

University of Melbourne Student Union
Meeting of the Clubs & Societies Committee



CONFIRMED Minutes

1:00 PM Monday July 20, 2015

Meeting 13/15

Location:
C&S Office, 1st floor Union House

Meeting opened at 1:08pm by Claire Pollock.

1. Procedural Matters

1.1. Election of Chair

Motion 1: That Claire Pollock be elected Chair.

Mover: Claire Pollock

Seconder: Stephen Smith

CARRIED WITHOUT DISSENT

1.2. Acknowledgement of Indigenous Owners

So acknowledged.

1.3. Attendance

Committee: Yasmine Luu, Lauren Taylor, Eilish Hunt, Philip Mallis, Ryan Davey

OBs: Stephen Smith (Clubs & Societies), Claire Pollock (Clubs & Societies)

Staff: Fiona Sanders (Clubs & Societies Coordinator)

1.4. Apologies

Committee: Steven Connolly, Gulsara Kaplun

1.5. Proxies

No proxies.

1.6. Membership

No changes.

1.7. Adoption of Agenda

Motion 2: That the Agenda be adopted with the addition of 7.12 Regular Meeting Schedule, 7.13 Comedy Festival, and 7.14 Disorientation Week.

Mover: Chair

CARRIED WITHOUT DISSENT

2. Confirmation of Previous Minutes

2.1. 17/6/2015

Motion 3: To confirm the minutes from the meeting on 17/06/15 as a true and accurate record of the meeting.

Mover: Chair
CARRIED WITHOUT DISSENT

3. Matters Arising from the Minutes

3.1. Petitions to Discipline

3.1.1. Republic Club

3.1.2. Korean Students Society

Motion 4: To uphold the petition to put Republic Club on probation for 12 months for a breach of Regulation 6.1.c and to suspend their grants for 6 months and to suspend Korean Students Society's grants for 6 months for a breach of 6.1.a and 6.1.d *en bloc*.

Mover: Chair

CARRIED WITHOUT DISSENT

3.2. Policy

3.2.1. Joint Events

Motion 5: To adopt the Joint Events Policy.

Mover: Chair

CARRIED WITHOUT DISSENT

3.2.2. Locker Policy

Motion 6: To adopt the amendments to the Locker Policy.

Mover: Chair

CARRIED WITHOUT DISSENT

3.2.3. Communications Policy

Motion 7: To adopt the Communications Policy.

Mover: Stephen Smith

Seconder: Yasmine Luu

CARRIED WITHOUT DISSENT

3.3. New Clubs

3.3.1. Bank Accounts / start up grant

3.3.2. Club Email Address

Motion 8: To extend the deadline to open a bank account and provide a club email address for Monarchist Society, Steer North, and VCA Dococentric to before our next meeting.

Mover: Stephen Smith

Seconder: Ryan Davey

CARRIED WITHOUT DISSENT

Motion 9: To give Architecture and Building Association, Calligraphy Club, Clinical Audiology Students' Association, Horticultured, Speech Pathology Students' Society, Woodworkers of Melbourne University, and Brew Club each a \$100 start-up grant.

Mover: Chair

CARRIED WITHOUT DISSENT

3.4. Use of "Union & Association"

C&S Committee discussed the practicalities of implementing the removal of "Union" and "Association" retrospectively. This would be confusing for existing clubs, and could be financially expensive given merchandising.

We should not approve any clubs with these names going forward.

Motion 10: That C&S Committee makes a formal commitment to not approving any new clubs with "Union" or "Association" in their name.

Mover: Stephen Smith

Seconder: Lauren Taylor

CARRIED WITHOUT DISSENT

3.5. Safety in Clubs

Motion 11: To endorse amendments to the C&S Regulations and the Referring Grievances in Clubs Policy to the Students' Council for adoption.

Mover: Chair

CARRIED WITHOUT DISSENT

3.6. Regulation Amendments

The amendments passed at the last C&S Committee were sent to the General Secretary for circulation, however were not circulated to Students' Council in time for last week's meeting. Have since been circulated to be discussed at the next meeting.

3.7. Insurance

Fiona has spoken to our insurance broker; he requires any information for sporting events one week in advance, so we will advise clubs to provide it to us two weeks in advance.

4. Reports

4.1. Officers

Claire presented a verbal report:

- It has not been feasible to complete the Executive Handbook over the break given the scope of the project. We would rather get it right and launch it for Semester 1 2016 in collaboration with the incoming C&S Officers.

4.2. Committee

Nil.

4.3. SAG

Nil.

4.4. NUS Education Conference

Stephen tabled a written report with a series of recommendations, including organising a screening of "The Hunting Ground" and a social media workshop. No motions arising, to be discussed at future meetings.

