

University of Melbourne Student Union

Meeting of the Students' Council

CONFIRMED Minutes

12 PM, 26.08.2015

Meeting 20

Private Dining Room, Union House

Meeting opened at 12:13pm by Stephen Smith

1. Procedural Matters

1.1 Election of Chair

Motion 1: That Stephen Smith be elected Chair

Mover: Stephen Smith

Seconder: James Baker

CARRIED

1.2 Acknowledgement of Indigenous Owners

So Acknowledged

1.3 Attendance

Councillors: Lia Vassiliadis, Annto Hassen, Danielle Bagnato, Destan Dikbas, Lachlan McCall, Hongxiang Sin (Oliver), Itsi Weinstock, Sarah Xia, Jakob Von Der Lippe, Steven Connolly, Lachlan Gell

Office Bearers: James Baker (Activities), Martin Ditmann (Media), Sasha Chang (Disabilities), Andrea Bozic (Queer), Maddy Cleeve Gerken (Media), Lynley Eavis (Media), Lucy Curtis (Wom*ns), Hana Dalton (Secretary), Simon Farley (Media), Daniel Sullivan (Environment), Susannah Gordon (Disabilities), James Bashford (Welfare), Shanley Price (Education Academic), Tyson Holloway-Clarke (Indigenous), Rachel Withers (President), Conor Serong (Education Public)

Staff: Justin Baré, Goldie Pergl

Other: Sarah Peters, Brittany Bertram, Darcy Thornton, Joshua Rose, Daniel Sango

1.4 Apologies

Pat Dollard

Van Rudd (VCA)

1.5 Proxies

Stephen Mitas to Joshua Rose

Karly Banks to Itsi Weinstock

Ashak Munoz to Darcy Thornton

1.6 Adoption of Agenda

Motion 2: that the Agenda as presented be adopted

Mover: Stephen Smith (Chair)

CARRIED

1.7 Membership

Ezgi Bridger and Charles Gerrard are no longer members of Students' Council due to failure to meet the attendance requirements.

Lauren Englefield has resigned as Environment Officer.

2. Confirmation of Previous Minutes

Motion 3: That the minutes of Meeting 19 be accepted as a true and accurate record

Mover: Stephen Smith (Chair)

CARRIED

3. Matters Arising from the Minutes

Nil

4. Correspondence

National Student Leadership Forum Sponsorship – Julian Fang

National Student Leadership Forum – Alexandra Hancock

Discussion surrounding objects of the forum, overall benefit to students at Melbourne Uni and past support of the forum.

A number of Councillors declared concerns regarding the level of benefit of the forum to students of the University.

12:17 Shanley Price and Brit Bertram arrived

Motion 4: To grant Alexandra Hancock and Julian Fang \$350 each for the National Student Leadership Forum, conditional on report back to Council

Mover: Stephen Smith (Chair)

MOTION LOST

2 Abstentions

Big Bazaar Report

Big Bazaar Report 2015

Prepared by

Nellie Montague (Education Academic OB)

for Students' Council 26th August

Background

The initial impetus for this event was to provide a similar service to what used to be provided by UMSU International with the second hand book stall event. After much discussion it was decided by UMSU International, UMSU Education and UMSU Welfare that a combined second hand book, clothing and item sale should be held. The idea being that we would collect items from students, sell items for them over two days in North Court and then return all the money earned back to the students.

Process

After much discussion it was decided that an excel spreadsheet would be used to enter student details and record items, their price and description. Overall this created a lot of work for the volunteers, a more sophisticated barcode system was looked into but time constraints meant that this was not appropriate this time around.

Students were given the option of collecting their items if they were not sold at the Big Bazaar or allowing UMSU to donate the items for them and students signed receipts to that effect. Students had from between the 28th July to the 4th August to drop off their items and then had from the 10-14th August to collect unsold items.

Recommendations

In choosing a system for the Big Bazaar ensure that

- student data is secure and saved regularly and limit the amount of people able to see and access this data
- the process is confidential and that student data is not given to any third parties
- after each collection or sale day that the spreadsheet or record of process is saved securely
- the process is simple and easy to explain to volunteers
- items are securely labelled with price and code to link to the student so all money is returned to the correct student
- the system can produce student details for EFT forms

Advertising

Advertising began in O-Week of Semester 2 (22-24th July), with flyers and posters being placed around Union House and on the LCD screens. Approximately 500 flyers were handed out. A facebook event was created to explain the drop off process and advertise the selling days and UMSU, UMSU Education, UMSU Welfare and UMSU International hosted the event which meant we could all invite people. 1100 people clicked attending and the event reached 58,000 people!

