

University of Melbourne Student Union

Meeting of the Students' Council

CONFIRMED Minutes

12 PM, 01.09.2015

Meeting 21

Training Room 1, Union House

Meeting opened at 12:14 PM by Rachel Withers

1. Procedural Matters

1.1 Election of Chair

Motion 1: To elect Rachel Withers as Chair.

Mover: Rachel Withers Seconder: James Baker

CARRIED

1.2 Acknowledgement of Indigenous Owners

So acknowledged.

1.3 Attendance

Students' Councillors: Itsi Weinstock, Stephen Mitas, Lachlan McCall, Lachlan Gell, Hongxian Sui (Oliver), Danielle Bagnato, Karly Banks, Steven Connolly, Sarah Xia, Ada Chan, Pat Dollard, Ashok Munoz

Office Bearers: Hana Dalton (General Secretary), Rachel Withers (President), Conor Serong (Education Public), Van Rudd (VCA), Hayden Michaelides (Activities), Maddy Cleeve Gerken (Media), James Baker (Activities), Shanley Price (Education Academic), Lloyd Rouse (Queer), Stephen Smith (Clubs & Societies), Andrea Bozic (Queer), Daniel Sullivan (Environment), James Bashford (Welfare)

Other: Ben Volchok, Sarina Murray

1.4 Apologies

Nellie Montague (Education Academic)

Bonnie Leigh-Dodds (Creative Arts)

Isabella Vadiveloo (Creative Arts)

Annto Hassen

1.5 Proxies

Destan Dikbas to Sarah Xia

Jakob von der Lippe to Danielle Bagnato

1.6 Adoption of Agenda

Motion 2: To adopt the agenda as presented.

Mover: Rachel Withers (Chair)

CARRIED WITHOUT DISSENT

1.7 Membership

No changes to membership.

2. Confirmation of Previous Minutes

Conor Serong pointed out that his attendance was not reflected in the previous minutes.

Motion 3: To confirm the previous minutes as a true and accurate record, amended to reflect Conor Serong's attendance.

Mover: Rachel Withers (Chair)

CARRIED WITHOUT DISSENT

3. Matters Arising from the Minutes

Ballot for Bar Steering Group

It was noted the 5 nominations were received for four positions, from the following students:

Ryan Davey, Ziyi Liu, Hayden Michaelides, Megan Pollock and Itsi Weinstock

Steven Connolly made the point that the nomination process for the Bar Steering Committee was not sound, as the short timeframe did not allow for wide representation.

Procedural Motion: That this discussion be limited to five minutes.

Mover: Lachlan McCall

Seconder: Ashok Munoz

CARRIED

James Baker pointed out that no students who attended the Bar Forum on 25th August raised questions or concerns.

Rachel Withers said that the Ballot was originally intended to be held at the previous meeting of Students Council (26th August), and that the same steps were followed as the Student Precinct Forum but attendance was lower. It was also suggested that the anticipated workload for members of the Bar Steering Committee may have been a factor in the few nominations.

Motion 4: That membership of the Bar Steering Committee be extended to five to account for the five nominations received.

Mover: Stephen Smith

Seconder: Karly Banks

CARRIED

4. Correspondence

Nil.

5. Office Bearers' Reports

President



University of Melbourne Student Union

**Report of
Rachel Withers
President**

**To Students' Council 21/15
01/09/2015**

Key activities:

Student Bar

Student forum

Following on from the forum, I have been updating umsu.unimelb.edu.au/YourBar to make sure it is informative. I am also in the process of preparing the first mail out to the “keep me up to date” sign up mailing list.

Steering Committee

Together with Justin and Angie from MUSUL, I am working on a schedule and timeline for the Steering Committee to approve and then work towards. As the bulk of student consultation needs to be undertaken before we begin to lose students to SWOTVAC and exams in mid to late October, it really needs to get underway quickly. To this end, I am working on a draft of the first major survey to go out, but waiting on input from the yet to be elected Committee.

The first Steering Committee will be hopefully held Thursday 3rd September.

Lounge arrangements

By the time council happens the lounge should be a functioning space, but there has been a lot of work involved in getting it to this stage.

Angie and I have been working on acquiring decent furniture through the University's second hand furniture supplies. We have picked up a few bits and pieces, but decided also to move the three couches from the staff lounge on level 3 into the space. I will be picking up a few couches off Gumtree on Sunday and dropping them at UH, then spending Monday within the space with Angie arranging the layout of this mismatch of furniture.

