



**University of Melbourne Student Union**

**Minutes of the Education Committee**

**Meeting 02/11**

***CONFIRMED***

**3 PM, 17<sup>TH</sup> February 2011**

**Location: Student Resource Room, Level 1, Union House**

**1. Procedural Matters**

- 1.1 Election of Chair
- 1.2 Acknowledgement of Indigenous Owners
- 1.3 Attendance
- 1.4 Apologies
- 1.5 Proxies
- 1.6 Adoption of Agenda

**2. Confirmation of Previous Minutes**

- 2.1 Minutes from Education Committee, 3<sup>rd</sup> February, 2011

**3. Matters Arising from the Minutes**

**4. Office Bearers' Reports**

- 4.1 Education (Academic Affairs)
- 4.2 Education (Public Affairs)

**5. Motions on Notice**

- 5.1 Education Department 2011 Operating Budget
- 5.2 SRN Refreshments
- 5.3 Posters
- 5.4 Education Collective Refreshments

**6. Regular Meeting Schedule**

**7. General Business (Motions without Notice)**

**8. Next Meeting**

**9. Close**

**Meeting opened at: 3:00 PM, by Mark Kettle**

**Agenda Item 1: Procedural Matters**

**1.1 Election of Chair**

**Motion 1:** That Mark Kettle chairs this meeting of the Education Committee

Moved: Mark Kettle

**CARRIED WITHOUT DISSENT**

## 1.2 Acknowledgement of Indigenous Owners

We acknowledge that this meeting takes place on the land of Wurundjeri and we pay our respects to their elders both past and present.

## 1.3 Attendance

### 2011 Office Bearers

Audrey Irish, Elliot Wall, Mark Kettle

### Education Committee

Cathy Song, Richard Lyons, Hannah Pelka-Caven, Ayesha Cain, Jacob Erlandsen

## 1.4 Apologies

The following apologies were received:

Asha Herten-Crabb, Charley Daniel

## 1.5 Proxies

The following proxies were received by the due time, and so automatically accepted:

Asha Herten-Crabb to Jacob Erlandsen

## 1.6 Adoption of Agenda

**Motion 2:** That the agenda be adopted

Moved: Mark Kettle (Chair)

**CARRIED WITHOUT DISSENT**

## Agenda Item 2: Confirmation of Previous Minutes

### 2.1 Minutes from Education Committee 3<sup>rd</sup> February, 2011

**Motion 3:** That the minutes be accepted as a true and accurate record of the meeting.

Moved: Mark Kettle (Chair)

**CARRIED WITHOUT DISSENT**

## Agenda Item 3: Matters Arising from the Minutes

Not applicable.

## Agenda Item 4: Office Bearers' Reports

### 4.1 Education (Academic Affairs)

#### Key activities:

#### **University Committees**

As an observer I attended Academic Programs Committee last Friday (4/2/11). The meeting was the first for 2011 and as such was reasonably short. A few items of notice were discussed, although not many recommendations were made by the committee. First the committee discussed Melbourne University's compliance with the Australian Qualifications Framework (AQF). The AQF requirements affected Melbourne in that it mandated the doctorate degrees comprise of a research component of 2 years. Concern was expressed about the affect on practical based doctorates such as those in music. The committee also reported that the new Melbourne Model graduate degrees complied with the AQF. Second the committee also noted and passed a recommendation that the

minimum length for a Master's (coursework) degree would be reduced from 200 points (2 years full time) to 150 points (1.5 years full time). This was done to make the University's Master's (coursework) degrees more competitive with other Australian Universities. It was noted that Melbourne is the only university in Australia to have 200 point Master's degrees, with other universities having 150 point, or even 100 point Master's. Concern was aired about any potential compromise on quality and that Master's (coursework) degrees would bear increasing resemblance to the level of work required by honours (100 points).

