

University of Melbourne Student Union

Minutes of the 2014 Clubs & Societies Committee

Meeting 11/2014

CONFIRMED

3PM Tuesday 13th of May 2014

Location: C&S Office, Level 1, Union House, University of Melbourne



1. Procedural Matters

- 1.1. Election of Chair
- 1.2. Acknowledgement of Indigenous Owners
- 1.3. Attendance
- 1.4. Apologies
- 1.5. Proxies
- 1.6. Membership
- 1.7. Adoption of Agenda

2. Confirmation of Previous Minutes

- 2.1. 4.4.2014
- 2.2. 8.4.2014
- 2.3. 1.5.2014 (not available)

3. Matters Arising from the Minutes

- 3.1. Clubs Online
- 3.2. Applications for Payment
- 3.3. Asset Stickers/Checking

4. Petitions to Discipline

- 4.1. Updated census report
- 4.2. Membership Lists not submitted (disaffiliate)
 - 4.2.1. Korean Students Society
 - 4.2.2. Law Discussion Group
 - 4.2.3. Rotaract Club
- 4.3. Membership Lists submitted in wrong format (suspend grants)
 - 4.3.1. Habitat for Humanity
 - 4.3.2. Indonesian Students Association
 - 4.3.3. Students Association for Management and Marketing

5. Motions on notice

- 5.1. Tom Hayes Regulation & Policy Proposals

6. Reports

- 6.1. Officers
- 6.2. Committee

6.3. SAG

6.4. Policy & Regulation Working Group

7. Correspondence

7.1. Islamic Prayer Space

7.2. Animal Appreciation Society aims

7.3. Arts President AGM Training

7.4. Sri Lankan Students Association Asset Purchase

8. Grants

8.1. Standard

8.2. Grants For Discussion

8.2.1. Banking on Women

8.3. Clubs who are Sorry

8.3.1. Envi. SFH

8.3.2. Reformed Evangelical off-campus exemption

8.3.3. Youth Charity Society

9. Mid Year Orientation Planning

9.1. Layout

9.2. Application Process

10. New Clubs

10.1. Non-Standard Constitutions

10.1.1. Enactus

10.1.2. Postgraduate Physics Students Society

10.1.3. Law Students Society

10.1.4. Bioinformatics Graduate Student Association

10.2. IGM

10.2.1. Returning Officers

10.2.2. Advertising on Facebook

10.3. Affiliations

10.3.1. VCA Play Club

11. Payments

11.1. BBQ Reimbursements (\$1925 to AV@Melbourne from Spec Projects 03 60 605 3839)

11.2. BBQ Reimbursements (\$330 to AV@Melbourne from Spec Projects 03 60 605 3839)

11.3. Carnival (\$50 to AV@Melbourne from Special projects 03 60 605 3839)

12. Clubs Council

12.1. Meeting Details

12.2. Agenda Items

13. Other Business

14. Next Meeting (5 pm Tuesday May 27)

15. Close

Meeting Opened at 3:04PM by Melinda Keys

Agenda Item 1: Procedural Matters

1.1. Election of Chair

Motion 1: That Tom Walker be elected chair.
Moved: Melinda Keys Seconded: Dorothy Teng
CWD

1.2. Acknowledgement of Indigenous Owners
So acknowledged

1.3. Attendance
2014 Committee: Alice Ferguson, Tom Hayes, Melinda Keys, Dorothy Teng, Jim Smith
Office Bearers: Tom Walker, Rachel Withers

Absent: Jade Eckhaus

1.4. Apologies
Braden Moore

1.5. Proxies
None

1.6. Membership
Braden Moore from Physics Students Society has been elected to the committee via countback.

1.7. Adoption of Agenda

Motion 2: That the agenda be adopted.
Moved: Chair
CWD

Agenda Item 2: Confirmation of Previous Minutes

Motion 3: To confirm the minutes from the 04/04/14 and 08/04/14 en bloc.
Moved: Chair
CWD

Agenda Item 3: Matters Arising from the Minutes

3.1. Clubs Online
A document is to be given to IT to tender

3.2. Applications for Payment
Going well. They have all been calculated up to last Friday.

3.3. Asset Stickers/Checking
Checking has begun

Stickers are very expensive- do we still want them?
Melinda Keys: Use left over money at the end of the year if we have it.
Office Bearers will keep an ongoing list of 'things to buy at the end of the year'

Agenda Item 4: Petitions to Discipline

4.1 Updated census report-noted
4.2 Membership Lists not submitted

Korean Students Society have now submitted theirs.

