

**University of Melbourne Student Union
Meeting of the Burnley Student Association**

Agenda

6 PM, 30.1.2017

Meeting 2

Location: First Floor, Student Amenities Building, Burnley campus

1. Procedural Matters

1.1 Election of chair

Motion 1: Election of chair

1.2 Acknowledgement of Indigenous owners

1.3 Attendance

1.4 Apologies

Seam

1.5 Proxies

1.6 Membership

1.7 Adoption of agenda

Motion 2: That the agenda as presented be adopted

Mover: Jess

2. Confirmation of Previous Minutes

3. Matters Arising from the Minutes

BSA response to changes to ADUH – Jess has drafted BSA response but will discuss with Burnley executive before publishing or bringing to Students' Council. Jess and Sarah to produce email template for students.

Jess to research coffee providers. Meg to speak to food co-op?

Sarah – update on discussion with Frank re. attaching coffee machine to wall.

Jess waiting on response from MIFGS re. group discount.

4. Officer bearer's report (verbal)

5. Motions on notice

7.1 Kitchen supplies in SAB

7.2 Indoor plants workshop

7.3 Orientation day bags

Motion 3: To pass \$500 from the Supplies budget line for the purchase of two new microwaves, cutlery and other kitchen equipment as needed for the Student Amenities Building

Mover: Jess

Motion 4: To pass \$300 from Activities & Events budget line for an indoor plants workshop using plants already in the SAB, for potting mix, fertiliser, plants, pots and other materials as required

Mover: Jess

Motion 5: To pass \$300 from the Activities & Events budget line for the purchase of calico bags, drink bottles, seeds and other supplies to be distributed at the orientation day on 22nd Feb

Mover: Jess

6. Motions without notice

7. Other business

- 9.1 Burnley stall at Carnival Day
- 9.2 Burnley orientation
- 9.3 Week 1 event with Creative Arts Department
- 9.4 Burnley secretary

- 9.1 Burnley stall at Carnival Day

BSA will have a stall at the Carnival Day on Feb 21st, where we will hand out free plants and talk to students about Burnley/elective subjects available. Volunteer interest?

- 9.2 Burnley orientation

Orientation day on Feb 22nd is being coordinated by John and Fred. Details TBC as they are on holidays, but it will be in the afternoon-evening and BSA will have a presence (possibly providing catering). We will chat to students about services available/what we do and hand out calico bags containing reusable drink bottles/coffee cups (need to decide which we want), seeds

- 9.3 Week 1 event with Creative Arts Department

On March 1st the Creative Arts Department is running a joint event with the BSA at Burnley, which will involve a picnic provided by BSA and a botanical drawing class provided by an artist hired by Creative Arts. Exact times are TBC. Any volunteers to help out? Need to advertise via Facebook.

9.4 Burnley secretary

The uni has removed our secretary for 2017, and the tasks that they carried out will be distributed to existing staff members without extra time/pay. Calls to the campus will be directed to Creswick campus. BSA response to this?

8. Next meeting

9. Close