

University of Melbourne Student Union
Meeting of the Clubs & Societies Committee

***CONFIRMED* Minutes**

12.15 pm, Wednesday March 11th 2015

Meeting 4/15

**Location:
C&S Office, Level 1, Union House**

Meeting opened at 12:19pm by Claire Pollock

1. Procedural Matters

1.1. Election of Chair

Motion 1: That Claire Pollock be elected Chair.

Mover: Claire Pollock

Seconder: Eilish Hunt

CARRIED WITHOUT DISSENT

1.2. Acknowledgement of Indigenous Owners

So acknowledged.

1.3. Attendance

Committee: Yasmine Luu, Eilish Hunt, Ryan Davey, Philip Mallis, Lauren Taylor, Gulsara Kaplan

Officers: Claire Pollock (C&S), Stephen Smith (C&S)

Staff: Fiona Sanders (C&S Coordinator)

Other: Jade Eckhaus, Jeremy Gibson, Alice Clark, Xiaolin Qian, Ciara Redmond

1.4. Apologies

Steven Connolly

1.5. Proxies

Nil.

1.6. Membership

No changes to membership.

1.7. Adoption of Agenda

Motion 2: To adopt the Agenda as presented.

Mover: Chair

CARRIED WITHOUT DISSENT

2. Confirmation of Previous Minutes (23/2/2015)

Motion 3: To approve the minutes from the meeting on 23/2/15 as presented.

Mover: Chair

CARRIED WITHOUT DISSENT

3. Matters Arising from the Minutes

3.1. Petitions to Discipline

Discussion surrounding who was in attendance regarding petitions and Chair presented an outline of the process regarding upholding or rejecting petitions.

Socialist Alternative / Students for Palestine

Lauren Taylor arrived at 12:21 pm

Jade Eckhaus and Jeremy Gibson attended. Attendance lists for two events for each club had been submitted for both clubs on 10/03/15.

Jade suggested that the regulations did not adequately lay out how to connect documents to aims.

Discussion about how multiple emails had been provided explaining how to do this. Committee asked if they Jade and Jeremy were aware of the forms and if both clubs had been compliant in Semester 1. Jade and Jeremy were aware of the forms and had been compliant with this process previously.

Jade and Jeremy were asked to wait outside while the Committee deliberated.

Stephen suggested that given both clubs were now compliant; we consider an informal warning rather than probation. Committee felt that given both clubs had been given adequate warning and advice on how to be compliant, that probation was appropriate.

Motion 4: To uphold the petition and place Socialist Alternative and Students for Palestine on probation for 6 months.

Mover: Chair

CARRIED WITHOUT DISSENT

Committee then discussed whether we should review the regulations to consider whether the concerns raised by Jade were valid.

Motion 5: To review regulation 5.4 to investigate Jade's claims.

Mover: Chair

CARRIED WITHOUT DISSENT

Astronomical Society

Alice Clark and Xiaolin Qian attended. Tabled letter from Peter (Past President). Alice and Xiaolin outlined planned events throughout semester. They had been elected to Committee in September 2014.

Alice and Xiaolin were asked to wait outside while the Committee deliberated.

Motion 6: To reject the petition to disaffiliate the Astronomical Society.

Mover: Chair

CARRIED WITHOUT DISSENT

Discussion around downgrading discipline against club for their breach of the regulations.

Petition: To put the Astronomical Society on probation for 6 months.

Petitioners: Lauren Taylor, Philip Mallis

International Commerce Students Society

Azmir attended

Club is now compliant

Motion 7: To reject the petition to disaffiliate the international Commerce Students Society..

Mover: Chair

CARRIED WITHOUT DISSENT

Petition: To put the ICSS on probation for 6 months.

Petitioners: Lauren Taylor, Ryan Davey, Philip Mallis, Eilish Hunt, Yasmine Luu

Turkish Association

Sinan and Aslihan attended.

The club did not have any events to report, only event in Semester 2 was Annual General Meeting.

Have recruited 57 members for this Semester. Events planned include Clubs Carnival and three cultural events. No executive members had attended training or were Safe Food Handling or Responsible Service of Alcohol compliant.

Sinan and Aslihan were asked to wait outside while Committee deliberated.

Motion 8: To uphold the petition to disaffiliate the Turkish Association.