Recommendations

- start advertising earlier
- start off with one facebook event rather than combining two into one

Initial items

Over the 6 drop off days 103 students gave us 1,142 items to sell totalling approximately \$12,000. 266 books and 876 other items. 485 pieces of clothing and 391 other items including stationery, bags, cosmetics, tupperware etc

Recommendations

- Items collected should be likely to sell, this means no broken or dirty clothing or items and no very out of date textbooks
- Collection of unsold items should be limited to books

Sales

5th August - 267 items sold, 47 books, 168 items

6th August - 118 things sold, 26 books, 92 items

In total 385 things were sold with 109 of these being books. Therefore approx 30% of total items were sold and 40% of books were sold

Outcomes

\$3,556.00 returned to 72 students. Only one bounce back which is being followed up at the moment.

Recommendations

Overall I think this was a worthwhile event and catered for a large number of students to buy and sell second hand items.

It was not an easy process as this is the first time it has been run like this. The following recommendations seek to provide guidelines for the next similar event

- Only University of Melbourne students should be allowed to be part of this program
- Selling second hand clothing and items using this model should be questioned in light of the Student Market that has run in the past, these items may be better sold by students themselves rather than UMSU
- 2 selling days was probably unnecessary, focus on one big day rather than 2, which will also save time and money moving all the items and tables etc
- Clear timelines and expectations need to be available to students at all times, including pick up times and deadlines for collection
- Increased security during selling days to limit possibility of theft
- Clear roles and responsibilities for the organisers and volunteers
- Clear communication with info desk, security, faculties, communications, AV@Melbourne etc about the event

Thank You

Big thanks to Ardian Abazi for the super dooper spreadsheet, Goldie Pergl and the info desk folk for money magic, Patrick Clearwater for EFT excellence, Conor Serong for putting up with my squawking and last but not least UMSU International and Aviya for their amazing volunteers and hard work.

5. Office Bearers' Reports

President

General Secretary

University of Melbourne Student Union

**Report of
Hana Dalton
General Secretary**

**To Students' Council 20/15
26/08/2015**

Constitutional Working Group

The Constitutional Working Group is now meeting on a weekly basis in an effort to develop proposals before the end of the year. Following a discussion about the enfranchisement of trans women, we have also discussed the possibility of granting the Burnley Campus Coordinator an honorarium, and closing loopholes to ensure that there is no ambiguity around Office Bearers who graduate after being elected as students retaining office. At the most recent meeting, we discussed the current committee structure and associated issues, such as achieving quorum. There were a number of ideas put forward, both for constitutional and cultural change within the organisation to ensure the system operates effectively.

Operations Sub-Committee

The latest meeting of the Operations Sub-Committee was held on the 20th August. Expenditure was passed for the Dis-Orientation BBQ and for snacks and drinks for the upcoming Student Forum about the level 1 bar space.

Elected Representatives Meeting

On Thursday 20th August, myself along with the President and Education (Academic Affairs) Officers met with Wendy Holden (Acting Director, Students and Equity) and Sue Elliot (Deputy Vice-Chancellor – Engagement). We discussed a number of important issues, including the forthcoming changes to allow students to alter their listed gender on University enrolment forms, the University's approach to ensuring academic integrity in relation to plagiarism, and the approach to creating study spaces funded by SSAF. We also began a conversation about the safety of women students on campus, especially in relation to sexual assault and harassment. It is positive to see that the University is being proactive on many of these issues, and I look forward to following up on these issues to ensure outcomes for students.

Activities

Clubs & Societies

Creative Arts

**Report of
Nellie Montague & Shanley Price
Education (Academic Affairs) Officers
To Students' Council 19/15
13/08/2015**



Gender X

In line with Australian Law, the University will be providing a third gender option on all forms. Ed Ac and Queer have been and will continue to be involved with the process to ensure the correct terminology is used. This update will be available to all students, to edit on their my.unimelb by self nomination (no documentation required). We will be working together to make sure adequate prefix options are provided to ensure all those changing their gender listing. Developments to come on how this impacts Electoral regulations for autonomous positions.

Big Bazaar

All money and items have been returned to students. There was also a thank-you dinner held last Thursday (20th August) for the volunteers who gave up countless hours and ensured it all went smoothly. The remaining books have since been donated to the book co-op, Items to the Welfare department's food bank, some clothing to the Queer Department's trans* clothing drive and the remainder to the clothes swap outside the book co-op/enviro office. A full report is attached in the correspondence.

