

University of Melbourne Student Union

Meeting of the Indigenous Committee

Meeting 1

Unconfirmed Minutes

6:00pm, Friday December 16th, 2016

Location: Principle's Sitting Room, Medley Hall

Meeting opened at 6:01pm

1. Procedural Matters

1.1 Election of Chair

Motion 1: That Wunambi Connor be elected chair

Mover: Serena Thompson

CARRIED WITHOUT DISSENT

1.2 Acknowledgement of Indigenous Owners
So Acknowledged

1.3 Attendance

Office Bearers

Marley Holloway-Clarke	Attended (Via phone)
Wunambi Connor	Attended

Committee Members

Jenna Kramme	Attended (Via phone)
Paul Payne	Attended
Serena Thompson	Attended

1.4 Apologises
Alara Hood

1.5 Proxies
Nil

1.6 Membership
Shanysa McConville has tendered her resignation.

1.7 Adoption of Agenda

Motion 2: That the agenda be adopted as presented

Mover: Wunambi Connor (Chair)

Seconded: Serena Thompson

CARRIED WITHOUT DISSENT

2. Confirmation of Previous Minutes

Nil

3. Matters arising from the Minutes

Nil

4. Correspondence

Nil

5. Office Bearer's Report

5.1 To be delivered verbally

- Wunambi Connor discussed the planning process that had been undertaken by the office-bearers during the first two weeks of office

- Marley Holloway-Clarke seconded this

Motion 4: That committee accepts the Office Bearers report

Mover: Wunambi Connor (Chair)

Seconded: Serena Thompson

CARRIED WITHOUT DISSENT

6. Motions on Notice

Motion 5: To move motions 6.1 to 6.11 en bloc

Mover: Wunambi Connor (Chair)

CARRIED WITHOUT DISSENT

6.1 Whiteboard Mounting

During November an OHS Audit was conducted throughout the UMSU offices. The whiteboard, which is currently used for Under Bunjil planning, was flagged as unsafe and can no longer rest on the ground in the space of the Indigenous office. We recommend getting the whiteboard mounted, as has been requested by other departments. Maintenance can arrange for this to be completed.

Motion 6: To approve up to \$150 expenditure for the costs associated with having a whiteboard mounted in the Indigenous office

6.2 Indigenous Map

As part of our approach to building Cultural Competency within the organisation we are looking at building upon the resources of the department. We feel that the Indigenous map available from the Australian Institute of Aboriginal and Torres Strait Islander Studies is one of the most relevant resources to have available and therefore would like to purchase our own to have on had.

Motion 7: To approve up to \$50 expenditure for the purchase of an Indigenous map.

6.3 Office Supplies

As 2016 comes to an end much of the Indigenous department's office supplies have been depleted. We are looking at reordering necessary supplies to be used for department functions and events in 2017.

Motion 8: To approve up to \$300 expenditure for the purchase of office supplies.

6.4 Aboriginal and Torres Strait Islander Flags

Following a stocktake at the end of 2016, it appears the Indigenous department owns a variety of mismatched sized Aboriginal and Torres Strait Islander Flags. We are look at purchasing flags of matching size to add to our collection and that can be displayed at events.

Motion 9: To approve up to \$500 expenditure for the purchase of Aboriginal and Torres Strait Islander Flags.

6.5 Sporting Equipment

As various sporting initiatives form a big part of the activities run by the Indigenous department, as well as having the largest funding allocation for the past few years, it is essential to have the necessary sporting equipment to successfully run each activity. In 2017, we are interested in continuing preparing teams for Indigenous Uni games and supporting on-campus sporting programs like UniMelb Campus sport which may have been previously hindered by lack of equipment. In addition to supporting these activities we hope to run a loan system of the equipment which students may access through the Indigenous department.

Motion 10: To approve up to \$900 expenditure for the purchase of sporting equipment.