I have also been looking for a way to get interim coffee arrangements up and running (to encourage students to use the space and also double as physical presence to stop people going behind the bar). Standing Room, the main coffee-only tenant in the building, unfortunately declined the opportunity to run a second machine from behind the bar as they are currently in the process of opening an outlet in Architecture. We have sourced a machine with fair trade coffee through 130 Degrees - this

machine will be behind the bar from Monday 6th September, with UMSU paid student casuals serving the coffee.

I will be advertising for student baristas as soon as all the relevant arrangements have been made. I will also be looking into a milk supply arrangement with MUSUL (the coffee is supplied with the machine but the milk is not) and arranging cups (hopefully branded or stamped with UMSU).


Student Market II in Week 11

I am working on some of the preliminary steps to run another student market in Week 11.

I have updated the "CALL FOR STALL HOLDERS" advertising materials, which I intend to display until the end of Week 8, before shifting to the advertising of the market itself for customers up until Week 11.

Based on the survey feedback from last time, people would prefer to be on either concrete lawns or South Lawn this time. There were also a handful of respondents who do not wish to have it held on a Monday again. This complicated the date choice, but I have decided to run it on a Tuesday on Concrete Lawns, with a wet weather plan to use the Joe Nap rooms.

General Secretary

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| <p>University of Melbourne Student Union</p> <p>Report of Hana Dalton General Secretary</p> <p>To Students' Council 21/15 01/09/2015</p> |  |
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UMSU Bar

Along with the President and General Manager, I have been attending meetings to discuss plans for the level 1 bar/lounge. Progress is tracking well for the opening of the lounge on the 1st of September, though there is much to be done prior to this. The Steering Committee membership is to be finalised at this Council meeting, so I look forward to working with all involved to consult with students and make arrangements for the future of the space.

Equity targets

On August 25th, *The Australian* newspaper published an article on the Federal Government's plans to review the current university equity targets, which would potentially result in a reduction in the number of categories of 'disadvantage', thus excluding many students who were previously eligible for alternative entry requirements from these programs. Students from non-English-speaking backgrounds and women in fields where women are underrepresented are among the categories the Government is considering scrapping. Melbourne University's Pro-Vice Chancellor (Academic)

Richard James was quoted in the article. The Education Department has organised a meeting with Richard James, which I will attend.

Union House/Student Precinct Survey

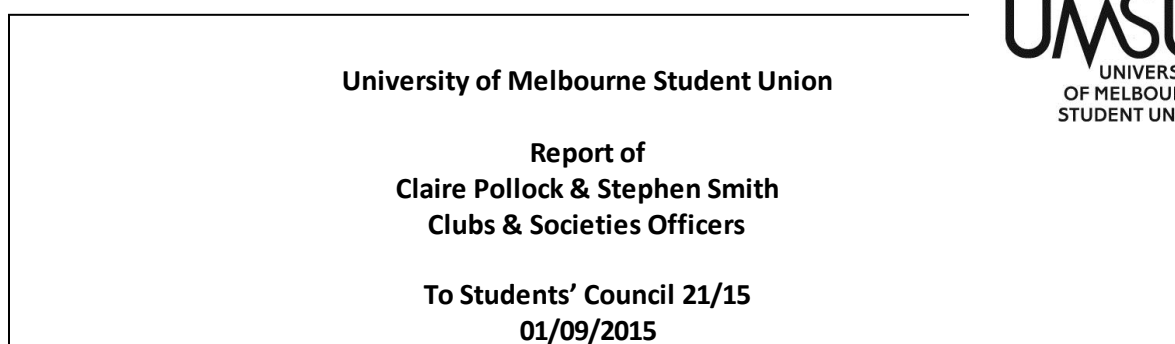
I have begun drafting the Union House/Student Precinct survey, and plan to release it towards the end of semester, after consultation with OBs and other student representatives.

Activities

Hayden Michaelides and James Baker gave a verbal report. The following points were outlined.

- Cocktail Party last week was fairly successful
- The Department will be expanding the size of the upcoming Oktoberfest event

Clubs & Societies



Key activities:

Disorientation Week:

Clubs Carnival, Dodgeball Tournament, and Clubs Trivia

The activities that our department ran in this week proved to be successful. We had around 40 clubs participate in the Clubs Carnival on South Lawn – with hundreds of students attending and engaging over the three hours. Our dodgeball tournament had a lower turnout than expected, but the teams who signed up were eager and played a series of games in the round robin style tournament. The trivia night saw around 20 teams sign up. Overall this was a great success and we thank UMSU Activities and UMSU Welfare for assisting us to make this a great week!

