

University of Melbourne Student Union



Meeting of the Clubs & Societies Committee

***CONFIRMED* Minutes**

11 am, Wednesday June 17th 2015

Meeting 12/15

**Location:
C&S Office, 1st floor Union House**

Meeting opened at 11:04am by Stephen Smith

1. Procedural Matters

1.1. Election of Chair

Motion 1: That Ryan Davey be elected Chair.

Mover: Stephen Smith

Seconder: Eilish Hunt

CARRIED WITHOUT DISSENT

1.2. Acknowledgement of Indigenous Owners

So acknowledged.

1.3. Attendance

Committee: Ryan Davey, Philip Mallis, Eilish Hunt, Steven Connolly, Gulsara Kaplun, Yasmine Luu (late)

Officers: Stephen Smith (Clubs & Societies), Martin Ditmann (Media)

Staff: Fiona Sanders (C&S Coordinator)

1.4. Apologies

Claire Pollock (C&S Officer)

1.5. Proxies

Nil.

1.6. Membership

No changes.

1.7. Adoption of Agenda

Motion 2: To adopt the Agenda with the addition of 7.6 BBQ Subsidy and 7.7 Problematic Applications for Payment.

Mover: Chair

CARRIED WITHOUT DISSENT

2. Confirmation of Previous Minutes

2.1. 27/5/2015

Motion 3: To confirm the minutes from the meeting on 27/05/15 as a true and accurate record of the meeting.

Mover: Chair

CARRIED WITHOUT DISSENT

3. Matters Arising from the Minutes

3.1. Petitions to Discipline

3.1.1. Greek Association

Greek Association have since submitted their paperwork.

Motion 4: To withdraw the petition to discipline the Greek Association.

Mover: Chair

CARRIED WITHOUT DISSENT

3.1.2. MBS Sports

Motion 5: To uphold the petition to suspend MBS Sports Club's grants for 6 months for a breach of Regulations 6.1.a and 6.1.d.

Mover: Chair

CARRIED WITHOUT DISSENT

3.1.3. Oaktree Club

Thomas Feng arrived at 11:07am.

Thomas Feng attended on behalf of Oaktree Club. He explained that they were very busy and missed the email about training. Thomas, as well as the Vice President and Treasurer had attended training in 2014. He didn't feel that the new Committee should be punished for his mistake.

Thomas Feng left 11:11am.

Motion 6: That the petition against Oaktree Club be withdrawn.

Mover: Stephen Smith

Seconded: Steven Connolly

CARRIED

FOR: 2

AGAINST: 1

3.2. Regulation Review

3.2.1. Banking

Steven Connolly proposed an amendment to 5.5c from "one week" to "two weeks."

Also note the proposed amendment clarifying grounds bookings confirmations.

Motion 7: To recommend the proposed banking regulation with Steven's amendment and the grounds booking amendment to the Students' Council.

Mover: Stephen Smith

Seconded: Eilish Hunt

CARRIED WITHOUT DISSENT

3.2.2. IGMs

Proposing that IGM Notice is given by the C&S department. Regulation amendments support this.

3.2.2.1. Notice Template

Template is acceptable to the Committee

Motion 8: To recommend the proposed changes to the IGM regulations to the Students' Council.

Mover: Stephen Smith

Seconder: Philip Mallis

CARRIED WITHOUT DISSENT

3.2.3 Reasons to Reject Affiliation

Proposed amendments were discussed, but there was no support amongst Committee to pursue these changes.

3.3. Policy Revisions

3.3.1. Joint Events Guidelines

Motion 9: To defer to the Joint Events Guidelines to the next meeting as a proposed policy.

Mover: Chair

CARRIED WITHOUT DISSENT

Gulsara Kaplun arrived at 11.17am.

3.4. Clubs Online

3.4.1. Membership/Attendance App

Fiona met with Lewis to discuss the aspects of proper implementation and to provide him with a better understanding of the Regulations.

Following this meeting Stephen and Fiona had a discussion with Justin Baré to discuss incorporating this into Clubs Online. There is money available to approach Hidden Spark to see if this is within the scope of what they can do.

Stephen has contacted Rachel Withers (UMSU President) and Nellie Montague (UMSU Education Academic). Currently it can take up until Week 4 for first years to receive their Student Card, and needing to see if the University is rectifying this.