6.6 2017 Indigenous Department Calendars

Over the years, the poster sized calendar produced by the CO-OP bookstore has proven popular amongst all students, not just Indigenous, and is a useful tool for students to plan their study out. In 2017, we are interested in producing similar calendars that would be more appropriately targeted at Indigenous students. This will be seen in the inclusion of key dates in the year like Invasion Day, NAIDOC Week, Reconciliation Week and Mabo Day, which are overlooked on the Co-Op Calendar. We would also like to advertise relevant services and their details, such as Uni support and external health and cultural organisation. These would be designed over a number of weeks and made available to all Indigenous Students from Orientation Week.

Motion 11: To approve up to \$1000 expenditure for the costs associated with producing 2017 Indigenous department calendars.

6.7 Indigenous department promotional signage

Throughout each year UMSU runs a variety of events which the Indigenous department hosts a stall at in order to meet students and advertise what it is that we do. We have previously had a stand up banner that was used to identify the stall however this has since broken. Prior to Orientation activities we are looking at new promotional signage, such as purchase A-Frames which may last longer than a stand up banner.

Motion 12: To approve up to \$300 expenditure for the purchase of Indigenous department signage and equipment.

6.8 Indigenous Department Shirts

Every year we have students who help the department on different activities, whether this is editing Under Bunjil, Hosting the Radio Show, or just helping out on the bar at a trivia night. If students are helping in a capacity like this we want to be able to provide shirts that make them identifiable. This is pretty standard across the organisation and other departments.

Motion 13: To approve up to \$1000 expenditure for the cost associated with purchasing Indigenous department shirts.

6.9 Indigenous Department activity logos

In the past two years Under Bunjil and The biggest Blackest show have developed as platforms for the voices of Indigenous students. Given the growth and popularity of each, it now seems appropriate that they have identifiable imagery, such as logos. In preparation for the new year we would like to pay a graphic designer to design logos for each of these. The media department of done similar projects for each of platforms and publications

Motion 14: To approve up to \$1000 expenditure for the costs associated with developing logos for Under Bunjil and The Biggest Blackest Show.

6.10 Orientation Week Packs

As part of the Orientation celebrations the Indigenous Department will be hosting a stall during 'SummerFest'. We would like to provide Indigenous students an O-Week pack that they can take away with them. Possible contents include condoms, lube, tampons, pads, berocca, non-perishable foods, and useful equipment for study.

Motion 15: To approve up to \$2000 expenditure for the costs associated with preparing O-Week Packs for Indigenous students.

6.11 UMSU Printing

The Indigenous department has currently depleted all funds in our printing account. We are required to print certain documents for records and processing and therefore need to add more money to this account.

Motion 16: Motion 16: To approve up to \$50 expenditure for printing costs

Motion 6.1 to 6.11 moved en bloc

Motion 6: To approve up to \$150 expenditure for the costs associated with having a whiteboard mounted in the Indigenous office

Motion 7: To approve up to \$50 expenditure for the purchase of an Indigenous map.

Motion 8: To approve up to \$300 expenditure for the purchase of office supplies.

Motion 9: To approve up to \$500 expenditure for the purchase of Aboriginal and Torres Strait Islander Flags.

Motion 10: To approve up to \$900 expenditure for the purchase of sporting equipment.

Motion 11: To approve up to \$1000 expenditure for the costs associated with producing 2017 Indigenous department calendars.

Motion 12: To approve up to \$300 expenditure for the purchase of Indigenous department signage and equipment.

Motion 13: To approve up to \$1000 expenditure for the cost associated with purchasing Indigenous department shirts.

Motion 14: To approve up to \$1000 expenditure for the costs associated with developing logos for Under Bunjil and The Biggest Blackest Show.

Motion 15: To approve up to \$2000 expenditure for the costs associated with preparing O-Week Packs for Indigenous students.

Motion 16: To approve up to \$50 expenditure for printing costs

Mover: Wunambi Connor (Chair)

Seconder: Marley Holloway-Clarke

CARRIED WITHOUT DISSENT

7. **Motions not on notice**

Nil

8. **Other Business**

Nil

9. **Next Meeting**

TBC

Meeting Closed at 6:10pm