

**University of Melbourne Student Union
Meeting of the Burnley Student Association**

UNCONFIRMED Minutes

6PM, 9.3.2017

Meeting 3

Location: First Floor, Student Amenities Building, Burnley campus

1. Procedural Matters

1.1 Election of chair

Motion 1: Sarah is elected chair

Mover: Jess Seconder: Seam

CARRIED WITHOUT DISSENT

1.2 Acknowledgement of Indigenous owners

So acknowledged

1.3 Attendance

Seam, Sarah, Dan B, Kirsten (School of Ecosystem and Forest Sciences Society), Meg, Sally, Dan W, Jess

1.4 Apologies

1.5 Proxies

1.6 Membership

1.7 Adoption of agenda

Motion 2: That the agenda as presented be adopted

Mover: Sarah Seconder: Jess

CARRIED WITHOUT DISSENT

2. Confirmation of Previous Minutes

3. Matters Arising from the Minutes

3.1 Plans for MIFGS tickets

Money has been passed to pay for 30 MIFGS tickets, but we have more interest. The previous motion will be amended to pass money for 60 tickets.

Motion: To pass up to \$1,500 from the Activities and Events budget line for the purchase of up to 60 tickets to MIFGS.

Moved: Dan B Seconder: Seam

CARRIED WITHOUT DISSENT

Action: Sarah to set up Eventbrite.

Action: Jess to advertise through email, and Facebook and Instagram if necessary.

4. Correspondence

5. Motions on notice

- 5.1 Burnley hoodies
- 5.2 Student Amenities Building improvements
- 5.3 Social event for all Burnley students

Motion 3: To pass up to \$3,000 from the General Operations budget line for the purchase of Burnley hoodies for students

Mover: Sarah Seconder: Dan W

CARRIED WITHOUT DISSENT

Motion 4: To pass up to \$500 from the Campus Equipment, Printing and Photocopying Budget Line for the purchase of equipment to improve the SAB, including furniture, artwork and other supplies as needed

Mover: Sarah Seconder: Seam

CARRIED WITHOUT DISSENT

Action: Sarah, Jess & anyone else interested to buy things (second hand if possible)

There is SSAF grant funding available for off Parkville campuses that we should try and access. Cut-off date is 13th April. Should be sent to general manager (Justin) first.

Action: Jess to find maintenance costs document from Frank or ask him for it

Action: Jess, Sarah and Dan B to seek feedback from students about what they want to see in the space

Action: Dan to talk to Ross about potential improvements to the space

Action: Dan B, Sarah and Jess to write grant

Motion 5: To pass up to \$1,500 from the Activities and Events budget line for a casual social gathering at Burnley in the first half of semester 1, for the purchase of food, alcohol and other supplies as needed

Mover: Jess Seconder: Dan W

Discussion:

Event to be held on 23rd March at 5.30pm

Action: Dan B to do food order

Action: Jess to send out email and make Facebook event

Action: Kirsten to advertise amongst SEFS students

Action: Jess or Dan to find out how to order alcohol (and if it's too late)

6. Motions without notice

6.1 Landscaping Victoria is hosting an industry event

Discussion: Can we subsidise student tickets to attend? Would be a great event but expensive (approx. \$90). Membership cost is \$100+, and most students are not yet members so interest would likely be low. We should encourage students to become members if they wish and then subsidise future events. A better alternative at this stage might be to invite someone from Landscaping Victoria to a networking event.

6.2

Motion: To pass \$151 for reimbursement to Kirsten for the purchase of dessert food on orientation day.

Moved: Dan B Seconder: Jess

CARRIED WITHOUT DISSENT

Action: Kirsten to send bank details to Jess

Action: Jess to forward to Goldie

7. Other business

7.1 Update on current budget expenditure

7.2 Staffing BSA area upstairs at set time each day

7.3 How to get reimbursed for things

7.4 Networking event

7.5 Pathways for ADUH students

7.6 FES sign-up - become member of International Forestry Student Association

7.7 Conferences

7.8 FES events

7.1

We have \$22654.55 remaining. The budget is available to all members on the Google Drive and all expenditure must be entered.

7.2

We have been given permission to turn the area upstairs in the SAB into a BSA space. Jess' office is inaccessible without a key so we will make this the 'office' space that is available to students with regular contact hours.

Action: Jess and Sarah to divide up hours for 'staffing' this space

Action: Sarah to make sign displaying hours

7.3

Jess explained to other members how to get reimbursed.

7.4

Would like to organise a casual networking evening/careers fair with speakers from people in the horticulture industry. Could include panel discussion. Payment? Re-vamp of careers board as well?

Action: Everyone to try and find speakers and come up with ideas

Action: Seam to contact Fred to ask about suggested speakers

Action: Meg to coordinate finding speakers

7.5

What pathway options do students have now that the Bachelor of Environments has been removed?

Action: Sarah to email Ian and ask

7.6

Signing up to FES (for free) makes students an automatic member of international body with UN links

Action: Kirsten to email Jess details

Action: Jess to email info out to students

7.7

Any other conferences coming up that students can attend?

Action: Dan to email Ross and/or Vicki

7.8

FES has events coming up this semester including a mushroom inoculation weekend (week 5 or 6), first aid, 4WD course and chainsaw course that Burnley students can join.

Action: Kirsten to send details to us once she knows them & we will advertise and help with organising.

Other potential joint events (incl. with MUGS, geography students' society):

- GIS course
- Panel discussion
- Milkwood Permaculture workshop at Burnley?
- Great Cockatoo Count
- Regent Honeyeater Count
- Camping

8. Next meeting

TBC

Meeting closed at 8pm