

University of Melbourne Student Union

Meeting of the Welfare Committee

12pm, 19/12/2017

CONFIRMED Minutes Meeting 1

Location: OB Space, Union House

Petition 1: That we the undersigned agree to petition a meeting of the Welfare Committee at 12:35pm on the 19th of December, 2016 to discuss all items on the agenda for the inquorate meeting of the welfare committee at 12 noon on the 19th December 2016.

Mover: Ryan Davey

Signed: Meghan Shaw, Nguyen Hoa My & Alice Smith

1. Procedural Matters

1.1 Election of Chair

Motion 1: That Ryan Davey be elected as chair

Mover: Ryan Davey Second: Alice Smith

CARRIED WITHOUT DISSENT

1.2 Acknowledgement of Indigenous Owners

So acknowledged

1.3 Attendance

Committee: Meghan Shaw, Nguyen Hoa My & Alice Smith

Office Bearers: Teresa Gornall & Ryan Davey

Observers: Gulsara Kaplun & Yan Zhuang

1.4 Apologies

Committee Members: Stephanie Kee & Michael Bhatti

1.5 Proxies

Stephanie Kee to Alice Smith

1.6 Membership

Zachary Power and Tamara Hunt have resigned from the 2017 Welfare Committee

1.7 Adoption of Agenda

Motion 2: To adopt the agenda as presented

Mover: Ryan Davey

CARRIED WITHOUT DISSENT

2. Office Bearers' Reports

See attached. All subjects in report were discussed.

Motion 3: To accept the Office Bearer Report submitted to committee

Mover: Ryan Davey

CARRIED WITHOUT DISSENT

3. Motions on notice

3.1 Welfare Budget

The 2017 Welfare Department Budget prepared by OB's and passed through student's council was presented to committee; each budget item discussed.

INCOME	
	N/A
TOTAL INCOME	
	N/A
OPERATIONAL EXPENSES	
Breakfasts	20000
Welfare Collective	1000
Monday Mingle	1000
Conversation program	1000
Yoga (\$100 per class in 2016)	2400
Zumba (\$55 per class in 2016)	1320
Self-defence classes (Estimated at \$100 per class)	2400
Welfare Handbook	1800
Food Bank	1000
Stress Less Week	2700
Summer Festival showbags	1000
Winter Festival events	1000
Welfare Volunteer Training	1000
Photocopying/Printing	\$290
Stationary	\$190
Telephone	\$10
Total	\$38, 110

Teresa and Ryan outlined the changes from the 2016 budget, as well as what was kept the same: Much of this budget is similar to that of 2016. The main inclusions are for the breakfast bar, self-defence classes and welfare volunteer training.

After looking at models from other universities, we have decided to pursue a Monday-Friday free breakfast program. One selected day (most likely Thursday) will remain as the normal cooked breakfast. Every other day of the week will have a self-serve breakfast in the level 1 student lounge space. Part of the additional money will be used to purchase toasters, kettles and microwaves for the space, and the majority will go towards the purchase of cereals, milk, bread and toppings for toast

throughout the year, where items will be purchased in bulk where possible. This breakfast will only run during Semester.

Zumba and yoga classes proved popular in 2016 and are programs that we feel provide many benefits for student participants. We are looking to add women-only self-defence classes to provide another service for the benefit of students. The amount specified in this budget is from initial quotes but not final.

This addition comes after suggestions of how to make volunteering for the department more rewarding. This budget line would be used to provide welfare department volunteers with trainings; namely Safe Food Handling and Level 1 First Aid. These will come in handy for volunteers during UMSU events as well as externally.

Welfare Collective, Monday Mingle, Conversation program, Welfare Handbook, Stress Less Week, Summer Festival showbags and Winter Festival events expenditure amounts are remaining the same as they were in 2016. Food Bank has been given an additional \$200 to enable more packs to be put together for 2017.

Motion 4: To approve the proposed 2017 Welfare Department Budget

Mover: Chair

CARRIED WITHOUT DISSENT

3.2 Welfare Handbook

Potentially discuss including a section covering welfare related clubs.

3.3 Brainstorming for Summer Festival

The department will most likely be holding a breakfast the day following the UMSU Union House Sleepover Party.

3.4 Stress Less Week

Held in week 6, Semester 1 this year. Potentially look at holding it a bit later on in Semester to align with exams; a more fitting date for the event. Maybe week 12?

3.5 Respect Week

Planning for Respect Week will start following the completion of the Respectful Communities video series.

3.6 Committee Expectations

Ryan outlines requirements for committee members. If committee are able to help out at events throughout the year it would be greatly appreciated.

4 Motions without notice

Motion 5: To pass up to \$574 (the remains of the 2016 budget) on thick sealable plastic boxes for the food bank.

Mover: Chair

CARRIED WITHOUT DISSENT

5 Other Business

Gulsara Kaplun from Clubs and Societies is invited to speak about the drug testing kit initiative.

While the Welfare Officer Bearers have completed the training, the policy needs to be approved by UMSU Advocacy and The University itself. UMSU finance is also yet to process the payment for the kits.

Motion 6: That upon approval by the necessary bodies (UMSU Advocacy and The University of Melbourne), the Welfare Officer Bearers will undertake the role of distributing the drug testing kits in accordance with the approved policy and guidelines.

Mover: Gulsara Kaplun Seconder: Chair

CARRIED WITHOUT DISSENT

6 Next Meeting

6.1. Most likely in early January, following Summer break.

7 Close

Meeting closed at 1:24