

University of Melbourne Student Union



Minutes of the Education Committee

Meeting 9/17

11 AM on 14-07-2017

Location: OB Space, Union House

Meeting opened at: 11.10am

1. Procedural Matters

- 1.1 Election of Chair
- 1.2 Acknowledgement of Indigenous Owners
- 1.3 Attendance
- 1.4 Apologies
- 1.5 Proxies
- 1.6 Membership
- 1.7 Adoption of Agenda

2. Correspondence

3. Office Bearers' Reports

4. Motions on Notice

5. Motions not on Notice

6. Other Business

7. Next Meeting

8. Close

Agenda

1. Procedural Matters

- 1.1** Election of Chair

Take note that if the chair is a voting member, they do not get a vote.

Motion 1: That Caley McPherson be elected Chair

Mover: Kasey Lancaster

Seconder: Sinead Manning

CWD

1.2 Acknowledgement of Indigenous Owners

So acknowledged

1.3 Attendance

Committee members: Jana Chalhoub, Conor Clements, Kasey Lancaster, Katherine Pollazzen

OBs: Sinead Manning (Education Public Affairs), Caley McPherson (Education Academic Affairs), Roger Samuel (Education Academic Affairs)

Others: Kayley Cuzzubbo (Clubs OB), Gulsara Kaplun (Clubs OB)

1.4 Apologies

Jade Eckhaus, Melinda Suter

1.5 Proxies

Jade Eckhause to Anneke Demanuele, Melinda Suter to Anneke Demanuele

1.6 Membership

No changes.

1.7 Adoption of Agenda

Motion 2: That the Agenda as presented be adopted

Mover: Conor Clements

Seconder: Katherine Pollazzen

CWD

2. Confirmation of Previous Minutes

Motion 3: to confirm the previous minutes of Education Committee Meetings 7 and 8 (18/05/2017 and 26/06/2017 respectively) as true and accurate records.

Mover: Kasey Lancaster Seconder: Conor Clements

CWD

3. **Matters Arising from the Minutes**

N/A

4. **Correspondence**

N/A

5. **Office Bearers' Reports**

Education Public Report

Faculty Education Network

I have been working with Kayley to establish a meeting for faculty club education officers to meet each other and the education officers. This is a chance for the education officers to find out more about what we do, and how the Education Department can support them and their club. It's also a chance for them to meet their counterparts from other faculties/clubs. We've had four expressions of interest at time of writing.

PEP Collective

Access: The Access stream recently completed a report containing two draft proposals for new access programs. This was presented to Richard James and Elizabeth Capp, who are cautiously supportive of the initiatives. A more detailed proposal is to follow.

Equity: We are meeting on the 15th July to work out next steps.

Quality: We are meeting within the next few weeks to determine next steps.

Education Conference Grants

Yasmine and Yan blindly judged the grant applications, settling on an amount for each applicant. The amount of each grant was determined by whether or not the applicant was a first time attendee, if they were receiving any other financial assistance for the conference, employment status, ownership of a concession card (other than student concession), and living situation.

The grants, and amounts, were approved by education committee and recipients were to sign a contract which stipulated that the grant amount was dependent upon the provision of receipts showing the students' expenditure.

Two grants were refused, including my own, and two students did not return the contract (and will not receive the grant until they do).

In terms of my own grant, it ended up not being enough to cover registration, flights, and accommodation. I did not have enough money to pay the additional \$200-300. All refused grants were returned to the education budget, although I will be submitting a motion to education committee to redistribute my own grant among other recipients, but any additional education conference funding will have to be approved through education committee.

Discrimination Reporting

We are coming along with the discrimination reporting and are finalising the website design.

My.unimelb Sanctions

We are in the process of compiling a report based on the results of the sanctions survey. We've emailed Sebastian Cortes and Fiona Downie to set up another meeting to try and change this aspect of the my.unimelb page.

Women in Higher Education Week 2017 (14th-18th August)

We are in the early planning stages of Women in Higher Education Week (to coincide with the NTEU & NUS Bluestocking Week). If you have any ideas, or would like to get involved, don't hesitate to get in touch. We are planning alongside the Women's Department and campus NTEU branch.

At this stage, we have confirmed a Radio Special on Radio Fodder to be mediated by Alex Alvaro, with speakers including Sara Brocklesby (NTEU) and others yet TBC. We will be helping out with the NTEU panel event, and running our own film and women in conversation event. There will also be a social media campaign, highlighting women graduates of the university, and a film of current women students.

National Day of Action (8th August)

The NTEU is encouraging staff and students to write 'love letters' to Simon Birmingham ('love your sector' theme) on paper hearts which will be planted in South Lawn on paddlepop sticks. UMSU is assisting with a fairy floss machine and AV equipment. We will also be encouraging collectives to have working bees/crafternoons preparing and decorating paper hearts. There will be an open microphone and we're hoping some creative people will come down to sing songs, read poems, and speak out about why they love higher education (and why Birmingham should too!).

National Day of Action (16th August)

UMSU will be promoting and attending the NDA on the 16th August. Specific events TBC.