New Club Affiliations:

Promoting and Building the Clubs & Societies Department

We received 29 applications to affiliate, and the C&S Committee has granted initial approval to 20 of these clubs, and deferred three applications to their next meeting pending further information and clarification. We will work to assist these clubs affiliate over the coming weeks.

Mergers Protocol

The 1701 Star Trek Club and the Fantasy and Science Fiction Appreciation Society determined to merge this Semester, which raised questions around the process for merging two or more clubs. We are currently drafting proposed changes to the Regulations to make it easier for clubs seeking to merge to do so.

Progress on assigned actions from last report:

Executive Handbook:

We have made a gallant start to the Executive Handbook identifying what information we already have, and what information we need to compile. Once we have done this we will then be able to collate it into a comprehensive guide. There is still discussion about the exact digital formatting for the Handbook, based on how interactive we are able to make it on the UMSU website.

We have reviewed the timeline for this project and decided that it will be continuing over Semester 2 to be finished by the 2016 Clubs & Societies Officers and launched for Semester 1, 2016.

VERDICT: Ongoing

Safety in Clubs:

The Safety in Clubs proposed Regulation changes and policy was sent to the Students' Council for adoption, which was ultimately rejected. We have worked with those Councillors who raised concerns to address weaknesses in the Regulations. These are in the process of being drafted and will be circulated to Council at a later date.

VERDICT: Ongoing


Clubs Online:

No update on Clubs Online at this stage.

VERDICT: Ongoing

Creative Arts

Education (Academic Affairs)

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| <p>University of Melbourne Student Union</p> <p>Report of Nellie Montague & Shanley Price Education (Academic Affairs) Officers</p> <p>To Students' Council 21/15 01/09/2015</p> |  |
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Queer Scholarship

Shanley met with the Head of Advancement at Trinity College on the 28th regarding the college

providing a residential scholarship for a queer identifying student in the coming semesters. Pending Warden approval, the HoA will secure financing to have the scholarship in operation within 12 months. It will provide assistance to a queer identifying student in financial need in order to relocate to attend Melbourne University and Trinity College. This is a really exciting achievement as it is the first equity based queer scholarship in the country. Thanks must also go to Dot one of the Queer officers in 2014 for initiating the idea.

GSA - SRN

Edu officers had a meeting with GSA Policy officers on the 27th to discuss a range of areas of collaboration. Most importantly, expansion to the SRN across the University. There is hope to collaborate with the GSA to run uni-wide SRN applications for the next recruiting round.

Equality targets

The Australian published an article on Andrew Norton from the Grattan Institute's' recommendations of changing equality targets to get identified disadvantaged groups more represented in Universities. Specifically, removing targeting students from English as a second language background and women in underrepresented fields. Richard James from the Chancellery was quoted in the article and several OBs are having a meeting with him on the 1st to hear the University's position on it. It is troubling to hear these recommendations, particularly as they cite unrepresentative data to back up its recommendations.


NTEU joint event

The Edu department will be holding a Picnic against Pyne on the 14th with the NTEU. It will be a great opportunity to explain to students what fee dereg will really mean for them, as well as get them to engage with the NTEU campaign of contacting politicians about the real impacts of fee deregulation. The event will have siq eats, smooth beats and comfy seats. 12pm south lawn, sept 14.

Content warnings

We will be working with the disabilities office to create materials to disseminate to academic staff and boards regarding how to adequately use content warnings in courses. Some classes provide excellent support on particularly intense subject topics, while others do not. It is important to adequately warn and support (both during and after) students who find content particularly confronting. University should be a space to go in depth into confronting ideas, but the right support must compliment it.

Education (Public Affairs)

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| <p>University of Melbourne Student Union</p> <p>Report of Conor Serong Education (Public Affairs) Officer To Students' Council 21/15 01/09/2015</p> |  |
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Key activities:

NTEU

After the success of our joint Ivory Tower event, the NTEU have expressed interest in running another event with us to raise the profile of our respective education campaigns. This will take the form of a picnic-of-sorts on South Lawn on Monday 14 September. Further details are still being finalised.

GSA

We have been having productive meetings with Emily and Beornn from GSA Education + Policy, to discuss a range of issues, ideas, campaigns and more. While it has been frustrating to note that many Office Bearers from the GSA have been difficult to contact, and less than diligent in attending University committee meetings, pleasing progress is being made after consultation with Emily and Beornn. We are also working towards resolving an ongoing issue with the Finance Committee’s student membership, or lack thereof, and information-sharing between the University, UMSU and the GSA which could hypothetically allow for us to access an all-student mailing list. This is a long-term project and unlikely to yield tangible results in the immediate term, but it is nonetheless of vital importance.