5. Correspondence

5.1. Svetlana

5.2. Singapore Students Society

Motion 12: To approve Singapore Students Society's grant application for the purchase of membership cards.

Mover: Chair

CARRIED WITHOUT DISSENT

6. Grants

6.1. Standard

Motion 13: To approve all Standard Grants that are on WordPress (if required) *en bloc*.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 14: To approve all other Standard Grants *en bloc* conditional on WordPress compliance at 50 per cent.

Mover: Stephen Smith

Secunder: Ryan Davey

CARRIED WITHOUT DISSENT

6.2. Grants For Discussion

Motion 15: To approve Environmental Engineers Society's grant application with the exception of giveaways.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 16: To reject CAINZ's grant application.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 17: To approve Greens on Campus' grant application conditional on clarifying whether they are having alcohol.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 18: To approve Malaysians of Melbourne University's grant application conditional on submitting camp forms one week prior to the event.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 19: To approve CastOn Charity Group's grant application conditional on submitting an acceptable final design.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 20: To approve Melbourne Microfinance Initiative's grant application for food, and reject printing.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 21: To reject Music Interest Society's grant application.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 22: To approve Chinese Music Group's compliant banner (for the show) and reject the non-compliant (club banner).

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 23: To reject Banking on Women, Catholics of One Spirit Down Under, Chinese Music Group, Food Interest Group, Student Life (Disciplemakers), University Network for Investing and Trading, and Women in Science and Engineering's grant applications *en bloc*.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 24: To approve planetUNI's grant application for all non-printing costs.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 25: To approve Architecture and Building Association's grant application for hi-vis vests, and to reject their application for stickers.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 26: To approve Card Crew's grant application for decorations and stationary and to reject their application for fliers and booklets.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 27: To reject ALP Club's grant application.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 28: To approve Students Arise Learning to Serve's grant application for printing (where designs have been provided) and approve the food items conditional on Safe Food Handling Compliance before the event.

Mover: Chair

CARRIED WITHOUT DISSENT

Discussion around non-executive filling out Safe Food Handling forms for Thai Student Association, and around grounds bookings.

ACTION: To remind clubs that we won't be accepting confirmation of application for grounds bookings in Semester 2.

Motion 29: To approve Thai Students Association's grant application conditional on grounds booking and Safe Food Handling compliance before the event.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 30: To approve CIS Postgraduate Group and Jewish Students' Society's grant applications at 50 per cent of eligible funding.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 31: To approve Jewish Students' Society's grant application at 50 per cent of the eligible funding conditional on grounds booking before the event.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 32: To approve Engineering Music Society's grant application at 50 per cent of eligible funding conditional on Safe Food Handling, Responsible Service of Alcohol, and ground booking compliance prior to the event.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 33: To approve Youth Charity Society's grant application at 50 per cent of eligible funding conditional on resubmitting with UMSU logo.

Mover: Stephen Smith

Seconder: Lauren Taylor

CARRIED WITHOUT DISSENT

Motion 34: To approve Youth Charity Society's grant application at 50 per cent for posters and candy, and to reject the application for printing.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 35: To approve Science Students' Society's grant application at 50 per cent of eligible funding conditional on full compliance before the event.

Mover: Chair

CARRIED

ABSTENTION: Yasmine Luu

Motion 36: To approve Student Life (Disciplemakers)'s grant application at 50 per cent of eligible funding.

Mover: Chair

CARRIED WITHOUT DISSENT

Claire Pollock cedes the Chair to Stephen Smith

Motion 37: To approve Engineering Students Club's grant application at 50 per cent of eligible funding conditional on submitting relevant forms prior to the event.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 38: To grant an exemption to Engineering Students Club to allow Claire Pollock to be a Safe Food Handling (non-executive) representative.

Mover: Chair

CARRIED WITHOUT DISSENT

Stephen Smith cedes the Chair to Claire Pollock

Motion 39: To approve Horticultured's grant application conditional on providing Certificate of Currency prior to the event.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 40: To approve Classics and Archaeology Society's grant application conditional on providing Certificate of Currency before the event.

Mover: Stephen Smith

Seconded: Philip Mallis

CARRIED WITHOUT DISSENT

Motion 41: To approve Habitat for Humanity's grant application conditional on putting UMSU logo on their website.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 42: To approve Civil and Structural Society's grant application conditional on providing alcohol forms before the event.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 43: To approve International Commerce Students Society's conditional on having no alcohol at the event or changing venue.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 44: To approve Media and Communication Students Society's grant application conditional on providing Certificate of Currency before the event.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 45: To approve Physics Students' Society's grant application conditional on submitting Certificate of Currency before the event and providing food at the event.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 46: To approve Economics Students Society of Australia's grant application for printing, and to reject their application for merchandise.

