

University of Melbourne Student Union

Minutes of the 2014 Clubs & Societies Committee

Meeting 4/2014

CONFIRMED

12 PM Thursday 13 March 2014

Location: C&S Office, Level 1, Union House



1. Procedural Matters

- 1.1. Election of Chair
- 1.2. Acknowledgement of Indigenous Owners
- 1.3. Attendance
- 1.4. Apologies
- 1.5. Proxies
- 1.6. Membership
- 1.7. Adoption of Agenda

2. Confirmation of Previous Minutes

- 2.1. 10/2/2014
- 2.2. 14/2/2014
- 2.3. 27/2/2014

3. Matters Arising from the Minutes

- 3.1. Badges
- 3.2. Clubs Online

4. Reports

- 4.1. Officers
- 4.2. Committee
- 4.3. SAG
- 4.4. Policy & Regulation WG

5. Correspondence

- 5.1. Goldie Pergl: Diversity Week
- 5.2. Cana Loh: Late WB Grant
- 5.3. Kate Charlwood: Off-campus Exemption

6. Grants

- 6.1. Standard
- 6.2. Grants For Discussion

7. Payments

- 7.1. Tom Walker: Welfare Training Thank-You gifts \$46
- 7.2. Banners (8 @ \$180)
- 7.3. BBQ Subsidies (\$715 from Special projects)

Minutes of Clubs and Societies Committee meeting held 13/03/14

7.4. AV @ Orientation (\$1595 from Orientation)

7.5. Test & Tag Orientation (\$400 from Orientation)

8. AIESEC AGM

9. Orientation Wrap-Up

10. Clubs Carnival

11. Meeting Schedule

12. Applications For Payment

13. 1st Aid Kits

14. Other Business

15. Next Meeting (time, date)

16. Close

Meeting Opened at 12:05pm by Tom Walker

Agenda Item 1: Procedural Matters

1.1. Election of Chair

Motion 1: That Tom Walker be elected chair.

Moved: Patrick Clearwater

Seconded: Melinda Keys

CWD

1.2. Acknowledgement of Indigenous Owners

So acknowledged

1.3. Attendance

2014 Committee: Tom Hayes, Melinda Keys, Dorothy Teng, Stephen Smith

Office Bearers: Tom Walker, Rachel Withers

C&S Staff: Ben White

Other: Patrick Clearwater

Absent: Jade Eckhaus, Alice Ferguson, Jim Smith

1.4. Apologies

Alice Ferguson, Jim Smith

1.5. Proxies

No

1.6. Membership

No change

1.7. Adoption of Agenda

Motion 2: That the agenda be adopted.

Moved: Chair

CWD

Agenda Item 2: Confirmation of Previous Minutes

3.1 10/02/14

3.2 14/02/14

3.3 27/02/14

Motion 3: That the minutes be confirmed en bloc

Moved: Chair

CWD

Agenda Item 3: Matters Arising from the Minutes

3.1 Proxies

The Office Bearers are sorry they didn't do them ☹

3.2 Clubs Online

Getting something small going by mid-year would be great due to Fiona going overseas and us losing staff time.

Starting with training and emails might be a priority.

Jim Smith arrived 12:14

Motion 4: That the committee directs the Office Bearers, in conjunction with the with the General Manager, to look into ways at making particular admin tasks online, especially training and grants.

Moved: Melinda Keys

Seconded: Stephen Smith

CWD

Agenda Item 4: Reports

- 4.1 Office Bearers
See written report below

Motion 5: To accept the Office Bearer's report
Moved: Melinda Keys Seconded: Tom Hayes
CWD

- 4.2 Committee
Tom Hayes folded lots of events guides and everyone helped at the Expo

- 4.3 SAGs
Tom and Rachel on MUSUL Student Advisory Group, Melinda recommends getting meeting papers beforehand and clarifying terms of reference.

- 4.4 Policy Working Group
Should have meeting soon.

Agenda Item 5: Correspondence

- 7.1 Diversity Week
Diversity of different kinds, having promo grants opens it up to more clubs.

Motion 6: To open up a C&S Promotional Grant Period to clubs who are rejected for a Diversity Grant in Diversity Week.
Moved: Stephen Smith Seconded: Tom Hayes
CWD

- 7.2 Cana Loh – Construction Students Association
No change on grant's rejected status, it was late.

