

**University of Melbourne Student Union**

**Unconfirmed Minutes of the Education Committee**

**12pm, 18<sup>th</sup> November 2015**

**Location: Training Room Two, Union House**



**Declared inquorate at 12.30pm**

## **Agenda**

### **1. Procedural Matters**

- 1.1** Election of Chair
- 1.2** Acknowledgement of Indigenous Owners
- 1.3** Attendance
- 1.4** Apologies
- 1.5** Proxies
- 1.6** Membership
- 1.7** Adoption of Agenda

### **2. Confirmation of Previous Minutes**

### **3. Matters Arising from the Minutes**

### **4. Correspondence**

### **5. Office Bearers' Reports**

**University of Melbourne Student Union**

**Report of**

**Conor Serong  
Education (Public Affairs) Officer**

**To the Students' Council  
12/11/2015**

**Key activities:**

**State and Regulations Review**

- After meeting with the University Secretary, Gioconda di Lorenzo, almost all of our proposals were welcome by the University.
- The one that was rejected was still met with a slight alteration to proposed wording which is in our favour.

**Policy Officer**

- The Policy Officer Working Group established by Council met, and a model involving expanding the Advocacy staff, but with one rotating, dedicated position to work alongside Office Bearers, was widely favoured.
- Justin and Phoebe met with the Advocacy Service Reference Group to propose additional SSAF funding to cover this, which was endorsed – however the University may wish to await Kerry Ferguson's report on the SSAF before allocating any funding.

**Handover**

- Nellie and I met with Paul Sakkal and Tom Crowley, the incoming Education (Academic Affairs) Officers some time ago to impart some general and specific knowledge, contacts and other advice.
- More recently, Shanley, Nellie and I met with Akira Boardman and Dominic Cernaz, the incoming Education (Public Affairs) Officers for the same purpose.
- All four incoming Office Bearers have been invited to attend a number of our meetings with groups such as the Graduate Student Association, National Tertiary Education Union, UMSU Advocacy and Legal, etc.

**Flexible Academic Programming**

- The humorously named FAP will be one of the biggest projects undertaken by the University in recent times. There will be eight workstreams working over

a number of years looking at a range of things from timetabling, to lecture delivery, to infrastructure and more.

- Nellie and I have secured student representation on a number of these workstreams, which will begin meeting almost immediately.

### **Meeting with the Vice-Chancellor**

- I have arranged a follow-up meeting with Vice-Chancellor Glyn Davis to take place on 26<sup>th</sup> November, after our initial one back in May. A number of outgoing and incoming Office Bearers will be attending.
- This will focus on higher education policy and funding in the face of a Federal Election, including how Universities and students can ensure mutually beneficial policies are front-and-centre on the agenda.

### **Phone and Laptop Chargers**

- Following the motion passed at a recent Council meeting, I spent a long time discussing options with staff at the Info Centre, who had a lot of thoughts on the matter.
- I will also meet with Clint, from the Rowden White Library, to discuss before purchasing any chargers.

### **SSAF Promotion**

- In addition to social media promotion of the SSAF, I am exploring options for a very large SSAF promotional banner to be hung from Union House's exterior, using money passed at an earlier Council.
- Further stickers and posters will also be investigated.

### **Retail Operating project**

- I undertook a two hour walking tour around campus (in the rain!) last week, along with Naomi Barun, Beck Roy, Trevor White and a number of consultants from Urbis who will be working on the retail operating project.

### **Tin Alley Precinct**

- Naomi Barun has asked James Baker to be centrally involved in this and other projects next year which is very positive for UMSU – I have passed along contact details to enable this.
- There is a “visioning workshop” occurring at the same time as Council, which Naomi has alerted me to but asked James Baker to attend – this should prove a good chance for students to have a very early say in the nature of the project.

### **Academic Consultation and Coordination Committee**

- While this committee has been particularly busy there is nothing too pertinent to report to Council – I'm very happy to discuss broad or specific matters with individuals should they be interested.

### **Pathways Taskforce**

- We are finally moving beyond the data collection phase of this project to now begin analysing the data.
- Eleni McIlroy has been designated the GSA representative on this taskforce. As I will be unable to make the next meeting due to a scheduling conflict, I will liaise with her to ensure that UMSU remains informed.

### **National Union of Students National Conference**

- This week, Hannah Smith from NUS will be contacting Education Officers to discuss education policy to be taken to next month's National Conference.

### **Academic Misconduct Hearings**

- With the exam period upon us, academic misconducts are rife and much of my time has been spent attending these on behalf of UMSU or the GSA as required.

### **Expenditure since last report:**

| <b>Meeting No.</b> | <b>Date</b> | <b>Description</b> | <b>Amount (ex. GST)</b> | <b>Line</b>                          | <b>Comments</b>                                   |
|--------------------|-------------|--------------------|-------------------------|--------------------------------------|---------------------------------------------------|
| 13                 | 15/09/2015  | Pens               | \$499.76                | Campaigns, Special Projects + Events | A second batch of branded pens, different design  |
| 13                 | 15/09/2015  | T-shirts           | \$454.55                | Campaigns, Special Projects + Events | A second batch of Education t-shirts, same design |
| 13                 | 15/09/2015  | Facebook promotion | \$391.73                | Campaigns, Special Projects + Events | Ongoing promotion of page and posts               |

**Note:** \$361.36 has also been spent from Campaigns, Special Projects + Events on picnic food from our Picnic Against Pyne earlier in the year. Delayed reporting is as a result of a delay in the invoice being sent. I am currently unable to access certain records to confirm the meeting at which this expenditure was approved, but we spent less than the approved amount.

**University of Melbourne Student Union**

**Report of**

**Nellie Montague and Shanley Price  
Education (Academic Affairs) Officers**

**To the Students' Council  
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**Student Representative Network (SRN)**

- Interviewing is currently underway with 53 shortlisted candidates
- Training is on the 23rd November to prepare reps to start 2016 attending the first meetings.

**Academic Programs Committee (APC)**

- A reassessment paper has been written outlining proposed changes to the current policy and will be presented to APC at the November 13th meeting

**Constitutional Changes**

- Ongoing discussions with office bearers about what should be changed in the constitution to ensure a fairer, more supportive, transparent, useful and strong Union
- Drafting of justifications of constitutional changes

**Policy Officer**

- The working group has met and a proposal for the position has gone before the Advocacy and Legal Reference Group with nominal support being given for funding for the role. On track to be appointed early next year year

**Examination Reference Group**

- First meeting was held on the 9th November during which a number of issues were raised that the University is looking into including onsite paramedic reports, watch ban issues, release of marks, results of coursework being given out before exams etc
- Next meeting in the middle of December

**Assessment Survey**

- A much shorter and succinct Assessment Survey is being drafted to target key issues around examinations with a view to producing a substantial report. The report will be completed for rollout at the end of the 2nd week of exams

**Academic Misconduct**

- A large amount of Academic Misconduct Hearings are taking place at this post assessment time

**Handover**

- We have met with all four incoming Education Officers and will be preparing archives and hard copy handover notes in the coming weeks

**Bachelor of Science report**

- The report has been completed and will be presented to the Chair and the deputy Chair of the Science and Biomedicine course standing committee. The report is included in council papers for your interest

**6. Other Reports**

6.1 Bachelor of Science Double Majors Report – Appendix A

**7. Motions on Notice****8. Motions Without Notice****9. Other Business****10. Next Meeting****11. Close**