundation for the ongoing projects.

1. Harm Reduction Proposal – Ongoing
2. Book Co-Op Agreement – Will finish by next Council
3. Council Reform Recommendations – Will finish by next Council
4. Annual Report – Will finish by next Council
5. Archiving – Will finish by end of term
6. Committee Minutes on UMSU Website – Will finish by end of term
7. Constitutional Changes – Will finish by end of term and pass on to next Secretary
8. Handover – Will finish by end of term
9. How to write minutes FAQ – Will finish by end of term

Activities

Jacinta Cooper & Lydia Paevere

Key Activities

Oktoberfest

Oktoberfest was amazing, we might even go as so far as saying it was the best party we had run all year.

With 600 ticket sales selling out within a day, and even after releasing an extra 50 tickets they also sold out within a day there was a lot of pressure with a lot of students coming.

There were a few issues that were highlighted with last year's Oktoberfest and we took all of that feedback on board, learned from the mistakes and are happy to report we did not make those same mistakes twice this year.

The first issue student's had with last year were the doors opened 20 minutes late. Through no fault of the organisers, the security just took longer than expected in the induction briefing and were not ready to be on the doors at 7pm. We had security come half an hour earlier this year to allow time for a longer than normal briefing as Oktoberfest isn't a usual event they work and it was a new security team this year. This worked in our favour and we were able to open doors exactly on time.

Last year the organisers had noticed food wastage in past events and tried to avoid that, this meant food was slightly under catered and with only one server, the line for food was over an hour long and some student's missed out entirely. We doubled the food budget this year, deciding that a small amount of food wastage was better than having guests that missed out on something they had paid for and were expecting. Towards the end of the night all that was left was bread, bratwurst and salads but guests surprised us and ate almost all of it on their way out, only leaving some salad behind that was given away to guests to take home. All in all everyone was very happy with the food and the new company used, the authentic German family who run Pig in a Box.

The third issue was student's becoming intoxicated too fast and the bar being shut down early. We strongly encouraged no one to pre drink as they would not be let into the venue, the security were on the lookout for people drinking their drink too quickly in the line and were encouraging them to come back later if they were trying to do that and bar staff were having conversations with guests to gauge intoxication levels before handing them a drink with the bar manager keeping an eye out also. This was successful and we had no major incidences over the night and even had some alcohol left over.

We are yet to receive any critical feedback on the night and are very pleased with how it turned out. Honourable mention to Yan's phone which had a nice mud bath during the night and is still working today.

Pub night

We have run out last pub night of the year, the bar was open to students to come and have a drink and socialise. There was a few minor incidences over the night, but they were dealt with immediately and there is no follow up action required.

Budget Expenditure

Unfortunately we are still finalising payments for Oktoberfest, the full breakdown of what was spent will be included in the next office bearer report and/or the annual report.

Clubs & Societies

Kayley Cuzzubbo

Wiki

Continuing to update sections of the wiki. I have added a “New sections page” where students can suggest new content to be added to the wiki.

Going through and proof reading sections. Adding to the welfare section and added new sections helping clubs with the Tax paper work required for AGMS.

At Clubs Council I plan to mention it again, tell clubs how to use it and encourage comment use.

Welfare Training - General

I submitted a SSAF grant to pay for consultant to help set up the Clubs welfare workshops. I asked for probably more than we needed but it is difficult to know the exactly costs of these things until we start. If anyone is interest in seeing the full submission I can email it out to all of you. To summarize I asked for \$6000. \$1000 for a consultant to tell us the best method to approach training the clubs. \$3000 to pay for someone to write the training for/with us. Then \$2000 for hiring people to deliver the training or to get people trained to give the training. That cost may end up being irrelevant based on the advice we receive. I have looked into some firms to work with and in the coming weeks to start contacting them to get this started.

In terms of the budget, we still have around \$7000 in special projects so I would say we definitely have sufficient money to start this venture even if we don't get the SSAF grant.

Welfare Training – Camp

I have done up a training schedule for 2018 filled with all the dates we want welfare training. It has been sent off the safer communities and await their response.

Also, I have created a new sheet for clubs to full out for camps. It is a master document of the training relevant for camp leaders. Based on their number of attendees it will tell them if they are meeting the minimum requirements.

Regulation & Policy Changes

All of the regulations changes I want to make have been compiled into a single document ready to be sent off to Students Council for approval. They are all things you have seen before and been happy with. Again, if you would like to see the final product I can email it to you, but did not want to waste the paper by putting it in again.

