

University of Melbourne Student Union

CONFIRMED Minutes of the Education Committee

Meeting 1/15

5:15 PM, Thursday 8/12/2016

Location: OB Space, Level 1 Union House

Meeting opened at: 5:23pm

1. Procedural Matters

- 1.1 Election of Chair
- 1.2 Acknowledgement of Indigenous Owners
- 1.3 Attendance
- 1.4 Apologies
- 1.5 Proxies
- 1.6 Membership
- 1.7 Adoption of Agenda

2. Correspondence

3. Office Bearers' Reports

4. Motions on Notice

5. Motions not on Notice

6. Other Business

7. Next Meeting

8. Close

1. Procedural Matters

1.1 Election of Chair

Motion 1: That Caley McPherson be elected chair

Mover: Conor Clements Second: Daniel Lopez

Carried without dissent.

1.2 Acknowledgement of Indigenous Owners

1.3 Attendance:

Committee: Kasey Lancaster, Conor Clements, Anneke D'emanuele, Katherine Polazzon, Melinda Suter

OBs: Roger Samuel, Caley McPherson, Sinead Manning, Daniel Lopez

Observers: (entered 6:07pm) James Bashford, Adriana Mells, Alice Smith, Molly Willmott, Sarah Xia, Desiree Cai

1.4 Apologies: Alexander Goulsbra, Jana Chalhoub (phoning in)

1.5 Proxies: Jade Eckhaus to Anneke D'emanuele

1.6 Membership

Nil

1.7 Adoption of Agenda

Motion 2: That the Agenda as presented be adopted

Mover: Sinead Manning

Seconder: Katherine Polazzon

Carried without dissent.

2. Correspondence

Nil

3. Office Bearers' Reports

Education (Public)

The Education (Public) Office is off to a great start - getting on with the job of advocating for all student's right to an accessible, equitable, and quality education.

Induction

We have recently completed induction for all UMSU Office Bearers. It was extremely useful and informative, providing an insight into the kinds of support and services that we can access to make the Ed Pub office as engaging as possible for students.

Policy Engagement Program (PEP)

Planning for our new volunteer program is well under way. With the application process being finalised before being opened, we expect that the group will be up and running in the near future. The group will aim to engage students in a way that best uses their skills and abilities - whether it be in media, campaigning, or policy. The group will focus on three key areas: education fairness, education access, and education quality.

We have a meeting with Comms to discuss design coming up - potentially next week. We are also organising to meet with Stephanie DiBattista before the 19th December to discuss best practice for managing a new volunteering program.

Academic Skills/Careers Restructure

Prior to taking office, we met with Guido Ernst and Anna Bailey (alongside Ed Ac, Gen Sec, and President). The meeting was to discuss the proposed restructure of the Academic Skills program. The consultation period for the restructure ended late November, but Tom Crowley will be speaking to Academic Board Thursday 8th December regarding UMSU's stance on the proposed changes. We will be conducting follow up meetings with the relevant departments after this. We have sent an email to Guido and Anna since taking office to reiterate our interest in the issue. The NTEU also have a protest scheduled for the 9th December, and a template for a letter petitioning the Vice-Chancellor to abandon the restructure can be found on their website.

Education Committee

Education committee will be meeting for the first time on Thursday, November 8th 2016. The office is looking forward to a productive year working with all members of the committee.

O-Week (Summerfest)

O-Week (Summerfest) planning is in full swing. As we take office, we’re preparing a range of engaging events to hold during O-Week and the first week of semester. We’re also coming up with fun and memorable materials to give away at O-Week, such as bags and badges.

Intersectionality

We have been, and will continue to, liaising with other departments. This will expand over time - at the moment we've talked with C&S about clubs and societies using CUB products for events. This will be followed up with an email petitioning the C&S Committee to direct OBs to send out an email to clubs around the CUB campaign.

Education Display Case

We replaced some old posters in the education display case (Ground Floor, Union House) with some posters from the Young Workers Centre outlining minimum wage and traineeships. We're excited to transform our display case over the coming months.

Comments: Anneke is glad that the display case in the Buffet Hall is being used. Sinead and Daniel are happy to use all the space they can, and plan to do more with it in 2017.

Motion 3: To approve and accept the Office Bearers’ Report (and recommendations).

Mover: Kasey Lancaster

Seconder: Roger Samuel

Carried without dissent.

Education (Academic)

It’s been an intense couple of weeks, but the Education (Academic) Department is prepared and excited for the year ahead. Welcome to the Education Committee 2017!

Outgoing Education (Academic) Officers Tom and Paul have closed applications for the SRN and recruitment is currently being finalised. Successful applicants will be notified shortly.

Both halves of the Education department recently met with Guido and Anna from Academic Skills regarding planned changes and restructuring of the Academic Skills and Careers services. We oppose these restructures on the grounds that they disadvantage students by providing less qualified points of contact. Under these new changes, the new managers would only require a Bachelor’s degree. Sixty-five percent of students who utilise Academic Skills services are completing their post-graduate degree, which calls into question the relevance of help from managers with lower qualifications than themselves. Tom will be speaking at the next Academic Board meeting to explain our stance on this to the University. The final change plan has now been released, and we should have some more details for you before our next Committee meeting.