Government Review into University Equity

As reported in the Australian recently, the Federal Government has commissioned a review into “disadvantaged groups” at Universities. Commentary surrounding this story has suggested that there is a push to reduce the number of disadvantaged categories, thus rendering many students no longer eligible for programs and entry requirements available to disadvantaged groups. As a result, I have organised a meeting with Richard James, Pro Vice-Chancellor (Academic) to discuss our grave concerns about this review.

Pathways Taskforce

The first meeting of the Pathways Taskforce was held recently, to discuss draft terms of reference . There is little to report yet, other than that this working group will be focusing on the pathways from undergraduate to graduate programs, and improving the rate of students choosing to undertake their further studies at the University of Melbourne. This group will meet once or twice a month for at least the next four months, and will report back to the Academic Board, as well as various other avenues.

Expenditure since last report:

| Meeting No. | Date | Description | Amount (ex. GST) | Line | Comments |
|------------------------------------|-------------|---|-------------------------|--|--|
| Operations Sub-Committee Meeting 7 | 06/08/15 | Ivory Tower soft drink and other supplies | \$135.17 | Campaigns, Special Projects and Events | Cans of soft drink, bottles of water, serviettes for pizza which was provided by the NTEU etc. |

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|------------------------------------|----------|------------------------------|----------|--|--|
| Operations Sub-Committee Meeting 6 | 02/07/15 | Standing Room Coffee Voucher | \$30.00 | Campaigns, Special Projects and Events | To be given away as a prize for CounterCourse Handbook submissions. |
| Education Committee Meeting 10 | 28/07/15 | NDA BBQ supplies | \$276.24 | Campaigns, Special Projects and Events | Sausages, veggie patties and other BBQ supplies for the pre-rally on-campus event. |
| Operations Sub-Committee Meeting 6 | 02/07/15 | Big Bazaar AV Costs | \$80.00 | Campaigns, Special Projects and Events | Power leads, boards, bollards, etc. |

Environment


Daniel Sullivan gave a verbal report. The following matters were outlined.

- Lauren Englefield has resigned as Environment Officer, therefore Daniel Sullivan is acting in the role on a full-time basis
- This week is Enviro Week
- A new bike mechanic has been hired
- An ASEN joint trip to Gippsland has been planned

Disabilities

University of Melbourne Student Union

Report of
Sasha Chong & Susannah Gordon
Disabilities Officers
To Students' Council 21/15
01/09/2015



Key activities:

Auslan Classes:

These classes have been running well so far. The first couple of weeks experienced some technology problems, but we have managed to source a projector that we will use for the continuation of the classes. There are 4 classes running on Monday and Wednesday and they are all very well attended.

Susannah on Leave:

Susannah will be on leave for the next 4 weeks, and the department will operate at a reduced capacity as Sasha will be busy running all weekly events by herself.

Addiction Recovery Group:

This group has upgraded from being run fortnightly to weekly and may also run during the holidays (pending demand). This group runs at 4:30 on Monday in the Training Rooms.

ICan Event:

Our ICan event has been postponed due to unavailability of rooms.

List of action points to be completed by next report:

Campaigns

Our major campaigns on trigger warnings for classes and Auslan as a diploma.

Auslan Classes:

Supervise the running of these classes by VicDeaf.

Indigenous

Media

Maddy Cleeve Gerkens gave a verbal report. The following points were outlined:

- Edition 6 of Farrago came out yesterday (31/8) and is currently being distributed around campus. Launch Party is tomorrow (2/9)
- Work has started on Edition 7

University of Melbourne Student Union

**Report of
Andrea Bozic
Queer Officer**

**To Students' Council 21/15
01/09/2015**

Third gender option

Since my meeting with the university about the third gender option I have undertaken more research into how intersex people will fit into this policy and what their preferred outcomes would be. As a part of my research I have found an "Employers guide to intersex inclusion" from OII Australia which has many useful resources both simple and helpful in a wide variety of ways and I have begun to distribute them to the university and the union as a resource that every services and HR department should have

Support Groups

The legalities of the support groups is being analysed and the department is working with advocacy in order to make this venture as foolproof as possible. Training for students has been located and the expressions of interest are being confirmed.

