

University of Melbourne Student Union

Minutes of the Students' Council

Meeting 17/09

INQUORATE, CONFIRMED

11 AM, 19th August 2009

**Location: MUVT 1/2
Union House**

Agenda

1. Procedural Matters

- 1.1 Election of Chair
- 1.2 Acknowledgement of Indigenous Owners
- 1.3 Attendance
- 1.4 Apologies
- 1.5 Proxies
- 1.6 Membership – Leave of Absence
- 1.7 Adoption of Agenda
- 1.8 Semester 2 Meeting Schedule

2. Confirmation of Previous Minutes

- 2.1 Minutes from Meeting on 28-07-2009

3. Matters Arising from the Minutes

- 3.1 Indigenous Department Vandalism Motion
- 3.2 Corporate Charges Invoice (MUSUL)
- 3.3 Tuesday Band and BBQ

4. Correspondence

- 4.1 Office of the Provost: Proposal to Simplify University Legislation Governing Recognition of Student Organisations of the University
- 4.2 David Haidon: Save VCA

5. Office Bearers' Reports

- 5.1 President
- 5.2 Secretary
- 5.3 Activities
- 5.4 Arts
- 5.5 Clubs and Societies
- 5.6 Education Academic Affairs
- 5.7 Education Public Affairs
- 5.8 Environment
- 5.9 Indigenous
- 5.10 Media

- 5.11 Queer
- 5.12 Welfare (Clack)
- 5.13 Welfare (Lewis)
- 5.14 Wom*n
- 6. Standing Committee Reports**
 - 6.1 Finance Sub-Committee
- 7. Other Reports**
- 8. Motions on Notice**
- 9. Other Business**
- 10. Next Meeting**
- 11. Close**

Meeting declared inquorate at 11:35 AM by Shaun Khoo.

Agenda Item 1: Procedural Matters

1.3 Attendance

Students' Council

Kyle Dadleh, Liam Byrne, Josh Schmidt, Dominique Ottobre, Dan Musil, Clinton Markwell.

Office Bearers

Cosima Nyx Stone, Zoe Sanders, Carla Drakeford, Chris Kloester, Dave Liubinas, Chris Summers, Piper O'Dowd, Bhakthi Puvanenthiran, Shaun Khoo.

Other

Rachel Baxendale, Jonathan Donagan, Sam Rankin.

1.4 Apologies

None recorded.

1.5 Proxies

Phoebe Kelloway proxies to Josh Schmidt.

Agenda Item 10: Close

Certified by Chair:

Signed:

Dated:

Meeting Schedule

On 31 July, a draft meeting schedule was circulated based on availabilities received since a call for availability submissions was made on 15 July.

Students' Council members were invited to submit availability which would be used to alter the meeting schedule or to advise if it was unsuitable. No responses were received.

Number of voting representatives (and officers) who nominated their availability

Time	Mon	Tue	Wed	Thu	Fri
9-10am	3 (1)	6	4 (1)	3 (1)	4 (1)
10-11am	2	6	3 (1)	3 (1)	3 (1)
11-12noon	3 (1)	5	5	3 (1)	4 (1)
12-1pm	3 (1)	6	2	3 (1)	4 (1)
1-2pm	3 (1)	6	2 (1)	2 (1)	4 (1)
2-3pm	2 (!)	5	1 (1)	2 (1)	4 (1)
3-4pm	2 (1)	3	1 (1)	2 (1)	4 (1)
4-5pm	1 (1)	3	1 (1)	2 (1)	3 (1)
After Hours	-	-	2	1 (1)	2 (1)

The proposed meeting schedule is therefore as follows, excluding Tuesday Band & BBQ, General Meetings, non-teaching periods and elections:

- 9am Tuesday, August 25
- 11am Wednesday, September 16
- 12pm Friday, October 9
- 2pm Tuesday, October 20
- 12pm Wednesday, November 4 (SWOTVAC)

University of Melbourne Student Union

Minutes of the Students' Council

Meeting 15/09

UNCONFIRMED

2:15 PM, 28th July 2009

Location: MUVT Room 1&2, Union House

Agenda

1. Procedural Matters

- 1.1 Election of Chair
- 1.2 Acknowledgement of Indigenous Owners
- 1.3 Attendance
- 1.4 Apologies
- 1.5 Proxies
- 1.6 Membership – Staff Leave, Leave of Absence Applications. Nyx Mathews appointed as Acting Wom*n's Officer (23 June). Stefania Capogreco & Ezekial Gould as Acting Queer Officers (30 June).
- 1.7 Adoption of Agenda

2. Confirmation of Previous Minutes

- 2.1 Minutes from Meeting on 03-06-2009
- 2.2 Minutes from Meeting on 05-07-2009

3. Matters Arising from the Minutes

- 3.1 Indigenous Department Vandalism Motion
- 3.2 Cage Free Campus Society
- 3.3 Corporate Charges Invoice (MUSUL)
- 3.4 Balance Sheet Transfer (MUSUL)
- 3.5 Food Co-Op and MUSUL
- 3.6 Tuesday Band and BBQ
- 3.7 Student Newspaper Policy
- 3.8 Book Co-Op
- 3.9 AGM/SGM Venue Confirmation

4. General Manager Report

5. Office Bearers' Reports

- 5.1 President
- 5.2 Secretary
- 5.3 Activities
- 5.4 Arts
- 5.5 Clubs and Societies
- 5.6 Education Academic Affairs

- 5.7 Education Public Affairs
- 5.8 Environment
- 5.9 Indigenous
- 5.10 Media
- 5.11 Queer
- 5.12 Welfare
- 5.13 Wom*n
- 6. Standing Committee Reports**
 - 6.1 Finance and Staffing Sub-Committee Election
- 7. Other Reports**
- 8. Motions on Notice**
 - 8.1 CCC Rally
- 9. Other Business**
- 10. Next Meeting**
- 11. Close**

Meeting opened at: 2:41 PM, by Carla Drakeford

Agenda Item 1: Procedural Matters

1.1 Election of Chair

<p>Motion 1: That Carla Drakeford chair the meeting. Moved: Carla Drakeford CWD</p>

1.2 Acknowledgement of Indigenous Owners

So Acknowledged

1.3 Attendance

Students' Council:

Rudolph Hosri, Jesse Overton-Skinner, Josh Schmidt, Phoebe Kelloway, Liam Byrne, Dominique Ottobre, Brendan Thomas-Noone, Goldie Pergl, Dan Musil, Onagh Bishop, Kaitlin Ferris,

Office Bearers:

David Liubinas, Tim Arnot, Frances Lewis, Sam Cossar Gilbert, Tristan Clack, Carla Drakeford, Joshua Wakeham, Gillian Kilby, Bhakthi Puvanenthiran, Zoe-Zora Sanders, Piper O'Dowd, Stefania Capogreco, Ezekial Gould, Ruby Warber, Adelaide Rief, Laura Harris, Gemma Leigh-Dodds, Shaun Khoo.

Other

Lydia Bevege,
John Shipp,
Matt Incerti,
Bruno Friedel,
David Haidon (former VCASU President)
David Evans,
Jonathan Donagan,
Justin Bare - UMSU Manager
Bethany King - minute taker

Absent

Office Bearers

Sadia Schneider, Chris Summers, Chris Kloester, Rachel Barrett, Katherine Klaus, Kyle Lancaster, Cosima Nyx Stone.

1.4 Apologies

Clinton Markwell

1.5 Proxies

Bianca Parussolo to 1. Dominique Ottobre, 2. Kaitlin Ferris

Stephanie Gold to Lydia Berege

James Smith to John Shipp

Kaitlin Ferris to 1. Onagh Bishop, 2. Bruno Friedel

Onagh Bishop to 1. Kaitlin Ferris, 2. Dominique Ottobre, 3. Louis Gregory, 4. Bruno Friedel

1.6 Membership

Motion 2: That all SOB Leave of Absence applications be accepted, including those from:

Zoe Zora Sanders – 7/9/09 to 11/9/09

Rachel Barrett – 7/9/09 to 11/9/09

Frances Lewis – 7/9/09 to 11/9/09

Carla Drakeford – 13/7/09 to 17/7/09 and 7/9/09 to 11/9/09

Timothy Arnot – 7/9/09 to 11/9/09

Tristan Clack – 7/9/09 to 11/9/09

Gemma Leigh-Dodds – 7/9/09 to 11/9/09

Piper O'Dowd – 7/9/09 to 11/9/09

Sam Cossar-Gilbert – 7/9/09 to 11/9/09

Adelaide Rief – 7/9/09 to 11/9/09

David Liubinas – 7/9/09 to 11/9/09

Yoshua Wakeham – 7/9/09 to 11/9/09

Bhakthi Puvanenthiran – 7/9/09 to 11/9/09

Moved: Chair

CWD

1.7 Adoption of Agenda

The Chair takes a speaking list and discussion of agenda order is initiated.

New agenda items tabled:

Motions on Notice requested to be added to the agenda:

3.2 Statement for endorsement: Stop the Blackmail. Keep Aboriginal Housing in Aboriginal Hands.

3.3 Recommendation "that UMSU directs the Returning Officer to maintain and uphold UMSU's core beliefs in the context of the 2009 Student Union elections."

3.4 Recommendation "that Fiona be reimbursed for cost of Candice's going away party in the sum of \$45.20 coming from the whole of union fund."

3.5 Media Officers' Motions

Motion 3: That all of Item 8 (Motions on Notice) be moved to Item 3 and the rest of the agenda readjusted.

Moved: Chair

CWD

Motion 4: That item 4.9 be moved to 4.1. The agenda now reads:

2. Confirmation of previous minutes

3. Motions on notice

4. Matters arising from the minutes
and so on
Moved: Chair
CWD

Agenda Item 2: Confirmation of Previous Minutes

Proposed amendments:

- Phoebe Kelloway came back shortly after being recorded as having left, before the close of the meeting.
- Jesse's name was spelt wrong on page 4 (spelt with an "e", not an "ie").

Motion 5: That the minutes of Students' Council Meeting 13, held on the 3rd of June 2009 be accepted (with corrections) as a true and accurate record.

Moved: Chair
CWD

Agenda Item 3: Motions on Notice

3.1 CCC rally

The CCC rally was originally planned for 12th August 2009, but this has now changed to 2nd September 2009. A multi-part motion has been tabled regarding the campaign and event, moved by Tim Arnot and seconded by Josh Schmidt, and this is discussed.

The Chair opens a speaking list. There is extensive discussion.

Tim Arnot and Frances Lewis encourage students to attend and it is noted that the Concession Cards Coalition (CCC) meets every Monday 5pm, RMIT cafeteria, and is a broad amalgamation of student representative groups.

Tristan Clack gives an overview of his recent liaison with the fares manager at the Department of Transport (DoT) regarding a potential means-tested allocation of concession cards to international students. The merit of means-testing international students is raised and the likelihood of a government funding allocation of the size necessary to give all international students concession cards is in turn discussed.

The question of whether the expenditure for the campaign raised in the tabled motion should come from the Welfare Department budget or the Whole of Union Fund as stated in the tabled motion is raised and discussed. Liam Byrne emphasises that funding the demonstration from the Whole of Union Fund will show that the whole student union supports this cause. It is suggested that the union as a whole should endorse the campaign, but this does not necessarily require that funding come from the Whole of Union Fund.

Procedural Motion: That each speakers' speaking time to be limited to one minute, and that the last speaker be called for.

Moved: Chair
CARRIED

It is suggested that If the Welfare Committee is not going to have a meeting before the rally to approve the expenditure then authorisation for its release should be passed from the Whole of Union Fund and then transferred from the welfare budget into the Whole of Union Fund as soon as is practicably possible.

An amendment to the motion is proposed, stating that the expenditure of \$500 from the Whole of Union Fund is contingent on the Welfare Committee meeting before the 2nd September 2009 and agreeing to subsequently transfer such monies back into whole of union fund.

Motion 6: That University of Melbourne Student Union Students Council endorses the Melbourne-wide Concession Cards Coalition and its demands for transport concession cards for international and postgraduate students.

That UMSU Students Council endorses the rally on Wednesday 12th August at 2pm at the State Library, called by the Concession Cards Coalition.

That UMSU Students Council strongly encourages all office bearers to attend the rally on 12th August.

That UMSU Students Council directs the President to notify all UMSU members of the rally on 12th August, and encourages them to attend.

That UMSU Students Council approves the expenditure of \$500 from the Whole of Union Fund to go towards the Concession Cards Coalition campaign, for the production of material (posters, leaflets, banners etc) for the rally on 12th Aug and for future events hosted by the Concession Cards Coalition, contingent on the welfare committee meeting before the 2nd September 2009 and agreeing to subsequently transfer such monies back into the Whole of Union fund.

Moved: Tim Arnot

Seconded: Josh Schmidt

CWD

Procedural motion: That the three motions regarding the statement for endorsement by the intervention Rollback Action Group be moved from Item 3.5 to Item 3.2.

Moved: Chair

CARRIED

Procedural motion: That each speakers' speaking time to be limited to one minute.

Moved: John Shipp (proxy for James Smith)

CARRIED

For 9

Against 3

3.2 Statement for endorsement: Stop the Blackmail. Keep Aboriginal Housing in Aboriginal Hands.

Motion 7: That UMSU endorses the statement made by the Intervention Rollback Action Group.