Motion 4: To disaffiliate Law Discussion Group and Rotaract Club en bloc for failing to submit a membership list.

Moved: Melinda Keys

Seconded: Tom Hayes

Carried

4.3 Membership Lists submitted in wrong format

All good now

Agenda Item 5: Motions on notice

5.1 Tom Hayes Regulation & Policy Proposals

Expo Policy

Leaving it open to interpretation is better as it allows us to deal with unforeseeable circumstances

Rachel likes the roaming at the expo when done in a carnival spirit, adds to the vibe

Policy change says roaming RECRUITMENT will be disallowed, not necessarily roaming

Motion 5: To adopt the new Expo Participation Policy as tabled by Tom Hayes.

Moved: Tom Hayes

Seconded: Dorothy Teng

CWD

Alcohol Regulations

-Suggestion of decreasing requirements from two exec to one exec member with an RSA

-2 RSAs are still needed under University's Alcohol Policy

-Having two executive members with an RSA is difficult though - and often they have to wait to do RSA training and cannot hold events with alcohol for some time

-At least two committee members one of whom must be exec?

-Tom Walker: We don't know non-exec members from regular students

-Just two students with RSAs?

-How would we check them - ask for RSA cert submission for every event? Keep a list of known students?

Tom Hayes to redraft

Deferred

Agenda Item 6: Reports

6.1 Officers

Written report tabled

Motion 5: To accept the Office Bearers' Report.

Moved: Melinda Keys

Seconded: Tom Hayes

CWD

6.2 Committee

Tom Hayes wrote regulation changes and went to the Communications SAG.

6.3 SAG

Communications SAG happened. Attended from this department by Tom Walker, Rachel Withers and Tom Hayes.

6.4 Policy and Regulation Working Group

Hasn't met.

Agenda Item 7: Correspondence

7.1 Islamic Prayer Space

Should go through the university

Direct them to contact venue management, see what else they can do

Also contact Pelham building manager to see what can happen about the safety hazard

7.2 Animal Appreciation Society aims

Motion 6: To approve Animal Appreciation Society aim changes conditional on a name change approved by the Office Bearers.

Moved: Chair

CWD

7.3 Arts President AGM Training

AGM training has been moved.

Motion 6: To reject the proposed exemption.

Moved: Melinda Keys Seconded: Dorothy Teng

CWD

OBS to communicate to her that no exemption will be allowed.

7.4 Sri Lankan Students Association Asset Purchase

Motion 7: To fund the grant at 50% of the eligible amount, conditional on application for payment being submitted by within two weeks.

Moved: Chair

CWD

Agenda Item 8: Grants

8.1 Standard

Motion 8: To approve all standard and semesterly grants en bloc.

Moved: Chair

CWD

8.2 Grants for discussion

Motion 9: To approve Breakdance Club 24/4-26/4 grant.

Moved: Chair

CWD

Motion 10: To approve Public Interest Law Network grant conditional on receiving confirmation of room booking by application for payment.

Moved: Chair

CWD

Motion 11: To approve Planet Uni grant.

Moved: Chair

CWD

Motion 12: To reject Wu Cultural Society grant for not meeting SFH requirements.

Moved: Dorothy Teng Seconded: Tom Hayes

Carried

Motion 13: To reject Student Life (Disciplemakers) 13/5 grant for failing to provide SFH plan.

Moved: Dorothy Teng Seconded: Tom Hayes

CWD

Motion 14: To approve Student Life (Disciplemakers) 20/5 and 27/5 grants en bloc, conditional on receiving SFH plans prior to the event.

Moved: Dorothy Teng Seconded: Tom Hayes

CWD

Motion 15: To reject Malaysians of Melbourne University (10/5) and Marketing Intelligence (6/5) grants en bloc for failing to submit complaint designs

Moved: Chair

CWD

Motion 16: To approve MBS Sports Club grant conditional on receiving proof of Instructor qualification prior to event.

Moved: Chair

CWD

Motion 17: To approve Liberal Club 12/5-15/5 grant conditional on receiving relevant Certificates of Currency and receipts for appropriate expenditure.