3.4.2. Hidden Spark Progress

The developer has contacted Fiona seeking information to push ahead on with the project. Stephen will be contacting Olivia to set up a time to visit Hidden Spark to check progress and provide information.

Stephen has also contacted University of Sydney Union and will be visiting them.

3.5. Banking advice to clubs

Stephen has drafted correspondence and will communicate the intention of our proposed Regulation changes to clubs.

3.6. Insurance advice to clubs

Fiona is waiting to hear back from the insurers about clarifications on sport. Seeking confirmation of insurance for Potter Heads.

4. Reports

4.1. Officers

Written report tabled for the meeting.

Motion 10: To accept the Office Bearers' report.

Mover: Chair
CARRIED WITHOUT DISSENT

4.2. Committee

No report. Exams have been horrible.

4.3. SAG

The Communications and Marketing Advisory Group is still yet to meet.

4.4. Safety in Clubs

4.4.1. Grievance Procedure Regulations

Discussion around the proposed amendments to the Regulations. Amendment to change all references from “academic days” to “days.”

Further amendment to rephrase 9.4 to say that all students can bring a support person, but emphasis limited constituencies.

There will be a flow chart included as part of the policy for Students’ Council.

Motion 11: To make the Grievance Procedure clause for the Standard Constitution compulsory for clubs to adopt.

Mover: Stephen Smith

Seconder: Gulsara Kaplun

CARRIED WITHOUT DISSENT

Motion 12: To recommend the proposed regulation changes to the Safety in Clubs Working Group.

Mover: Stephen Smith

Seconder: Gulsara Kaplun

CARRIED WITHOUT DISSENT

The Referring Grievances in Clubs & Societies Policy presented will be an UMSU-wide policy if adopted by Students’ Council.

Need to amend 1.2 to be consistent with proposed Regulation 9.1.

Motion 13: To recommend the Referring Grievances in Clubs & Societies Policy to the Safety in Clubs Working Group.

Mover: Stephen Smith

Seconder: Philip Mallis

CARRIED WITHOUT DISSENT

5. Correspondence

5.1. Republic Club

Stephen explained the issue regarding Republic Club and the correspondence with Jacob Rodrigo.

Motion 14: To reject Republic Club’s application for payment.

Mover: Chair

CARRIED WITHOUT DISSENT

Petition: To put the Republic Club on probation for 12 months for a breach of Regulation 6.1.c and to suspend their grants for 6 months.

Petitioners: Gulsara Kaplun, Philip Mallis, Steven Connolly, Eilish Hunt

6. Grants

6.1. Standard

Motion 15: To approve all Standard Grants *en bloc*.

Mover: Stephen Smith

Seconded: Steven Connolly

CARRIED WITHOUT DISSENT

6.2. Grants For Discussion

Motion 16: To approve Civil & Structural Society's grant application conditional on providing a Certificate of Currency before the event.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 17: To approve Finance Student Association's grant application.

Mover: Stephen Smith

Seconded: Eilish Hunt

CARRIED WITHOUT DISSENT

Motion 18: To approve Language Exchange Club and Singapore Students Society's grant applications *en bloc* conditional upon providing compliant designs.

Mover: Steven Connolly

Seconded: Stephen Smith

CARRIED WITHOUT DISSENT

Motion 19: To approve Liberal Club's grant application with off-campus exemption.

Mover: Stephen Smith

Seconded: Gulsara Kaplun

CARRIED WITHOUT DISSENT

Motion 20: To approve Mechanical Engineering Student Society's grant application with off-campus exemption.

Mover: Gulsara Kaplun

Seconded: Steven Connolly

CARRIED WITHOUT DISSENT

Motion 21: To approve Mechatronics Society's grant application conditional on pizza being delivered.

Mover: Gulsara Kaplun

Seconded: Steven Connolly

CARRIED WITHOUT DISSENT

Motion 22: To approve Planning Student Society's grant application with off-campus exemption.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 23: To rescind Motion 26 (Meeting 11 on 27th May 2015) and approve the Anime and Manga Club's grant application.