Motion 7: To direct OBs to explain the situation to the Construction Students Association.
Moved: Stephen Smith Seconded: Dorothy Teng
CWD

- 7.3 Kate Charlwood – AYCC
Has valid reason for Off Campus Exemption

Motion 8: To rescind Motion 10 of 27 February 2014 and approve Australian Youth Climate Coalition's grant with an off-campus exemption.
Moved: Chair
CWD

Agenda Item 6: Grants

Motion 9: To approve all standard and semesterly grants en bloc.
Moved: Chair
CWD

Motion 10: To approve Classics and Archaeology Student Society 18/3 grant conditional on meeting RSA requirements and receiving a Grounds bookings by event.
Moved: Chair
CWD

Motion 11: To approve Geomatics Society 19/3, Turkish Association 18/3 and Running Man Melbourne 22/3 grants conditional on submitting a grounds booking by event.
Moved: Chair
CWD

Motion 12: To approve Africa Club 25/3 and Pakistani Society 25/3 grants conditional on meeting SFH requirements and submitting a grounds booking by event.

Moved: Chair

CWD

Motion 13: To approve Chinese Philosophy in Business 29/3 Camp conditional on meeting SFH requirements by event and submitting a Certificate of Currency for venue and transport by event.

Moved: Chair

CWD

Motion 14: To approve Friends of Unnatural Llamas publication, Potter Heads membership cards and Pakistani Society t-shirt grants conditional on submitting design before printing.

Moved: Chair

CWD

Friend of Unnatural Llamas' deep fryer grant defer till next meeting.

Motion 15: To approve French Club 20/3 grant conditional on submitting a signed off-campus activity form by event and a certificate of currency by application for payment.

Moved: Chair

CWD

Motion 16: To approve Potter Heads 19/3, Wu Cultural Society 20/3 and Youth Charity Society 27/3 grants conditional on meeting SFH requirements.

Moved: Chair

CWD

Motion 17: To approve both Society for Electronic Entertainment grants.

Moved: Chair

CWD

Agenda Item 7: Payment Authorisations

7.1 Tom Walker: Welfare training thank-you \$46

Motion 18: To approve \$46 for Tom Walker out of Special Projects to pay for gifts for the Safer Community Program.

Moved: Tom Hayes Seconded: Melinda Keys

CWD

7.2 Banners 8 x \$180

Motion 19: To approve \$1440 from Special Projects to pay for club banners.

Moved: Melinda Keys Seconded: Stephen Smith

Carried

7.3 BBQ Subsidies

Motion 20: To approve \$715 from Special Projects to pay AV@Melb for BBQ Subsidies

Moved: Chair

CWD

7.4 AV@Melb Orientation

Motion 21: To approve \$1595 from Orientation to pay for AV requirements at Orientation

Moved: Chair

CWD

7.5 Test and Tag Orientation

Motion 22: To approve \$400 from Orientation to pay for testing and tagging electrics at orientation.

Moved: Chair
CWD

Agenda Item 8: AIESEC AGM

Motion 23: To direct AIESEC to hold an SGM to confirm their AGM minutes and elections from the previous year with required notice by the end of week 5.

Moved: Stephen Smith Seconded: Dorothy Teng
CWD

Agenda Item 9: Orientation Wrap-up

Fiona's report was read and additional comments circulated.

Motion 24: To approve \$15 from Orientation to repay Ben White for power-boards.

Moved: Melinda Keys Seconded: Stephen Smith
CWD

No action on political clubs, dissuade them from roaming but difficult to ban.

Beauty and Cosmetics Club:

Melinda highlighted policy, thought about sponsorship fine.

Withhold deposit, club clearly not doing anything with event absent as well.

Petition: To disaffiliate Beauty and Cosmetics Club under Regulations 6.1.d: acts contrary to its own aims and/or deliberately breaches its own constitution.

Petitioners: Melinda Keys, Stephen Smith

Petition: To withdraw permission for Beauty and Cosmetics Club to use any or all of the facilities provided by the Student Union for a period of no greater than twelve months under Regulations 6.1.d: acts contrary to its own aims and/or deliberately breaches its own constitution.

Petitioners: Melinda Keys, Stephen Smith

Petition: To place the Beauty and Cosmetics Club on probation under Regulations 6.1.d: acts contrary to its own aims and/or deliberately breaches its own constitution.