Wellness week

The department ran two events for wellness week. The first of which was a blanket fort, for which more blankets and cushions had been sourced and are now a permanent fixture of the queer space. The second event was a colouring in session held in the queer space. Queer students have shown an interest in the past in colouring in and now the queer space has many completed pieces stuck to the walls and the fridge.

The collectives

The collectives have been running relatively smoothly.

Welfare

James Bashford gave a verbal report. The following points were outlined.

- Wellness Week last week was a great success, especially with the puppies on campus
- Free Breakfast program going from strength to strength with 400 students served breakfast last week

University of Melbourne Student Union

**Report of
Allison Ballantyne & Lucy Curtis
Wom*n's Officer**

**To Students' Council 21/15
01/09/2015**

Key activities:

I Am A Girl film screening and panel discussion

Last week we held a joint film screening of the documentary I Am A Girl in collaboration with the Amnesty International club, Women in Science and Engineering, Women in Philosophy at the University of Melbourne and and the Amnesty Women's Rights Defenders Network. We unfortunately had to cancel the panel discussion part of this event due to panellists dropping out at the last minute. This event had around 70 attendees, however it is difficult to determine how many of these people were mainly from the groups involved in organising the event.

'Talk About It' survey

Promotion of the NUS Talk About It survey is going quite well. At the last update Melbourne Uni had received 248 responses, by far the most from any university. We have paid for the promotion of a Facebook post about it with the hope of gaining more responses. Allie also attended an Inter-collegiate Council meeting last week to ask student presidents to promote it within their colleges.

Sexual health workshop

On Thursday last week we hosted a free sexual health workshop which was open to all. It was run by a sexual health nurse. Unfortunately this event was not well-attended, despite its promotion on social media, the student portal and in our newsletter.

Judy's Punch

Judy's Punch, the annual Wom*n's Department publication, is back at the top of our agenda. We have been going through the submissions and deciding what to publish, and will soon be passing on pieces to our sub-editors. We have tentatively set a launch date of Thursday October 15 (week 11).

Anti-racism workshops

We have been liaising with the Wom*n of Colour Collective about the anti-racism workshops they are hosting which begin on Wednesday this week and will run until week 11. Promotional material has been designed and distributed. The first four workshops are open to all and the last two are autonomous.

The Hunting Ground

We are looking at hosting a screening of the documentary 'The Hunting Ground', which looks at sexual assault on colleges campuses in the US. The university has expressed interest in screening this documentary as well - we intend to discuss this event with them soon.

Budget expenditure since last report:

The following unexpected budget expenditure occurred since the last report, and will be brought to the Wom*n's Committee at a meeting on Monday August 31 at 2pm for approval.

| Meeting no. | Date | Description | Amount | Line-Item | Comments |
|-------------|------|---|--------|-------------------------|----------|
| | | Chupa Chups for Wom*n's Department stall at Disorientation Week Clubs Carnival | \$34 | Special projects/events | |
| | | Promotion of post on UMSU Facebook page about the Wom*n's Department and the Talk About It survey | \$50 | Special projects/events | |

VCA

Van Rudd gave a verbal report.

He outlined a number of recent initiatives of the VCA Department, including:

- Flash mob around the Adam Goodes racism issue
- Student fundraisers and BBQs
- Melbourne spoken word event
- Continuation of yoga classes
- Gender and sexual equality award for artwork
- Proposed VCA end of year event with a band

Pat Dollard asked why Van Rudd had failed to provide a written report for the last few meetings.

Van Rudd responded that it was out of "pure slackness".

Motion 5: To accept all written reports en bloc and note all verbal reports.

Mover: Rachel Withers (Chair)

CARRIED WITHOUT DISSENT

6. General Manager's Report

Justin Baré was absent so a report was not provided.

7. Other Reports

Comedy Festival Directors' Report

We are finalising the programming for our festival, running from October 5-10. We will run from 6-10/11pm most evenings, with up to nine shows per venue.

We are using the second floor rooms, the Union Lounge and the new Bar/Lounge for our general run of performances, as well as the Grand Buffet Hall for our Monday Night Gala. We will be doing a live Fodder broadcast on Thursday afternoon from South Lawn, and having a comic perform before the band on Tuesday October 6 Beer, Bands and Barbecue. More daytime will be confirmed soon. We will also be using the First Floor Bar/Lounge as our Festival Hub, drawing students into the newly funded venue.

We are in talks with several successful comedicalumni to appear throughout the festival. These events include our opening night gala and a discussion panel, as well as the annual Comedy Union Night. The participation by these bigger names will encourage students along to more events during the week.

We are aiming for minimum 50% representation for non-male performers, and a minimum of one third representation for non-white performers.

We are getting blurbs, graphics and finite details from our performers now, to produce our physical and digital programs for distribution in the week beginning September 14 (Week 9).

We have set designers from the Melbourne School of Design, and a dedicated Media and Publicity Team, volunteering to ensure the promotion and aesthetic of the venture. We are liaising with numerous stakeholders around the Union to minimise our technical costs, funded by Council in August.

Our intention is to gain back money underwritten by the union through tickets for festival events, and the food and drinks that we will serve. We also have an as-of-yet undisclosed amount from a sponsor who wishes to remain anonymous. Our earnings will be directed towards the Whole of Union Fund, with the hope that the 2016 Council considers putting it towards a Festival for 2016.

Please see our motion to council for our recommendations to keep this venture moving.

Motion 6: To accept the Comedy Festival Directors' Report

Mover: Rachel Withers (Chair)

CARRIED WITHOUT DISSENT

8. Operational Business

8.1 C&S Regulation Changes – Banking etc.

Stephen Smith spoke to the nature of the changes.

Bank Account Regulations

Current

4.4.3. Requirements Upon Affiliation

a. Once a club is affiliated, it must open a bank account at a branch on the University of Melbourne campus. The withdrawal function (cheque or passbook) must require at least two executive members' signatures to access club funds.

5. Maintaining Affiliation

All clubs must maintain affiliation each year by complying with the following Regulations, and the deadlines contained therein. Affiliated clubs who do not fulfill the requirements without an extension from the C&S Committee will be disciplined under Regulation 6.1.a.

(currently nothing about a bank account...)

Proposed

4.4.3. Requirements Upon Affiliation

a. Once a club is affiliated it must open a bank account comply with Regulation 5.5.

5. Maintaining Affiliation

All clubs must maintain affiliation each year by complying with the following Regulations....

New clause

5.5 Club Bank Account

The club shall maintain a club bank account. The club shall:

- a. Provide the C&S Department with account name, number and BSB.
- b. Transact all of its finances through the club bank account. This does not preclude the club operating properly recorded petty cash or making payments by reimbursement.
- c. Update the account signatories at the bank within two weeks of any election.

The bank account shall:

- a. Be maintained at a bank branch on campus;
- b. Have the club's on campus mailing address as the account mailing address;
- c. Have at least three members of the club Executive as signatories; and
- d. Require two signatories to authorise any withdrawal of funds. This may be by cash withdrawal, cheque, or internet transfer. No single-signatory withdrawal is permitted.

Reason

To provide clear guidance to clubs on the requirements of club bank accounts.

Grounds Booking Clarification

Current

8.3.1.e. Outdoor events require authorisation for grounds use by the University of Melbourne Property and Campus Services department. Approval of grounds use must be forwarded to the C&S Staff.

Proposed

8.3.1.e. Outdoor events are subject to authorisation of grounds use. Approval of grounds use (the email confirming the booking) must be forwarded to the C&S Staff.

Reason

P&CS does not handle bookings anymore. UMSU handles North Court. Both are subject to approvals that need to be provided to C&S.

IGM Conduct Amendment

Current

4.3 Inaugural General Meeting (IGM)

After the approval of the club constitution, the first official meeting of a new club must be the Inaugural General Meeting as part of the affiliation process. The time for the IGM must be set in consultation with the C&S Office to ensure a representative of C&S can attend the IGM as Returning Officer. The representative will be an UMSU Officer, C&S Committee member or a C&S Staff member. The C&S representative shall maintain custody of the IGM Attendance List, taking it to the meeting and bringing it back to the C&S Office immediately after the meeting.

4.3.1. Procedure For Holding an Inaugural General Meeting

The procedure of the IGM must include:

- a. Written notification must be given to the C&S Officer(s), Office, all students who have expressed interest and all club members at least five full academic days in advance. The notice must include time, date, venue;
- b. the club must hold the IGM on campus on an academic day.
- c. At this meeting the club must:
 - i. take minutes of the IGM;
 - ii. adopt an agenda;
 - iii. take an attendance list including the following details: names, student number, courses and signatures;
 - iv. ensure that a quorum of at least twenty current University of Melbourne students who are also members of the club is reached;
 - v. present and adopt the approved club constitution with aims and strategies;
 - vi. elect the club committee as outlined in the club's constitution;
 - vii. complete a membership list conformant to *Regulations 5.3.a & b*.

4.3.2 Procedure for Elections at Inaugural General Meetings

The election procedure of the IGM will be as follows:

- a. All IGM elections must be held in open and democratic manner with a representative of C&S as the Returning Officer.
- b. Except in exceptional circumstances the nominations and election will take place at the IGM from among the attendees. The procedure of the election will be determined by the Returning Officer in consultation with the Contacts.
- c. If exceptional circumstances exist and the club wishes to take nominations before the IGM:
 - i. Procedure of the nomination process must be agreed with the Returning Officer before notice is given.
 - ii. Nomination procedure must be advised to all students who have expressed interest and club members with meeting notice.
 - iii. Nominations submitted before the IGM must be submitted by the nominator or nominee to the C&S appointed Returning Officer.
 - iv. Nominations may not close before the elections.
- d. All executive positions must be filled at the time of the IGM election.

Proposed

4.3 Inaugural General Meeting (IGM)

After the approval of the club constitution, the first official meeting of a new club must be the Inaugural General Meeting as part of the affiliation process. The time for the IGM must be set in consultation with the C&S Office to ensure a representative of C&S can attend the IGM. The representative will be an UMSU Officer, C&S Committee member or a C&S staff member. The C&S representative shall maintain custody of the IGM Attendance List, taking it to the meeting and bringing it back to the C&S Office immediately after the meeting.

4.3.1. Procedure For Holding an Inaugural General Meeting

- a. At least six academic days before the IGM the Contacts shall provide to the C&S Office:
 - i. An electronic copy of the email addresses of all of the Expressions of Interest, contacts and members of the club;
 - ii. The membership fee;
 - iii. The Agenda of the IGM; and
 - iv. The date, time and venue that have been confirmed for the IGM. The IGM must be held on campus on an academic day.
 - v. Any variation to the election procedure (Regulation 4.3.2) must be confirmed with the C&S Office at this time.
- b. The C&S department shall email notice of the IGM five academic days in advance of the meeting to all of the contacts provided to the department. The club may use this notice to create additional advertising and social media.
- c. The C&S representative shall act as the chairperson for the IGM. At the IGM the following must occur:
 - i. take minutes of the IGM;
 - ii. adopt an agenda;
 - iii. take an attendance list including the following details: names, student number, courses and signatures;
 - iv. ensure that a quorum of at least twenty current University of Melbourne students who are also members of the club is reached;
 - v. present and adopt the approved club constitution with aims and strategies;
 - vi. elect the club committee as outlined in the club's constitution; and
 - vii. complete a membership list conformant to *Regulations 5.3.a & b*.

4.3.2 Procedure for Elections at Inaugural General Meetings

The election procedure of the IGM will be as follows:

- a. The C&S representative shall be the Returning Officer for the IGM.
- b. All IGM elections must be held in open and democratic manner.
- c. Except in exceptional circumstances the nominations and election will take place at the IGM from among the attendees. The procedure of the election will be determined by the Returning Officer.
- d. If exceptional circumstances exist and the club wishes to take nominations before the IGM:
 - i. The procedure of the nomination process must be agreed with the C&S Office before notice is given.
 - ii. The nomination procedure must be advised with the meeting notice.
 - iii. Nominations submitted before the IGM must be submitted by the nominator or nominee to the C&S Office.
 - iv. Nominations may not close before the elections.
- e. All executive positions must be filled at the time of the IGM election.

Reason

To endeavour to create a democratic environment at the inception of the club by providing an example of appropriate notice and meeting conduct.

Motion 7: To adopt the proposed amendments to the C&S Regulations as presented.

Mover: Stephen Smith

Seconder: Hana Dalton

8.2 UMSU International Regulations Amendments

No representatives from UMSU International were present, so it was decided to defer this matter to the next meeting of Council.

Motion 8: To defer item 8.2 to the next meeting of Students' Council.

Mover: Rachel Withers (Chair)

CARRIED WITHOUT DISSENT

8.3 UMSU International – Infringement Procedures

Motion 9: To defer item 8.3 to the next meeting of Students' Council.

Mover: Rachel Withers (Chair)

CARRIED WITHOUT DISSENT

9. Motions on Notice

9.1 Burnley Kitchenware

Rachel Withers spoke to the nature of the motion.

Motion: To retroactively approve \$147.75 for kitchenware purchased by a Burnley student (Tess Giesen) for the Student Amenities Building, from the non-Parkville budget line.