Queer Scholarship

Shanley is in the preliminary stages of securing a scholarship for a queer student from a disadvantaged background to attend university. It is the hope the scholarship will cover relocation and living costs for a student from an underrepresented area in Australia. Accommodation will hopefully be provided at Trinity College. An ex-trinitarian and Rhodes Scholar has expressed interest in providing funding to the project. This will provide invaluable support to a future University of Melbourne student who may not otherwise be able to attend Unimelb.

BSc

There is a survey circulating for Bachelor of Science students to gauge their interest in double majors on transcripts. EdAc is in ongoing conversations with the faculty and the course standing committee on this issue. Please pass the survey (UMSU Edu FB has the link) to everyone you know in the BSc.

Special Consideration Procedure

The Education department was invited to workshops for developing the new Special consideration procedure. These are ongoing and at this point have only attended the review of the HPR forms. However, it appears equitable and more accessible. Coming up will be a review of the new application process both online and in student centres. Furthermore, we will be launching a push to remove 'hay fever, colds and period pain' from the ineligible ailments for special consideration.

Incorrect results on LMS

There have been cases reported to us of incorrect results appearing on the LMS from last semester. We had confirmation from the university that if this has happened to a student and as a result, were ineligible for a scholarship, further study or similar, to lodge a grievance to have the issue addressed. The University will do all they can to re-evaluate your applications in light of the mistake on their behalf.

Academic Misconduct FAQ

A FAQ was circulated to all faculties regarding Academic Misconduct procedures. This will hopefully create a more homogenous approach to misconducts across faculties. This is tied with the release of an integrity report from the University which will ensure a better follow-up and scrutiny of academic misconduct.

Swinburne

We had a cross-campus meeting with the education officer from Swinburne Uni. It was great to hear how their Education Council works (comparable to our SRN). They have a lot of faculty involvement which is something we have been really pushing to increase this year. We look forward to greater collaboration between campuses and seeing alternative forms of representation.

Content Warnings

We have been having discussions with Disabilities department and faculties on getting content warnings put on subjects, where relevant. This would be important for students suffering from PTSD, and would allow students to have greater control of their approaches to learning. This empowering campaign will hopefully be implemented in particular classes with graphic or intense content.

NDA

Another NDA was held on August 19. It was great to see new faces turn up and show their support for the campaign. We had speakers including Wom*n's officer Allie and Indigenous officer Tyson, who spoke on how deregulation will disproportionately impact already disadvantaged groups. The NTEU were more heavily involved in this NDA than previously, and we are looking to hold another event together in the coming weeks.


International Liaison

There will be greater collaboration between the UMSU Edu department and INTL department on future events following the success of the Big Bazaar. The INTL president is keen to see greater mingling between domestic and international students. Hopefully this partnership will work to improve relations between the two groups on campus.

Education (Public Affairs)

University of Melbourne Student Union

**Report of
Conor Serong
Education (Public Affairs) Officer
To Students' Council 20/15
26/08/2015**



Key activities:

National Day of Action

The National Day of Action against fee deregulation and funding cuts was held on Wednesday 19 August, with students around the country simultaneously protesting. On our campus, we held a very successful free BBQ, which saw hundreds of students fed before our contingent marched down to the State Library to meet up with students from other campuses. We made use of the new UMSU

portable PA system, which allowed for music to be played at the BBQ, and was much louder and clearer than a megaphone during the rally itself.

Academic Services Buyers Committee

As per my previous report, I am still attempting to secure UMSU a place on the Academic Services Buyers Committee, however unfortunately communication has not been as forthcoming as it was at the time of the last report.

Ivory Tower

On Tuesday 11 August we held a free film screening of the documentary *Ivory Tower*, alongside the NTEU. It was held in the Union Theatre, and saw approximately 75 attendees, with a mix of students, staff and other guests. We had free pizza and soft drinks afterwards, and I engaged in constructive discussions with a number of attendees who found the documentary insightful and wanted to know how to get involved in the education campaign.

Pathways Taskforce

I have been designated as the UMSU representative on a new Pathways Taskforce that the University is convening to look at graduate pathways, employment opportunities and more. The first meeting is being held on Friday 21 August, so I will report further after this occurs.