Moved: Chair

CWD

Motion 18: To approve Australasian Association grant conditional on them putting the UMSU logo on the website.

Moved: Chair

CWD

Motion 19: To approve both Heavy Metal Club grants en bloc with off-campus exemption, conditional on receiving Certificate of Currency by Application for Payment.

Moved: Chair

CWD

Motion 20: To approve both Students of Anatomy and Physiology grants en bloc with off-campus exemption.

Moved: Chair

Carried

Motion 21: To approve Melbourne Microfinance Initiative grant.

Moved: Chair

CWD

Motion 22: To approve Banking on Women 30/4 Functions grant.

Moved: Chair

Carried

Motion 23: To reject Banking on Women 30/4 Purchasing and Hiring grant for failing to submit compliant designs.

Moved: Chair

CWD

Motion 24: To reject Accounting Students Association grant as it is equivalent to granting cash.

Moved: Chair

CWD

Motion 25: To approve Computing and Info Sys Postgraduate Group grant conditional on the food being non-perishable or delivered, and on the club being granted affiliation.

Moved: Chair

CWD

Motion 26: To approve Disney Appreciation Society, Earth Sciences Postgraduate Group and Geographical Society grants conditional on the clubs being granted affiliation.

Moved: Chair

CWD

Motion 27: To approve the joint event grant for Youth Charity Society and Leo Club (22/4-24/4).
Moved: Chair
CWD

Motion 28: To rescind Motion 3 from this meeting
Moved: Tom Hayes Seconded: Melinda Keys
CWD

8.3 Clubs who are sorry

Motion 29: To approve Environments Students Society BBQ grants at 50% of the eligible amount.
Moved: Melinda Keys Seconded: Tom Hayes
CWD

Motion 30: To approve Reformed Evangelical Fellowship grant at 50% of the eligible amount.
Moved: Tom Hayes
No support
Failed

Motion 31: To approve Youth Charity Society 17/4 Functions grant.
Moved: Melinda Keys Seconded: Dorothy Teng
Carried

No action on other Youth Charity Society grants.

Agenda Item 9: Mid Year Orientation Planning

Clubs Expo on Friday of O-Week, 25th of July

- 9.1 Layout
Set up in rows in North Court. People can be there to help.
- 9.2 Application Process
Applications will be open via a google form
First in, first served for the limited places

Jim Smith leaves at 4:11 PM

Agenda Item 10: New Clubs

- 10.1 Non-Standard Constitutions
 - 10.1.1 Enactus
Advised to write name the other way. No response.
 - 10.1.2 Postgraduate Physics Students Society
Complete
 - 10.1.3 Law Students Society
Now going to take a while. They want our insurance but are figuring out whether it is worth it- they have issues with some of our regs, i.e. membership.
Melinda Keys: it can be annoying for some "auto membership" faculty clubs

Motion 32: To grant the Law Students Society an extension on their Constitution deadline until the end of Week 1 Semester 2.
Moved: Chair
CWD

- 10.1.4 Bioinformatics Graduate Student Association
Complete

10.2 IGMs

- 10.2.1 Returning Officers
Everyone is expected to sign up as ROs to IGMs

10.2.2 Advertising on Facebook

Motion 33: To approve up to \$50 from Special Projects for Facebook IGM promotion.
Moved: Melinda Keys Seconded: Rachel Withers
CWD

10.3 Affiliations

10.3.1 VCA Play Club- *deferred*

Agenda Item 11: Payments

Motion 34: To approve \$1925 for BBQ reimbursements, \$330 for BBQ reimbursements and \$50 for Carnival from Special Projects budget line en bloc.
Moved: Melinda Keys Seconded: Tom Hayes
CWD

Agenda Item 12: Clubs Council

12.1 Meeting details

Next Monday (19/05) 12:30pm

12.2 Agenda items

Orientation wrap up rap

Clubs Carnival wrap up rap/feedback

Agenda Item 13: Other Business

13.1 Positive feedback on Clubs Carnival
Committee should discuss future events

13.2 Promotional period

Motion 35: To set the deadline for applications for Mid Year Orientation grants as July 14th 4:30pm, and the deadline for the Welcome Back period (Week 1 & 2) as July 21st 4:30pm.
Moved: Chair
CWD

Agenda Item 14: Next Meeting

5 pm Tuesday May 27

Agenda Item 15: Close

Meeting closed at 4:47 PM by Chair