

**University of Melbourne Student Union**  
**Meeting of the Clubs & Societies Committee**



***Minutes***

**11 am, Friday June 16<sup>th</sup> 2017**

**Meeting 13/17**

**Location:  
C&S Office, 1<sup>st</sup> floor Union House**

**1. Procedural Matters**

- 1.1. Election of Chair
- 1.2. Acknowledgement of Indigenous Owners
- 1.3. Attendance
- 1.4. Apologies (Thomas Goodchild, Coco Kirkcaldie Bowell, Sarah Xia)
- 1.5. Proxies
- 1.6. Membership
- 1.7. Adoption of Agenda

**2. Confirmation of previous minutes**

- 2.1. 9 June 2017 (not available)

**3. Matters Arising from the Minutes**

- 3.1. Petitions to discipline
  - 3.1.1. Global Art Society
  - 3.1.2. Filipino Students Association
  - 3.1.3. Design and Environments Students Society
  - 3.1.4. CHAS
- 3.2. Membership reporting: compliance with formal request for CSV
- 3.3. Liberal Club Dispute
- 3.4. Eurovision investigation
- 3.5. Agricultural & Food Sciences Student Association disaffiliation appeal
- 3.6. BDAC SGM
- 3.7. ESPG Unaffiliation
- 3.8. Email problems

**4. Committee training: due process**

**5. Reports**

- 5.1. Officers

5.2. SAG

## 6. Correspondence

6.1. Buddhist Studies Society Grant Appeal

6.2. Qnect

6.3. Assets:

6.3.1. Wine Society

6.3.2. Art History Student Society

## 7. Other Business

7.1. General meeting Problems

7.1.1. CIS Postgraduate Group Election

7.1.2. Res Publica Constitution

7.1.3. Australia Youth Climate Coalition short notice

7.1.4. Chinese Debating Group short notice

7.1.5. Filipino Students Association problems

7.2. GSA Affiliation

7.2.1. Chinese Philosophy in Business

7.2.2. General

7.3. Activity Reporting

7.3.1. Nursing Students Society

7.4. Increasing Grants Cap

7.5. Camp paperwork

7.6. Asset Reporting policy draft

## 8. Next Meeting (TBA)

## 9. Close

**Meeting opened by Kayley Cuzzubbo at 11:14pm**

### 1. Procedural Matters

1.1. Election of Chair

**Motion 1: To elect Kayley Cuzzubbo as Chair.**

Moved: Kayley Cuzzubbo

Second: Marlo Zambelli

CARRIED WITHOUT DISSENT

1.2. Acknowledgement of Indigenous Owners

So Acknowledged

1.3. Attendance

Committee: Matthew Simkiss, Marlo Zambelli, Eleanor Seale, Caleb Triscari, Harry Adam

Office Bearers: Kayley Cuzzubbo

Staff: Fiona Sanders

Absent: Gulsara Kaplun

1.4. Apologies

Thomas Goodchild, Dorothy Coco Kirkcaldie Bowell, Sarah Xia

1.5. Proxies

nil

1.6. Membership

Called Triscari's last meeting.

1.7. Adoption of Agenda

**Motion 2: To Adopt the Agenda with the addition of item 7.7 Advertising Cards**

Moved: Chair

**CARRIED WITHOUT DISSENT**

**2. Confirmation of previous minutes**

2.1. 9 June 2017 (not available)

Defer

**3. Matters Arising from the Minutes**

3.1. Petitions to discipline

3.1.1. Global Art Society

3.1.2. Filipino Students Association

3.1.3. Design and Environments Students Society

Item 3.1.1-3.1.3 considered together; all clubs membership reporting was now compliant.

**Motion 3: To uphold petition for discipline for Global Arts Society, Filipino Students Association and Design and Environments Students Society**

Mover: Chair

For: 0          Against: 5

**LOST**

3.1.4. CHAS

**Motion 4: To uphold petition to put Cosmic Hitchhikers Appreciation Society on probation for 12 months**

Mover: Chair

**CARRIED WITHOUT DISSENT**

**Phoebe Churches Arrives**

**Procedural Motion 1: To move to Item 4 immediately**

Mover: Chair

**CARRIED WITHOUT DISSENT**

**4. Committee training: due process**

Phoebe Churches from the advocacy service attended to discuss due process and complaints handling.

Phoebe indicated that a procedure for OB departments / UMSU will be developed.

## Best Process

- Should not act on a complaint alone
- Must give the respondent the opportunity to be heard, looking at their perspective, mitigating facts.
- What happens if no response is received? Then the complaint can be acted on.
  
- COMPLAINT
- HEAR OTHER SIDE (facts, mitigating)
- DELIBERATURE, WEIGH EVIDENCE
- CONSEQUENCES

## Discussion around taking matters to the Grievance Tribunal

- Any constitutional matter can be heard by the Grievance Tribunal
- Submit it to the UMSU General Secretary who will progress it

## Provide the:

- Procedural history
- Attempts to resolve
- What's gone wrong
- Outcome desired

## **Phoebe Churches left**

Further discussion of appeal/grievance (item 3.5)

### 3.2. Membership reporting: compliance with formal request for CSV

Request not complied with.

**Petition 1:** To place Amigos De La Lengua Espanola on probation until the CSV is submitted or for a maximum of 12 months on the grounds of (6.1.h) failing to comply with a formal request.