Petitioners: Melinda Keys, Stephen Smith

Chinese Cultural Society

Had a sponsor present at the expo.

Invoice for sponsorship fine.

Motion 25: To invoice the Chinese Cultural Society \$100 sponsorship fine for breaching the C&S Expo policy to be paid within 30 days of issuing.

Moved: Melinda Keys Seconded: Dorothy Teng
CWD

Idea to change policy to cap the number of people at stalls. Did it get change last year?

Motion 26: To direct the OBs to look into whether we actually changed the policy.

Moved: Tom Hayes Seconded: Dorothy Teng
CWD

Motion 27: To direct the OBs to write to Beauty and Cosmetics Club, Chinese Cultural Society, Students for Palestine, Canadian Club about not getting their deposits back.

Moved: Melinda Keys Seconded: Tom Hayes
Carried

Agenda Item 10: Clubs Carnival

There should be a jumping castle (Melinda).

Open up promo day grants, clubs who don't get a space can still do something.

Motion 33: To grant an extension to Vet to submit their grant application before their event on 16 March.

Moved: Melinda Keys

Seconded: Stephen Smith

CWD

Wu Cultural Society had a lecture theatre booked and their event ran over time, involved food and left the area in a mess. There has been a stern email from Venue Management.

Petition: To withdraw permission for the Wu Cultural Society to use any or all facilities under regulation 6.1r breaches University of Melbourne rules to the detriment of other clubs.

Petitioners: Stephen Smith, Melinda Keys, Jim Smith, Alice Ferguson, Tom Hayes

VSA and La Trobe Union holding an event booked in a University space by Socialist Alternative

Motion 34: To direct the OBs to write an email to Socialist Alternative clarifying event.

Moved: Stephen Smith

Seconded: Melinda Keys

CWD

Meeting closed at 2:07 PM by Chair

University of Melbourne Student Union



Report of

Tom Walker and Rachel Withers

Clubs and Societies Officers

To Clubs & Societies Committee

13/03/14

O-Week

We had a Clubs stall on the Tuesday Carnival where we gave out Clubs Guides, talked to people about how good clubs were and encouraged them to come to both days of the C&S Expo. Wednesday saw us trek out to Burnley, but unfortunately no students showed up. We left some guides and contact details and said we'd be happy to go back another time.

The most important days of O-Week also went well, the Clubs Expo on the Thursday and Friday. The Thursday saw heaps of students attending – we think it had a lot more than the Tuesday UMSU/University Carnival. Anecdotal info was that clubs sold more memberships than they were expecting to and that clubs were generally a little happier with the layout – though there is still some area for improvement.

Rachel put together a guide of all the events on during O-Week and this seemed to be very popular, particularly among people looking for a club that had its Expo stall on the other day. The performances on the stage was pretty good, Rachel stage-managed this. There were some issues between some of the more politically oriented clubs which was disappointing and isn't particularly appealing to new students – and in some ways is quite off putting.

The help we received was pretty awesome, thanks to the Committee members that helped, even if it was only for a couple of hours and Patrick and Grady who also came along and volunteered their time. It was also awesome to fit in a sneaky (only sneaky in the sense we had lots to do) Committee Meeting to approve all the Welcome Back Grants.

Camp Safety

We've made great progress in regards to making camps safer and better. Our Welfare Training has been well received and Safer Communities are keen to work with us more on a few different projects. We've put together some First Aid Kits. Will look at formalizing the things we have set up for this year. Camps seem to have been going well. We've set up a survey to collect data and feedback from participants to find out if there is anything we've missed.

Clubs Carnival

We've started the initial stages of making this Clubs Carnival happen. We've booked South Lawn, asked clubs to apply to run activities and liaised with Communications about advertising. Hopefully this is an awesome event - South Lawn, 11am-2pm Wed 2 April.

Grants, Payments and Online

We're getting in lots of O-Week Grant Applications so we looking at ways to ensure these are processed in a timely manner. We've had a chat to Justin about the short term and the longer term with an online system. Hopefully this means that we'll be able to get money to clubs sooner.

Committee Meeting Schedule

Putting together a meeting schedule has been difficult as most of the time not enough people can make it. Hopefully I've put something together that means you can attend at least 1 in every three, if you miss that quota we may replace you.