Portable PA system

As directed by Council at the last meeting, I bought a portable PA system for UMSU. It functions exceptionally well, and three departments have already made use of it. The total cost, including for additional leads and components was approximately \$700 (see below for information regarding expenditure reporting difficulties)

Expenditure since last report:

Ongoing and frustrating issues with Microsoft Outlook has meant that accessing email records has not been possible this week. This has meant that invoices, minutes and other records required to report on expenditure have not been accessible.

Nonetheless, here is a *partial* breakdown of expenses since the last report, which will be updated, to include full information including meeting numbers and dates, and currently missing expenditure, once these issues have been resolved.

Note, the figures below are excluding GST.

Ivory Tower screening - soft drink and other supplies: \$135.18

NDA BBQ supplies: \$276.24

Environment

Disabilities

Indigenous

University of Melbourne Student Union

**Report of
Tyson Holloway-Clarke
Indigenous Officer**

**To Students' Council 20/15
26/08/2015**

Arts and Engagement

As I'm sure you are all aware Mudfest has been ticking away in the quiet until recently and the Indigenous department has been collaborating with the Creative Arts department to support our amazing Indigenous artists in the form of grants and whatever else we can facilitate. I hope you all get down to the festival and bask in it's glory- I couldn't applaud the Creative Arts department, it's Office Bearers or its amazing array of volunteers any more! Their efforts to be as inclusive as possible has established a healthy culture of accessibility and I am proud to have been able to support and bring the Indigenous collective into the festival. Keep an eye out for our Night Under Bunji on the 26th of August as we take over the Mud Club and enjoy our amazing performers!

Sports

The Indigenous collective is amazingly talented and has secured a number of spots representing the University of Melbourne at the University Games on the Gold Coast. Coordinating with Murrup Barak we will be issuing sponsorships to ease the financial burden of attending the Games. Sponsorship applications opened on Friday the 21st and close the week before the Games.

Under Bunji

Our publication is bubbling away with submissions closing on the 6th of September. Having seen a number of early drafts we anticipate a potentially more politically charged volume and anticipate more writers than previously. We are in discussion with a great number of off campus professionals about the ways in which we could improve the magazine and establishing a sustainable culture surrounding its publication so it carries on into the future.

Media

University of Melbourne Student Union

**Report of
Madeleine Cleeve Gerken, Martin Ditmann, Lynley Eavis and Simon Farley
Media Officers**

**To Students' Council 20/15
26/08/2015**

Hey guys! A bit of a shorter report from us this time – we thought we'd keep it short and sweet.

Above Water

Has arrived! Woohoo!

Behold: Edition 6

Edition 6 is complete and really for authorising and printing! It should arrive just before the start of September. In terms of spending, we received an invoice for Edition 5, which has sent to Finance.

Coming Together

At time of writing, the Above Water launch party at Mudfest is also set to be a big hit!

Distro

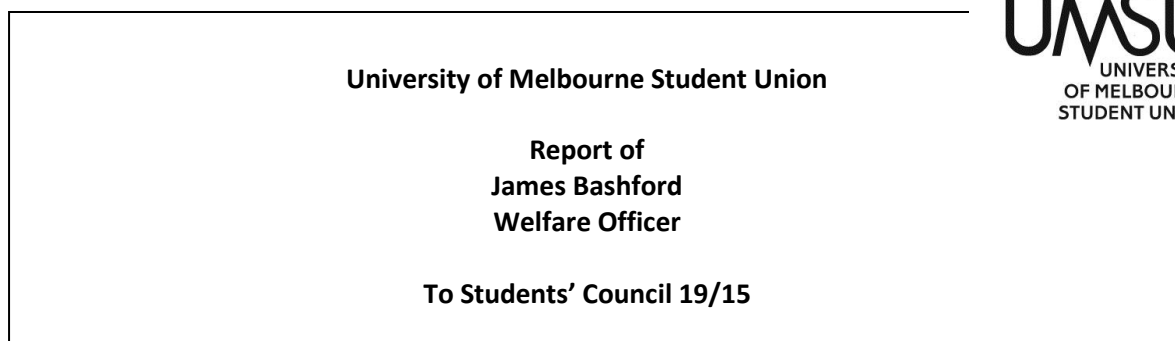
We had a massively successful Open Day, handing out every copy of Farrago we'd earmarked for that purpose. This helps us ensure Farrago remains at the heart of the university, and reaches out to a range of future students from the very beginning. We now only have the copies of Farrago we've left aside for archives and similar purposes.

Events

Wordplay was super successful, including everything from prose readings to Hill Kuttner's choose your own adventure story. In terms of spending, an invoice for food and drink for this event will be sent to Finance.

Queer

Welfare



Disorientation Week

For Disorientation Week the Welfare Department hosted a bean bag cinema in the Grand Buffet Hall showing The Hunger Games Mockingjay: Part 1. The turnout to this event was quite disappointing with only around a couple of dozen students, though those that did come had a very enjoyable evening. The Hunger Games was our third preference for a movie choice after Mean Girls (the event was on a Wednesday night, and "on Wednesdays we wear pink") and Skyfall. The set up in Grand Buffet Hall makes for a fantastic event however this experience shows the importance of having a popular movie choice and greater promotion in the lead up to the event. The poor turnout may also have a lot to do with the timing, while big movie nights have worked well in O-Week and at the ends of the semester, perhaps they're less likely to pull a crowd in the middle of semester. This experience will at least be helpful in planning future events.

Wellness Week

Next week is Wellness Week, organised by Wellness@Melbourne.

UMSU Welfare will be hosting the Melbourne Mingle on Monday as part of the week. This is a joint event with UMSU Intl aimed at fostering greater interaction between local and international students and helping students meet new friends in general. The Mingle will consist of speed friending, group activities and then free pizza (funded by UMSU Intl). We're currently expecting a turnout of at least 100 students.

Our other major contribution to the week will be our Stress Less Puppies stall. We're working with Pet's Haven, a not for profit animal rescue organisation, to bring their rescued dogs to uni for free. In exchange, we're covering the costs for setting up an enclosure for the dogs and will be collecting donations from students to enter the enclosure, with funds raised being donated back to Pet's Haven. These events are always very well received by students and this has been set up in a way to ensure it is beneficial both for students and the animals too!

Rachel and I have also been involved in ongoing discussions with the University and YEAH (Youth Empowerment Against HIV) to set up a peer education network on campus following the YEAH model. As part of Wellness Week, a sexual health and consent workshop has been organised to be run by YEAH which will be a chance to begin building interest and momentum amongst students for this initiative.

Additionally, Welfare's regular events will also be advertised as part of the week and I plan on buying particularly large quantities of fruit for this week's Breakkie to further engage in the "wellness" theme.

Expenditure

Date	Amount	Purchase	Notes
19/8	\$220.00	Movie rights	The Hunger Games: Mockingjay – Part 1
19/8	\$550.00	Fence Hire	For Wellness Week Puppies
18/8	\$217.30 \$149.21	Woolworths Delivery	Popcorn for movie night and Wk 4 breakkie. *Woolworths lost our order and subsequently could not deliver it meaning it had to be picked up. They were unable to give us the full amount of popcorn ordered and subsequently refunded \$68.09. I've complained to Woolworths about this delivery.
11/8	\$150.23	Woolworths Delivery	Week 3 Breakfast

Wom*n's

University of Melbourne Student Union

**Report of
Allison Ballantyne & Lucy Curtis
Wom*n's Officer**

UMSU
UNIVERSITY
OF MELBOURNE
STUDENT UNION

**To Students' Council 20/15
26/08/2015**

Key activities:

Women in Higher Education Week

Last week was Women in Higher Education week – it was quite a successful project. Both the panel event and our trivia night were well-attended and we got good feedback for both of them.

I Am A Girl film screening and panel discussion

This week (Wednesday 6pm) we will be hosting a joint film screening of the documentary *I Am A Girl* in collaboration with the Amnesty International club, Women in Science and Engineering, Women in Philosophy at the University of Melbourne and and the Amnesty Women's Rights Defenders Network. Dr Maree Parry from the School of Social and Political Sciences and Dr Alison Morgan, Senior Technical Advisor in Maternal Health at the Nossal Institute for Global Health, will be speaking on the panel. We are currently looking for 2 more speakers.

Talk About It survey

The NUS Talk About It survey launched on August 3 and so far the roll out has been reasonably successful – Melbourne Uni has received the most responses out of any university so far. We have been promoting the survey through social media, via email and on the student portal. On Thursday last week we had a stall at the Disorientation Week Clubs Carnival in order to promote the survey. We are also going to try to get a whole of university email sent out about it.

Women's Mentoring Network

Our first networking night for the semester was last Monday. There was a good turnout to the event and it received good feedback. Our next networking event has been scheduled for Tuesday 15 September.

Sexual health workshop

This week (Thursday 3.30pm) we are hosting a free sexual health workshop which is open to all. It will be run by a sexual health nurse.

