

**University of Melbourne Student Union**



**Minutes of the Education Committee**

**Meeting 10/17**

**2 PM on 10-08-2017**

**Location: OB Space, Union House**

**Meeting opened at: 2:04**

**1. Procedural Matters**

- 1.1 Election of Chair
- 1.2 Acknowledgement of Indigenous Owners
- 1.3 Attendance
- 1.4 Apologies
- 1.5 Proxies
- 1.6 Membership
- 1.7 Adoption of Agenda

**2. Correspondence**

**3. Office Bearers' Reports**

**4. Motions on Notice**

**5. Motions not on Notice**

**6. Other Business**

**7. Next Meeting**

**8. Close**

**Agenda**

**1. Procedural Matters**

**1.1 Election of Chair**

Take note that if the chair is a voting member, they do not get a vote.

**Motion 1:** That Caley McPherson be elected Chair

Mover: Katherine

Seconder: Conor

CWD

**1.2** Acknowledgement of Indigenous Owners

**1.3** Attendance

Committee members: Katherine, Conor, Charles, Kasey

OBS: Caley

Other: Louis Devine, Emily Roberts, Guy Coward

**1.4** Apologies

**1.5** Proxies

**1.6** Membership

No changes.

**1.7** Adoption of Agenda

**Motion 2:** That the Agenda as presented be adopted

Mover: Conor

Seconder: Katherine

CWD

**2. Confirmation of Previous Minutes**

**Motion 3:** to confirm the previous minutes of Education Committee Meeting 9 (14/07/2017) as a true and accurate record.

Mover: Conor

Seconder: Katherine

CWD

**3. Matters Arising from the Minutes**

#### 4. Correspondence

#### 5. Office Bearers' Reports

##### **Education Academic Report**

###### **FlexAp**

We've released our new google form for feedback, and are teeing up a time to meet and present UMSU's submission to Richard James and Gregor Kennedy.

###### **Academic Board**

Academic Board was held on the 22nd of June, with the most controversial aspect being a proposal from the Research Higher Degrees Committee (Only GSA representatives sit on this committee). The proposal is aimed to ensure more people complete their PhD and Masters research programs within 4 and 3 years respectively. Other than that Academic Board was fairly fairly brief.

###### **SRN**

The new meeting schedule has been released! Tuesday 15th August 11am, Thursday 21st September 11am, and Monday 16th October 12pm are the new dates. Attendance at these meetings is compulsory for SRN members.

###### **Password protected lecture recordings**

We have rewritten the policy and are proceeding to next steps.

###### **Working Groups**

The Feedback working group Caley co-chairs is wrapping up, and we are finalising the report and flyer. Thanks to all students who responded to our survey, it's been really valuable! The final report and flyer has been circulated to TALQAC members for discussion at our meeting next week, and when it's final I will circulate it amongst the student body.

The student disengagement working group is finalising a focus group script at the moment and interviews of academic staff. Focus groups will be held next week and the week after, coordinating with the GSA. The APC assessments working group is also wrapping up, and the final report is being approved. An examinations working group has also just begun, and it will be interesting to discuss issues such as exams conflicting with religious commitments such as Ramandan, and the new exam hurdle in FBE.

###### **Women in Higher Education Week**

Caley is currently working with Sinead and Hannah on this project. Work is currently focusing on a social media awareness campaign, a big 'in conversation' event followed by a movie screening of 'Mustang', amongst other smaller events on campus and collaborations with other departments.

**Counter Course**

The Counter Course Handbook is now finished, and we are advertising for contributions. We have reached out to faculty clubs, some of whom have agreed to reach out to their members on our behalf. We strongly encourage committee members to post reviews of subjects taken, whether it be to provide helpful advice, an overview, warnings or encouragement! Plus, for every three reviews you will win a delicious Ho Ho's coffee/hot beverage of your choice.

**Education Public Report****Faculty Education Network**

I have been working with Kayley to establish a meeting for faculty club education officers to meet each other and the education officers. This is a chance for the education officers to find out more about what we do, and how the Education Department can support them and their club. It's also a chance for them to meet their counterparts from other faculties/clubs.

The first meeting of the Faculty Education Network was held on the 4th August. Although attendance was low, we were able to discuss the issues surrounding student spaces and resources for the Clinical Audiology Student Association and Speech Pathology Student Society. There are 200 students across this cohort, and approx. 50 in each specific area. These students have lost their kitchenette space and are unable to 'congregate' in the building prior to classes, or have their own kettles/urns and computers featuring specific software pertinent to their degree. This uncomfortably echoes issues SHAPS RHD students have been having in Arts West. The Biological Science at University of Melbourne (BSUM) have requested assistance in contacting similar societies, particularly postgraduate societies, to help with panels and lectures for the undergraduate cohort. BSUM were also pleased with the online counter course guide. I've since been in contact with Alex regarding the Biomedical Research Labs program mentioned in the recent staff news.