Moved: Ruby Warber

Seconded: Tim Arnot

Motion 8: That Students' Council directs the President of UMSU to release public press statements, declaring the above, as well as emailing the endorsement to defendthetowncamps@gmail.com or phone Marlene Hodder from the Intervention Rollback Action Group (Alice Springs) on 0438 816 851 or Nicole Watson from the Stop the Intervention Collective (Sydney) on (02) 9514 9711. This is to be done before July 30.

Moved: Ruby Warber

Seconded: Tim Arnot

Motion 9: That UMSU donates \$200 from the whole of union fund to the Intervention Rollback Action Group, via direct deposit to:

Bendigo Community Bank

A/c Name: Intervention Rollback Action Gr.

BSB No: 633-000

A/c No: 134 157 049

Or

Intervention Rollback Action Group

PO Box 8488

Alice Springs

NT 0871

to help with the costs of publicising their statement nationally on July 30.

Moved: Ruby Warber

Seconded: Tim Arnot

Tabled Motions 7, 8 and 9 (moved by Ruby Warner and seconded by Tim Arnot) are discussed. Ruby Warner and Liam Byrne emphasise their support for the intervention Rollback Action Group and Tim Arnot notes that this group will be putting out the quoted statement on July 30th.

3:12pm David Liubinas returns
3:12 Onagh Bishop returns

It is clarified that the statement to be endorsed is the statement quoted prior to the proposed motions on the handout.

It is confirmed that the expenditure of \$200 proposed in one of the three tabled motions can come from the Indigenous Department's budget, and it is proposed that the relevant motion be amended to state that the \$200 be expended by the Indigenous Department rather than by the Whole of Union Fund.

It is confirmed that the funds requested are to pay for the statement by the Intervention Rollback Action Group to be published in the national press.

Motion 11: That motions 7, 8, and 9 be moved on block and the additional motion *"That the Indigenous Committee is to pass a motion approving their reimbursement of the whole of union fund in the sum of \$200 at an upcoming committee meeting"* also be moved.

Moved: Chair

CARRIED

Abstentions 4

3.3 Returning Officer & Elections

The tabled motion regarding conduct by the Returning Officer during UMSU elections, moved by Dominique Ottobre and seconded by Bruno Friedel, is discussed.

Dominique Ottobre explains that the purpose of the motion is to confirm that the Returning Officer is aware of UMSU's core beliefs and his role in line with these, as UMSU has had bullying occur in the past during elections. This motion will emphasise that no bullying and intimidation will be tolerated during election week.

Discussion of the relevance of the tabled motion ensues.

Procedural motion: That this recommendation be put to a vote.

Moved: Zoe/Zora Sanders

CARRIED

Motion 12: That UMSU directs the Returning Officer to maintain and uphold UMSU's core beliefs in the context of the 2009 Student Union elections.

Moved: Dominique Ottobre

Seconded: Bruno Friedel

CWD

3.4 Staff Farewell

Motion 13: That Fiona be reimbursed for cost of Candice's going away party in the sum of \$45.20 coming from the whole of union fund.

Moved: Chair

CWD

3.5 Media Officers' Motions

Zoe/Zora Sanders speaks to the two motions tabled by the Media Department, noting that Above Water is coming up and the Media Department would like to be able to support this financially. Adelaide Rief notes that the Arts Department will be matching the amount committed by Media.

Motion 14: That Students' Council approves the expenditure of up to \$2000 from the Above Water line for printing costs, promotional material, catering costs and prizes for the Above Water creative writing anthology to be launched at the Melbourne Writers' Festival.

Moved: Zoe/Zora Sanders Seconded: Yoshua Wakeham

CWD

Motion 15: That Students' Council approves the expenditure of up to \$100 from the Promotional Activities line of the Media Department's Budget for food and drinks for the Edition 5 BBQ/Games Launch Party to be held at Royal Park on Thursday 6th August.

Moved: Zoe/Zora Sanders Seconded: Yoshua Wakeham

CWD

Agenda Item 4: Matters Arising from the Minutes

Quorum count- 10, the meeting continues.

4.1 AGM/SGM Venue Confirmation

Discussion via speaking list occurs regarding the date and venue of the next AGM/SGM.

David Haidon notes Students' Council needs to have an AGM in order to formally elect the VCA Student Office Bearers into office. It is enforced that this should be as soon as possible.

Motion 16: That an AGM/SGM be held on Tuesday 4th August 2009 at 12:30pm in North Court.

Moved: David Liubunas Seconded: ???

WITHDRAWN

Onagh Bishop points out that there are reasons why this venue is not optimal.

Justin Bare notes that there needs to be 21 days notice given to the student body of constitutional changes. Discussion takes place around the fact that notice has not been circulated, and it is requested that the Secretary be contacted to confirm this. It is noted that lack of such notice makes it impossible to pass constitutional changes at the AGM/SGM on Tuesday 4th August.

It is suggested that the date of the AGM/SGM be changed, as a week is not long enough to ensure quorum is reached. Goldie Pergl proposes that a motion be moved which states: "That Students' Council works for the campaign in a week's time, but if notice has not been met, to hold another meeting on 21st August."

It is proposed that the AGM/AGM be held in 3 weeks or during Prosh Week (Week 5). David Liubinas suggests that the AGM/SGM be held during Prosh Week to ensure quorum is reached. Onagh Bishop notes that it is important to guarantee that the event to be free of drunkenness and nudity. David Liubinas notes that Students' Council will need to liaise with the Prosh Week judges regarding all of this, and it is proposed that someone be appointed to liaise with them and that Students' Council is given their contact details.

Josh Schmidt leaves 3:24pm

It is proposed that any motion regarding the AGM/SGM date include that the President be authorised to send out notice on the Secretary's behalf if necessary.

It is confirmed that even if the AGM/SGM takes place after Prosh Week there is still enough time to hold it before UMSU elections. Justin Bare confirms that even if the AGM/SGM takes place after elections, it is still possible for the VCA student representative positions to be elected in on a provisional basis.

David Liubinas's first motion is withdrawn.

Motion 17: That David Liubinas be the middle man in negotiating between Students' Council and the people of Prosh with regards to the Students' Council AGM/SGM.

Moved: David Liubinas Seconded: Jesse Overton-Skinner (???)
WITHDRAWN

David Liubinas's second motion is withdrawn.

Motion 18: That the Students' Council AGM/SGM be set for Tuesday 25th August 2009 at 12pm in the Public Lecture Theatre (PLT), and that the UMSU President be empowered to send notice of such a meeting today if the Secretary is unable.

Moved: Kaitlin Ferris Seconded: Dominique Ottobre
CWD

Motion 19: That David Liubinas and Carla Drakeford be empowered to speak with the Prosh Week organisers about getting students to attend the Students' Council AGM/SGM.

Moved: Onagh Bishop Seconded: Jesse Overton-Skinner
CWD

4.2 Indigenous Department Vandalism Motion

Procedural Motion: That Item 4.2 regarding the Indigenous Department Vandalism be deferred to the next meeting's agenda.

Moved: John Shipp (proxy for James Smith)
CWD

4.3 Cage Free Campus Society

Motion 20: That Students' Council joins with the Cage Free Campus Society in calling for all University of Melbourne eateries to go "cage-free" and that a Students' Council representative presents a resolution to the University Council calling for a complete cage-free egg policy on campus.

Moved: Katelyn Grimmer Seconded: Sam Cossar-Gilbert.

Discussion takes place regarding the tabled motion.

It is noted that the resolution should put to MUSUL instead of University Council, as they are the more relevant body in this instance.

Sam Cossar-Gilbert notes that he is happy to be liaison between Students' Council and CFC and to put together a resolution to propose to University Council and to MUSUL.

Procedural Motion: That the following amendment "and to MUSUL" be added to Motion 16, so that it now reads: "That Students' Council joins with the Cage Free Campus Society in calling for all University of Melbourne eateries to go "cage-free" and that a Students' Council representative presents a resolution to the University Council and to MUSUL calling for a complete cage-free egg policy on campus."

Moved: Sam Cossar-Gilbert
CWD

Motion 21: That Students' Council joins with the Cage Free Campus Society in calling for all University of Melbourne eateries to go "cage-free" and that a Students' Council representative presents a resolution to the University Council and to MUSUL calling for a complete cage-free egg policy on campus.

Moved: Chair
CWD

Carla Drakeford confirms that she will email Katelyn Grimmer to inform her that Students' Council has passed Motion 17.

4.4 Corporate Charges Invoice (MUSUL)

Carla Drakeford explains that she met with Lowan Sist (MUSUL CEO) regarding the Corporate Charges Invoice. She was authorised by Students' Council to allow \$50,000 maximum for this year. MUSUL responded by letter that they require \$35,000 for this year's payment and \$35,000 from last year (when UMSU didn't pay).

Justin Bare noted that he has been advised by MUSUL that they will issue an invoice for 2009 totalling only \$40000 and thus they are effectively accepting UMSU's offer. Carla Drakeford notes that when she formally receives a response from MUSUL stating the above she will bring this to Students' Council.

4.5 Balance Sheet Transfer (MUSUL)

Justin Bare notes that there has thus far been no discussion of the balance sheet transfer by MUSUL.

4.6 Food Co-Op and MUSUL

It is noted that MUSUL is currently in the process of renewing the Food Co-op's rental agreement and that Goldie Pergl has a meeting scheduled with MUSUL to discuss this matter.

It is proposed that Goldie advise MUSUL that Student's Council continues to support and endorse the Student Co-op as an important part of student life, and to thank MUSUL for their continuing support in providing the premises for this endeavour, and that a motion be passed noting this sentiment. It is also proposed that the motion include a request that the current arrangement with MUSUL with regard to the co-op (ie. the peppercorn rent of \$1 per year) continue.

Motion 22: UMSU Students' Council recognises the huge benefit that the Food Co-op provides to the students of the University of Melbourne and recognises the valuable contribution that MUSUL undertakes to make the continuing operation of this outlet possible. We would ask that any rent agreement would continue for the next year.

Moved: Goldie Pergl

Seconded: Jesse Overton-Skinner

CWD

4.7 Tuesday Band and BBQ

Motion 23: That Item 4.7 regarding Tuesday Band and BBQ be deferred to the next meeting's agenda.

Moved: Chair

CWD

4.8 Student Newspaper Policy

Discussion via a speaking list occurs.

The Media Officers note that the proposed Student Newspaper Policy attempts to address the fact that there is currently very little guidance about Farrago is/should be, for future OBs to turn to, and to provide a formal process for dealing with complaints. They note that the policy is informed by submissions from the student body.

Phoebe Kelloway notes that the right of reply guidelines in the first paragraph of the complaints and grievances section may be bit too general regarding the right of reply for press groups. She suggests it be added that if something is published that contributes to oppression of a minority group then it is guaranteed that that group have space in next Farrago that is more substantial than just a letter to the editor. It is noted that Farrago's obligations with regard to racism, sexual, etc are noted in the UMSU Constitution and that obligations to provide right of reply cannot continue indefinitely over one issue, however it is also noted that the implications of the Constitution are not concrete and that there have been concerns in previous years about right of reply in Farrago. It is

proposed that the relevant paragraph of the policy be altered so that right of reply includes a letter to the editor and/or article space, however no motion is moved.

The complaints procedure, specifically the configuration of the complaints committee, is discussed and an amendment to the current procedure proposed, with a view that the newspaper policy can be amended further down the track if necessary.

Procedural motion: That the Student Newspaper Policy be put to a vote.

Moved: Kaitlin Ferris

LOST For 5 Against 7

Procedural motion: That the Student Newspaper Policy including the following amendment in Section 10 be put to a vote:

The Media Complaints Committee shall be composed of:

- One Media Officer as a non-voting representative.
- Three voting representatives of Student's council to be elected by the Staffing Sub Committee at the commencement of the year.
- Two student representatives to be appointed by the staffing sub-committee if and when a complaint is lodged.

Moved: Chair

CWD

Motion 24: That Students' Council endorses and supports the Student Newspaper Policy including the following amendment in Section 10:

The Media Complaints Committee shall be composed of:

- One Media Officer as a non-voting representative.
- Three voting representatives of Student's council to be elected by the Staffing Sub Committee at the commencement of the year.
- Two student representatives to be appointed by the staffing sub-committee if and when a complaint is lodged.

Moved: Chair

CWD

4.9 Book Co-Op

Motion 25: That Students' Council endorses and supports the establishment and operation of the UMSU Book Cooperative.

Moved: Sam Cossar-Gilbert

Seconded: Adelaide Rief

CWD

Agenda Item 4: General Manager Report

UMSU launch at VCA

A motion approving expenditure from the Whole of Union Fund to fund the Student Union launch at the Southbank Campus is discussed.

Justin Bare notes that the launch is to take place the next day, Wednesday 29th August 2009 and will include a BBQ and band as well as promotion of UMSU's activities and for VCA students to sign-up to receive free Student Union membership for Semester 2, 2009.

It is noted that Carla has already secured \$2,000 in funding from the Provost Office for the event which is coming into the Whole of Union Fund, and Students' Council simply needs to give authorisation to spend these funds on the launch.