Mover: Eilish Hunt

Seconder: Ryan Davey

CARRIED WITHOUT DISSENT

Motion 47: To accept ALP Club, Australasian Association, Australian Red Cross Club, Brew Club, Engineers Without Borders, Juggling Club, Media and Communications Society, PIRATES, planetUni, Secular Society, and Youth Charity Society's grant applications conditional on submitting grounds bookings prior to the event.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 48: To approve Youth Charity Society's grant application conditional on providing additional Safe Food Handling certificate and grounds confirmation prior to the event.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 49: To approve Consistently Amazing Kitchen Endeavours, Architecture and Building Association, Accounting Students Association, Physics Students' Society, Reformed Evangelical Fellowship, and Student for Christ's grant applications *en bloc* conditional on compliant grounds and Safe Food Handling before the event.

Mover: Chair

CARRIED

ABSENTION: Philip Mallis

Motion 50: To approve New Zealand Student Society's grant application conditional on grounds booking and different venue.

Mover: Stephen Smith

Seconder: Ryan Davey

CARRIED WITHOUT DISSENT

Motion 51: To approve Canadian Club's grant application conditional on grounds, food, alcohol compliance before the event.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 52: To reject Clinical Audiology Students Society's grant application.

Mover: Stephen Smith

Seconder: Yasmine Luu

CARRIED WITHOUT DISSENT

Motion 53: To approve MUR Motorsport and Korean Christian Group's grant applications *en bloc* conditional on Safe Food Handling compliance.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 54: To approve Wine Society's grant application conditional on Safe Food Handling, Responsible Service of Alcohol, and grounds compliance before the event.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 55: To approve Physics Students' Society's grant application as a C&S Promotional Grant conditional on Safe Food Handling plan before event.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 56: To approve Disney Appreciation Society's grant application conditional on Safe Food Handling compliance before the event.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 57: To approve CAINZ's grant application for lollies, but to reject their application for stickers.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 58: To approve Chinese Music Group's grant application conditional on putting UMSU logo on their website.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 59: To approve Australian Youth Climate Coalition's grant application conditional on providing food.

Mover: Chair

CARRIED

ABSTENTION: Philip Mallis

Motion 60: To approve Food Interest Group's grant application.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 61: To approve Political Interest Society's grant application conditional on providing Certificate of Currency before the event.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 62: To approve Planning Student Society's grant application.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 63: To approve German Club's grant application condition on providing Certificate of Currency before the event.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 64: To reject Secular Society's grant application.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 65: To approve Anime and Manga Club and Buddhist Student Society's grant applications *en bloc* conditional on Safe Food Handling compliance before the event.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 66: To approve Chinese Culture Society's grant application conditional on Safe Food Handling and grounds compliance before the event.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 67: To approve Australian Youth Climate Coalition's grant applications *en bloc* conditional on Safe Food Handling compliance.

Mover: Chair

CARRIED

ABSTENTION: Philip Mallis

Motion 68: To approve Habitat for Humanity, Horitcultured, Earth Science Student Society, Wildlife Conservation Society, Friends of Unnatural Llamas, Apollo Health Music Society, and Biomedical Engineering Society's grant applications *en bloc* conditional on Safe Food Handling compliance before the event.

Mover: Chair

CARRIED

ABSTENTION: Lauren Taylor

Motion 69: To approve Thai Student Association's grant application conditional on Safe Food Handling compliance before the event.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 70: To reject Hong Kong Student Association's grant application.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 71: To approve Architecture and Building Association's grant application.

Mover: Stephen Smith

Second: Yasmine Luu

CARRIED WITHOUT DISSENT

Motion 72: To reject Architecture and Building Association's grant application.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 73: To approve Malaysians of Melbourne University's grant application conditional on providing a Certificate of Currency.

Mover: Lauren Taylor

Seconder: Stephen Smith

CARRIED WITHOUT DISSENT

Motion 74: To approve Clinical Audiology Students' Association's grant application.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 75: To approve Cider Appreciation Society's grant application conditional on changing venue and Safe Food Handling compliance.

Mover: Chair

CARRIED WITHOUT DISSENT

ACTION: Union House alcohol licensing to be clarified by Fiona, Claire, and Stephen at a later date.

Motion 76: To approve International Relations Society, Media and Communications Students' Society, Architecture and Building Association, and Linguists Interpreting Nuanced Garbling's joint event applications conditional on compliant grounds bookings before the event.

Mover: Chair

CARRIED

ABSTENTION: Philip Mallis

Motion 77: To approve Engineering Students' Club, Environmental Engineers Society, Mechatronics Society, Computing and Information Systems Students' Society, MUR Motorsport, Engineering Music Society, Engineers Without Borders, and Chemical Engineering Students' Society's joint event application (Mega BBQ) conditional on compliant grounds and evidence of requesting additional bins before the event.