We have been in touch with the Comms department to start planning the new online version of the Counter-Course Handbook, composed of user-generated subject reviews, as well as the traditional hardcopy version. Our next design meeting is scheduled for Tuesday the 6th. We look forward to getting this new platform up and running over the summer break, to be launched with the 2017 SummerFest. Calls for submissions will be promoted heavily over January and February.

In conjunction with Education (Public), we have started planning for the Education stall and events to be run in SummerFest. Tote bags and other fun giveaways will be ordered shortly, along with a new informative education booklet. Stay tuned for more exciting details to come!

Comments: Roger spoke about the SRN, with selections close to being finalised and the new online system almost ready. The online Counter-Course Handbook will hopefully be launched mid-late January.

Motion 4: To approve and accept the Office Bearers' Report (and recommendations).

Mover: Sinead Manning

Seconder: Kasey Lancaster

Carried without dissent.

4. Motions on Notice

4.1 Acceptable Conduct for the Education Department 2017.

We expect everyone to:

- treat everyone at work, or at a work-related activity - workmates, visitors, clients or anyone else - with respect, courtesy and dignity;
- value the diversity of people and respect cultural differences;
- not engage in unlawful discrimination, sexual harassment, victimisation or vilification;
- not encourage others to engage in unlawful discrimination, sexual harassment, victimisation or vilification;
- report any unlawful discrimination, sexual harassment, victimisation or vilification that you witness, to a manager or Contact Officer;
- participate in any training required by UMSU;
- co-operate with any investigation of complaints; and
- familiarise yourself with workplace policies and understand your obligations under those policies.

The acceptable behaviours above are listed in the UMSU Acceptable Conduct Policy (attached). All members of this committee are expected to abide by this policy.

In practical terms this means:

- committee members, chair, office bearers, and observers must be treated respectfully at all times;

3713	Printing	\$4000
3238	Campaigns, Special Projects & Events	\$17,800 (see below for more detailed breakdown)
3531	Grants & Schemes	\$5400
	Access	\$1000
	TOTAL OPERATING EXPENSES	\$31,000

Campaigns, Special Projects & Events (Estimated Spending)		
Volunteer Program Costs:		
	Advertising	300
	Catering	700
	Materials for NDAs	1000
	Forums/General Meetings	200
	Media training	300
Events		
	EdPub@Pub (advertising, and alcohol/snacks)	500
	Factivities/Policy Picnic (materials for games, catering/alcohol)	2200
	Crafternoon/Knit-In (craft supplies, catering)	600
Counter online	Course Handbook	1000
Panel Discussions		
	Catering	400
	Small gift for speakers	200
O-Week		
	Tote Bags	5,000
	Badges/Buttons	500
	Dance against dereg (DJ)	1500
	Education booklet	2000
	Magnets	400
	Calendars	1000
Total		17,800

4.3 Summer Fest / O-Week expenses.

4.4 Counter-Course Handbook.

Motion 13: That up to \$3,800 be moved from the Printing budget line to pay for the printing of the 2017 Counter-Course Handbook.

Mover: Roger Samuel Seconder: Katherine Polazzon

Carried.

Jana left at 6pm.

Motion 14: That up to \$3000 be passed from the Campaigns, Special Projects & Events budget line to pay for the creation of a new Counter-Course Handbook website, to advertise and to incentivise submissions.

Comments: Anneke enquired whether the website would be part of the current UMSU website, to which the answer was yes.

Mover: Roger Samuel Seconder: Daniel Lopez

Carried.

Motion 15: That up to \$50 be passed from the Campaigns, Special Projects & Events budget line to pay for advertising of volunteering programs, particularly PEP through Facebook advertising.

Mover: Sinead Manning Seconder: Katherine Polazzon

Carried.

5. Motions not on notice

5.1 Support for the NTEU regarding the planned cuts to Academic Skills. Sinead says this has already been upheld by Students' Council.

5.2 Celebrating the victory of the CUB 55.

Motion: To commend the work of workers & commend the work of previous OBs and committee.

Mover: Daniel Lopez Seconder: Anneke D'emanuele

Carried without dissent.

5.3 Anneke notes that the future of Education should focus on solidarity.

6. Other Business

6.1 Mindi (Melinda) enquires about future events and what their outcomes will be.

Sinead discusses the events outlined in the budget and talks about the cohesive, collaborative stance on events the Education department and the whole of UMSU plan to take.

Anneke requests more information around the phone banking campaign. Sinead explains that it would take the form of cross-bench calling and focus on undesirable legislation. Daniel speaks about engaging with volunteers and trying new methods, the future of the Ed department. Is open to suggestions.

7. **Next Meeting:** TBA, before Semester 1.

8. **Close**

Meeting closed at 6.13pm by the chair.