The Sponsorship policy is almost finished. It was in the last meeting papers and as requested alcohol was taken out the banned sponsors. I have put it in the papers again because there is one paragraph which I believe is redundant and would like the input of the committee.

I am also looking into writing a camp welfare training policy around disciplining people not attending despite signing up. As per Fiona's suggestion I'll start with looking at the policy around SFH and RSA and tailor it to welfare training

**Clubs & Societies
Gulsara Kaplun**

No report submitted

**Creative Arts
Harriet Wallace-Mead & Sara Laurena**

No report submitted

**Disabilities
Cassandra Prigg & Alston Chu**

The Auslan instructor having come in during the break has been resolved; the classes wound up a week earlier than originally planned at no additional cost to us. While some students were not present during that class, from experience the week 12 class is not well attended. We did not receive any particular complaints from students, and the quality and efficiency of the instructor meant that the course content was still covered. We will be advising next year's officers to consider having the class run during the break in order to avoid holding a class in the final week of semester.

The outcome of the conference planning - a series of seminars - was run successfully, with a fair amount of student involvement. We hope that this is developed further in future, with an aim to providing an event that engages students nationally, and providing a place to form inter-union relationships to support the disability rights movement into the future. During this, we came to notice staff interest in university-side membership of the Australian Network on Disability. We will be advising next year's officers to keep an eye out for the outcome of this, as well as strategic aims should this come to pass.

We will be putting a majority of effort into providing a strong handover for next year's officers and disabilities rep on council. This should include comprehensive documents, as well as a range of introductions and contacts.

Education (Academic Affairs) Caley Mcpherson & Roger Samuel
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Key Activities

CSHE x TALQAC Forum

A Forum is being organised to showcase the findings of the working groups the Ed Ac office has been involved in through the Teaching and Learning Quality Assurance Committee on improving assessment feedback and reducing student academic disengagement. We met with the leaders of the working groups, TALQAC, and a representative of the CSHE to discuss plans which will be finalised in November. The Forum is likely to take place early next year.

Lecture Recordings

We are meeting with Gregor and Richard on Friday to discuss the potential for implementation of the password-protected lecture recordings option. This option would have lecturers who would currently be allowed to opt out altogether, record their lectures to be made available to students who for demonstrably unavoidable reasons could not attend in person.

SRN

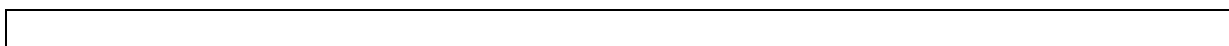
Applications for the SRN have opened! We strongly encourage all interested students to apply to represent the student body on the number of university and faculty committees, boards and working groups we have in the network. We recently held an SRN meeting with existing members and new people interested in applying next year to outline the role of each of our committees, and will have our final meeting of the year on Monday October 16th, which will be another chance to chat about what being a member of the SRN involves. As always, if there are any additional questions please ask us either in person or via email.

Education Committee

The Education Committee will meet on Thursday October 19th at 10.15am.

Handover

We are beginning to tie up the projects we have worked on over the course of the year, and give some thought to archiving. We will be meeting with 2018's Education (Academic) office bearers, Alice and Toby, on Tuesday to begin handover.



**Education (Public Affairs)
Sinead Manning**

No report submitted

**Environment
Lizzie Nicholson & Kate Denver-Stevenson**

No report submitted

**Indigenous
Marley Holloway-Clarke & Alexandra Hohoi**

No report submitted

**Media
Mary Ntalianis, James Macaronas, Amie Green & Alexandra Alvaro
*With Recommendations***

Farrago Edition 8

Edition 8 of Farrago is now on stands and will be launched tomorrow at Tsubu.

Radio Fodder

Radio shows will finish up in Week 12. After this the studio will undergo soundproofing in preparation for next year's radio team to take over.

Handover

The Media Officers have begun handover sessions with next year's Media Officers.

Wordplay #08

We'll be holding Wordplay #07 in the next couple of weeks in the Media Space, students will be given an opportunity to read their creative work in front of other members of the media collective. *We'd like to request that up to \$250 be passed from the Special Projects/Events budget line for pizza and wine at Wordplay.*

Natcon

In December, the Media Department is planning to send four reporters to report on the National Conference of the National Union of Students. This trip will benefit both next year's department and the University of Melbourne Student Union (UMSU). By attending Natcon, the Media Department plan to hold the NUS accountable for their actions during the conference by providing fair and accurate reporting on the conference through a live blog and daily round-up articles.