Mover: Rachel Withers

Secunder: Conor Serong

CARRIED WITHOUT DISSENT

10. Motions Without Notice

10.1 Media Department Expenditure – National Young Writers' Festival

Maddy Cleeve Gerkins spoke to the nature of the motion, and said that 7 members of the Media Collective would also be attending following a selection process.

Preamble: Every year for the last few years, the Media Office has sent a funded contingent to the National Young Writers' Festival, part of the This Is Not Art Festival in Newcastle. The Festival is Australia's premiere writing, training and support opportunity, and one of the key opportunities this year.

TiNA is part of our key role in meeting Constitution 66c.iv-vii, specifically vi (being involved with art festivals). Our presence at the festival is threefold: training new writers, supporting art festivals and bringing knowledge to the Media Collective and Office.

For the last two years, Farrago have been a key part in organising the Student Media Symposium, a key event at the festival, and the current Media Officers are driving this again. This is bringing a range of student magazines together, and exposing their work to the whole community.

The event is also about learning and training up the next generation of Media Collective members, and also feeding the knowledge into the Media Office. In addition to the four current Media Officers, one experienced ex-editor and seven younger members of the Media Collective will join them, chosen by a shortlist and small application process.

These costs will cover accommodation and limited travel subsidies. Accommodation was chosen from the cheapest viable option in Newcastle after thorough research. All twelve people on the contingent will be required to submit a report on their experience, what they've learnt and their recommendations for the Office.

Motion 10: That up to \$4000 to be moved from the Special Events and Projects budget line of the Media Office for the contingent.

Mover: Maddy Cleeve Gerken

Seconder: Danielle Bagnato

CARRIED WITHOUT DISSENT

10.2 Media Department Expenditure – Farrago Edition 6 Launch Party

Hana Dalton suggested that the motion be amended to include a budget line. This was amenable to the mover and seconder.

Motion 11: To pass up to \$500 from Media Department budget line Special Events and Projects for the Edition 6 launch party.

Mover: Maddy Cleeve Gerken

Seconder: Lynley Eavis

CARRIED WITHOUT DISSENT

10.3 Comedy Festival Expenditure

Ben Volchok spoke to the nature of the motion, highlighting that the Festival needs a Welcome to Country ceremony, and that money would be recuperated from donation and profits and given back to UMSU.

There was general discussion around the likelihood and methods of obtaining external sponsorship and/or donations for the Comedy Festival.

Concerns were raised over the amount of money already granted to the Comedy Festival, which it was argued far exceeded the amount Council had expected to contribute when it first approved the proposal.

Motion 12: To defer discussion of 10.3 until the sponsorship figure is known.

Mover: Shanley Price

Seconder: Karly Banks

MOTION WITHDRAWN

Following a question from Itsi Weinstock, Hana Dalton informed Council that \$12,370 of \$15,000 had already been passed from the budget line Special Activities Weeks, and suggested that Council not pass an amount of money (\$5,000 as initially requested) which would push the budget line far

beyond its allocation. The motion was thus changed to request \$2,700 and acknowledge the likely sponsorship income, which was amenable to the mover and seconder.

Preamble: The UMSU Comedy Festival will take place from October 5-10. We are organising a six-day program that unites disconnected comedy groups from around the University –including Revues, Colleges, Union Affiliated groups, and an array of individuals –and encourages a high level of engagement with each other and the Union as a whole.

We have pressing funding issues, including a Welcome to Country for our gala on October 5, and Auslan interpretation. We have several high-profile alumni interested in performing or speaking, but who are awaiting confirmation that we can pay them for their time and efforts.

We would like the Union to underwrite the expenditures necessary for this undertaking.

As per our report to council: Our intention is to source back the money underwritten by the union through tickets for festival events, and the food and drinks that we will serve. We also have an as-of-yet undisclosed amount from a sponsor who wishes to remain anonymous. These earnings will be directed towards the Whole of Union Fund, with the hope that the 2016 Council considers putting it towards a Festival for 2016.

Motion 13: That Student’s Council approve up to \$2,700 from budget line Special Activities Weeks, for the underwriting of artists and related expenses for The UMSU Comedy Festival, and that the Directors only spend however much the sponsorship falls short of \$5,000.

Mover: Sarina Murray

Secunder: Ben Volchok

CARRIED

Motion 14: That the Comedy Festival Directors present a report at the next meeting of Students’ Council including all income lines and expenditure, actual and predicted.

Mover: Rachel Withers

Secunder: Karly Banks

CARRIED

11. Other Business

Nil.

12. Next Meeting

Thursday 17th September.

13. Close

Meeting closed at 1:11PM.