



University of Melbourne Student Union

Minutes of the Education Committee

Meeting 01/11

CONFIRMED

11 AM, 3rd February 2011

Location: Student Resource Room, Level 1, Union House

1. Procedural Matters

- 1.1 Election of Chair
- 1.2 Acknowledgement of Indigenous Owners
- 1.3 Attendance
- 1.4 Apologies
- 1.5 Proxies
- 1.6 Adoption of Agenda

2. Office Bearers' Reports

- 2.1 Education (Academic Affairs)
- 2.2 Education (Public Affairs)

3. O-Week

4. Motions on Notice

- 4.1 Budget

5. Regular Meeting Schedule

6. Other Business

7. Next Meeting

8. Close

Meeting opened at: 11.08 AM, by Audrey Irish

Agenda Item 1: Procedural Matters

1.1 Election of Chair

Motion 1: That Audrey Irish chairs this meeting of the Education Committee

Moved: Audrey Irish

CWD

1.2 Acknowledgement of Indigenous Owners

We acknowledge that this meeting takes place on the land of Wurundjeri and we pay our respects to their elders both past and present.

1.3 Attendance

2011 Office Bearers

Audrey Irish, Elliot Wall, Mark Kettle

Education Committee

Cathy Song, Richard Lyons, Charley Daniel, Jacob Erlandsen

1.4 Apologies

The following apologies were received:

Asha Herten-Crabb, Ayeesha Cain, Hannah Pelka-Caven

1.5 Proxies

The following proxies were received by the due time, and so automatically accepted:

Asha Herten-Crabb ro Jacob Erlandsen

1.6 Adoption of Agenda

Motion 2: That the agenda be adopted

Moved: Chair

CWD

Agenda Item 2: Office Bearers' Reports**2.1 Education (Academic Affairs)**

Mark has been away from the office and has only returned 2 days prior. He explained that he has not had time to make any exact plans for the office. Mark had been working on the Counter-Course Handbook before he left and there has been 100 responses from that survey. Mark has also been in the process of sorting through the SRN applicants which will be decided by the staffing sub-committee on Thursday.

2.2 Education (Public Affairs)

Elliot spoke about the changes to the counter-course handbook survey that will be up on the education website soon. The education public officers have submitted an article to farrago about how to make the most of your course. Audrey mentioned that they had met with a staff member from financial aid and were meeting with the president of MUOSS and next week.

Agenda Item 3: O-Week

Mark mentioned that there was going to be an education stall on Tuesday the 22nd of February on the concrete lawns for the orientation week. The education officers are in the process of organising the material and activities for O-week, and would appreciate any feedback has what information to provide for students.

Agenda Items 4: Motions on Notice**4.1 Education Department 2011 Operating Budget**

Motion 3: That the Education Committee endorse and accept the budget as detailed in Appendix 1.

Moved: Audrey Irish

Seconded: Elliot Wall

There was some discussion around the education operating budget for 2011. Members questioned their role in approving funding and explained that this was a general budget, and any further approval of expenditure would need to be taken back to the committee. Questions were raised about the specific campaigns and it was explained that these were yet to be consolidated. It was discussed what may constitute a special event/project, what the conference line was for, and why

the grants line was so small. It was suggested by the committee that we advertise grants on our website.

Quorum was lost at 11.33am
Meeting declared closed by Audrey Irish.

Appendix 1

UMSU Inc

EDUCATION (Public and Academic)

Division: 60 Dept 625 and 620

Operating budget for 2011

Income	0
Transfer from Students' Council	9,000
Other	
Total Income	9,000
Salaries & Oncosts	
Honouraria	
Super (9%)	
Total Salary costs	
Non salary expenses	
CAMPAIGN A	500
CAMPAIGN B	660
CAMPAIGN C	800
GRANTS	300
FORUMS	200
POSTAGE	40
CONFERENCE	900
STATIONERY	500
PHOTOCOPYING	1,500
TELEPHONE	900
STUDENT REPRESENTATIVE NETWORK	200
PRINTING	1,000
SPECIAL EVENTS/PROJECTS	1,500
	0
Total non-salary expenses	9,000
	0
Surplus(Defecit)	