**PEP Collective**

**Access:** The Access stream recently completed a report containing two draft proposals for new access programs. This was presented to Richard James and Elizabeth Capp, who are cautiously supportive of the initiatives. A more detailed proposal is to follow.

Due to my own ill health, there has been significant difficulty scheduling a meeting for the **Equity** and **Quality** streams, I'm hoping to delegate this task to a member of the general education collective in order to keep things rolling.

**Education Conference Grants**

The previous meeting of the education committee (9/17) decided to distribute the remaining funds from unclaimed education conference grants to the highest percentage across the board of additional spending for each grant recipient who did attend the conference, provide receipts, as well as their report. We've had trouble getting in contact with some grant recipients who did attend the conference, which has delayed this process, but are hoping to have it resolved by mid-August. The delay is regrettable, and due to a lack in communication between recipients and the education office. I hope to resolve this as quick as possible.

**Student Fees and Charges**

We have submitted a further report to Paul Rekaris detailing UMSU's dismay at the University's "review" into fees and charges. We are planning to meet to discuss this further.

#### **My.unimelb Sanctions**

We have compiled a report based on the results of the sanctions survey. We've emailed Sebastian Cortes and Fiona Downie to set up another meeting to try and change this aspect of the my.unimelb page.

#### **Arts Faculty Survey**

Our Arts Faculty Survey is incredibly successful, and we will have a completed report to present to the Deans by the 16th August.

#### **Discrimination Reporting**

We are coming along with the discrimination reporting and are finalising the website design.

#### **Women in Higher Education Week 2017 (14th-18th August)**

We are in the early planning stages of Women in Higher Education Week (to coincide with the NTEU & NUS Bluestocking Week). If you have any ideas, or would like to get involved, don't hesitate to get in touch. We are planning alongside the Women's Department and campus NTEU branch.

At this stage, we have confirmed a Radio Special on Radio Fodder to be mediated by Alex Alvaro, with speakers including Sara Brocklesby (NTEU) and others yet TBC. We will be helping out with the NTEU panel event, and running our own film and women in conversation event. There will also be a social media campaign, highlighting women graduates of the university, and a film of current women students.

#### **National Day of Action (8th August)**

Unfortunately, I was incredibly unwell from the 29th July ongoing, and was unable to participate in the NDA to the full extent of my role as office bearer. I am happy to provide committee and council with medical certificates.

That said, I helped UMSU enviro organise a Green Screen event on the evening of the 8th of the *Ivory Tower* to coincide with the NDA. But again, my involvement was limited due to ill-health.

#### **Budget Postcard Campaign**

We are sending off our first batch of hundreds of postcards featuring student feedback to the senators, and will be posting some of the messages on social media and so forth to show what students really think about the proposed changes.

#### **Finances**

No spending to report

**Motion 4:** To approve and accept the Office Bearers Reports (and recommendations)

Mover: Katherine

Seconder: Conor

CWD

6. **Other Reports**

7. **Other Business**

8. **Motions on Notice**

**Motion 1:** To move \$500 from Campaigns, Special Projects and Events to reimburse students for their time participating in focus groups examining student disengagement from the academic side of university. \$20 will be awarded each participant, in three groups of eight, amounting to \$480. \$20 remainder will be spent on refreshments for all three groups.

Mover: Conor                      Seconder: Katherine

CWD

**Motion 2:** To move \$200 from Campaigns, Special Projects and Events to spend on further advertising the Counter Course Handbook and incentivising submissions.

Mover: Katherine                      Seconder: Conor

CWD

**Motion 3:** To move up to \$1400 from Campaigns, Special Projects and Events for spending on Women in Higher Ed Week. The amount spent will not be this much - so far anticipated is \$150 screening rights, \$250 venue hire, approximately \$1-200 refreshments, and an unknown amount for a speaker.

Mover: Katherine                      Seconder: Conor

CWD

**Motions not on Notice**

9. **Next Meeting**

TBA - please fill out the whenisgood form (posted in Education Committee Facebook group and shared via email) with your availabilities for semester two. I'm extending the deadline, but it will not be extended again.

10. **Close**

**Meeting closed at: 2:18PM**

**Certified by Chair:**

**Signed:**

**Dated:**