Finances (See previous reports for meetings 1/17 to 5/17)

Meeting Number	Meeting Date	Item Description	Budget Line	Amount Passed	Comment
6/17	12/04/2017	Catering for PEP Training	Campaigns, Special Projects, and Events	\$50	Spent \$50
6/17	12/04/2017	Artwork for Tarot Card Promotion	Campaigns, Special Projects, and Events	\$100	Spent \$100
7/17	17/05/17	Stress Less Week Event	Campaigns, Special Projects, and Events	\$800	Spent \$771.38
7/17	17/05/17	Winterfest Event	Campaigns, Special Projects, and Events	\$250	Not yet spent
7/17	17/05/17	Promotional Artwork	Campaigns, Special Projects, and Events	\$7	\$6.50
7/17	17/05/17	Facebook Advertising	Campaigns, Special Projects, and Events	\$400	Spent \$30.19; Spent \$60.23
7/17	17/05/17	EdPub@Pub Bar Tab	Campaigns, Special Projects, and Events	\$500	Spent \$130; Spent \$36
7/17	17/05/17	Volunteer Week Catering	Campaigns, Special Projects, and Events	\$130	Spent \$112.50
7/17	17/05/17	Federal Budget Actions and Events	Campaigns, Special Projects, and Events	\$1000	Spent \$397.10; Spent \$167.40
7/17	17/05/17	PEP Workshop	Campaigns, Special Projects, and Events	\$500	Not yet spent
8/17	26/06/2017	Education Conference Grants	Grants & Schemes	\$3500	Payable upon signature of contract and provision of

					receipts
--	--	--	--	--	----------

Education Academic Report

FlexAp

We've had more FlexAp Green Papers released in the last week. As expected it looks as though we'll be staying with the same semester structure, with additional summer and winter options. We think this is really great news for students and will ensure that people can manage their University commitments around, work and unexpected life events. We will re-share the online feedback form, and are considering holding further feedback and information sessions in Union House; would welcome feedback from the Committee as to whether this would be useful.

Academic Board

Academic Board was held on the 22nd of June, with the most controversial aspect being a proposal from the Research Higher Degrees Committee (Only GSA representatives sit on this committee). The proposal is aimed to ensure more people complete their PhD and Masters research programs within 4 and 3 years respectively. Other than that Academic Board was fairly fairly brief.

SRN

Due to the vast majority of members being away for the holiday or otherwise unable to attend, the SRN meeting planned for the 27th of June was cancelled and instead members were reminded to submit reports, if required. We will be sharing a new whenisgood form soon and creating a meeting schedule for semester two.

Stress Less Week

We had a really great screening of Inside Out in the Union House Theatre during stress less week, it was very well attended and people seemed to really enjoy the hot chocolate, care packages, and relaxation.

Password protected lecture recordings

Really great news on this; we met with Richard James to discuss next steps, and have his support on it. We are currently rewriting the policy on lecture recordings to be approved by the Academic Board, subject to revisions.

Working Groups

The Feedback working group Caley co-chairs is wrapping up, and we are finalising the report and flyer. Thanks to all students who responded to our survey, it's been really valuable! The student disengagement working group is finalising a focus group script at the moment and interviews of academic staff. The APC assessments working group is also wrapping up, and the final report is being approved. An examinations working group is beginning soon, and it will be interesting to discuss issues such as exams conflicting with religious commitments such as Ramandan.

Women in Higher Education Week

Caley is currently working with Sinead and Hannah on this project. Work is currently focusing on a social media awareness campaign, a big 'in conversation' event followed by a movie screening, amongst other smaller events on campus and collaborations with other departments. If committee members have suggestions for desired speakers, please let us know.

Counter Course

The Counter Course Handbook is now finished, and we are advertising for contributions. We have reached out to faculty clubs, some of whom have agreed to reach out to their members on our behalf. We strongly encourage committee members to post reviews of subjects taken, whether it be to provide helpful advice, an overview, warnings or encouragement! Plus, for every three reviews you will win a delicious Ho Ho's coffee/hot beverage of your choice.

Motion 4: To approve and accept the Office Bearers Reports (and recommendations)

Discussion:

Anneke question grant process for NUS Education Conference; criticised UMSU attendance and that no funding was requested from Students' Council.

Discussion of possible advertisements for August 8th NDA including banner drop, UMSU email and LCD signs, bollard posters, placards for the day. Broad support of all suggestions, dependent on pricing and budget.

Anneke questioned progress of the FlexAP. Roger commented that all green papers were released, and that he would upload link to the Education Committee Facebook Group. Generally, Roger commented the FlexAP recommendations were not as dramatic as feared whilst Caley commented that forums had been held and an online feedback form was to be released.

Anneke asked about the extension of class hours, and Roger directed her to read the green papers as he could not remember off the top of his head.

Mover: Conor Clements

Seconder: Kasey Lancaster

6. Other Reports

N/A

7. **Other Business**

N/A

8. **Motions on Notice**

Motion 1: To redistribute the money from unclaimed NUS education conference grants to the grant recipients who attended the conference. This amount, assuming two contracts are not returned, is \$1300. Divided equally, this is \$185.70 per attendee.

Discussion:

Extensive discussion around the method of redistribution. Motion was rephrased to:

“On provision of receipts, reimbursements will be made at the highest percentage of spending possible from the unclaimed grants for any spending outside the original grant provided.”

Mover: Sinead Manning

Secunder: Kasey Lancaster

CWD

Motions not on Notice

9. **Next Meeting**

TBA - please fill out the whenisgood form (posted in Education Committee Facebook group and shared via email) with your availabilities for semester two.

10. **Close**

Meeting closed at: 11.42am

Certified by Chair: Caley McPherson

Signed:

Dated: