

**University of Melbourne Student Union**



**Minutes of the Education Committee**

**Meeting 11/17**

**10.15 AM on 19-10-2017**

**Location: OB Space, Union House**

**Meeting opened at: 10.28 AM**

**1. Procedural Matters**

- 1.1 Election of Chair
- 1.2 Acknowledgement of Indigenous Owners
- 1.3 Attendance
- 1.4 Apologies
- 1.5 Proxies
- 1.6 Membership
- 1.7 Adoption of Agenda

**2. Correspondence**

**3. Office Bearers' Reports**

**4. Motions on Notice**

**5. Motions not on Notice**

**6. Other Business**

**7. Next Meeting**

**8. Close**

**Agenda**

**1. Procedural Matters**

**1.1** Election of Chair

**Motion 1:** That Caley McPherson be elected Chair

Mover: Mindi

Seconder: Conor

CWD

**1.2** Acknowledgement of Indigenous Owners

**1.3** Attendance

Committee members: Conor, Mindi, (phone) Kasey, Jana

OBs: Roger, Caley

Other: Toby Manning

**1.4** Apologies

**1.5** Proxies

**1.6** Membership

No changes.

**1.7** Adoption of Agenda

**Motion 2:** That the Agenda as presented be adopted

Mover: Mindi      Seconder: Conor

CWD

**2. Confirmation of Previous Minutes**

**Motion 3:** to confirm the previous minutes of Education Committee Meeting 9 (10/08/2017) as a true and accurate record.

Mover: Conor      Seconder: Mindi

CWD

**3. Matters Arising from the Minutes**

Education officers to contact Yan (UMSU President) about UMSU issuing a public statement on government cuts to higher education. Follow - up; talked to Yan, public position has been released throughout year.

#### 4. Correspondence

#### 5. Office Bearers' Reports

### Education Academic Report

#### Key Activities

##### **CSHE x TALQAC Forum**

A Forum is being organised to showcase the findings of the working groups the Ed Ac office has been involved in through the Teaching and Learning Quality Assurance Committee on improving assessment feedback and reducing student academic disengagement. We met with the leaders of the working groups, TALQAC, and a representative of the CSHE to discuss plans which will be finalised in November. The Forum is likely to take place early next year.

##### **Lecture Recordings**

We are meeting with Gregor and Richard on Friday to discuss the potential for implementation of the password-protected lecture recordings option. This option would have lecturers who would currently be allowed to opt out altogether, record their lectures to be made available to students who for demonstrably unavoidable reasons could not attend in person.

##### **SRN**

Applications for the SRN have opened! We strongly encourage all interested students to apply to represent the student body on the number of university and faculty committees, boards and working groups we have in the network. We recently held an SRN meeting with existing members and new people interested in applying next year to outline the role of each of our committees, and will have our final meeting of the year on Monday October 16th, which will be another chance to chat about what being a member of the SRN involves. As always, if there are any additional questions please ask us either in person or via email.

##### **Education Committee**

The Education Committee will meet on Thursday October 19th at 10.15am.

##### **Handover**

We are beginning to tie up the projects we have worked on over the course of the year, and give some thought to archiving. We will be meeting with 2018's Education (Academic) office bearers, Alice and Toby, on Tuesday to begin handover.

**Motion 4:** To approve and accept the Office Bearers Reports (and recommendations)

Mover: Mindi

Seconder: Conor

CWD

6. **Other Reports**

7. **Other Business**

8. **Motions on Notice**

**Motion 1:** To move up to \$300 from Campaigns, Special Projects and Events to reimburse Caley and Roger for refreshments for final SRN and Education Committee meetings of 2017. Exact number to be disclosed in meeting.

Mover: Conor

Seconder: Mindi

CWD

**Motion 2:** To move \$200 from Campaigns, Special Projects and Events to spend on further advertising the Counter Course Handbook and incentivising submissions.

Mover: Conor

Seconder: Mindi

CWD

Discussion: 2018 Education OBs will continue this initiative.

**Motions not on Notice**

9. **Next Meeting**

Probably none. Thank you all so much for your time and engagement with the Education Committee!

**10. Close**

**Meeting closed at: 10.35 AM**

**Certified by Chair:**

**Signed:**

**Dated:**