Staff Leave of Absence

A motion regarding Leave of Absence by an advocacy staff member is discussed. Justin Bare notes that the leave is due to take place during December 2009 and January 2010, a peak period for the advocacy service, requiring that a replacement staff member be hired. Justin notes that it has been proposed that the Student Services Officer act in a higher duties role over that period (following appropriate training), and a casual staff member be employed to work in Advocacy reception. This is explained as beneficial because it provides support and professional development opportunities to an existing staff member and is cheaper.

It is proposed that Student Council transfer a maximum of \$10,000 from the Honoraria and Salaries lines of budget, using funds that were budgeted but won't be spent due to unpaid staff leave and vacancies. It is confirmed that all this money would come from the 2009 budget, and that Marisa would be paid at a level appropriate to her new position during the period in question.

Motion 26: That Students' Council transfer up to \$10,000 from the Salaries and Wages, Honoraria and Superannuation lines of the Students' Council budget to the Casual Wages and Superannuation lines of the Student Union Advocacy Service budget in order to fund a replacement staff member in December 2009 and January 2010.

Moved: Chair

CWD

Motion 27: That Students' Council approve expenditure of up to \$2,000 from the Whole of Union Fund to fund Student Union promotional material and a Student Union launch at the Southbank Campus.

Moved: Chair

CARRIED

Agenda Item 5: Office Bearers' Reports

Including tabled reports.

Motion 28: That the Education Academic, Education Public, Environment, Indigenous, Media and Queer Department reports be passed on block.

Moved: Chair

Seconded: Dominique Ottobre

CWD

It is determined that the Activities, Arts, Clubs & Societies, Secretary's and Wom*n's reports will be discussed at the next Students' Council meeting.

Shaun Khoo arrives 4:15pm

Agenda Item 6: Standing Committee Reports

6.1 Finance and Staffing Sub-Committee Election

Shaun Khoo notes those elected to the Finance and Staffing Sub-Committees, as follows:

Finance Sub-Committee:

- Onagh Bishop, Stephanie Gold, Kaitlin Ferris, Jesse Overton-Skinner, Dominique Ottobre, Goldie Pergl as voting representatives (elected unopposed).

No nominations were received for:

- The non-voting representative position on Finance Sub-Committee
- The non-voting representative position on Staffing Sub-Committee
- The voting representative positions on Staffing Sub-Committee

Quorum lost at 4:17pm.

Agenda Item 9: Next Meeting

Minutes of Students' Council meeting held 28-07-09

Next meeting on:

Agenda Item 10: Close

Meeting closed at: 4.17 PM by Carla Drakeford

Certified by Chair:

Signed:

Dated:

3. Matters Arising from the Minutes Unresolved Motions

Indigenous Department Vandalism Motion

That UMSU condemns the actions of Office Bearers who have postered without permission on the Indigenous Departments office window. This action represents an impingement on the rights of the office, a breach of section 11 of Union House Rules and shall not be tolerated. UMSU supports the Indigenous Department's right to convey any legal political message it so chooses that is within the regulations of the Union's constitution.

Moved: Sean Armistead

Seconded: Kyle Dadleh

Correspondence
Issues J09-A10027 – J09-A10030
Tuesday Band and BBQ

The Raise an Issue system was established to assist students in contacting their student representatives if they were unsure of who to contact or unable to meet with a student representative. The following issues have been raised and are relevant to Students' Council. In this document the personal details of the students have been removed because it is stated on the forms that their details will not be published or disclosed to a third party outside of UMSU. Students' Councillors are able to inspect copies of the forms received by contacting the Secretary.

J09-A10027

Relates to: Tuesday BBQS!

Description: Bring them back please! I can't function without them!

J09-A10028

Relates to: Union issues

Description: Cancellation of Tuesday music & BBQ @ Northcourt!
... Wa happened?!

J09-A10029

Relates to: Student Union Issues

Description: Just wondering why there was no sausage sizzle dizzle and no rocking band playing? It was the whole (reason) I came to uni today. Not impressed...

J09-A10030

Relates to: Union Services

Description: The Tuesday music and BBQ at north court was cancelled!!

Professor Peter McPhee
FAHA FASSA
Provost



July 31, 2009

Ms Carla Drakeford
President, UMSU Inc
First Floor, Union House
The University of Melbourne Vic 3010

Dear Carla,

Proposal to Simplify University Legislation Governing Recognition of Student Organisations of the University

Last year the University Council endorsed the initiation of a project which aims to simplify the University's business processes. As a key part of that project, the University is trying to simplify its very bulky and complex internal legislation, and reduce it to a size more comparable to that maintained by other Australian universities.

Our plan is to confine our use of statutes to important overarching policies and matters with a significant impact on individual rights and freedoms. Statutes will take a generic form, with particularities and matters of detail dealt within lesser instruments. We are proposing that one such statute will set out standard requirements for an organisation to be formally recognised as a student organisation of the University, as is the case with UMSU Inc.

UMSU Inc will continue to be established under a separate regulation with a recital of its history, but we are proposing to move material common to all recognised student bodies to the overarching statute. Attached you will find a copy of the draft statute and its supporting regulations, including the proposed regulation for UMSU Inc which sets out the conditions of its recognition by the University in terms unchanged from those under which you currently operate. I would be very grateful if you could bring it to the attention of your council. The University's General Counsel, Mr Chris Penman, would be happy to respond to any queries you or your council might have regarding this development, and of course if it raises any serious concerns please let me know.

We are hoping to take this legislation to Council's 14 September 2009 meeting, so we would be grateful if we could have any comments or response from UMSU Inc by 24 August.

The University is very conscious of the value of its relationship with its student organisations, and hopes that you will agree that the amended legislation attached clearly sets out the nature and history of that relationship for all parties.

Yours sincerely,

Professor Susan Elliott
Acting Provost

Cc University Secretary
Vice-Principal and General Counsel
CEO, UMSU Inc
Central Records
Mr Shaun Koo, Secretary, UMSU Inc
Mr Justin Bare, UMSU Inc

Office of the Provost

The University of Melbourne, Gatekeeper's Cottage, Building 187, Victoria 3010 Australia
T: +61 3 8344 3744 F: +61 3 9341 6011 W: www.provost.unimelb.edu.au

Revocation of Statutes 15.2 and 15.3, revocation and remaking of Statute 15.1, and making of associated regulations, recommended by the Vice-Principal and University Counsel – To consolidate legislation regarding the recognition of student organisations (#/2008).

Explanatory Note

Council at its annual conference in February 2008 gave in principle agreement to a reform program under the title of “Taking Responsibility – Making Melbourne Manageable”, which included proposals to significantly reduce the number and simplify the complexity of the internal legislative instruments maintained by the University.

At present, Chapter 15 – Student Organisations contains three statutes: Statute 15.1- UMSU Incorporated; Statute 15.2 – The Melbourne University Sports Association and Statute 15.3 – University of Melbourne Postgraduate Association Incorporated. (The postgraduate association has changed its name to The University of Melbourne Graduate Student Association (GSA), but that change is yet to be reflected in University legislation.)

Council at its February 2009 meeting held in conjunction with its annual Planning Conference approved an outline of proposed amendments to existing internal legislation including the following amendments to legislation in Chapter 15.

- *A statute to make generic provision for recognition of student organisations.*
- *Individual relationships governed by brief regulations with matters of detail set out in fixed term agreements.*

In accordance with the decision of Council, this legislation revokes the existing statutes regarding student organisations and makes a new statute 15.1 to set out standard provisions governing their recognition. The legislation also makes a supporting regulation for each currently recognised student body – the requirements for continuation of that recognition are unchanged.

The following sentence to be added when agreed – “The governing bodies of the three recognised student organisations have been consulted and have approved the above arrangements.”

Proposed Statute and Regulations

STATUTE 15.1 – STUDENT ORGANISATIONS

Recognition of a student organisation

15.1.1 Council may by regulation recognise an organisation as a student organisation of the University for so long as Council, after considering its constitution and the role of other student organisations recognised by Council, is of the opinion that the organisation remains capable of representing the student body of the University and is satisfactorily carrying out all of the obligations imposed on it by legislation or by any agreement with the University,.

Termination of recognition

15.1.2 Where Council forms the opinion for whatever reason that an organisation should cease to be recognised, any privileges provided by recognition are terminated.

Provisions of amenities and services

15.1.3 At the request of Council, and in accordance with conditions determined from time to time by Council, a recognised student organisation must provide amenities and services in accordance with the terms of funding provided to it.

Petitions to the Board

15.1.4 (1) A recognised student organisation may petition the Board on any matter affecting the teaching or discipline of the University.

(2) On receipt of a petition the Board must either deal finally with the matter or refer it with a report to Council.

Petitions to Council

15.1.5 (1) A recognised student organisation may petition Council on any matter affecting the students other than a matter affecting the teaching or discipline of the University.

(2) Council must deal with any petition received under this section.

President of a recognised student organisation

15.1.6 (1) On application in writing to the appropriate faculty the president of a recognised student organisation may be granted leave of absence from a course for which he or she is enrolled.

(2) Notwithstanding any other statute the president of a recognised student organisation will be deemed to be an enrolled student of the University during any period of leave of absence granted under subsection (1).

Student representation

15.1.7 Council may, by determine from time to time how student representatives are to be selected and appointed to any body of the University.”

REGULATION 15.1.RI – UMSU INCORPORATED

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Recitals

- 1 The Students' Representative Council was formed as an independent unincorporated association at a special general meeting called by the Sports Union Council on 19 September 1907.
- 2 Statute XXXIII, which was made by Council on 4 July 1914, provided that Council might at its discretion establish a Students' Representative Council.
- 3 Pursuant to Statute XXXIII Council on 23 December 1914 approved the constitution of the Students' Representative Council which had been submitted to Council by that body and which at that date was the existing constitution of the Students' Representative Council.
- 4 On 13 July 1988 the members of the Students' Representative Council authorised its incorporation under the Associations Incorporation Act 1981 and approved a constitution, and on 13 September 1988 the Students' Representative Council was incorporated as Melbourne University Students' Representative Council Incorporated.
- 5 The Student Council of the Melbourne Training College, the predecessor body of the Melbourne College of Advanced Education Students' Association, was formed in 1923.
- 6 On 14 October 1987 the annual general meeting of the Students' Association authorised its incorporation under the Associations Incorporation Act 1981 and approved a constitution, and on 27 November 1987 the Students' Association was incorporated as the Melbourne College of Advanced Education Students' Association-Carlton Incorporated.
- 7 In accordance with a referendum of students, on 13 October 1988 the Melbourne University Students' Representative Council Incorporated resolved to amalgamate with the Melbourne College of Advanced Education Students' Association-Carlton Incorporated to form the Melbourne University Student Union Incorporated ("MUSUI") and approved a constitution.
- 8 On 27 October 1988 the annual general meeting of the Melbourne College of Advanced Education Students' Association-Carlton Incorporated resolved to amalgamate with the Melbourne University Students' Representative Council incorporated to form the Melbourne University Student Union Incorporated and approved the same constitution.
- 9 MUSUI encountered financial and operational difficulties in 2003, resulting in the Supreme Court of Victoria placing it in liquidation on 6 February 2004. This was preceded by a restructure of the delivery of student amenities and services at the University through the establishment of MU Student Union Limited ("MUSUL"), a wholly owned subsidiary of the University, and the execution of a new Master Agreement between the University and MUSUL in December 2003.
- 10 The University withdrew its recognition of MUSUI as an approved student organisation of the University on 13 September 2004 with effect from 1 January 2005.
- 11 Pending the establishment of a new student union, Council recognised an Interim Students Representative Committee for the purposes of representing the interests of students and, in conjunction with the liquidator of MUSUI, otherwise fulfilling the functions designated in the previous Statute 15.1 as being carried out by MUSUI.
- 12 Council approved the constitution of a new student union in August 2005, and with the support of an overwhelming majority of students held in a plebiscite that month, steps were then undertaken to incorporate a new student union under the Associations Incorporation Act 1981 and convene elections for positions in the new student union and related clubs and societies to take effect from 2006.
- 13 Those elections were held in October 2005 and UMSU Incorporated was incorporated on 17 November 2005.
- 14 On 16 December 2005, MUSUL and UMSU entered into a facilities and services agreement governing the terms on which UMSU is to perform what are described therein as core student representative activities, and to receive funding from MUSUL for that purpose. Subsequent funding agreements between the parties supplement but are otherwise subject to the terms of the facilities and services agreement.

15 In early 2009, Council agreed to consolidate into one statute matters governing recognition of student organisations, and to provide for recognition of individual student organisations by regulation.

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Recognition of the Student Union

1 Pursuant to statute 15.1 Council hereby recognises **UMSU Incorporated ("the Student Union")** as a student organisation of the University and, for so long as Council, after considering the constitution of the Student

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Union and the role of other student organisations it recognises, is of the opinion that the Student Union remains capable of representing the student body of the University and is satisfactorily

carrying out all of the obligations imposed on it by legislation or by any agreement with the University, Council will continue to recognise the Student Union.

Provisions of amenities and services

2. At the request of Council, and in accordance with conditions determined from time to time by Council, the Student Union must provide amenities and services in accordance with the terms of funding provided to the Student Union by the University or MUSUL.