The trip will be headed by Jesse Paris-Jourdan, one of next year's Media Officers and a current student's councillor who has previous experience reporting at the conference. Jesse will be accompanied by another experienced reporter. The last two places will be open for application within the collective and will be filled by two younger reporters who will use this opportunity to gain experience and mentorship from the two experienced reporters. This experience will subsequently function to prepare a group of reporters to provide comprehensive reporting on student politics in the coming 12 months.

Having a larger contingent will also be advantageous as all articles will have to be subedited and proofread and vetted for legal, which takes time.

We request that up to \$1,000 be passed from the Special Projects/Events Budget Line to pay for accreditation for four Farrago reporters to attend Natcon.

People of Colour
Ella Shi & Hanann Al Daqqa

No report submitted

Queer
Blake Atmaja

Key Activities

Queer Involvement in the Marriage Equality Plebiscite

MD Queer has been running phone banks in conjunction with the Yes Equality campaign, and we've been assisting them with badge making, and postering around campus.

End of Semester Plans for Queer

In regards to the usual end of semester plans that Queer runs, we usually run a party or event to keep the Queer students engaged - I'm a bit remiss about running one this semester as we haven't had a lot of time in general as much of it has been taken up by Queer Ball and the running of regular events. I'm much more inclined to run a smaller event with food / board games during the day or into the night that everyone can chill out at, rather than a high energy event as we've already had ball in Week 9.

Action Points to be completed by next report

Continued Queer Space Maintenance

To ensure the Queer Space is well stocked for incoming students in the new year; we're continuing to look for more blankets and reading / video material that we can loan to students throughout the year as needed.

Budget Expenditure

Meeting Number	Meeting Date	Item Description	Amount Passed	Budget Line	Comment
Operational Sub Committee	23.03.2017	Coming Out Support Group	\$900 p/year	Grants	Spent \$700 of \$900
Meeting 2	31.01.2017	Queer Lunch Expenditure	\$3600 p/year	Food and Beverages	Spent ~\$4000 of \$4300

Welfare
Ryan Davey & Teresa Gornall

No report submitted

Women's
Hannah Billett

No report submitted

Burnley
Jessica Peeler

No report submitted

Victorian College of the Arts
Nicholas Lam
With Recommendations

Key Activities

Wednesday BBQs, Yoga and other weekly activities

As always, the VCASA will hold BBQs every Wednesday and Yoga lessons as advertised. The table tennis apparatus is in good condition and all facilities seem to be in good working order.

Meeting with Dean, VCA & MCM, Professor Barry Conyngham.

I have approached the Dean regarding the presence, or apparent lack thereof, of food and beverage outlets in the campus next year after the demolition of the VCA Café. We have agreed upon a plan and a timetable by which to expect updates on establishing other possible vendors for 2018.

VCA Camp Organisation

I have already started planning for next year's VCA/MCM O week camp. This office believes that with the success of the last O week camp, such activities are crucial to break down barriers between courses and the VCA / MCM, considering that they will be moving to the same campus in 2019.

The VCASA will discuss the possible use of funds to help the execution of this event. The Dean of the VCA/MCM has already expressed interest in subsidising the cost of the camp through the Dean's discretionary funds.

Visual Arts Grant

I was contacted by a student from the visual arts department, asking for funds to execute their showcase. Traditionally, students fork out their own money for these unseen expenses, but considering the financial burden they have already underwent in purchasing materials for their art, the VCASA would like to ease this expenditure.

Motion: For up to \$300 to be used to cover unseen exhibition expenses such as batteries, lightbulbs, and basic catering for a student-run arts exhibition.

Expenses will be taken out of the Grants budget line.

O Week Planning 2018

This office has been in contact with Dove Rengger-Thorpe, the ASO for the Southbank campus. We are working together to build a campus-wide O-week camp to facilitate the discipline-specific orientation activities as well as Union events such as our customary O-week BBQ.

We are not considering organising as large an event as this year's Summer Fest.

MUDFest Planning 2018

I have been approached by the UMSU Arts Dept in the possible involvement of the VCASA in expanding MUDFest onto the Southbank campus. We are still in early talks on how this will exactly be executed and how the VCASA Campus Co-ordinator will fit into MUDFest, but this will be a conversation that will be continued with the next generation of Arts OBs.

Progress on assigned actions from last report

-NIL-

Action Points to be completed by next report

-NIL-