

**University of Melbourne Student Union**  
**Meeting of the Clubs & Societies Committee**



**CONFIRMED Minutes**

**3 pm, Friday December 9<sup>th</sup>, 2016**

**Meeting 1/17**

**Location:  
C&S Office, 1<sup>st</sup> floor Union House**

**Meeting opened at 1:04pm by Yasmine Luu**

**1. Procedural Matters**

1.1. Election of Chair

Motion 1: To elect Gulsara Kaplun as chair

Mover: Gulsara Kaplun

Seconder: Caleb Triscari

**CARRIED WITHOUT DISSENT**

1.2. Acknowledgement of Indigenous Owners

So acknowledged

1.3. Attendance

Committee: Eleanor Seale, Harry Adam, Marlo Zambelli, Matthew Simkiss, Caleb Triscari

Office Bearers: Gulsara Kaplun, Kayley Cuzzubbo

Staff: Fiona Sanders

Other: Angus Sommerville (Classics & Archaeology Society)

1.4. Apologies

Sarah Xia, Hilary Ekins

1.5. Proxies

Nil

1.6. Membership

Welcome new committee

1.7. Adoption of Agenda

Motion 2: To adopt the agenda with the alteration of 2.1.3 before 2.1.1

Mover: Chair

**CARRIED WITHOUT DISSENT**

**2. Matters Referred from 2016 Committee**

2.1. AGM papers incomplete

2.1.3. Classics & Archaeology Society

AGM: complete

Event Reporting: Classics had one event in November, there is no evidence of a second event. The club claims that a second event did occur, Committee asks for a Statutory Declaration.

Motion 3: To defer to next meeting

Mover: Chair

CARRIED WITHOUT DISSENT

2.1.1. MUR Motorsports

Complete

2.1.2. Agricultural and Food Sciences Student Association

**Petition 1: To disaffiliate Agricultural and Food Sciences Student Association for incomplete AGM papers (Regulations 6.1.a (5.2.5) & 6.1.d).**

**Petitioners: Marlo Zambelli, Matthew Simkiss, Eleanor Seale, Harry Adam**

2.2. AGM not held: Latin America 1

**Petition 2: To disaffiliate Latin America 1 for not holding an AGM (Regulations 6.1.a (5.2) & 6.1.d).**

**Petitioners: Marlo Zambelli, Matthew Simkiss, Eleanor Seale, Harry Adam, Caleb Triscari**

2.3. Agricultural and Food Sciences Student Association constitution amendment

No information on the content of the amendment has been provided to C&S.

Motion 4: To defer to next meeting

Mover: Chair

CARRIED WITHOUT DISSENT

2.4. Compulsory amendment not made

Agricultural and Food Sciences Student Association; Chinese Chess Club; Foholics – Photography Club; Chinese Chess Club; Ring of Choir; Uni Student Fleet; Korean Students Society; Student Association for Management and Marketing

Motion 5: To set a deadline of Friday week 6 (Friday April 7) by which all non-compliant clubs must hold an SGM and adopt the clause.

Mover: Caleb Triscari

Seconder: Harry Adam

CARRIED WITHOUT DISSENT

2.5. SGM Papers: Financial Engineering Club

No SGM actually held; No Action

2.6. Storage Cage

Motion 6: Defer to next meeting

Mover: Chair

CARRIED WITHOUT DISSENT

### 3. Reports

3.1. Officers

- There has been a lot of training
- The 2016 orientation budget was \$30,000, we currently have \$19,000 left

- 2017 passed allocation was \$300,500
- Locker processing happened
- Clubs Guide cover discussed

Motion 7: To accept the report given by the Office Bearers	
Mover: Caleb Triscari	Seconder: Marlo Zambelli
CARRIED WITHOUT DISSENT	

3.2. SAG

Nil

**4. Correspondence**

4.1. Communications Policy

4.1.1. Destination Melbourne

Motion 8: To approve the DM email to send to the clubs.
Mover: Chair
CARRIED WITHOUT DISSENT

4.1.2. Alumni events

Motion 9: To deny the request as clubs have been independently contacted.
Mover: Chair
CARRIED WITHOUT DISSENT

**5. Other Business**

5.1. Department Budget

<b>Budget Item</b>	2017
Student's Council Allocation	\$300,500.00
Other Income	\$6,500.00
<b>Total Income</b>	<b>\$307,000.00</b>
Grants	\$260,000.00
Orientation Costs	\$7,500.00
Photocopying/ Printing	\$200.00
Postage	\$0.00
Special Projects	\$28,400.00
Stationery	\$750.00
Telephone costs	\$50.00
Advertising	\$6,100.00
Training	\$4,000.00
<b>Total Expenditure</b>	<b>\$307,000.00</b>
non-grants expenditure	\$47,000.00

Motion 10: To accept the budget as presented with the additional \$500 added to special projects for accessibility projects.
Mover: Chair
CARRIED WITHOUT DISSENT

5.2. Code of Conduct

Motion 11: To acknowledge and accept the code of conduct.