Mover: Stephen Smith

Seconded: Gulsara Kaplun

CARRIED WITHOUT DISSENT

Motion 24: To reject Catholics of One Spirit Down Under's appeal.

Mover: Gulsara Kaplun

MOTION WITHDRAWN

Motion 25: To accept Catholics of One Spirit Down Under's appeal, and to fund their grant at 50 per cent of eligible funding.

Mover: Stephen Smith

Seconded: Steven Connolly

CARRIED WITHOUT DISSENT

7. Other Business

7.1. New Clubs

7.1.1. Brew Club

7.1.2. VCA Dococentric

7.1.3. Steer North

Motion 26: To affiliate Brew Club, VCA Dococentric, and Steer North *en bloc*.

Mover: Stephen Smith

Seconded: Eilish Hunt

CARRIED WITHOUT DISSENT

7.1.4. Geographical Society (Bank Account)

ACTION: To send the Geographical Society a stern email requesting action on setting up their bank account.

7.2. GM Papers

7.2.1. HKSA

Motion 27: To defer until the next meeting.

Mover: Chair

CARRIED WITHOUT DISSENT

7.2.2. Korean Students Society

Korean Students Society changed their Constitution at their AGM without seeking approval from the Department.

Petition: To suspend Korean Students Society's grants for 6 months for a breach of Regulation 6.1.a and 6.1.d.

Petitioners: Philip Mallis, Eilish Hunt

Motion 28: To retrospectively approve the Korean Students Society's constitutional changes.

Mover: Stephen Smith

Seconded: Steven Connolly

CARRIED WITHOUT DISSENT

7.3. Use of "Union" & "Association"

Justin Baré (UMSU General Manager) has asked us to have a look at the usage of "Union" and "Association" in the name of affiliated clubs and societies.

There was general consensus that we should not use these names going forward, but then we discussed whether to apply this retrospectively.

We would need to offer some sort of incentive to clubs, but this is something we could suggest rather than enforce.

ACTION: Stephen to investigate the scale and scope of making these changes.

7.4. Lockers

7.4.1. Spare Keys

Motion 29: To approve up to \$723 from budget line Special Projects to pay for new keys to be cut.

Mover: Gulsara Kaplun

Secunder: Stephen Smith

CARRIED WITHOUT DISSENT

7.4.2. Combination Locks

Discussion about the urgency of this, and decision to reconsider at the end of the year pending budget.

7.4.3. Locker Policy Update

Fiona presented a series of changes to the policy to be considered at the next meeting. Steven raised concern wording around enforcing the policy and disciplinary actions against clubs.

Stephen proposed that the Committee amends “will” to “may” prevent a club from having a locker in a subsequent year.

Martin Dittmann left at 12:51pm.

Yasmine Luu arrived at 12:53pm.

7.5. SFH & RSA Training Proposal

Discussion around South West Training no longer being able to provide RSA and SFH training at UMSU. We were approached by ITFE who seem to be most affordable – we will engage them for next round of training and still change \$40 per student. Further discussion in the context of the Volunteering & Clubs review to determine an organisational strategy is required.

Motion 30: To engage ITFE to provide training in the interim with a cost of \$40 per student.

Mover: Gulsara Kaplun

Secunder: Eilish Hunt

CARRIED WITHOUT DISSENT

7.6 BBQ Subsidy

Motion 31: To approve up to \$1,210 from budget line Special Projects to pay AV@Melbourne for the BBQ subsidies for May.

Mover: Stephen Smith

Secunder: Gulsara Kaplun

CARRIED WITHOUT DISSENT

7.7 Problem Applications for Payment

7.7.1 Debating Society

Applied for Purchases & Hiring, but bought restaurant meals. Consistent with how we fund a Ball.

Motion 32: To fund the Debating Society Grant as Purchases & Hiring (events).

Moved: Chair

CARRIED WITHOUT DISSENT

7.7.2 Horticultured

Open Gardens Excursion, not a proper Tax Invoice.

Motion 33: To fund the Horticultured excursion 100 % of entitlement.

Mover: Chair

CARRIED WITHOUT DISSENT

8. Next Meeting

Stephen will arrange a time via Facebook with the Committee – it will most likely be in Mid-Year Orientation Week.

9. Close

Meeting closed at 12:57pm.