**University of Melbourne Student Union**

**Agenda of the Wom*n's Committee**

**CONFIRMED MINUTES**

**Meeting 1/ 15/16**

**2:00 PM, 15/12/2015**

**Location: Wom*n's Office Level 1, Union House**

**Meeting petitioned by Aisling Acton, Teresa Gornall, Amelia Saward, Caley McPherson and Yen Jing Ni to discuss moving money from budget lines to accommodate the expenditure for the speakers of the Anti-Racism workshops, to discuss payment for the editor of the Wom*n's annual publication *Judy's Punch* and to discuss expenditure for personal maintenance supplies in the Wom*n's room.**

**Meeting opened at 2:27pm**

**1. Procedural Matters**
- 1.1 Election of Chair
- 1.2 Acknowledgement of Indigenous Owners
- 1.3 Attendance
- 1.4 Apologies
- 1.5 Proxies
- 1.6 Membership
- 1.7 Adoption of Agenda

**2. Confirmation of the Previous Minutes**
**3. Matters Arising from the Minutes**
**4. Correspondence**
**5. Office bearers' reports**
**6. Motions on Notice**
**7. Motions not on Notice**
**8. Other Business**
**9. Next Meeting**
**10. Close**

## 1. Procedural Matters

**1.1** Election of Chair

**Motion 1:** That Adriana Mells be elected chair

Mover: Aisling Seconder: Teresa

CARRIED WITHOUT DISSENT

**1.2** Acknowledgement of Indigenous Owners

**1.3** Attendance: Aisling, Teresa, Amelia, Caley, Hien and Adriana

**1.4** Apologies

**1.5** Proxies

**1.6** Membership

**1.7** Adoption of Agenda

**Motion 2:** That the Agenda as presented be adopted

Mover:Aisling Seconder: Teresa

CARRIED WITHOUT DISSENT

**2. Confirmation of Previous Minutes**

**3. Matters Arising from the Minutes**

**4. Correspondence**

**5. Office Bearers' Reports**

Adriana:

- Planning the shape of the year for the Wom*n's Department, from our week long themed weeks, to our regular weekly events and determining what has been working well within the department
- Starting planning for O-Week, we are holding a stall on the Tuesday and having an indoor 'Welcome to the Wom*n's Department' picnic in the Wom*n's Room on Wednesday
- Also in the midst of working on content for the Wom*n's Department booklet, this has been made as a Zine in the past, but as a change of direction we are hoping to making into a booklet. Obviously cost is a major factor in this, once we speak to Comms we will be getting back to committee to see what direction should be taken
- I attended a meeting with Allison Ballantyne (2015 Wom*n's Officer) with Wendy and Fleur from the Chancellery office, who deal with student equity about a potential campaign with the university and UMSU dealing with Women's Safety on Campus, there will be further discussions in future about holding events in Semester 1
- Judy's Punch has its own budget line in the UMSU 2016 budget, which means that it won't be coming out the Wom*n's budget for next year, this is really helpful as making Judy's Punch is a constitutional requirement and if we want it made well, it takes a lot from our budget
- The next thing that Hien and I will be looking at is the budget for 2016 and hopefully looking at passing that at the next committee meeting we have, which will most likely be in 2016

Hien :

- I have started on drafting application forms and interview questions for the Wom*n's Mentoring Network. The application forms are for Mentors and they are almost finished and should be sent to Comms sometime this week
- Once the applications are open, we will start advertising (staff newsletter, UMSU website/Newsletter, Wom*n's Department Newsletter, student portal, notice board, uni faculty/department email)
- First draft of application forms for Mentees should be done this week and will open shortly after, until the end of O-Wee
- Finalising payments for speakers of the anti-racism workshops, this should be done by Thursday at the latest

**Motion 4:** To approve and accept the Office Bearers Reports (and recommendations)

Mover: Aisling Seconder: Amelia

CARRIED WITHOUT DISSENT

**6. Motions on Notice**

**7. Motions not on notice**

**Motion 5:** To move all remaining money from the 2015 Wom*n's Budget into the Special Projects and Events budget line

Mover: Teresa Seconder: Caley

CARRIED WITHOUT DISSENT

**Motion 6:** To approve payment of $750 for Lilly (one of the editors of Judy's Punch) for her work on Judy's Punch from the Special Projects and Events budget line

Mover: Aisling Seconder: Teresa

CARRIED WITHOUT DISSENT

**Motion 7:** To approve up to $65 dollars to spend on bobby pins, hair ties, band aids etc. for the Wom*n's Room from the Special Projects and Events budget line

Mover: Aisling Seconder: Caley

CARRIED WITHOUT DISSENT

**Motion 8:** To approve $10 for printing costs for the Wom*n's Officers from the Special Projects and Events line to use for the remainder of the year

Mover: Amelia Seconder: Aisling

CARRIED WITHOUT DISSENT

8. **Other Business**
9. **Next Meeting**

   8TH OF JANUARY 2016, 1PM
10. **Close – Meeting closed at 2:51pm**