Mover: Stephen Smith

Seconder: Ryan Davey

CARRIED WITHOUT DISSENT

Nursing Students' Society

Arj, Lisa, and Sarah Robinson attended. Became compliant immediately after petition was made. They were apologetic that they did not submit the relevant forms earlier, recognised that they needed to improve.

Motion 9: To reject the petition to disaffiliate the Nursing Students Society.

Mover: Chair

CARRIED WITHOUT DISSENT

Petition: To put the Nursing Students Society on probation for 6 months.

Petitioners: Lauren Taylor, Ryan Davey, Philip Mallis, Eilish Hunt, Yasmine Luu

Question about graduate clubs and whether there should be reduced requirements, like for non-Parkville based clubs. Were advised to write to Committee to discuss at a later meeting.

Indonesian Students Association

Bianca attended. Club had become compliant.

Motion 10: To reject the petition.

Mover: Chair

CARRIED WITHOUT DISSENT

Chair moved procedural to item 5.5.

5.5 Tai Chi & Wushu Affiliation

Ciara Redmond attended. Want to affiliate a social 'sister' club to their club, which is currently affiliated to MU Sport.

Gulsara Kaplan arrived at 1:05pm.

Stephen and Claire outlined the provisions in our regulations, and how it was very unlikely that the club could achieve affiliation, should it apply.

Ciara was questioned about whether the club had sought to form a partnership with affiliated Chinese culture groups, she wasn't sure.

Ciara outlined the purpose of affiliating would be for funding for social events.

Chair moved that the meeting go in camera.

Discussion around likelihood of affiliation.

Chair moved that the meeting return to regular meeting procedure, and to return to item 3.1.

Leo Club

Motion 11: To uphold the petition to disaffiliate Leo Club.

Mover: Chair

CARRIED WITHOUT DISSENT

MAGE – Society for Magical Arts

Motion 12: To uphold the petition to disaffiliate MAGE – Society for Magical Arts.

Mover: Chair

CARRIED WITHOUT DISSENT

Teach the Teacher

Motion 13: To uphold the petition to disaffiliate Teach the Teacher.

Mover: Chair

CARRIED WITHOUT DISSENT

Poker Club

Motion 14: To uphold the petition to disaffiliate Poker Club.

Mover: Chair

CARRIED WITHOUT DISSENT

Health and Wellbeing Club

Motion 15: To uphold the petition to put the Health and Wellbeing Club on probation.

Mover: Chair

CARRIED WITHOUT DISSENT

VCA Play Club

Motion 16: To uphold the petition to put the VCA Play Club on probation.

Mover: Chair

CARRIED WITHOUT DISSENT

Melbourne School of Land and Environment Student Association

Motion 17: To reject the petition to put the MSLE Student Association on probation.

Mover: Chair

CARRIED WITHOUT DISSENT

Pakistani Society

Motion 18: To reject the petition to put the Pakistani Society on probation.

Mover: Chair

CARRIED WITHOUT DISSENT

3.2. Constitutions

Oxfam Group

Petition: To put the Oxfam Group on probation for 6 months for failure to supply club records on request.

Petitioners: Ryan Davey, Gulsara Kaplan, Yasmine Luu, Eilish Hunt, Lauren Taylor, Philip Mallis

Chair moved procedural to skip to item 5.

5. Correspondence

5.1. Requests to email clubs

5.1.1. International Relations Office

Discussion about role of C&S to promote external materials. Will take away from our social media strategy which aims to promote clubs and C&S. Recommend their share on the portal, share a post to the C&S Facebook and email clubs directly.

5.1.2. Research request

As per 5.1.1

5.2. MSLE Students Association name Change

Motion 19: To approve the Melbourne School of Land and Environment Student Association's request to change their name to Agricultural and Food Sciences Society.

Mover: Chair

CARRIED WITHOUT DISSENT

5.3. Maths & Statistics Society: implementation of Acting Exec Policy

Motion 20: To accept request for extension conditional upon having an AGM by end of April.

Mover: Chair

CARRIED WITHOUT DISSENT

5.4. Secular Society 2014 Payment

Motion 21: To pay the grant at 50 per cent of the eligible funding.

Mover: Stephen Smith

Seconder: Chair

CARRIED

ABSTENTION: Gulsara Kaplan

7. Grants

7.1. Standard

Motion 22: To approve all standard grants en bloc.