Mover: Kayley Cuzzubbo                      Seconder: Marlo Zambelli

CARRIED WITHOUT DISSENT

5.3. Regulations

5.3.1.Recent Amendments

Amendments outlined to the Committee.

**ACTION: The WWCC is Not Required and we will remove the working with children check requirement from 7.6.f and from 7.6.b of the Regulations.**

5.3.2. Regulation & Policy Working Group

Working group explained to committee; to give ideas on policy

Will set up a schedule; next meeting come up with ideas of policy area to address

5.4. Orientation 2017

5.4.1. Motion: To approve up to \$6100 for the printing of the club guides from budget line Orientation (2016 budget)

5.4.2.Motion: To approve up to \$6000 for silicone cardholders to give out as freebies at the carnival stall from budget line Special Projects (2016 budget)

5.4.3.Motion: To approve up to \$2100 for pins to hand out for Gunter's choice from budget line Special Projects (2016 budget)

5.4.4.Motion: To approve up to \$750 for department t-shirts from budget line Special Projects (2016 budget)

Procedural motion: To consider 5.4.1 to 5.4.4 en bloc

Mover: Caleb Triscari

CARRIED WITHOUT DISSENT

Motion 12: 5.4.1-5.4.4 approve en bloc and also to approve an additional \$250 from Special Projects for shipping.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 13: Approve Typeform subscription of \$450 from the Advertising budget line (2016 budget).

Mover: Marlo Zambelli                      Seconder: Eleanor Seale

CARRIED WITHOUT DISSENT

**Caleb Triscari left at 4pm and came back**

5.4.5.FAQ suggestions for the C&S stall

**Action: Gulsara will post a form for the submission of questions, asks that committee responds**

5.5. Union House sleep over

Clubs will have the opportunity to book an area and host activities

**Marlo Zambelli left at 4:05pm**

5.6. Activity reporting Compliance

Lebanese Student Society (2 joint events only)

**Petition 3: Put the Lebanese Students Society on probation for 6 months for non-compliant Activity Reporting (Regulation 6.1.a (5.4)).**

**Petitioners: Matthew Simkiss, Eleanor Seale, Harry Adam, Caleb Triscari**

Exhibitionists (only 1 compliant event, other is Faculty)

**Petition 4: Put the Exhibitionists on probation for 6 months for non-compliant Activity Reporting (Regulation 6.1.a (5.4)).**

**Petitioners: Matthew Simkiss, Eleanor Seale, Harry Adam, Caleb Triscari**

Mental Youth (no compliant events)

Action: Look into creating a digital event exception

**Petition 5: Put the Mental Youth on probation for 6 months for non-compliant Activity Reporting (Regulation 6.1.a (5.4)).**

**Petitioners: Matthew Simkiss, Eleanor Seale, Harry Adam, Caleb Triscari**

Action: Speak to disabilities

Res Publica (no events)

**Petition 6: Put the Res Publica on probation for 6 months for non-compliant Activity Reporting (Regulation 6.1.a (5.4)).**

**Petitioners: Matthew Simkiss, Eleanor Seale, Harry Adam, Caleb Triscari**

Theatre Students Society (no report)

**Petition 7: Put Theatre Students Society on probation for 6 months for non-compliant Activity Reporting (Regulation 6.1.a (5.4)).**

**Petitioners: Matthew Simkiss, Eleanor Seale, Harry Adam, Caleb Triscari**

Agriculture and Food Science Society (no report)

**Petition 8: To disaffiliate Agriculture and Food Science Society for non-compliant activity reporting (Regulation 6.1.a (5.4)).**

**Petitioners: Matthew Simkiss, Eleanor Seale, Harry Adam, Caleb Triscari**

Australian South Asian Healthcare Society (was Dhoom Medical Charity) (no report)