**Petitioners:** Matthew Simkiss, Eleanor Seale, Marlo Zambelli and Caleb Triscari

### 3.3. Liberal Club Dispute

No progress, work has not been done. Defer

### 3.4. Eurovision investigation

No response to complaint received

**Motion 5: To direct the Office Bearers to report separately in writing 2 days in advance of the meeting date to the Committee and to Students Council outlining specific individual actions.**

Mover: Matthew Simkiss

Second: Marlo Zambelli

**CARRIED WITHOUT DISSENT**

**Motion 6: An event plan and proposed budget must be presented in advance of approval of any event expenditure from Special Projects.**

Mover: Matthew Simkiss

Second: Eleanor Seale

**CARRIED WITHOUT DISSENT**

### 3.5. Agricultural & Food Sciences Student Association disaffiliation appeal

Students' Council decision was briefly discussed. There are three grounds for appeal, none of which were the basis of Council's decision.

The Councillors do not think C&S did anything wrong. Committee noted that discipline is the rights of the C&S committee under the USMU Constitution.

**Motion 7: To set a deadline at the end of Week 4 to hold AGM and amend (add the grievance clause) the constitution.**

Mover: Chair

**CARRIED WITHOUT DISSENT**

3.6. BDAC SGM

All good, there was no SGM held

3.7. ESPG Unaffiliation

**Motion 8: To accept the Earth Sciences Postgraduate Group AGM papers including their request to unaffiliated from UMSU.**

Mover: Chair

**CARRIED WOUTHOUT DISSENT**

ACTION: Process and advise the GSA

3.8. Email problems

The issue has been fixed up

## **5. Reports**

5.1. Officers

Kayley Cuzzubbo was in on Tuesday, but hasd been largely busy with exams.

Harry Adam asked to minute that he had questions for Gulsara Kaplun, one being Why haven't you responded to the efforts to communicate with you?

5.2. SAG

No SAG's

## **6. Correspondence**

6.1. Buddhist Studies Society Grant Appeal

**Motion 9: To reject the appeal on the grounds it is not the same event or should have advised in advance or date change**

Mover: Chair

**CARRIED WITHOUT DISSENT**

6.2. Qnect

Was FYI for the committee

6.3. Assets:

6.3.1. Wine Society

Assets in building under demolition.

**Motion 10: To waive the 2017 asset check with the effect that Wine society is not on probation**

Mover: Caleb Triscari      Second: Marlo Zambelli

**CARRIED WITHOUT DISSENT**

6.3.2. Art History Student Society

Threw away damaged banner.

**Motion 11: To write off banner but the club remains on probation**

Mover: Matthew Simkiss      Second: Eleanor Seale

**CARRIED WITHOUT DISSENT**

## **7. Other Business**

7.1. General Meeting Problems

7.1.1. CIS Postgraduate Group Election

**Motion 12: To reject the SGM on the grounds that the meeting was inquorate and election procedure was inconsistently applied.**

Mover: Chair

**CARRIED WITHOUT DISSENT**

**Motion 13: To direct CIS Postgraduate Group to hold AMG with a Returning Officer appointed by the C&S committee. Nominations may be received in advance (at clubs@union.unimelb.edu.au) and will also be received on the day at the AGM.**

Mover: Chair

**CARRIED WITHOUT DISSENT**

7.1.2. Res Publica Constitution

Noted

-advise to correct

-delete the incorrect constitution from club records

7.1.3. Australia Youth Climate Coalition short notice

7.1.4. Chinese Debating Group short notice

Combined Item 7.1.3 and 7.1.4

**Motion 14: To not accept the Australia Youth Climate Coalition and Chinese Debating Group AGM papers due to insufficient notice (5.2.1)**

Mover: Chair

**CARRIED WITHOUT DISSENT**

ACTION: In Bulletin - Five academic days' notice required

7.1.5. Filipino Students Association problems

**Motion 15: To not accept the AGM as it was inquorate.**

Mover: Caleb Triscari          Second: Chair

**CARRIED WITHOUT DISSENT**

7.2. GSA Affiliation

7.2.1. Chinese Philosophy in Business

**Motion 16: To set a deadline for submission of the draft unified constitution by 30<sup>th</sup> June and Week 4 Semester 2 for SGM/AGM to amend.**

Mover: Chair

**CARRIED WITHOUT DISSENT**

7.2.2. General

Discussion of double dipping

Action: Work toward Report from clubs stating which organisation's grant funded different events

7.3. Activity Reporting

7.3.1. Nursing Students Society

Accept the statutory declaration for Activity reporting

**Petition 2:** To place the Nursing Students Society on 6 months' probation for false documents (Regulation 6.1.c).

**Petitioners:** Matthew Simkiss, Eleanor Seale, Marlo Zambelli, Caleb Triscari

7.4. Increasing Grants Cap

**Motion 17: To increase the annual per-club grant cap by \$250.**

Mover: Chair

**CARRIED WITHOUT DISSENT**

7.5. Camp paperwork

Hong Kong Students Association – 21% compliant

Singapore Student Society - 32% compliant

**Motion 18: To reject the application for payment for the Hong Kong Students Association and Singapore Students Society camps.**

Mover: Chair

**CARRIED WITHOUT DISSENT**

7.6. Asset Reporting policy draft

Include "life of an asset" information

Define the grant category to be suspended: Purchases (Assets)

Adopt next meeting

Discussion of ideas for sponsorship policy

- how to deal with non-compliant contracts?
- suggested 12 months probation

7.7. Advertising cards

Additional collateral when we run out of (expensive) Clubs Guides.

**Motion 19: To pass up to \$250 from special projects for department cards.**

Mover: Chair

**CARRIED WITHOUT DISSENT**

7.8. Training request

There will be training organised

**8. Next Meeting (TBA)**

Kayley Cuzzubbo with do a 'Whenisgood'

**9. Close**

**Meeting closed at 1:24pm**