Mover: Chair
CARRIED WITHOUT DISSENT

7.2. Grants For Discussion

Card Crew

Motion 23: To approve Card Crew's grant at 50 per cent of the eligible funding.
Mover: Chair
CARRIED WITHOUT DISSENT

Chinese Culture Society (1)

Motion 24: To approve Chinese Culture Society's grant at 50 per cent.
Mover: Chair
CARRIED WITHOUT DISSENT

Chinese Culture Society (2)

Motion 25: To approve Chinese Culture Society's grant, and to note that we will not guarantee storage, now or ever.
Mover: Chair
CARRIED WITHOUT DISSENT

Film Society

No action taken, already rejected 23/2.

Political Interest Society (1)

Motion 26: To pay Political Interest Society's grant application with Off Campus Exemption, between 18/3 – 3/6.
Mover: Chair
CARRIED WITHOUT DISSENT

Political Interest Society (2)

Motion 27: To pay Political Interest Society's grant application for 4/3 and 11/3 at 50 per cent of eligible funding.
Mover: Stephen Smith Seconder: Chair
CARRIED WITHOUT DISSENT

Secular Society

Motion 28: To approve Secular Society's grant application.
Mover: Stephen Smith Seconder: Eilish Hunt
CARRIED ABSTENTION: Gulsara Kaplan

Thai Student Association

Motion 29: To pay Thai Student Association's grant application at 50 per cent of the eligible funding.
Mover: Chair
CARRIED WITHOUT DISSENT

Cantonese Students Association

Motion 30: To reject grant application for printing, and fund remainder of grant application at 50 per cent as Function grant.

Mover: Chair

CARRIED WITHOUT DISSENT

Chinese Students and Scholars Association

Motion 31: To fund CSSA's grant application at 50 per cent of eligible funding.

Mover: Chair

CARRIED WITHOUT DISSENT

Actuarial Student Society

Motion 32: To fund Actuarial Student Society's grant application at 50 per cent of eligible funding.

Mover: Chair

CARRIED WITHOUT DISSENT

Discussion around differentiating between club's who had submitted late grant applications/Word Press, and club's who had been non-compliant with WordPress.

Motion 33: To rescind Motions 29 and 31.

Mover: Chair

CARRIED WITHOUT DISSENT

Decision to reject all grant applications that had failed to comply with WordPress requirements.

Motion 34: To reject all grant applications that were received late and were non-compliant with WordPress requirements, including Actuarial Student Society, Cantonese Student Association, Card Crew, Indonesian Students Association, Latin America 1, Media and Communications Student Society, Sri Lankan Student Association, and Russian Society.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 35: To approve grant applications from Apollo Health Music Society, Coffee Appreciation for Enthusiasts, Habitat for Humanity, Planning Students Society, and Youth Charity Society at 50 per cent, with approval for Planning Student Society's Off Campus Exemption.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 36: To approve Cider Appreciation Society's grant application at 50 per cent of eligible funding conditional upon updating WordPress.

Mover: Chair

CARRIED

ABSTENTION: Eilish Hunt

Further discussion about joint events to occur at next meeting. Approving joint event for More Beer! and Cider Appreciation Society.

Motion 37: To approve ALP Club and German Club's grant applications conditional upon providing grounds booking before event.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 38: To approve Pakistani Society and Geomatics Society's grant applications conditional upon meeting requirements prior to event.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 39: To reject Coffee Appreciation For Enthusiasts and Marketing Intelligence's grant applications for failing to provide designs.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 40: To approve Cantonese Student Association's grant application conditional upon providing designs prior to the event.

Mover: Gulsara Kaplan

Seconder: Stephen Smith

CARRIED WITHOUT DISSENT

Motion 41: To approve Mobile Apps Playing and Programming Society and AIESEC Melbourne's grant applications conditional upon Safe Food Handling compliance before the event.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 42: To reject Latin America 1's grant application and meet compliance before event, and request to discuss with staff.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 43: To approve Cantonese Student Association's grant application with Off Campus Exemption.

Mover: Gulsara Kaplan

Seconder: Eilish Hunt

CARRIED WITHOUT DISSENT

Motion 44: To approve German Club's grant application with Off Campus Exemption.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 45: To approve Debating Society's grant application with Off Campus Exemption, conditional upon providing Certificate of Currency before event.

Mover: Stephen Smith

Seconder: Chair

CARRIED WITHOUT DISSENT

Motion 46: To approve Astronomical Society's grant application conditional on submitting Off Campus Activity form before event.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 47: To approve Science Student Society's grant application conditional upon submitting alcohol and ground booking before event.

