

University of Melbourne Student Union

Meeting of the Clubs & Societies Committee

Confirmed Minutes

11:15am, Monday December 14th 2015

Meeting 1/15

**Location:
C&S Office, 1st floor Union House**

Meeting opened at 11:20 am by Yasmine Luu

1. Procedural Matters

1.1. Election of Chair

Motion: 1: That Yasmine Luu be elected as chair

Mover: Yasmine Luu Second: Ryan Davey

CARRIED WITHOUT DISSENT

1.2. Acknowledgement of Indigenous Owners

So acknowledged

1.3. Attendance

OB's: Ryan Davey (Clubs and Societies) & Yasmine Luu (Clubs and Societies)

Committee: Kayley Cuzzubbo (Potter Heads), Julianna Rozek (Horticulture), Nick Hynes (Arts Students Society), Alexander Tashevski-Beckwith (Political Interest Society), Angela Keyte (Physics Students' Society).

Staff: Fiona Sanders (Clubs & Societies Coordinator)

1.4. Apologies

Gulsara Kaplun & Jacinta Cooper

1.5. Proxies

Nil

1.6. Membership

Yasmine Luu explains rules of membership

1.7. Adoption of Agenda

Motion 2: to adopt the agenda as presented with the addition of 5.5 (New Club Bank Accounts)

Mover: Chair

CARRIED WITHOUT DISSENT

2. Reports

2.1. Officers

New committee welcomed by Ryan Davey

3. Matters carried forward

3.1. General Meeting Papers

3.1.1. CISSA

CISSA issue discussed. Notice not given to members or C&S by email. Facebook was the only notice.

Petition: To put CISSA on probation for 6 months for breach of their constitution (Regulation 6.1.a & d).

Petitioners: Angela Keyte & Julianna Rozek

3.1.2. Fotoholics

3.1.3. Wildlife Conservation Society

Motion 3: To defer both 3.1.2 & 3.1.3 to the next meeting

Mover: Chair

CARRIED WITHOUT DISSENT

3.2. Clubs Online

Almost done. Barcode application discussed. Receipts Policy outlined as an area for future consideration and policy formulation for the committee.

4. Correspondence

4.1. Patrick Clearwater re: "Associations"

Correspondence discussed. Has implications for new clubs.

5. Other Business

5.1. Orientation

5.1.1. Update

Layout of South Lawn on the Thursday and Friday discussed. No stage for performances, frees up more room for new students on South Lawn. Volunteers will be needed during the two days to manage carnival. Specific volunteering roles include stall registration, set up and pack down.

5.1.2. Grants & Advertising

Advertising for Orientation events will be the website calendar and an events handout to be printed in time for O-Week.

Clubs need to fill out google documents and Wordpress.

Motion 4: To set the deadline for submission and publication of website and event information at the end of January to qualify for grants.

Mover: Kayley Cuzzobbo Secunder: Alexander Tashevski-Beckwith

CARRIED WITHOUT DISSENT

Burnley Discussion: It is a general goal of the C&S Department to encourage clubs to actively engage with students at the Burnley Campus. Will be the goal of the OB's New Club drive later in the year.

5.2. Welcome Back Weeks Grants & Advertising

Order a Poster-generic "go to website for events details".

Note: follow up Lunchtime and after hours room bookings.

Motion 5: Clubs to enter complete details in Wordpress by February 19th for Welcome Back grants.

Mover: Chair

CARRIED WITHOUT DISSENT

5.3. Clubs Carnival date

Several possible days. Week 4 or 5 are the best possibilities

Motion 6: To proceed to 5.4 and then come back to 5.3

Mover: Chair

CARRIED WITHOUT DISSENT

5.4. Budget

5.4.1. C&S Department Budget

5.4.1.1. BBQ Subsidy

The cost of subsidising BBQ's decreased significantly this year. Now stands at \$15 per BBQ. There were a total of around 130 hires by clubs in 2015, 2016 has budgeted for 140. Questions asked about Welfare program/resource and Council afternoon tea in the budget. Welfare in particular will continue to be a primary focus of Clubs in 2016.

5.4.1.2. Clubs Guide

Looking for a similar layout to last year's layout with a different design. Waiting for comms to come up with some ideas.

Motion 7: To pass the budget as presented

Mover: Angela Keyte Seconder: Kayley Cuzzubbo

CARRIED WITHOUT DISSENT

Alexander calls for 10 minute break at 12:33pm

Returns 12:43pm

5.3 Clubs Carnival (Continued)

Primary goal is to maximise exposure of clubs. Could be a possibility to combine carnival with Activities Tuesday BBQ's. Yasmine and Ryan directed by committee to liaise with activities OB's to see if this is a possibility. South Lawn is the best location.

5.4.2. Grants

5.4.2.1. Functions Rate

Discussion of the economies of scale. Potentially give \$7 reimbursement per person? Give new clubs an increased amount for a starter grant? Offer incentive by increasing amount for first 20 people?

To do: "Should you start a club" article, weekly exec guide posts, possibly on the Gunter Facebook page?

Motion 8: To set functions reimbursement rate at \$5 per person.

Mover: Angela Keyte Seconder: Kayley Cuzzubbo

CARRIED WITHOUT DISSENT

5.4.2.2. C&S Promo Category Cap

Motion 9: To increase the cap for individual C&S Promotional Grants to \$250 and the overall total to \$900 for the year.

Mover: Julianna Rozek Second: Alexander Tashevski-Beckwith

CARRIED WITHOUT DISSENT

C&S Promotional periods will include Orientation, Welcome Back periods and Clubs Carnivals in both semesters.

5.4.2.3. Opening Grants

Not ready yet (Clubs Online)

5.5 Overdue New Club Bank Accounts

5.5.1 Myanmar

Petition: To suspend grants of the Myanmar Students Association for failure to meet the affiliation requirement of opening club bank account (C&S Regulation 6.1.a (4.4.3.a)). Grants will be suspended until bank account details are submitted to the C&S Department or for 6 months .

Petitioners: Angela Keyte, Julianna Rozek and Alexander Tashevski-Beckwith

5.5.2 Motorcycle Club

Petition: To suspend grants of the Motorcycle Club for failure to meet the affiliation requirement of opening club bank account (C&S Regulation 6.1.a (4.4.3.a)). Grants will be suspended until bank account details are submitted to the C&S Department or 6 months.

Petitioners: Angela Keyte, Julianna Rozek and Alexander Tashevski-Beckwith

5.5.3 Amigos de la Lengua Espanola (;ALE!)

Club provided correspondence

Petition: To put Amigos de la Lengua Espanola (;ALE!) on probation for 3 months for failure to meet the affiliation requirement of opening club bank account (C&S Regulation 6.1.a (4.4.3.a)).

Petitioners: Angela Keyte, Kayley Cuzzubbo and Alexander Tashevski-Beckwith

5.5.4 United States of America Society

Club provided correspondence

Petition: To put the United States of America Society on probation for 3 months for failure to meet the affiliation requirement of opening club bank account (C&S Regulation 6.1.a (4.4.3.a)).

Petitioners: Angela Keyte, Kayley Cuzzubbo and Alexander Tashevski-Beckwith

5.6 Socialist Alternative and Students for Palestine

Send email to the Socialist Alternative and Students for Palestine outlining a clear deadline for submitting club bank account details to the C&S Department. Defer response to next meeting.

6. Next Meeting

Ryan will contact the committee and work out the best day in Mid-January next year.

Nicholas Hynes notes that he will be away from the 5th of January until the 3rd of February.

7. Close

Meeting Closed 1:46pm