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15.1.2 Where Council forms the opinion for whatever reason that the Student Union should cease to be recognised, the privileges provided by this statute are terminated.

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15.1.4 (1) The Student Union may petition the Board on any matter affecting the teaching or discipline of the University.

(2) On receipt of a petition the Board shall either deal finally with the matter or refer it with a report to Council.

Petitions to Council

15.1.5 (1) The Student Union may petition Council on any matter affecting the students other than a matter affecting the teaching or discipline of the University.

(2) Council shall deal with any petition received under this section.

President of the Student Union

15.1.6 (1) On application in writing to the appropriate faculty the president of the Student Union may

be granted leave of absence from a course for which he or she is enrolled.

(2) Notwithstanding any other statute the president of the Student Union shall be deemed to be an enrolled student of the University during any period of leave of absence granted under sub-section (1).

Student representation

15.1.7 Council may, by standing resolution, whenever it is appropriate to do so, determine from time to time how student representatives are to be selected and appointed to any body of the University.

REGULATION 15.1.R2 - THE MELBOURNE UNIVERSITY SPORTS ASSOCIATION

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Recitals

1. The Melbourne University Sports Union ("the Sports Union") was formed in 1904 as an independent unincorporated association by affiliation or association of the sports clubs of the University.
2. The Sports Union has received de facto recognition by the University since its inception and its Constitution was recognised by statute on 28 May 1985.
3. Council established a standing committee of the Council known as the Committee for Sport and Physical Recreation ("the Committee") which sought the advice of the Sports Union in the development and maintenance of sporting and physical recreation programmes and facilities provided by the University.
4. The president of the Sports Union and representatives of the affiliated clubs were members of the Committee.
5. On 3 April 1995 the Council approved the change of name of the Sports Union to "The Melbourne University Sports Association", recognised its revised constitution and affirmed the provision contained in Recital 4.

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6. In February 2006 Council disestablished its Committee for Sport and Physical Recreation.
7. In XX Xxxxx 200X, Council agreed to establish Melbourne University Sport as a department of the University operating as a semi-autonomous body, and approved terms of reference dealing with the establishment, membership, responsibilities and reporting framework for its board.
8. In early 2009 Council agreed to consolidate into one statute matters governing recognition of student organisations, and to provide for recognition of individual student organisations by regulation.

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Recognition of the Sports Association

1 Pursuant to statute 15.1, Council hereby recognises The Melbourne University Sports Association ("the Sports Association") as a student organisation of the University and, for so long as Council, after considering the constitution of the Sports Association, and the role of other student organisations it recognises, is of the opinion that the Sports Association remains capable of representing the sports clubs of the University and is carrying out all of the obligations imposed on it by legislation or by any agreement with the University, Council will continue to recognise the Sports Association.

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Provision of amenities and services

2 At the request of Council, and in accordance with conditions determined by Council, the Sports Association must provide amenities and services in accordance with the terms of any funding provided by the University.

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15.2.2 Where the Council forms the opinion for whatever reason that the Sports Association should¶ no longer be recognised, the privileges provided by this statute are terminated.¶

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Deleted: funded from the Amenities and¶ Services Fund.

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15.2.4 The Council may, by standing resolution, determine when and for what purpose¶ representatives of the Sports Association are appointed to any body of the University.¶

Regulation 15.1.R3 – The University of Melbourne Graduate Student Association, Recitals

1. JMSU Incorporated ("The Student Union") is recognised as a student organisation of the University subject to the provisions of Statute 15.1.

2. University of Melbourne Postgraduate Association ("UMPA") was an unincorporated association which was the representative body of the University's postgraduate students affiliated to the Student Union under the provisions of the Student Union constitution.

3. By Heads of Agreement dated 26 October 1993 the University, the Student Union and University of Melbourne Postgraduate Association agreed that upon the incorporation of UMPA under the Association Incorporations Act 1981 the University would amend its statutes to take into account and recognise the separate existence of UMPA for the limited purposes set out in the Heads of Agreement.

4. University of Melbourne Postgraduate Association Incorporated ("UMPA") was incorporated under the Associations Incorporations Act 1981 on 7 February 1994.

5. Subsequently UMPA changed its name to The University of Melbourne Graduate Student Association (GSA)

In early 2009, Council agreed to consolidate into one statute matters governing recognition of student organisations, and to provide for recognition of individual student organisations by regulation.

Recognition of the GSA

1 (1) For the purposes of this regulation-

"postgraduate student" means a student undertaking a higher degree;

"academic postgraduate matters" means any matter of policy and practice relating to degrees, certificates and diplomas undertaken by postgraduate students at the University including, but not limited to, enrolment, assessment and student progress.

(2) Pursuant to statute 15.1 Council hereby recognises the GSA as a postgraduate student organisation of the University and, for so long as Council, after considering the GSA's constitution and the role of other student organisations it recognises, is of the opinion that the GSA remains capable of representing the postgraduate student body of the University and is satisfactorily carrying out all of the obligations imposed on it by legislation or by any agreement with the University, Council will continue to recognise the GSA.

Provision of amenities and services

2 At the request of Council, and in accordance with conditions determined from time to time by Council, the GSA must provide amenities and services in accordance with the terms of funding provided to the GSA by the University.

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15.3.2 Where the Council forms the opinion for whatever reason that UMPA should cease to¶ be recognised, the privileges provided by this statute are terminated.¶

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15.3.4 (1) UMPA may petition the Board on any matter affecting the teaching or¶ discipline of the University.¶

(2) On receipt of a petition the Board must either deal finally with the matter or¶ refer it with a report to the Council.¶

Petitions to the Council¶

15.3.5 (1) UMPA may petition the Council on any matter affecting the postgraduate¶ students other than a matter affecting the teaching or discipline of the¶ University.¶

(2) The Council must deal ... [1]

Petitions to the Board

15.3.4 (1) UMPA may petition the Board on any matter affecting the teaching or discipline of the University.

(2) On receipt of a petition the Board must either deal finally with the matter or refer it with a report to the Council.

Petitions to the Council

15.3.5 (1) UMPA may petition the Council on any matter affecting the postgraduate students other than a matter affecting the teaching or discipline of the University.

(2) The Council must deal with any petition received under this section.

Student representation

15.3.6 The Council may, by standing resolution, whenever it is appropriate to do so, determine from time to time how postgraduate student representatives are to be selected and appointed to any body of the University.

President of UMPA

15.3.7 (1) On application in writing to the Academic Board the president of UMPA may be granted leave of absence from a course for which he or she is enrolled.

(2) Notwithstanding any other statute the president of UMPA may be deemed to be an enrolled student of the University during any period of leave of absence granted under sub-section (1).



David Haidon
<dhaidon@gmail.com>
10/08/2009 04:29 PM

To Shaun.Khoo@union.unimelb.edu.au
cc
bcc
Subject UMSU Papers

Hi Shaun,

I'd like the following to be tabled for the meeting on Friday. Sorry I couldn't attach it as a document the internet here sucks.

Cheers,

David Haidon
UMSU Campus Coordinator
VCAM Campus

The Faculty of the Victorian College of the Arts and Music
234 St Kilda Rd,
Southbank, Victoria
Australia 3006

phone: +61 3 9682 1123
fax: +61 3 9686 1156
web: www.union.unimelb.edu.au

To UMSU Student Council,

As you some of you know the Victorian College of the Arts is undergoing some rather drastic changes due to its amalgamation with the University of Melbourne. Below are some of the issues students, staff, alumni, and the industry are voicing:

COURSE RESTRUCTURING & THE MELBOURNE MODEL

- The introduction of “The Melbourne Model” will mean that as of 2011, all students from Theatre, Dance, Production, Art and Film & TV will undertake a 3 year generalised bachelor degree. Only then may they specialise intensively in their chosen field in a 2 year post-graduate degree.
- University of Melbourne plans indicate that practical training in each of these schools will be reduced by up to 50%.
- The Puppetry Course, the only one of its kind in the Southern Hemisphere, has been suspended. The Music Theatre course, having had 500 applicants in its inaugural year has also been suspended.

BACKGROUND TO THE AMALGAMATION

- The Victorian Government, based on commitments contained in a Heads of Agreement, passed the Melbourne University (Victoria College of the Arts) Act 2006. The Heads of

Agreement was originally formed to protect the identity and integrity of the VCA as a specialist, practical training institution. It has since then been amended by the “VCA Integration Committee,” to the point that the University of Melbourne can enforce whatever policies they see fit.

STAFF CUTS

- On July 29th, UoM announced that it will sack 220 full-time teaching and administration staff as part of a new “economic response program”. Many VCA staff have lost their jobs already and the faculty has been targeted for further redundancies with many internationally acclaimed staff unlikely to have their contracts renewed at the end of this year. Minimal or no practicing sessional staff will be employed at the VCAM from 2010.
- Staff have been instructed to stay away from the media, to pacify students and to keep quiet about impending redundancies. Many staff have been told that they risk losing their jobs if they speak out against the University’s proposed changes.

A student group called Save VCA has formed to fight these changes. They are organising a weeklong protest starting on the 16th of August and will climax on the 21st with a protest march to parliament. They have created a website www.savevca.org which has much more information. Attached is a flier for the Protest March for distribution.

I would like to put forward the following motions:

1. That UMSU Student Council wholly support the Save VCA campaign.
2. That the UMSU Student Council direct the President to promote the Save VCA Week, especially the protest march on the 21st, through the UMSU Mailing lists.
3. That UMSU hold a BBQ on the VCA grounds on the 19th of August as part of Save VCA Week, with a budget of \$500 from the Whole of Union Fund.

Secretary's Report



1. General Meeting

At meeting 13/09, Students' Council directed an AGM & SGM to take place on August 4, at a venue to be confirmed. As no confirmation of venue has been received, I have not organised a meeting for this date. With the assistance of the General Manager, I have sought information on possible venues.

North Court has traditionally been a venue for UMSU General Meetings, however, Students' Council has expressed an unwillingness to schedule GMs in North Court.

The only other possible option around Union House is the Grand Buffet Hall.

Other options on campus include the Public Lecture Theatre and Copland Theatre.

2. Regulations and Policy.

On 18 March Students' Councillors requested further clarification regarding proposed amendments to Standing Orders.

Rule 3.3 now reads:

3.3 A regular meeting is a meeting held in accordance with the meeting schedule or is otherwise a part of the regular program.

3.3.1 The Students' Council may delegate to the Secretary the power to set meetings on the regular program during periods not covered by the meeting schedule and may determine the conditions of this delegation.

This is because previously rule 3.3 restated requirements already set out in rule 85 of the Constitution. The amendment to rule 3.3 creates two types of regular meeting (regular program or meeting schedule).

Rule 3.3.1 does not create any new powers for the Secretary and effectively reduces the power of the Secretary. It is possible under current conditions the interpret meetings not set explicitly as special meetings as regular meetings as the Constitution overrides Regulations. The ambiguities in the interpretation of the regular/special meeting distinction arise not from the Constitution, but from the Constitution interpreted in the context of Standing Orders.

Rule 3.3.1 seeks to alter current convention which leaves the Secretary to set meeting times and dates outside of the semesterly meeting schedule. The word 'may' implies that the Secretary does not automatically have the power to make executive decisions to set meeting times (except perhaps in the case of a newly elected Students' Council

that is yet to meet for the first time). The power of Students' Council to govern its program of meetings is foregrounded by rule 3.3.1 which diminishes the power of the Secretary to act unilaterally. Additionally, the regulatory environment of UMSU Inc. is much different to that of MUSU Inc. and is clearly designed to prevent unilateral action.

Rule 5.1 and 5.2 are amended:

Rule 5.1 previously defined special meetings as those not on the regular programme of meetings set at the start of each semester.

Rule 5.2 previously defined a special meeting as held when four voting representatives requested a meeting. This contradicts with 5.1 since a meeting could be outside of the regular programme set at the start of each semester yet not be held at the request of at least four voting representatives.

The rules now read:

5.1 Special meetings are meetings held outside of the regular program.

5.2 A special meeting shall be held when:

5.2.1 at least four voting representatives request in writing or by email that one be held; or

5.2.2 Students' Council directs that a special meeting be held.

This amendment aims to clearly define a special meeting, the conditions under which special meetings are held and to remove contradictions.

Rule 5.4 is amended to correct a typo (by to be).

Rule 8.2 is amended to include reference to a new appendix which sets out a model agenda for a Special Meeting. This model agenda is consistent with the current rule 5.4.2 of Standing Orders which does not allow for business other than that included in the request for a special meeting to be set on the agenda.

Rules 11.3, 13.2, 14.10, 19.4 and (thanks to Dominique for pointing this out) 19.5 are amended to renumber appendices.

Rules 26.8 and 26.9 are new, added to further clarify definitions. The definition of 'meeting schedule' is consistent with rule 84 of the Constitution and rule 26.9 defines regular program against the criteria for a special meeting. This leaves no meeting uncategorised.

26.8 'meeting schedule' means the schedule set at the first meeting of the Students' Council in each semester.

26.9 The 'regular program' includes meetings set on the meeting schedule or any meeting outside of the meeting schedule which is not requested by at least four voting representatives or directed to be held as a special meeting.

Recommendation 2.1:

Students' Council adopts the amended Standing Orders as circulated including the amendment to the typo in rule 5.4 and the originally omitted renumbering of appendices in rule 19.5.

If this recommendation is accepted, then it is proposed additionally that the policy included in this report be adopted as well, which has been developed in accordance with expectations representatives have expressed and current practice. It has also been developed to work with the amended Standing Orders.

Meeting Notifications Policy

Committee meetings are an important part of the governance of UMSU. The department's priorities and activities are set and discussed within these meetings so it is important that they are a democratic forum.

Every representative on an UMSU Committee has the right to:

- Receive adequate notice, as set out in the Constitution, of the time, date and location of a meeting.
 - Rule 88.1 of the Constitution requires four academic days between the day notice is sent and the day the meeting is held for a regular meeting.
 - Rule 88.2 of the Constitution requires two academic days between the day notice is sent and the day the meeting is held for a special meeting, unless more than half the voting representatives of the committee notify the Secretary that they believe a meeting should be held with less notice.
 - These rules apply to Committee meetings in accordance with Rule 100.1 of the Constitution.
- Be consulted by the relevant Officer regarding the setting of the time, date and location of a meeting and the setting of a meeting schedule.
- Be included in the decision-making of the Committee.

For meetings which are not set on the meeting schedule or otherwise held according to the direction of the Committee, Officers, as part of their duties, shall consult with all the representatives on their committees regarding availabilities for meetings. The time, date and location of meetings should then be passed on to the Secretary such that adequate notice can be sent.

Recommendation 2.2:

Students' Council adopts the Meeting Notifications Policy.

Proposed Amendments to Procedures for Student Representatives

Proposed amendments were circulated to Students' Council members detailing amendments to the Regulations.

Rule 1.1 of Procedures for Student Representatives previously referred to C152 and C153 which presently relates to Meetings of the Staffing Sub-Committee and Budget Process. This has been updated to refer to C155 and C156 which refer to Regulations other than Electoral Regulations and the Provisions of Regulations.

Rule 3.2 is amended to capitalise the 't' of 'the' at the beginning of the sentence.

Rule 10.3 read 'The UMSU logo shall appear in Appendix A' and has been amended to read "... shall appear as in Appendix A".

Rule 14 has been added to allow the Indigenous, Queer and Wom*n's departments to appoint a Committee Secretary from their restricted constituency when the Secretary is not a member of that restricted constituency. It does not require the committees to do so, but does so to increase the level of autonomy available to that committee.

Rule 15 sets out a process for the election of Finance and Staffing Sub-Committees, consistent with the Constitutional requirement to elect these committees before their term commences (C141) and sets out a process for this election. Students' Council(-elect) may determine the conduct of the election or may allow it to follow the regulations.

Rule 16 sets out a process for the appointment of the Students' Representative Network and outlines some basic rights and responsibilities for representatives. In conjunction with rule 15 it is hoped that these amendments will allow for a longer opening of applications and more time for Staffing Sub-Committee to meet and consider applications. That applications for SRN should be opened and considered by Staffing Sub-Committee seems to be a relatively uncontroversial convention and therefore it seems reasonable for the process to be automatic.

Recommendation 2.3:

Students' Council adopts the amendments to Procedures for Student Representatives.

3. Staffing and Finance Sub-Committee Elections

At the end of Semester 1, I enquired as to whether any Students' Councillors would object to the opening of Staffing and Finance Sub-Committee elections, no objections were received. Nominations were opened and were sufficient to fill Finance Sub-Committee only. The following representatives have therefore been elected unopposed: Onagh Bishop, Kaitlin Ferris, Dominique Ottobre, Goldie Pergl, Jesse Overton-Skinner and Stephanie Gold.

Clubs and Societies OB report 5

In bullet format, for an easier read!

What C & S has been up to...

- C & S has had a busy year so far with a number of new clubs seeking to start up with C & S while on the other hand a number of clubs have unfortunately been disaffiliated. A lot of new clubs are happily going through the process of affiliation. Unfortunately this resulted in us having to make up many new club packs (which have since been made). Thanks to Shaun Khoo for helping be Fiona's slave on this task.
- Both of us have been RO-ing for various clubs and Kath has been steadily going through the AGM's from previous years.
- Clubs have been applying for a steady stream of grants and have held many a successful event.
- Here is a Budget update:
So far this year we have spent \$20,700 on grants, \$9,289 on Orientation, \$31.60 from the Special Projects line for a locksmith to make keys for Club lockers which will soon be made available, \$55.25 from the Special Projects line for BBQ equipment, and \$91.80 from the Stationery line for the New Clubs Packs.
- Our committee has had a few membership changes that has seen Jason Ball leave us and be replaced by Jonathan Donagan. While Jonathan Hunt is to be replaced by John Harris on the 15th of June since Jonathan is leaving for far greener pastures. Clubs Council has kindly decided to continue with the 'J' name theme.

We don't really have much to report this time, but Students' council has managed to approve our last report. We've also attached the regulations that we need to submit to council at the bottom of this report.

Regulations

The Clubs and Societies committee recommends that the following regulation amendments:

C&S Committee Meeting 8 (April 2 2009)

Compulsory Training Regulations

6.1.r. fails to attend training or information sessions deemed by a motion of the C&S Committee as compulsory.

Motion 5: That the compulsory training regulation be recommended to Students' Council.

Moved: Jono Hunt Seconded: Sam Rankin

CWD

C&S Committee Meeting 11 (May 15 2009)

Motion 16: That the Officers recommend new regulation 5.6.k to Students' Council. The regulation reads: 5.6.k Clubs that fail to submit the membership list containing the information and using the format stipulated by a motion of the Clubs and Societies Committee will receive no funding until such time as they submit the membership list in the correct format.

Moved: Jono Donagan Seconded: Jesse Overton-Skinner

CWD

Club statistics

Number of Completed Affiliations: 1

Education Students Association

Number of clubs in the process of Affiliation: 14

Number of clubs disaffiliated this year: 6

Breakfirst

Cross-culture Dialogue Society

Turkish Students on Campus

Urban Yoga

Department of Forestry and Ecosystems Science Student Club

Mechanical Engineering Society

Tea Statistics

Number of teas (max): 15

Number of teas (current):11

Number of tea pots: 2

C & S report 5

C & S has been operating steadily through the semester break. Mid year orientation was a success with many clubs gaining new members. Though some clubs had some confusion as to their aims from prospective club members.

We have had a lot of constitutional changes coming through from a wide variety of clubs and a lot of new clubs approaching their IGM's.

Our day out to VCA was a success with a club from VCA beginning the affiliation process. Our club total is almost back to where it was at the start of the year (110) and is likely to end over that total.

All in all the semester break was rather quiet for C & S but we expect that to pick up.

Education (Public Affairs) Office Bearer Report for Students' Council

Education Conference 2009

I went along to Sydney in July for the Education Conference along with other activists to talk about this year's campaigns. It was great to speak with a number of Queer officers from around the country about the National Union of Students Queer Office's campaign for same-sex marriage rights. The conference voted to throw the National Union of Students' whole weight behind the campaign, with the President David Barrow putting out a press release endorsing the Greens bill supporting equal marriage rights that's been tabled in parliament.

It was also fantastic to see the National Union playing more of a leading role in taking up international students' issues, in light of the increasing number of violent attacks on Indian and other international students. In particular, the conference discussed transport concession card rights and the inequality that is instituted in Victorian and New South Wales legislation, which denies international students the basic right of concession cards.

Same-sex Marriage Campaign

In the leadup to the same-sex marriage demonstration, which took place on 1st August just a few weeks ago, I helped organise and hold a speak out on campus for equal marriage rights for lesbian and gay couples on Monday 27th July. We got a good reception and it gave us a great opportunity to raise the issue with concerned students, who have been marginalised by the Rudd Labor Government and their maintenance of the Ban on same-sex marriage.

The months of campaigning and petitioning on campus for same-sex marriage rights paid off on August 1st demonstration at Federation Square, with 4-5,000 people attending. It was a great step forward for the campaign, with many young queers and activists from high school and uni campuses attending the largest demonstration for equal rights for same-sex couples in years. The date was significant as it was the last day of the ALP's national conference where they were deciding the range of policies, and it was an absolute crime to hear their that they will not be repealing the ban on gay marriage. The campaign is far from over and I look forward to building further demonstrations until this unjust ban is removed.

Students for Palestine

Students for Palestine had a successful barbeque in second week and helped involve new students who want to campaign for Palestinian rights. We are also planning for a Palestinian cultural celebration evening as part of the MUDFest Club on August 18, happening down at Open Stage. This will include traditional poetry, dance, music, and first hand accounts of Al Nakba, the events of 1948 when Israel was created on the back of terror and genocide. We are also hoping to perform Seven Jewish Children. We are also helping to build for the Justice for Palestine rally on September 25th.

Concession cards

The concession cards campaign has been continuing, and just last Monday I went along with the Concession Card Coalition down to the opening of the Couch, which was set up by the Salvation Army to offer a safe space for international students in light of the recent

Education (Public Affairs) report for Students council Friday 14th August

spate of attacks. It was a great chance to meet a whole range of students who are concerned about their safety and are rightly pissed off with the Government's instituted inequality. We have been building up to the demonstration happening on 2nd September at the State Library at 2pm. With the Victorian Premier John Brumby heading over to India in September to try and save face, it is important, now more than ever, that all activists get behind the demand for public transport concession cards for all.

Staff cuts at Melbourne University

Melbourne University Administration has recently announced that they will be cutting at least 220 jobs, across the board, which will only further entrench the abysmal state our education is in at this institution. The Arts faculty in particular will be severely affected, as they have already seen massive cuts to their faculty. I went along to the NTEU meeting that took place last Tuesday to discuss the University's announcement, and was pleased to see around 200 staff members pack the PLT, the vast majority arguing for a serious fight against the uni through strikes. Tuesday this week the NTEU are having a 4-hour work stoppage from 1pm, with a meeting followed by a demonstration outside the university admin building. There will be follow-up actions and strikes, with a protest at the Open Day this Sunday, and at least two more strikes in September.

Welfare Report (Tristan Clack)

Semester break was a busy time in the welfare office as many meetings, negotiations and much progress was made under the following headlines

Concession cards

After meeting with the Department of Transport (DoT), I was able to demonstrate a need to issue concession cards to international students of whom were experiencing financial distress. This was done through comparing the minimum entry requirements to gain a study visa and comparing them to the Henderson poverty line.

Comparisons Between Visa Financial Requirements and the Henderson Poverty Line (HPL) in Relation to Family Size¹

Family Size	HPL1 – Head in Workforce (including housing costs)	HPL 2 - Head not in workforce (including housing costs)	Living costs required for visa applications	Difference between HPL2 and required living costs
Single	\$330.77	\$268.21	\$230.76	\$37.45
Couple	\$442.48	\$379.92	\$311.54	\$68.38
Couple + 1 child	\$531.89	\$469.32	\$357.69	\$111.63
Couple + 2 children	\$621.29	\$558.73	\$392.31	\$166.42

Since international students are not means tested as they enter Australia it is difficult to get a figure on and identify the students that fall below the poverty line as only a minimum benchmark is needed to be met in order to enter the country. Issuing concession cards to this group would significantly bring them closer to the poverty line for a relatively low administration cost by effectively halving their travel costs. As a result of these talks the DoT spokesperson changed their position on concession cards for international students from

"Full fee paying international students are not eligible for Medicare, Centrelink benefits, rental assistance or most other taxpayer-subsidised social services; the Victorian Government's policy on public transport concession discounts is consistent with this approach."

TO

"Public transport concession fares are not offered across the board to international students, because there is currently no mechanism to effectively means test this group and thus offer discounted fares to those students who need it most. The same approach applies to many other

¹ http://www.isana.org.au/images/file/weds_c1_forbes-mewett.pdf

benefits such as health care cards. However, we are open to dialogue with student groups regarding suggestions on possible ways to improve fare policy in this area."

The notion of issuing concession cards for all international students which I support in principal was explored. However it was deemed not viable as the State government is currently unable to cover the cost of the program. It would cost an extra \$20 - \$30 million² (as expressed in the parliamentary hansard surrounding the *Public Transport Amendment Act 2007*) each year to cover the lost revenue and provide the extra services needed to cover the increased usage. At present, there are other projects concerning public transport that have a higher priority

From here I will, with the assistance of other policy writers, co-author a policy submission to the DoT for consideration on the issue of concession cards to international students via a means testing mechanism.

Also of note the topic of issuing blanket concession cards to post-graduate students was discussed and the DoT had the following to say on the subject:

"No, concession cards for postgraduate students are not being considered. This issue was considered in 2005 which resulted in the State Government giving public transport concession for all health care card holders. This policy was designed to address the fact that postgraduate students on low-incomes were not previously entitled to transport concessions."

For further clarity to be eligible for a health care card the following financial requirements must be met:

Maximum gross income to qualify for a Health Care Card³

Your [income](#) must be below the limit that applies to you for the 8 week period for you to be eligible for a Low Income Health Care Card.

Status	Weekly income	8 weekly income
Single, no children	\$450	\$3,600
Single or couple combined, one child	\$783	\$6,264

²

<http://tex.parliament.vic.gov.au/bin/texhtmlt?form=VicHansard.dumpall&db=hansard91&dodraft=0&house=ASSEMBLY&speech=62275&activity=Second+Reading&title=TRANSPORT+LEGISLATION+AMENDMENT+BILL&date1=4&date2=December&date3=2007&query=true%0A%09and+%28+data+contains+%27Public%27%0A%09and+data+contains+%27Transport%27%0A%09and+data+contains+%27Amendment%27%0A%09and+data+contains+%27act%27+%29%0A>

³ http://www.centrelink.gov.au/internet/internet.nsf/payments/conc_cards_iat.htm

Partnered (combined), no children	\$749	\$5,992
For each additional child, add	\$34	\$272

Each time you apply or renew your Low Income Card, you will be required to re-qualify for the card. To be entitled to a new or renewed card, your weekly income must be no higher than the maximum gross income required to qualify for a Health Care Card (as stated in the table above).

Maximum gross income to retain a Health Care Card

Once you have been issued with a Health Care Card, your weekly [income](#) must not exceed the limits below during the entitlement period. The entitlement period is from the date of issue to the date the card expires or you lose entitlement to use the card.

If your income does change, you must tell Centrelink and we can work out if you are still qualified for the card and can continue to use it.

Status	Weekly Income	8 weekly income
Single, no children	\$562.50	\$4,500
Single or couple combined, one child	\$978.75	\$7,830
Partnered (combined), no children	\$936.25	\$7,490
For each child, add	\$42.50	\$340

STI/Sex Ed Campaign

After meeting with the Director for Wellbeing Services and the campus health promotions nurse in regards to the ongoing campaign of STI awareness, it was decided as part of this campaign to re-introduce condom vending machines to the campus. Condom vending machines have been systematically removed during renovations. This is a move to help combat increasing rates of STI's, especially Chlamydia, inline with a new federal health campaign which can be found at www.sti.health.gov.au . Despite offering free condoms through the welfare office, health service and the Melbourne Sexual Health Centre on Swanston street, it was found that this was not enough and in some cases not appropriate as it did not deal well with the issues of anonymity, spontaneity and stigma of using (or seen to be using) contraceptives and having it known that the student is sexually active. Vending machines, despite adding a small cost, deal with a lot of the aforementioned issues.

Since the university had no policy regarding the issue it was decided by the director for wellbeing services that the health promotions nurse and myself would co-author a condom vending machine policy so that it can be rolled out across the campus. This policy will cover but not limited to: -

- Identification of locations for condom vending machines
- Cultural/social impact of condom vending machines
- Impact to sexually transmitted infection rates
- Means to overcome issues to stigma with contraceptive use
- Means to overcome anonymity concerns regarding the acquisition of contraceptives
- Means to accommodate spontaneity and sexual activity

This condom vending machine policy will be designed to fit in with the “Formative Research for the National Sexually Transmitted Infections (including HIV/AIDS) Prevention Program⁴” (February 2008) and the final “Quantitative Research Report Measuring awareness and attitudes among young Australians towards STI's, including HIV/AIDS⁵” (April 15th 2009). The aforementioned document listed the following as the greatest barriers to safe sex: -

- Social factors
- Own identity, self esteem
- Ability to negotiate condom use
- Awareness, perceived personal susceptibility and risk of HIV/STI's
- Awareness, knowledge of HIV/STI's and transmission

4

[http://www.sti.health.gov.au/internet/sti/publishing.nsf/Content/4508CA9D909D2E32CA2575BD00168028/\\$File/STI%20Qual%20Research%202008.pdf](http://www.sti.health.gov.au/internet/sti/publishing.nsf/Content/4508CA9D909D2E32CA2575BD00168028/$File/STI%20Qual%20Research%202008.pdf)

5

[http://www.sti.health.gov.au/internet/sti/publishing.nsf/Content/4508CA9D909D2E32CA2575BD00168028/\\$File/STI%20Quant%20Research%202009.pdf](http://www.sti.health.gov.au/internet/sti/publishing.nsf/Content/4508CA9D909D2E32CA2575BD00168028/$File/STI%20Quant%20Research%202009.pdf)

- Awareness and attitudes towards testing and previous experience of testing
- Attitudes towards the use of condoms
- Attitudes towards sex and sexual gratification
- For some, the cost of condoms

With these factors in mind we will produce a policy which will aim to overcome some of them as part of an integrated effort to reduce the impact of STI's amongst the student community and spread the practice of safe sex.

In addition the following documents are being incorporated into the policy to ensure that the document is culturally sensitive and to fill gaps in information which aren't covered by the above two reports scope.

Abel, G. & Brunton, C. (2005). Young people's use of condoms and their perceived vulnerability to sexually transmitted infections. *Australian and New Zealand Journal of Public Health*, 29(3), 254-260.

Chen, X., Gong, X., Liang, G. & Zhang, G. (2000). Epidemiologic trends of sexually transmitted diseases in china. *Epidemiologic Trends of Sexually Transmitted Diseases in China*, 27(3), 138-142.

China Today. (2004). *Condoms available in public places*. Retrieved from: <http://www.chinatoday.com.au/English/e2004/e200411/f4.htm> on the 7th of July, 2009.

East, L., Jackson, D. O'Brien, L. & Peters, K. (2007). Use of the male condom by heterosexual adolescents and young people: literature review. *Journal of Advanced Nursing*, 59(2), 103-110.

Ewles, L. & Simnett, I. (1995). *Promoting health: a practical guide*, (3rd ed.). Scutari Press, London.

McKay, A. (2007). The effectiveness of latex condoms for prevention of STI/HIV. *The Canadian Journal of Human Sexuality*, 16(1-2), 57-61.

Parr, N. & Siedlecky, S. (2007). Use of 'dual protection' and other combinations of contraceptive methods in Australia. *Australian and New Zealand Journal of Public Health*, 31(6), 567-570.

Stancombe Research and Planning Pty Ltd. (2009). *Quantitative research report: measuring awareness and attitudes among young Australians towards STIs, including HIV/AIDS*. Retrieved from: www.sti.health.gov.au/internet/sti/publishing.nsf/Content/research on the 7th of July, 2009.

Yuntadilok, N. (2004). Condom vending machines: private and community sectors initiative. *International AIDS society*. 15.

| Proposed condom vending machines (Figure 1)





Welfare Report for Students Council on 31st March

Frances Lewis

I continue to liaise with reps from the Youth Disability Advocacy Service around attendant carer funding and am investigating what further I can do to raise awareness of the issue. It is appalling that students with physical disabilities requiring a fulltime carer are denied funding for the carer, meaning they are denied access to university unless they can pay for the carer themselves.

I also have been liaising with the GSA and MUOSS around concession card campaign which is going really well. This is vital as more reports come out of the discrimination and harassment (including physical assault) of international students, the high cost of public transport just being one aspect.

I attended the National Union of Students National Day of Action. It was an absolute farce; outside people from both sides of the Labor Party, there was basically no one. It is hardly surprising given that all we have heard from Labor Students is support for Rudd. It is dishonest to say you are running a campaign to scrap VSU when you have been campaigning *for* Rudds new Services Fee, which as we know will go straight to the University Admin and has no guarantees that student bodies will see any of it or that it can be used for political campaigns to represent students interests. This is a fee that represents a continuation of political VSU and the political silencing of students. Maybe if the Labor students weren't so interested in their careers and getting a cushy office job in a MPs office, they might actually run a critical campaign that forces the government to improve the living standards of students.

I also continue to be involved in the Students for Palestine collective, with Palestine Solidarity Week looking to be real success. However there appear to be students here in the Student Union with no union principles who support the slaughter of Palestinians, with my committees decision to fund a BBQ and PA system for the week being appealed. It is thoroughly undemocratic that a minority can block a decision made by a democratically elected body. It is also preventing me from following my job requirements of tackling racism. In the current climate celebrating Arabic culture is a vital way to show the relevance of the union to students who have generally not seen the point of the union. The Welfare Department is NOT a service provider but a campaign body to campaign around racism, discrimination and to promote diversity and tolerance.

Recommendation 1:

UMSU recognises that students with physical disabilities requiring a full-time attendant carer receive federal funding for such a carer during school. UMSU also recognises that these students stop receiving this funding when entering tertiary education, and that this is a major barrier to these students attending university and gaining tertiary qualifications. Therefore UMSU calls on the Rudd Government to provide funding for attendant carers for students undertaking any kind of tertiary study.

Recommendation 2:

1. UMSU recognizes that many students work long hours on top of their study in order to make ends meet. UMSU therefore condemns the proposed HECS HELP volunteer scheme, as it will only benefit wealthier students and not those who need the HECS fee reduction.
2. UMSU recognises that the Bradley Review does not go far enough to tackle student poverty. It also recognizes that a voucher system, where funding follows students not institutions, will prevent already underfunded universities from receiving crucial resources. UMSU condemns the governments implementation of a deregulated, demand-driven funding scheme. UMSU also calls on the government to
 - a. Lower the age of independence to 18
 - b. Increase the Youth Allowance and Austudy payments to at least match the Henderson Poverty Line of \$370 a week.
 - c. Tie Rent Assistance payments to the CPI index.

Students Council Meeting 22 April Welfare OB Report [Frances Lewis]

Firstly, the concession card Day of Action, to demand travel concessions for international and postgraduate students is next Wednesday, 29th April. I think it is vital that everyone comes along to show their support. I have been liaising with the president of the GSA and MUOSS to make sure this is as successful as possible, and have been staffing information stalls collecting petitions and letting people know about Wednesday's action. There is also going to be a forum on the issue, with some state government officials agreeing to come and speak, it will be a great opportunity to grill them as to why precisely they deny travel concessions to such a large section of the student population.

I am also trying to get a campaign around Attendant Carer funding for tertiary students started. I think it outrageous that students miss out on higher education because they don't receive funding for a carer, without whom they cannot physically attend classes or study. Therefore I have the recommendation below, but also a attempting to spread a survey being undertaken by YouthLaw, alongside YDAS (Youth Disability Advocacy Service), to determine the full effect of this on students.

I also continue to be involved in Students for Palestine, with our hugely successful Palestine Solidarity Week last month. Countless people came to look at the exhibition, outlining the history of the creation of Israel on Palestinian land and the frequent massacres and atrocities committed by Israel against the Palestinians and their neighbours such as Lebanon. The music, the shisha pipe and the halal barbeque created a real atmosphere. It was wonderful to see the Melbourne University Islamic Society (UMIS) host a stall at the event.. The event showed to students involved in UMIS that the union does not buy into the stereotyping of Muslims prevalent in the media. Given the On Wednesday 180 people turned up to hear Antony Loewenstein speak. A prominent Jewish critic of Israel, he spoke on the need for more Jewish people to feel confident to oppose Israel's actions, and how there is nothing anti-Semitic about criticising Israel's military attacks on innocent civilians. The week finished with the Feast, attended by over 300 people, who enjoyed amazing home-cooked middle eastern food, a live oud performance (a traditional middle eastern instrument) and comedy from one of the "Salam Café" crew. It was great to have so many people celebrating a culture that is being destroyed and denigrated on a daily basis. It is outrageous that people in the union are still attempting to block funding for such a cultural awareness event, particularly when as Welfare Officer my job involves tackling racism. Perhaps I should only concern myself with white, English speaking students and ignore the vast number of Muslim and Arab students on campus who suffer racism, discrimination and harassment here on campus and around the city.

Recommendation 1:

UMSU recognises that students with physical disabilities requiring a full-time attendant carer receive federal funding for such a carer during primary and secondary school. UMSU also recognises that these students stop receiving this funding when entering

tertiary education, and that this is a major barrier to these students attending university and gaining tertiary qualifications. Therefore UMSU calls on the Rudd Government to provide funding for attendant carers for students undertaking any kind of tertiary study.

Recommendation 2:

1. UMSU recognizes that many students work long hours on top of their study in order to make ends meet. UMSU therefore condemns the proposed HECS HELP volunteer scheme, as it will only benefit wealthier students and not those who need the HECS fee reduction.
2. UMSU recognises that the Bradley Review does not go far enough to tackle student poverty. It also recognizes that a voucher system, where funding follows students not institutions, will prevent already underfunded universities from receiving crucial resources. UMSU condemns the governments implementation of a deregulated, demand-driven funding scheme. UMSU also calls on the government to
 - a. Lower the age of independence to 18
 - b. Increase the Youth Allowance and Austudy payments to at least match the Henderson Poverty Line of \$370 a week.
 - c. Tie Rent Assistance payments to the CPI index.

Welfare report – 1st June 2009
Tristan Clack

I have now reached the mid-point of my term as welfare officer and the following is a list of recent activities

- Meetings continue with University officials and other interested parties concerning affordable and accessible student housing. There was also a forum (which I attended) called *Transnational and Temporary: students, community, and place-making in central Melbourne*, which was hosted by the Melbourne city council and many ideas were expressed concerning housing and the improvements that are needed not only to affordability but better integration between local and international students which involves everything from better apartment design to facilitate improved communal living through to breaking down the administrative divide between the two groups as in most institutions they are treated separately
- Sexual health campaigns still continue as this is an issue that won't go away. Through consultation with interested parties the campaign will be taken into second semester by postering known "hotspots", articles in student journals as well as advocating for more condom vending machines around campus. Plus the continuing sexual health awareness days where information and contraceptives are distributed using anonymous bags, as these methods have been proven to be effective as a means of getting the message across and do not cost the welfare department a single cent to operate
- Welfare committee has been consistently inquorate since my last report and as such no money has been approved or spent.
- Concession cards for all students campaign is continuing with events that are currently being planned for next semester. These include but not limited to badge making and having stalls to distribute them; a forum where students can come and ask questions directly to public officials (this event is subject to government personnel availability).