#### **O Week:**

O Week preparation is well underway with the Education Officers holding a joint department stall on Union day, on the Tuesday of O Week. The plan is to consist of flyers about the role of the Education departments, information relating to Educational needs such as centrelink and financial aid from the University. We also plan to host a photo campaign relating to university funding along with support for student services and representation.

#### **4.2 Education (Public Affairs)**

##### **Key activities:**

##### **Donate Life**

We are working with donate life to raise awareness and educate students about organ donation.

##### **International students**

We are working with MUOSS to find ways to improve communication and social interaction between international and domestic students. We are looking to hold a forum or some focus groups to better understand how domestic and international students interact socially.

##### **List of action points to be completed by next report:**

##### **Organise Donate Life stall:**

To organise a stall with donate life for the 9th of March to help raise awareness around organ donation. We will be contacting communications, building services and promoting the stall through various channels.

##### **International students**

To write up a plan for the running of the focus groups with aims and expected outcomes.

**Motion 4:** That the Education (Academic Affairs) and Education (Public Affairs) reports are accepted *en bloc*.

Moved: Mark Kettle (Chair)

**CARRIED WITHOUT DISSENT**

**Jacob Erlandsen arrives at 3:11 PM**

#### **Agenda Item 5: Motions on Notice**

##### **5.1 Education Department 2011 Operating Budget**

**Motion 5:** That the Education Committee endorse and accept the budget as detailed in Appendix 1.

Moved: Audrey Irish

Seconded: Mark Kettle

**CARRIED WITHOUT DISSENT**

##### **5.2 SRN Refreshments**

**Motion 6:** That \$90 be passed out of the SRN line for tea, coffee and biscuits for the Student Representative Training in the first week of Semester 1.

Moved: Mark Kettle <b>CARRIED WITHOUT DISSENT</b>	Seconded: Audrey Irish
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**5.3 Posters**

<b>Motion 7:</b> That \$90.00 be passed from the printing line for posters and flyers for the 0 week stall and Semester 1.
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Moved: Mark Kettle

Seconded: Elliot Wall

**CARRIED****FOR: 5****AGAINST: 0****ABSTENTIONS: 1****5.4 Education Collective Refreshments**

<b>Motion 6:</b> That \$50 be passed from the Special Events line for food and drink for Education Collective in Semester 1.
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Moved: Audrey Irish

Seconded: Elliot Wall

Richard suggested increasing the money for the food, because he did not think it would be adequate.

Mark suggested an increase to \$80, which was acceptable to the mover.

<b>Motion 6:</b> That \$80 be passed from the Special Events line for food and drink for Education Collective in Semester 1.
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Moved: Audrey Irish

Seconded: Elliot Wall

**CARRIED WITHOUT DISSENT****Agenda Item 6: Regular Meeting Schedule**

Yet to be set. Discussion was had about possible times and dates.

**Agenda Item 7: General Business (Motions without Notice)**

Not applicable.

**Agenda Item 8: Next meeting**

Next meeting was set for Thursday, 3<sup>rd</sup> March at 3pm.

**Agenda Item 9: Close**

**Meeting closed at: 3:33 PM by Mark Kettle**

**Certified by Chair:**

**Signed:**

**Dated:**

**Appendix 1.**

<b>Income</b>	0
Transfer from Students' Council	9,000
Other	
<b>Total Income</b>	<b>9,000</b>
<b>Total Salary costs</b>	
<b>Non salary expenses</b>	
CAMPAIGN A	500
CAMPAIGN B	660
CAMPAIGN C	800
GRANTS	300
FORUMS	200
POSTAGE	40
CONFERENCE	900
STATIONERY	500
PHOTOCOPYING	1,500
TELEPHONE	900
STUDENT REEPRESENTATIVE NETWORK	200
PRINTING	1,000
SPECIAL EVENTS/PROJECTS	1,500
	<b>0</b>
<b>Total non-salary expenses</b>	<b>9,000</b>
	0
<b>Surplus(Defecit)</b>	