**Petition 9: To disaffiliate Australian South Asian Healthcare Society for non-compliant activity reporting (Regulation 6.1.a (5.4)).**

**Petitioners: Matthew Simkiss, Eleanor Seale, Harry Adam, Caleb Triscari**

Latin America 1 (1 event/no report)

**Petition 10: To disaffiliate Latin America 1 for non-compliant activity reporting (Regulation 6.1.a (5.4)).**

**Petitioners: Matthew Simkiss, Eleanor Seale, Harry Adam, Caleb Triscari**

Planning Student Society (1 event/no report)

**Petition 11: To disaffiliate Planning Student Society for non-compliant activity reporting (Regulation 6.1.a (5.4)).**

**Petitioners: Matthew Simkiss, Eleanor Seale, Harry Adam, Caleb Triscari**

Indian club (1 compliant/1invalid evidence)

**Petition 12: To suspend grants for Indian Club for 6 months for non-compliant activity reporting (Regulation 6.1.a (5.4)).**

**Petitioners: Matthew Simkiss, Eleanor Seale, Harry Adam, Caleb Triscari**

MUR Motorsports (Invalid evidence 2 events)

**Petition 13: To disaffiliate MUR Motorsports for non-compliant activity reporting (Regulation 6.1.a (5.4)).**

**Petitioners: Matthew Simkiss, Eleanor Seale, Harry Adam, Caleb Triscari**

Brew Club (1 valid / one clearly false attendance list)

**Petition 14: To disaffiliate Brew Club for the provision of false documents (Regulation 6.1.c.)**

**Petitioners: Matthew Simkiss, Eleanor Seale, Harry Adam, Caleb Triscari**

**Petition 15: To suspend grants for Brew Club for 6 months for non-compliant activity reporting (Regulation 6.1.a (5.4)).**

**Petitioners: Matthew Simkiss, Eleanor Seale, Harry Adam, Caleb Triscari**

Motion 14: Direct Brew club to provide a statutory declaration confirming their second event as acceptable evidence.

Mover: Chair

CARRIED WITHOUT DISSENT

5.7. Locker Compliance

Group (1): keys not return

Group (2): lock/key returned but locker dirty

Group (3): done nothing

Motion 15: Motion to make Group 3 (Ecuador Vive, Australian South Asian Healthcare Society, Korean Christian Club, Soccer Appreciation Society, United States of America Society, Architecture and Building Association, Australia-China Youth Association, Australia Youth Climate Coalition, International Student Travel Group, Heavy Metal Club and Music Interest club) ineligible for a locker in 2017, invoice them for the cost of the keys (\$20 per key) and change the lockers to D rings.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 16: To invoice Group 1 (T-Society, Greens on Campus and Solidarity Student Club) for missing keys and use the money to change to a D ring. Move to the bottom of the preference list for locker allocation 2017

Mover: Chair

CARRIED WITHOUT DISSENT

Group 2:

German Club: OK

Graduate Organisation of Development students: OK

Action: Repair or Dispose Locker

Motion 17: Give Potter heads and Food Interest Group a deadline of the 16<sup>th</sup> to clean out their locker and move to the bottom of the preference list for allocation in 2017.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 18: Wu Cultural Society and Let's Talk conversation group are ineligible for lockers in 2017.

Mover: Chair

CARRIED WITHOUT DISSENT

CISSA and WISE

Action: BEIMS and investigate

5.8. New Club Bank Account submission compliance

Teochew Youth Society requested an extension until week 1 of Semester 1 to submit details. Start-up grant not applicable.

**Petition 16: Suspend Chinese History and Garment Society grants until bank account details are submitted (or 12 months) (Regulation 6.1.a (5.5)).**

**Petitioners: Matthew Simkiss, Eleanor Seale, Harry Adam, Caleb Triscari**

Motion 19: To grant start up grant for Vinyl Appreciation Society

Mover: Chair

CARRIED WITHOUT DISSENT

## 6. Next meeting

Thursday 19<sup>th</sup> of January at 3pm

Motion 20: To delegate the setting of the Promo Period deadlines to the C&S Officers, and to set the required promotions as advertising in the UMSU calendar (enter to WordPress) and submission for a printed guide.

Mover: Caleb Triscari

Secunder: Harry Adam

CARRIED WITHOUT DISSENT

**Meeting closed at 4:52pm by Chair**