I will be continuing to work vigorously through the winter break by working together with housing associations, DHS and the university on affordable housing solutions; advocating for more sexual health promotions and continuing the good fight for concession cards for all students.

Welfare Report for Students Council, 3 June 2009

Over the weekend I attended the demonstration called by the Federation of Indian Students Australia to protest the recent violent racist attacks on Indian students. Upwards of 5000 Indian students came out to protest against the attacks. Their anger was mainly at the police, and the fact they are denying that these attacks are racist, and have actually blamed the victims. They suggest that students should just not draw attention to themselves, and that the problem is they make themselves targets by talking loudly in their native language and carrying luxury items like laptops, iPods and mobile phones. This really is a disgusting, racist, response, and it is great to see the clear rejection of this.

It is no surprise that these attacks have been happening given the way international students are treated. They are treated as cash cows by the universities and the government. The response of Universities Australia was that the attacks were terrible because it would impact on the international student market as it would turn students off from coming to Australia. It was good to see there was a lot of anger about this at the demo, with lots of speeches and placards stating how much money they bring to Australia, and about how Universities are happy to take their fees but don't care about their welfare, and how the government as well. For example, "I pay tax, I pay fees, I get stabbed... in Australia." And the protestor's anger towards the police proved justified as police moved in and brutally attacked the protestors, leaving several hospitalised.

I have been attempting to get in touch with MUOSS and the Melbourne University Indian Club to organise a forum and to discuss other ways that the Student Union, and particularly the Welfare Department, should respond. I think it is also now even more important the student union force the government to address some of the material inequalities that International students face such as lack of concession cards, manipulation and exploitation by housing agents and employers, and manipulation by universities and colleges. These factors combined mean students face poverty, are forced to live in outer suburbs with unsafe train stations as there is no affordable and liveable student housing close to universities, and made to feel as if they are less important and less worthy than other students.

I also staffed the NTEU picket line as staff struck to demand better working conditions and better pay. It was outrageous to see Office Bearers of the student union cross the picket line. It seems that some people clearly have no idea what unionism is, and do not understand the basic principle of showing solidarity and supporting strikes. Supporting a strike does not involve just saying you support it, but means respecting a picket line and not undermining a strike.

Platform:

International students, especially Indian students, are increasingly victims of racist attacks. Students have been beaten unconscious on trains, and others stabbed in the chest and head with screwdrivers by racists who gatecrashed a party. At least two have died of their injuries. These were clearly racially motivated, yet the Victorian Police have claimed they were not racist attacks, and have instead blamed the victims, saying they should just not draw attention to themselves and not travel on trains late at night. This is a reprehensible and racist response that lets the attackers off the hook. Similarly, the state government has refused to act on the issue, and refused to address the material inequalities that international students face, such as lack of concession cards, manipulation and exploitation by housing agents and employers, and manipulation by universities and colleges. Even the National Union of Students president David Barrow said that Australia is not a racist country and dismissed that the attacks were racist.

It was inspiring to see over 5000 students protest on Sunday against these attacks, with their anger targeted at the police and their dismissive attitude towards the attack. They were also angry about the way the government and universities purely use them as an easy way to make money, taking their money without any concern for their welfare. It is therefore vital that the Student Union stands with Indian students as they demand to be heard and to be treated with respect.

Motion

The University of Melbourne Student Union strongly condemns the racist attacks on Indian Students. We also condemn the appalling response by the Victorian Police to the attacks in denying the racist nature of the attacks and blaming the victims. We call on the government to provide:

- adequate funding for support services for international students. This includes housing and employment services, counselling, translation etc.
- affordable and liveable housing for students near universities so they are not forced to live in the outer suburbs
- increased staff at train stations and on trains, and increased lighting and surveillance cameras
- Transport concession cards for all international students

Welfare OB Report, Frances Lewis
10/08/09

Second Semester is getting under way for the Welfare Department!

I have been talking with people from the Youth Disability Advocacy Service regarding attendant carer funding. There is interest for a protest, perhaps even a stunt action to highlight what it actually means to have a disability and be without an attendant carer.

I continue to be involved in the campaign for concession cards for all students, with the demonstration coming up on 2nd September. After the huge outburst of anger by Indian students at the racist way they are treated here, the state government is under a lot more pressure around the issue of travel concessions. It was a demand raised at the demonstration itself, and it would go a long way to relieving the very real material inequality that international students face. The Indian consul in Sydney even raised it as a demand on the sbs panel show 'Insight.'

Also, to coincide with Mental Health Week on October 4 -10, a repeat of last semester's successful Mental Health stall will go ahead, to raise awareness and provide information on where to get assistance. I see it as vital to break down stereotypes and assumptions surrounding mental health, so creating a space where people can talk freely, and letting people know its ok to seek help, is incredibly important.

I am also still involved in Students for Palestine. We had a successful barbeque in second week and have a whole new layer of people we have just met who want to campaign for Palestinian rights. We are planning for a Palestinian cultural celebration evening as part of the MUDFest Club on August 18. This will include traditional poetry, dance, music, and first hand accounts of Al Nakba, the events of 1948 when Israel was created on the back of terror and genocide. We are also hoping to perform Seven Jewish Children. We are also helping to build for the Justice for Palestine rally on September 25th.

OB Report – 28 7 2009

Wom*n's Committee

- The meeting scheduled for the 22nd of July has been postponed due to the absence of most committee members and thus the impossibility of achieving quorum.
- The meeting has yet to be rescheduled, but the hope is that it will be held within the next few weeks, quorum permitting.

Finance Sub-Committee Report

Minutes of recent Finance Sub-Committee meetings are attached for the information of Students' Council.

Pertinent to the proceedings of Students' Council, Finance Sub-Committee has recommended changes to Students' Council.

The summary of changes is as follows:

1. To attach the grant application form as an appendix to the regulations.
2. To require that the applicant be a Member and where the recipient of the grant is a Student, that they also be a Member.
3. Modification of rule 5.1.1. to align Finance Sub-Committee regulations with actual practice. This year FSC has acted primarily as a funds approval mechanism for the Media Department due to the long waiting times on reports with recommendations. Regulations appear to restrict it, but it does not appear that this is the intention of the regulations.
4. To require increased levels of accountability in the recording of the reasons behind decisions in the minutes, with references to the points in 10.6 – note that the points do not have to be addressed in detail.
5. To move the rule exempting Clubs & Societies from rule 10 to rule 2, since this rule refers to rule 10 (including itself).
6. Housekeeping – correction of typo, replacing references to Office Manager with Senior Staff Member. Two options are here provided: To use Senior Staff Member alone or to define the Senior Staff Member as the Office Manager. Students' Council may select which option when considering the changes.

Due to the required notice period, Students' Council cannot adopt the changes at meeting 16/09.

Recommendation: Students' Council provisionally approves the amendments, which are to appear in Matters Arising from the Minutes at the next meeting for final approval.

University of Melbourne Student Union

Minutes of the Finance Sub-Committee

Meeting 2/09

CONFIRMED

1 PM, 3 June 2009

Location: Student Office-Bearer's Space, Union House



Agenda

1. Procedural Matters

- 1.1 Election of Chair
- 1.2 Acknowledgement of Indigenous Owners
- 1.3 Attendance
- 1.4 Apologies
- 1.5 Proxies
- 1.6 Membership
- 1.7 Adoption of Agenda

2. Confirmation of Previous Minutes

- 2.1 Minutes from Meeting on 07-04-2009

3. Media Department

- 3.1 This is Not Art

4. Other Business

5. Next Meeting

6. Close

Meeting opened at: 1.22 PM, by Shaun Khoo

Agenda Item 1; Procedural Matters

1.1 Election of Chair

Motion 1: That be Shaun Khoo elected Chair.

Moved: Shaun Khoo

CARRIED

1.2 Acknowledgement of Indigenous Owners

So acknowledged

1.3 Attendance

Brendan Thomas-Noone, Clinton Markwell, James Smith, Rudolph Hosri, Shaun Khoo, Jesse Overton-Skinner, Bhakthi Puvanenthiran, Lawrence Frawley.

Absent

Carla Drakeford, Tristan Clack

1.4 Apologies

1.5 Proxies

1.6 Membership

1.7 Adoption of Agenda

Motion 2: To adopt the agenda.

Moved: from Chair

CARRIED

Agenda Item 2: Confirmation of Previous Minutes

Motion 3: To confirm the previous minutes as a true and accurate record of the meeting on 07-04-2009.

Moved: from Chair

CARRIED

Agenda Item 3: Media Department

Media Officers have requested funds for

Motion 4: That Finance Sub-Committee authorises \$500 from the Travel on Union Business line of the Media Budget for a deposit on accommodation for the delegation of students attending the National Young Writers Festival, which is to be part of the This is Not Art festival (October 1-5, 2009). This money is to be paid to the Newcastle Hunter Tourism and Accommodation.

Moved: Bhakthi Puvanenthiran Seconded: Brendan Thomas-Noone

CARRIED

Agenda Item 5: Other business

Following the inquorate AGM on May 26, an application for extension of time needs to be lodged with Consumer Affairs Victoria.

Motion 5: To authorise the use of \$22.70 from the Whole of Union line to pay the lodgement fee to Consumer Affairs Victoria for an Application for Extension of Time to hold an AGM and lodge annual statements.

Moved: from Chair

CARRIED

Agenda Item 6: Next Meeting

Agenda Item 7: Close

Thank you for coming.

Meeting closed at: 1.24 PM

Certified by Chair:

Signed:

Dated:

University of Melbourne Student Union

Minutes of the Finance Sub-Committee

Meeting 3/09

CONFIRMED

2 PM, 1 July 2009

Location: Student Office-Bearer's Space, Union House



Agenda

1. Procedural Matters

- 1.1 Election of Chair
- 1.2 Acknowledgement of Indigenous Owners
- 1.3 Attendance
- 1.4 Apologies
- 1.5 Proxies
- 1.6 Membership
- 1.7 Adoption of Agenda

2. Confirmation of Previous Minutes

- 2.1 Minutes from Meeting on 03-06-2009

3. Media Department

- 3.1 This is Not Art
- 3.2 O-Week

4. Candice's Farewell (Reimbursement)

5. Financial Regulations

6. Other Business

7. Next Meeting

8. Close

Meeting declared inquorate at: 2.30 PM, by Shaun Khoo

Agenda Item 1: Procedural Matters

1.3 Attendance

Not taken.

1.4 Apologies

Dominique Ottobre

Meeting closed at: 2.30 PM

Certified by Chair:

Signed:

Dated:

University of Melbourne Student Union

Minutes of the Finance Sub-Committee

Meeting 4/09

UNCONFIRMED

9 AM, 4 August 2009

Location: Student Office-Bearer's Space, Union House



Agenda

1. Procedural Matters

- 1.1 Election of Chair
- 1.2 Acknowledgement of Indigenous Owners
- 1.3 Attendance
- 1.4 Apologies
- 1.5 Proxies
- 1.6 Membership
- 1.7 Adoption of Agenda

2. Confirmation of Previous Minutes

- 2.1 Minutes from Meeting on 03-06-2009
- 2.2 Minutes from Meeting on 01-07-2009

3. Media Department

- 3.1 This is Not Art Accommodation
- 3.2 This is Not Art Flights
- 3.3 Misc. Stationery

4. Financial Regulations

5. Other Business

6. Next Meeting

7. Close

Meeting opened at: 9.29 AM, by Shaun Khoo

Agenda Item 1: Procedural Matters

1.1 Election of Chair

Motion 1: That be Shaun Khoo elected Chair.

Moved: Shaun Khoo

CARRIED

1.2 Acknowledgement of Indigenous Owners

So acknowledged

1.3 Attendance

Jesse Overton-Skinner, Onagh Bishop, Dominique Ottobre, Goldie Pergl, Shaun Khoo (Secretary)

Zoe Sanders (Media)

Bethany King (Administrative Support Officer)

Absent

Kaitlin Ferris
Stephanie Gold
Carla Drakeford (President)

1.4 Apologies

1.5 Membership

It was noted that the Sub-Committee now has a new membership which was confirmed by Students' Council of the following voting representatives: Onagh Bishop, Kaitlin Ferris, Stephanie Gold, Dominique Ottobre, Jesse Overton-Skinner, Goldie Pergl.

1.6 Adoption of Agenda

Motion 2: That the agenda be adopted unamended.

Moved: Onagh Bishop

CARRIED

Agenda Item 2: Confirmation of Previous Minutes

The minutes were confirmed together. Voting representatives who were not present at the previous meetings abstained.

Motion 3: That the minutes be confirmed as a true and accurate record.

Moved: From chair.

For: 1

Against: 0

Abstentions: 3

CARRIED

Agenda Item 3: Media Department

3.1 This is Not Art Accommodation

Accommodation at TINA is required.