Mover: Chair

CARRIED

ABSTENTION: Eilish Hunt

Motion 78: To approve Burnley Bees and Horticultured's joint event application.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 79: To approve Jewish Students' Society's grant application with a WordPress exemption.

Mover: Stephen Smith

Seconder: Ryan Davey

CARRIED WITHOUT DISSENT

ACTION: Stephen and Claire to meet with Jewish Students' Society to discuss future requests for exemption from WordPress.

Motion 80: That all grants approved under Grants for Discussion and joint events on WordPress approved at full rate as per motions 13-79.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 81: That all grants approved under Grants for Discussion and joint events not on WordPress, but uploaded before the event, approved at 50 per cent of funding as per motions 13-79.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 82: That all grants approved under Grants for Discussion and joint events not on WordPress be rejected.

Mover: Chair

CARRIED WITHOUT DISSENT

7. Other Business

7.1. MYO Organisation

We will need volunteers from 9.30-11 and from 1.30-3 to assist with set up and pack down.

7.2. Alcohol Clubs

7.7. Expenditure for Alcohol Consultant

Procedural motion: To include 7.7 in this discussion.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 83: To approve up to \$400 from budget line Special Projects for an alcohol consultant.

Mover: Stephen Smith

Seconder: Lauren Taylor

CARRIED WITHOUT DISSENT

7.3. AGM & SGM Papers Problems

Procedural motion: To defer item 7.3 until the next meeting.

Mover: Chair

CARRIED WITHOUT DISSENT

7.4. National Day of Action (August 19)

Conor Serong communicated a letter that he wanted us to send out to clubs about the upcoming NDA. Under the new Communications Policy this needs to be authorised by the Committee. Committee wanted it to be more concise and to be included in the bulletin.

Motion 84: To direct Stephen Smith to tell Conor Serong to provide us with a more concise statement and link for the bulletin.

Mover: Stephen Smith

Seconded: Eilish Hunt

CARRIED WITHOUT DISSENT

7.5. Education Council

Stephen has met with Nellie Montague (Education Academic Affairs Officer) to discuss establishing an Education Council. This will meeting in Week 1. She asked us to send an email to Faculty Clubs, and to approve some expenditure for catering.

Motion 85: To approve up to \$50 from budget line Special Projects for catering for Education Council.

Mover: Stephen Smith

Seconded:

MOTION LAPSES

7.6. Affiliations Campaign

We will be running a campaign to encourage legitimate affiliations to fill in the gaps. Communications are helping us with posters, web banners, etc.

7.8. Social Media Workshop

Committee thought that this was a good idea.

ACTION: Claire Pollock to organise.

7.9. BBQ Hire & Subsidy

The cost for BBQ hire has gone from \$85 to \$45 which presents us with a significant saving.

Stephen proposes that we keep the price the same for clubs and assume the saving into the grants cap and special projects line.

Motion 86: To revise the BBQ subsidy to \$15 per hire.

Mover: Stephen Smith

Seconded: Yasmine Luu

CARRIED WITHOUT DISSENT

7.10. Increasing the Grants Cap

Motion 87: To increase the Grants Cap from \$2,200 to \$2,500 per club.

Mover: Stephen Smith

Seconded: Lauren Taylor

CARRIED WITHOUT DISSENT

7.11. Planning Students Society Application for Payment

Motion 88: To approve Planning Students' Society's grant application at 50 per cent of eligible funding.

Mover: Chair

CARRIED WITHOUT DISSENT

7.12. Regular Meeting Schedule

Stephen presented a proposed Regular Meeting Schedule for Semester 2 and November taking us through to the end of our term.

Motion 89: To adopt the proposed meeting schedule.

Mover: Chair

CARRIED WITHOUT DISSENT

7.13. Comedy Festival

Motion 90: To communicate to clubs about the Comedy Festival in the form of a statement and link in the bulletin.

Mover: Chair

CARRIED WITHOUT DISSENT

7.14. Disorientation Week

Disorientation Week will be held in Week 4, hoping to make it an UMSU-wide event this year. Primarily organised by C&S and Activities. Welfare will be running a Movie Night.

Clubs will be involved in the Dodgeball Competition, Trivia, and Clubs Carnival.

We will be having sponsors at the Clubs Carnival which will allow us to expand the event.

Motion 91: To set grants for Clubs Carnival as Promotional Grants.

Mover: Stephen Smith

Seconder: Ryan Davey

CARRIED WITHOUT DISSENT

Motion 92: To approve up to \$15,000 from budget line Special Projects (to be offset by sponsorship) for Disorientation Week.

Mover: Stephen Smith

Seconder: Yasmine Luu

CARRIED WITHOUT DISSENT

8. Next Meeting

Tuesday 28th July, 3pm

Meeting closed at 3:27pm.