Budget expenditure since last report:

Meeting no.	Date	Description	Amount	Line-Item	Comments
13/15	18/8	Venue Management event support for I Am A Girl screening	\$352	Special projects/events	
		Food for Wom*n's Collective	\$80	Special	

	weeks 5 + 6		projects/events	
	Food for Queer and Questioning QTs weeks 5+ 6	\$80	Special projects/events	
	Food for Wom*n of Colour Collective weeks 5 + 6	\$168	Special projects/events	
	Payment for sexual health nurse to run workshop	\$100	Special projects/events	


VCA – no report received

Motion 5: To accept submitted Office Bearer Reports

Mover: Stephen Smith (Chair)

CARRIED

6. General Manager's Report

<p>University of Melbourne Student Union</p> <p>Report of Justin Baré</p> <p>General Manager, UMSU</p> <p>To Students' Council</p> <p>August 26, 2105</p>	
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Collective Bargaining

MUSUL and the NTEU have met once for the purpose of negotiations. The most recently scheduled meeting was cancelled by the NTEU. No significant progress has been made.

Legal Service

The legal service discussion paper has been distributed internally. The discussion paper has been included in Council papers. Responses to the discussion paper are due in mid-September.

Volunteering

A draft proposal outlining a framework to support UMSU volunteering programs has been provided to Council for its consideration.

Budget 2016

Preparatory work has commenced in relation to staffing costs for the 2016 Budget. The draft budget will be prepared in consultation with the President-elect.

MUSUL SciiP & Strategic Review

Rachel and I attended a meeting called to provide an update on the MUSUL Services Service continuous improvement and innovation Program (SciiP). The meeting was convened by Graham Dennehy, a member of the MUSUL Board, and was addressed by Kerry Ferguson and her associate Janet Beard.

Kerry outlined a number of key themes that were raised in internal MUSUL Services consultation, and addressed the relationship between the MUSUL Strategic Review and the SciiP. UMSU is yet to be interviewed in relation to the SciiP, and this will take place in early September.

There was agreement that the outcomes of SciiP should be subordinated to the Strategic Review process; that there should be clarity on the role of function of MUSUL Services, prior to determining the necessary staffing and systems infrastructure required to meet those objectives.

Facilities and Services Agreement (FSA) Reporting Obligations

The FSA requires both UMSU and MUSUL to submit Regular Service Assessments in a timeframe and format specified in the Agreement. UMSU has submitted these reports as required. MUSUL has not submitted feedback in relation to these reports that identified Any issues in service provision.

MUSUL were scheduled to provide these reports to UMSU in advance of board meetings that were scheduled in June and August. In June MUSUL provided a report the day prior to the board meeting and not in the agreed format. UMSU was unable to prepare a response for the board to consider as per timeline and process established in the FSA.

No report was provided in advance of the August meeting.

The report documenting the outcomes of the Service User Assessment Survey undertaken as agreed with MUSUL was provided to Council earlier this year. The report was originally made available to UMSU and MUSUL in late March. In late April UMSU submitted a response to MUSUL outlining the actions it would take to address issues in service provision detailed in the Final Report.

MUSUL has not provided UMSU with an equivalent document.

AV@Melbourne

As part of the implementation of the Final Change Management Plan for AV@Melbourne Paul Ernst was redeployed to the position of Senior Production and Technical Officer. As this position was at a lower level Paul was able to opt for a severance package within the first 12 weeks of redeployment. Paul opted to terminate his employment and finished work on Friday August 21.

Payment of redundancy entitlements is likely to have a significant impact on the year-end financial result for AV@Melbourne.

Recruitment processes for this vacant have commenced.

Internet & Telephone Outages

As reported to Council previously there was a major phone and internet outage in late July. This outage had a significant impact on operations and productivity. At the time UMSU requested that MUSUL:

1. Implement an effective communication strategy to advise student representatives and staff of relevant information relating to disruptions of this nature; and,
2. A contingency plan to minimise the impact on UMSU.

Since this time there have been subsequent outages and while these have been for shorter periods the initial requests have been reiterated.

Level 1 Bar Space

Discussions with MUSUL in relation to the short and longer-term future of the Level 1 Bar space have continued.

A Draft Project Plan has been prepared for Students' Council discussion and adoption.

Occupational Health & Safety

There are no items to report.