Mover: Chair

CARRIED

ABSTENTION: Yasmine Luu

Mega BBQ

Eilish Hunt leaves at 2pm.

Claire cedes Chair to Stephen.

Motion 48: To approve all grants en bloc, including Engineering Students Club, at 50 per cent of amount applied for.

Mover: Chair

CARRIED WITHOUT DISSENT

Stephen cedes Chair to Claire.

8. Other Business

8.1. Regulation Amendments

Motion 49: To endorse the proposed amendments to the C&S Regulations to be sent to Students' Council for approval.

Mover: Stephen Smith

Seconder: Yasmine Luu

CARRIED WITHOUT DISSENT

8.2. Clubs Carnival Budget

In order to reduce costs, we will not be getting marquees. We will have a BBQ, providing food, alcohol, and soft drinks, a popcorn machine, pinboard, tables and chairs.

Motion 50: To approve up to \$3000 from budget line Special Projects to fund Clubs Carnival.

Mover: Chair

CARRIED WITHOUT DISSENT

Claire cedes Chair to Stephen.

Claire leaves at 2:14pm.

8.3. Expo Review

Defer to later meeting.

8.4. Payments

8.4.1. AV@Melbourne: \$800 O'Week Stage

8.4.2. AV@Melbourne: \$371 Test & Tag

8.4.3. AV@Melbourne: \$1,300 O'Week Production

8.4.4. AV@Melbourne: \$770 February BBQs

8.4.5. Communications & Marketing \$19,754.11 O'Week

Motion 51: To approve 8.4.1, 8.4.2, 8.4.3, and 8.4.5 en bloc from budget line Orientation.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 52: To approve 8.4.4 from budget line Special projects.

Mover: Chair

CARRIED WITHOUT DISSENT

8.5. Asset Checking

This will be conducted during the two weeks following Easter.

8.6. New Club Packs

Defer to next meeting.

8.7. Asset Stickers

Defer to next meeting.

8.8. Clubs Online

No update.

8.9. Department Logo

Stephen proposed a solution to be taken to the Communications and Marketing Division, acknowledging that the current two-tone logo was outdated. We would like a one-tone logo that can be used in any colour where appropriate.

Motion 53: To request the current logo be redesigned in one-tone purple, which can be altered to other colours, where appropriate, to meet reasonable design principles.

Mover: Chair

CARRIED WITHOUT DISSENT

8.10 Room Bookings – Venue Management

Philip raised issues currently experienced by clubs in dealing with Venue Management, in not receiving adequate responses. Stephen explained that due to the BIP staffing has been reallocated and there is not enough people to process requests currently in a timely manner.

Actions:

- To create a room booking guide / remind clubs how to book rooms;
- To correspond with the University regarding our concerns
- To email clubs about transfer of grounds bookings from PCS to Venue Management

Chair moves to return to item 4.

4. Reports

4.1. Officers

No written report.

Money approved for *Farrago* not required, due to Students' Council achieving quorum.

Clubs Expo in O-Week was successful. Stephen thanked the Committee for their assistance.

The Clubs Guide is being well distributed.

We have received over 20 Expressions of Interest for Clubs Carnival – with some Theatre Groups and a stall for The Fodder (UMSU Radio).

Discussion about O-Week Review. Concerns from Committee about lack of promotion for non-Expo events.

Discussion about responses from Clubs regarding petitions. Turkish Association were keen to lodge an appeal against our decision, Socialist Alternative/Students for Palestine were not happy with the outcome, and were trying to pick apart our decision making process and undermine our authority to enforce our regulations.

4.2. Committee

No reports.

4.3. SAG

No reports.

4.4. Safety in Clubs

Stephen has begun drafted a Grievance Procedure for the C&S Regulations. The University doesn't seem to think Safety in Clubs Protocol is necessary, and that the current process is adequate.

Can discuss further at Clubs Collective – 10am on Tuesday in Joe Nap A.

Motion 54: To approve up to \$150 from budget line Special Projects for non-perishable food and soft drinks for the three meetings of collective.

Mover: Chair

CARRIED WITHOUT DISSENT

Women in Philosophy uncertain about applying for affiliation as took issue with aspects of Welfare Training, particularly examples used.

Sanction clause should look at enhancing safe-spaces.

9. Next Meeting

Wednesday 25th March, 4:15pm.

Meeting closed at 2:31pm.