

University of Melbourne Student Union

Meeting of the Environment Committee

Meeting 1

CONFIRMED MINUTES

11:00am, Monday 14th December 2015

Location: Training Room 1, Union House



Agenda

1. Procedural Matters

1.1 Election of Chair

Motion 1: That Zachary Power be elected Chair.

Mover: Zachary Power

Seconder: Jeremy Gibson

CARRIED WITHOUT DISCENT

1.2 Acknowledgement of Indigenous Owner

So acknowledged

1.3 Attendance

Committee Members: Lachlan Blain, Jeremy Gibson, Claudia Lombard, Aaron Bhat (by phone) and Elizabeth Nicholson (by phone)

Officer Bearers: Zachary Power and Anisa Rogers

1.4 Apologies

Committee Members: Anneke Demanuele and Sachi Florance

1.5 Proxies

Jeremy Gibson (proxy for Anneke Demanuele)

1.6 Membership

1.7 Adoption of Agenda

Motion 2: That the Agenda as presented be adopted.

Mover: Zachary Power

Seconder: Lachlan Blain

CARRIED WITHOUT DISCENT

2. Correspondence

2.1 Nil

3. Office Bearers' Reports

We have recently commenced our term with an induction along with the other incoming Officer Bearers. We are currently working to organise the office, establish administrative processes and determine the distribution of responsibilities to work most efficiently together.

We are currently engaged in O-Week preparations, and have planned to hold Environment department stalls at the O-Week carnival day (23 Feb 2016) and the VCA carnival day (25 Feb 2016).

We have also started to receive correspondence from students and organisations seeking support, advice and partnerships around a range of initiative and issues. We

are working to develop our capacity to best respond to enquiries, requests and proposals in a way that, where appropriate, offers the support of the department, and refers individuals and organisations with other relevant contacts.

We are planning to engage with a broad range of stakeholders to place us in a strong position to connect and collaborate with UMSU staff, volunteers and other Officer Bearers, relevant university departments and external stakeholders. This engagement should place the office in a strong position to be involved in both the sustainability of the universities campuses and public affairs issues.

Additionally, we will ensure significant planning take places to prepare the office to initiate new events, continue existing programs and enable engagement in public affairs issues.

Motion 3: To approve and accept the Office Bearers Reports
 Mover: Zachary Power Seconder: Claudia Lombard
 CARRIED WITHOUT DISCENT

4. Other Reports

2.1 Nil

5. Motions on Notice

Motion 4: To pass expenditure of the total remaining funds of the 2015 Environment Department budget on resources that are recognised by the Officer Bearers to be useful to the department for 2016.
 Mover: Zachary Power Seconder: Lachlan Blain
 CARRIED WITHOUT DISCENT

Motion 5: To establish the following budget lines for the 2016 Environment Department budget.
 Mover: Zachary Power Seconder: Claudia Lombard
 CARRIED WITHOUT DISCENT

			Fiscal Year Begins:	Jan-15
UMSU				
-				
-				
ACCOUNT CODE	INCOME			
	FROM COUNCIL		\$20000.00	
	TOTAL INCOME		\$0.00	
	EXPENDATURE		\$20000.00	

	EXPENSES		Project 2015	
3356	Stationary and Postage		\$100.00	
3712	Photocopying and printing		\$600.00	
3743	Telephone		\$50.00	
3839	Special Projects and Events		\$18750.00	
3531	Grants		\$500.00	
	TOTAL INCOME		\$20,000	
	TOTAL EXPENCES		\$20,000	
	Net Expense			

Motion 6: To allow students' council operations sub-committee to approve Environment Department budgetary expenditure items up to \$1000.

Mover: Zachary Power Seconder: Lachlan Blain

CARRIED WITHOUT DISCENT

6. Other Business

2.1 Nil

7. Next Meeting

2.1 Nil

8. Close

Meeting closed at 11:48AM

Certified by the Chair: Zachary Power, 14/12/2015