

University of Melbourne Student Union

Agenda of the Wom*n's Committee

CONFIRMED MINUTES

Meeting 2/16

1:00 PM, 08/01/2016

Location: OB Space, Union House



Meeting opened at 1:15

1. Procedural Matters

- 1.1 Election of Chair
- 1.2 Acknowledgement of Indigenous Owners
- 1.3 Attendance
- 1.4 Apologies
- 1.5 Proxies
- 1.6 Membership
- 1.7 Adoption of Agenda

2. Confirmation of the Previous Minutes

3. Matters Arising from the Minutes

4. Correspondence

5. Office bearers' reports

6. Motions on Notice

7. Motions not on Notice

8. Other Business

9. Next Meeting

10. Close

1. Procedural Matters

- 1.1 Election of Chair

Motion 1: That Adriana Mells be elected chair

Mover: Astrid Seconder: Teresa

CARRIED WITHOUT DISSENT

- 1.2 Acknowledgement of Indigenous Owners

- 1.3 Attendance: Amelia, Teresa, Astrid, Aisling, Caley, Hien and Adriana

- 1.4 Apologies: Elizabeth

- 1.5 Proxies

- 1.6 Membership

- 1.7 Adoption of Agenda

Motion 2: That the Agenda as presented be adopted

Mover: Amelia Seconder: Astrid

CARRIED WITHOUT DISSENT

2. Confirmation of Previous Minutes

Motion 3: To confirm the minutes from the 15/12/15 as a true and accurate record

Mover: Astrid

Seconder: Aisling

CARRIED WITHOUT DISSENT

3. Matters Arising from the Minutes

4. Correspondence

5. Office Bearers' Reports

Since the last committee meeting, we've been continuing a lot of the same work we were previously doing. We have established a general plan/outline in terms of dates for most of the events we will be holding in 2016.

The Women's Mentoring Network applications are now up and running and we've had a decent amount of people sign up considering it was posted on Facebook in late December without any other advertising. We are now looking to advertise the program through a number of other outlets and are also looking through applications and will be starting interviews soon.

We have been doing work heading into O-Week, compiling a 'Welcome to the Wom*n's Department' guide and discussing what we would like for the Wom*n's Department to do/achieve in O-Week. We have also had a meeting with Comms to discuss prices and quantities of things that we would like to produce for O-Week. This is particularly important so that we can account for the Orientation expenditure in the 2016 budget.

We've been working on the 2016 Budget, looking at 2015 Budget and the November financial report for 2015 to examine what the previous OB's had spent and on what – which hopefully gives us an indication of what to factor/account for in 2016.

Motion 5: To approve and accept the Office Bearers Reports (and recommendations)

Mover: Astrid

Seconder: Amelia

CARRIED WITHOUT DISSENT

6. Motions on Notice

Motion 6.1: To approve the 2016 Wom*n's Department Budget, as outlined below:

Postage: \$50

Phone: \$50

Stationary: \$70

Photocopying/Printing: \$300

Wom*n's Room Maintenance: \$300

Grants: \$500

Orientation Expenditure: \$4198

Special Projects/Events: \$14,532

Total: 20,000

Mover: Teresa

Seconder: Astrid

CARRIED WITHOUT DISSENT

Motion 6.2: To approve spending of \$1600 from the Orientation Expenditure budget line for 2000 copies of the 'Welcome to the Wom*n's Department' guides for O-Week

Mover: Astrid

Secunder: Amelia

CARRIED WITHOUT DISSENT

1:31PM: Aisling left committee

Motion 6.3: To approve spending of up to \$2500 from the Orientation Expenditure budget line for 1000 Wom*n's Department show bags for O-Week

Mover: Adriana

Secunder: Teresa

CARRIED WITHOUT DISSENT

Motion 6.4: To move up to \$100 from the Orientation Expenditure budget line for the Wom*n's Department picnic in O-Week

Mover: Astrid

Secunder: Amelia

CARRIED WITHOUT DISSENT

7. Motions not on notice

8. Other Business

Motion 8.1: Wom*n's Committee gives delegation to operations Sub Committee up to \$1000 from any line of the from the 2016 Wom*n's Budget

Mover: Astrid

Secunder: Teresa

CARRIED WITHOUT DISSENT

9. Next Meeting

10. Close – Meeting closed at 1:43pm