Motion 6: To accept the UMSU GM's report

Mover: Stephen Smith (Chair)

CARRIED

Motion 7: To adopt and accept the UMSU Bar Project Plan and open nominations for the Steering Committee for the Bar Project to close at 5pm on Friday. That the President-elect and Secretary-elect also be added to the Steering Committee

Mover: Stephen Smith (Chair)

CARRIED

Any nominations are to be emailed to secretary@union.unimelb.edu.au

Justin also presented the Volunteering report – outlining its implementation in 3 stages – Staffing, Policy and then Infrastructure.

Motion 8: That the Volunteer Programmes Proposal be approved by Students' Council for consultation. The consultation period will end on the 26th of September.

Mover: Stephen Smith (Chair)

CARRIED

7. Other Reports

8. Operational Business

Operations Sub-Committee minutes from meetings 9 and 8 attached separately

These are noted by Students' Council

Motion 9: To defer 8.1 – 8.4 as they are unable to be passed as 2/3 of councillors are not present.

Mover: Stephen Smith (Chair)

CARRIED

- 8.1 C&S Regulation Changes
- 8.2 Safety in Clubs
- 8.3 UMSU International Regulations Amendments
- 8.4 UMSU International – Infringement Procedures

9. Motions on Notice

12:34 Sarah Xia arrived

9.1 UMSU/SSAF Banner

Discussion around the type of banner and versatility.

Motion 10: To pass up to \$250 from Whole of Union to purchase a large “THIS SERVICE BROUGHT TO YOU BY YOUR SSAF/UMSU” circle *banner* to use at large UMSU events (for example the Tuesday Bevs, Bands and BBQs).

Mover: Rachel Withers

Second: James Baker

CARRIED

9.2 AllSex Program

Brit Bertram – one of the Allsex facilitators spoke to the motion.

Conor Serong requested that the money come from the Student Initiatives fund instead of the Special Activities Weeks Budget. This was amenable to the mover.

Preamble: AllSex is a sexual liberation and empowerment forum that started in Universities in the US. It is a discussion group facilitated by previous participants over a 14 week program which provides a safe and inquisitive space to discuss issues of sexual liberation and personal empowerment including power & privilege, masturbation and other taboo topics that aren't frequently discussed in general public. AllSex was advertised as a program during mid-year o-week with help of the wom*n's department and attracted substantial interest. There were 10 successful applicants and the forum, facilitated by two Unimelb students (Brittany Bertram and Jessie Gray) has been running for two weeks now.

Motion 11: to pass up to \$500 from Student Initiatives Fund to cover expenses including snacks and stationery for the remaining 12 weeks of the program.

Mover: Shanley Price

Second: Lucy Curtis

CARRIED WITHOUT DISSENT

Motion 12: To return to Agenda items 8.1-8.4 as 2/3 of Students' Council are now in attendance.

Mover: Stephen Smith (Chair)

CARRIED

**8.1 C&S Regulation Changes
Safety in Clubs**

Preamble

The Clubs & Societies Department established the Safety in Clubs Working Group involving the Wom*n's Department, Queer Department, Disabilities Department, UMSU Advocacy, and also in collaboration with the Safer Community Program and the University Secretariat to discuss improving the process regarding grievance procedures for clubs and accessing existing information and support services on campus.

The Safety in Clubs Working Group did this in two ways: developing a grievance procedure to be included in the C&S Regulations, and drafting an UMSU-wide policy.

The proposed amendments to the C&S Regulations introduce a grievance procedure which allows clubs to escalate any issues that occur to the department, which includes a compulsory grievance procedure for each club to include in their constitution. This process includes appointing an independent mediator to meet with any parties to a grievance, and also suspending members from a club during that process, which will neutralise the club and protect the students involved.

The UMSU-wide grievance policy for C&S sets in place a consistent process for all UMSU staff and student representatives when dealing with any grievances that occur in clubs. This ensures that our response is consistent, unbiased, and that our advice is correct and in the best interest of the students involved.

These are very important changes to the way that our department and the way that UMSU handles grievances in clubs that will serve to benefit any students who find themselves in a situation that they are unable to resolve themselves, and reduces the burden on club executives in regards to dealing with matters beyond their experiences and abilities.

The proposed amendments to the C&S Regulations were endorsed by the Safety in Clubs Working Group at their meeting on July 1 and by the C&S Committee at their meeting on July 20.

Proposed Motion

That the Students' Council:

- reaffirms its support to providing a safe community for all students, particularly those involved in clubs and societies;
- accepts the proposed amendments to the C&S Regulations regarding the grievance procedure;
- adopts the Referring Grievances in Clubs Policy; and
- directs the General Manager, in collaboration with the C&S Officers, to communicate the Referring Grievances in Clubs Policy to all UMSU staff and student representatives.

Mover: Stephen Smith

Seconder: Claire Pollock

9. Grievance Procedure

9.1 Attempt to resolve between parties

Should any grievance between clubs, or individuals within clubs, or between a University of Melbourne student and a club arise, parties shall be invited to meet and resolve the grievance within 21 days of notification.

9.2 Failure to resolve

Should parties subject to the grievance failure to determine a resolution within 21 days, or should a club or individual request it, Clubs & Societies shall organise mediation to occur between the relevant parties.

9.3 Appointment of Mediator

The Clubs & Societies Officer/s or their nominated representative shall appoint a certified mediator to facilitate mediation. The mediator shall not be a student of the University of Melbourne or have been so within the past 5 years.

9.4 Support during mediation

An individual may bring a support person to mediation. Any parties to the mediation who identify as a Wom*n, Queer, Indigenous, International, or as a Student with Disabilities are particularly encouraged to bring a support person from a relevant constituency.

9.5 Timeline for mediation

If required, a mediator shall be appointed within 5 business days of Clubs and Societies being requested of a notification of mediation. It is then up to the mediator and the parties subject to the mediation to determine a time to convene the mediation.

9.6 Right to privacy during mediation

If any individuals subject to mediation do not wish to meet face-to-face with any other parties subject to the mediation, the mediator must facilitate an alternative mediation process.

9.7 Members' sanctioned during mediation

If the parties involved fail to resolve the grievance in the process outlined in R9.1 and mediation is sought, all parties subject to the subsequent mediation shall have their full rights as a member of the club suspended until an outcome is determined through either:

- a) mediation;
- b) a formal grievance procedure with the University; or
- c) an external legal avenue.

9.8 Notifying Clubs & Societies of an outcome

The mediator will inform the Clubs & Societies Officer/s of the outcome determined through mediation; specifically whether any sanction under R9.7 needs to be maintained pending a grievance procedure through the University or external legal avenues.

Club Standard Constitution (new clause)

17. Any grievance that arises between a club and UMSU, a club member and another club member, or a club member and another University of Melbourne student is subject to the grievance procedure outlined in the UMSU Clubs & Societies Regulations. If the parties subject to a grievance are unable to meet and discuss the grievance and determine a resolution within 21 days, the UMSU Clubs & Societies Officer/s or their nominated representative shall appoint a mediator to facilitate

mediation. Parties subject to mediation will have their full rights as members of the club suspended until a resolution is determined through, or the University's grievance procedure, or a formal legal avenue.

Stephen Smith cedes the Chair to Hana Dalton so he can speak to the motion.

Discussion about Club membership suspension, and whether it is fair on the perceived 'victim' to exclude them from the club should they not come to a solution

Discussion about whether suspension was a deterrence for asking to mediate. This had been discussed, but it was decided that the rights of the individual to sort out their grievance are more important than the ride of attending events.

Shanley Price asks that "That is suspension is to occur, that all rights as a club member are removed apart from the right to a vote at a General Meeting". This is amenable to the mover.

More discussion about club grievances and their ability to deal with them internally.

Discussion about the issues that usually arise in these situations - nothing is black and white.

James Bashford suggests passing the motion today, and reviewing the suspension clause within a month. This is amenable to the mover. The following wording is suggested to add to the last dot point "and reviews the suspension clause to present back to council in the next month. Recommendations are welcome from all students and can be emailed to Stephen or clubs@unoin.unimelb.edu.au"

Stephen Smith requests that the words "approve the banking amendments presented" be added to the motion as a last dot point.

Request that the motion be read as it now stands

Motion: That the Students' Council:

- reaffirms its support to providing a safe community for all students, particularly those involved in clubs and societies;
- accepts the proposed amendments to the C&S Regulations regarding the grievance procedure;
- adopts the Referring Grievances in Clubs Policy; and
- directs the General Manager, in collaboration with the C&S Officers, to communicate the Referring Grievances in Clubs Policy to all UMSU staff and student representatives and reviews the suspension clause to present back to council in the next month. Recommendations are welcome from all students and can be emailed to Stephen or clubs@union.unimelb.edu.au
- approve the banking amendments presented

Sarah Xia requests that the motion be moved with the subtraction of the suspension clause. This is not amenable to the mover.

FORESHADOWED MOTION

Motion 13: That the motion be amended to remove the suspension clause in the suggested Regulations

Mover: Sarah Xia

Seconded: Lachlan Gell

MOTION LOST

4 ABSTENTIONS