Motion 4: That \$500 be taken from the Media Department's This Is Not Art Festival line to pay the remaining balance to Borelli Quirk Real Estate for the rental of a house in Newcastle for the duration of the This Is Not Art festival. Balance due on arrival in Newcastle.

Moved: Zoe Sanders Seconded: Shaun Khoo

CARRIED

3.2 This is Not Art Flights

Office-Bearers attending TINA require transport.

Motion 5: That \$500 be taken from the Whole of Union fund to be divided equally between the Office-Bearers attending TINA to be put towards the cost of flights to Newcastle.

Moved: Zoe Sanders Seconded: Shaun Khoo

CARRIED

3.3 Misc. Stationery

Bhakthi Puvanenthiran (Media Officer) had purchased batteries for digital voice recorders used in the Media Office. Receipts were provided from the MU Bookshop. The Committee noted its disappointment that Bhakthi did not use her 15% Student Union member discount at the Bookshop.

Motion 6: That Bhakthi Puvanenthiran be reimbursed \$7.95 from the Stationery line of the Media Department budget.

Moved: Zoe Sanders Seconded: Shaun Khoo

CARRIED

4. Financial Regulations

There was some concern that Senior Staff Member could be ambiguous and that General Manager would be clearer. It was proposed that two options be recommended to Students' Council and allow Justin Baré (General Manager) to clarify to Students' Council.

Motion 7: That the amendments be recommended to Students' Council with two options regarding the use of Senior Staff Member:

- Where Senior Staff Member is used alone.
- Where Senior Staff Member is defined as the General Manager.

Moved: From chair

CARRIED

5. Other Business

The Secretary is preparing a follow-up lunch for Peer Support Program volunteers. It is suggested that the initially proposed \$100 may be insufficient to provide lunch based on previous experience with Functions and the Food Co-op. It is also suggested that the Education (Academic Affairs) Officers be invited to attend.

Motion 8: That \$200 be approved from the Whole of Union line for food at a Peer Support Program lunch and focus group on August 11.

Moved: Shaun Khoo Seconded: Onagh Bishop

CARRIED

6. Next Meeting

Meetings to take place as needed. The Secretary will circulate a doodle poll to establish availability, but it is recognised that Tuesday mornings are likely to reach quorum.

7. Close

Meeting closed at: 9.45 AM

Certified by Chair:

Signed:

Dated:

UMSU Financial Regulations

Adopted 22 February, 2006

Last amended by Students' Council, 17 July, 2006

Contents

	Contents	Page 1
1	Status	
2	General	
3	Reimbursement of Funds	
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5	Finance Sub-Committee	
6	Expenditure by Office Bearers	
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9	Major Expenditure	
10	Grants	
11	Condition of Grants	
12	Appeals against Committee Decisions	
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14	Student Initiative Fund	
15	Petty Cash	
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UMSU Financial Regulations

1. Status

1.1 These regulations govern the manner in which UMSU, Students' Council, Committees, the Finance Sub-Committee and any body thereof shall conduct its finances, and shall be construed in accordance with the Constitution, the Regulations and Policy of UMSU, and the UMSU-MUSUL Facilities and Services Agreement.

2. General

2.1 The *Senior Staff Member (shall be the Office Manager and)* shall administer day-to-day financial affairs in consultation from time to time with the President and Secretary, Office Bearers and Representatives of the Students' Council.

2.2 All accounts shall be paid by cheque or by any other payment method authorised in writing by the Students' Council. 2.3 The *Senior Staff Member (Office Manager)* shall decide from which budget line any payment is to be made, if not specified in a Students' Council, Sub-Committee or Committee motion or approved budget, save that the Finance Sub-Committee shall resolve any dispute.

2.4 UMSU shall not make any payment which is in any way outside the Constitution, or which in any way contradicts the aims and objectives of UMSU.

2.5 Monies shall not be held by individuals, Committees or Sub-Committees or bodies of UMSU and any receipts or revenue must be remitted to UMSU immediately.

2.6 The Students' Council, Committees, Sub-Committees, or any person(s) or organisation(s) granted monies shall submit expenditure estimates to the relevant body by a date set by the body.

2.7 The Secretary is responsible to ensure that no payment is made which is not in accordance with the approved budget of UMSU or Committee.

2.8 Staff salaries shall not be stopped unless the person(s) has ceased to work for UMSU.

2.9 Prior to any payment being made from Union finances a form shall be completed stating the reason for and amount of the payment which must be authorised by the person nominated to sign on behalf of a Committee, Sub-Committee or the Students' Council.

2.10 The financial year of UMSU shall end on the 31st day of December.

2.11 The financial reports of UMSU will be published by the Secretary at least annually and will be made available to all Students, to Students' Council and Committees and to MU Student Union Limited.

2.12 Each annual financial report should contain amongst other items the following:

2.12.1 a list of external organisations to which UMSU is affiliated;

2.12.2 details of any subscription or similar fee paid or proposed to be paid to each of these organisations;

2.12.3 a list of the external organisations for which UMSU has raised funds from its Members in the period to which the report relates;

2.12.4 details of the funds raised for each of these organisations; and

2.12.5 any other items required by the Act.

2.13 The profits (if any) or other income and property of UMSU must be applied solely towards the promotion of the Purposes of UMSU and no portion of it may be paid or transferred, directly or indirectly, to any Member of UMSU whether by way of dividend, bonus or other profits of UMSU.

2.14 R10 shall not apply to grants provided through the Clubs and Societies Department.

3. Reimbursement of Funds

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Financial Regulations

Proposed amendments recommended by Finance Sub-Committee

3.1 Any person spending UMSU monies must have prior approval and authorisation from the relevant body.

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3.2 The Students' Council, a Committee or the Senior Staff Member (Office Manager) (Office Manager) shall not necessarily accept responsibility for orders placed or payments made by any Officer(s) or person if prior approval was not given by the relevant authority.

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3.3 UMSU shall not necessarily accept responsibility for orders placed unless they have been placed on the official order form and received the authorisation of the Office Manager and either the President or the Secretary.

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3.4 The Senior Staff Member (Office Manager) (Office Manager) may refuse payment if:

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3.4.1 funds have been used for a purpose inconsistent with the approved budget; or

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3.4.2 further expenditure would incur financial liability on UMSU for the following year.

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Appeal shall be to the Finance Sub-Committee.

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3.5 Officers may seek from the Committee to which they are accountable, Students' Council or the Finance Sub-Committee reimbursement for costs incurred as a result of their activities as an Officer.

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3.6 To be reimbursed, the officer must provide to the relevant body, receipts, invoices and/or payment slips detailing the specific costs incurred.

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3.7 The committee, Students' Council or the Finance Sub-Committee shall have discretion to pay or not pay, an amount up to that requested by the Officer.

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3.8 No committee may authorise payment for a cost incurred by an Officer if forty-two days has passed between the date of the cost being incurred and the request by the Officer to the committee, excepting if compelling reason is given (as determined from time to time by the Committee).

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4. **Authorisation and Signatories**

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4.1 All cheques and papers relating to UMSU's finances shall be signed by the Office Manager and either the President or the Secretary, or the CEO of MUSUL (or nominee) and either the President or the Secretary.

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4.1.1 Cheques, financial papers or payments exceeding \$500 must be signed by the Senior Staff Member (Office Manager) (Office Manager) and the President and the Secretary, or the CEO of MUSUL (or nominee) and the President and the Secretary.

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4.2 Electronic payment of staff wages or office bearer entitlements may be done without a cosignatory so long as the Senior Staff Member (Office Manager) (Office Manager) and Secretary ensures that all transfers are made correctly.

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5. **Finance Sub-Committee**

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5.1 The Finance Sub-Committee shall have a standing delegation from Students' Council for:

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5.1.1 approving expenditure of any UMSU monies which are not managed in accordance with R7 or R8, within an aggregate limit set by the Students' Council from time to time and otherwise not greater than an amount equal to \$500 per transaction;

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5.1.2 mediating any disputes relating to expenditure by Staff, Office Bearers, Committees or Students' Council, or conflicts arising due to financial matters between bodies of UMSU, notwithstanding the authority of the Grievance Tribunal; and

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Financial Regulations

Proposed amendments recommended by Finance Sub-Committee

- 5.1.3 _____ advise the Students' Council and Committees on matters of the finances of UMSU.
- 5.2 _____ The Finance Sub-Committee shall have a membership comprised of:
- 5.2.1 _____ six voting Representatives elected by and from the voting Representatives of the Students' Council, three of whom must be Women. If at least 3 Women do not stand for election, any shortfall in the number of women elected may be filled by other Representatives; and
- 5.2.2 _____ the Secretary and two other Officers elected by and from the Officers, as non-voting Representatives.
- 5.3 _____ An election for the voting Representatives and for the non-voting Officer or Officers elected to the Finance Sub-Committee shall take place two times each year, prior to the dates on which they take office.
- 5.4 _____ The Secretary shall be responsible for the operation of the election referred to in rule 5.3.
- 5.5 _____ The dates on which the voting Representatives of a Sub-Committee take office are 1 January and 1 July in each year.
- 5.6 _____ No Student may serve as a voting Representative of both the Finance Sub-Committee and the Staffing Sub-Committee at the same time.
- 5.7 _____ The Finance Sub-Committee shall meet at least every two weeks from February to November inclusive.
- 5.8 _____ The Secretary is responsible for giving notice of meetings of each Sub-Committee.
- 5.9 _____ If the Secretary receives a requisition signed by two voting Representatives of a Sub-Committee stating the business proposed for a meeting, the Secretary must give notice of a meeting of that Sub-Committee to be held within a week of receiving the requisition.
- 5.10 _____ The quorum for the Finance Sub-Committee is four voting Representatives.
- 5.11 _____ The Finance Sub-Committee cannot meet in camera.
- 6. Expenditure by Office Bearers**
- 6.1 _____ All expenditure of the Office Bearers must be authorised by a written resolution of the Committee, or of the Students' Council or Finance Sub-Committee for Office Bearers without a Committee.
- 6.2 _____ All expenditure must be contained within the Department Budget.
- 6.3 _____ No money can be spent without the authorisation of the **Senior Staff Member (Office Manager) (Office Manager)** and either the President or the Secretary, or the CEO of MUSUL (or nominee) and either the President or the Secretary, in line with R4.1 and R4.1.1.
- 6.4 _____ Officers shall declare to the Committee any interest they may have in expenditure or provision of grants, which shall be minuted.
- 7. Expenditure by Committees**
- 7.1 _____ Committees may only authorise expenditure that relates to their relevant area of activity.
- 7.2 _____ All expenditure must be authorised by a motion passed at a duly held meeting of the Committee, and must be consistent with the budget of the Department.
- 7.3 _____ No money can be spent without the authorisation of the **Senior Staff Member (Office Manager) (Office Manager)** and either the President or the Secretary, or the CEO of MUSUL (or nominee) and either the President or the Secretary, in line with R4.1 and R4.1.1.
- 7.4 _____ Committee members shall declare to the Committee any interest they may have in

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Financial Regulations

Proposed amendments recommended by Finance Sub-Committee

expenditure or provision of grants, which shall be minuted.

8. Expenditure by Staff

8.1 Expenditure by staff shall relate to their relevant area of activity, and shall be authorised by the annual budget established by the Students' Council

8.2 The Senior Staff Member (Office Manager) (Office Manager) shall approve any staff expenditure from time to time, so long as such expenditure is consistent with the budget, and the aims and objectives of UMSU.

9. Major Expenditure

9.1 Any expenditure of an amount greater than \$500 must include two quotes before authorisation can be given.

9.2 Any expenditure of an amount greater than \$1,500 must include three quotes before authorisation can be given.

9.3 Rules 9.1 and 9.2 may be suspended if UMSU or Department has a preferred supplier for the good or service.

9.4 Capital items may only be authorised or purchased by Students' Council, in accordance with the Facilities and Services Agreement.

10. Grants

10.1 Students' Council and Committees may grant money or resources for events or activities to a person or organisation. The grant applicant must be a Member and where the recipient is a Student, they must also be a Member.

10.2 The Arts Department shall have eight rounds of which shall be the times when Arts Committee shall consider any applications for grants. Bodies other than the Arts Department which distribute grants are not required to have formal grants rounds, but must give notice of the availability of grants as set out in R10.2.2. The grants rounds for the Arts Department shall be:

10.2.1 The grants rounds, shall be:

at a meeting of the body held at least one week before Orientation Week;

at a meeting of the body held no later than the week before the non-instruction period in First Semester;

at a meeting of the body held at least one week before the first week of Second Semester;

at a meeting of the body held no later than the week before the non-instruction period in Second Semester; and

Four additional rounds as set by the Arts Committee at the beginning of the year.

10.2.2 Notice for the grants rounds shall be given at least two weeks prior to the meeting at which grants applications are considered, prominently on:

the Department's website;

the Department's notice-board; and

any other place as determined by resolution of the Committee or Students' Council.

10.2.3 Where a student fails to meet the deadline of a grants round due to special circumstances such as illness or hardship, the Arts Committee may exercise its discretion in the consideration of the application.

10.3 Such a grant may only be provided by a Committee if the event or activity is within the aims and objectives of the Department.

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Financial Regulations

Proposed amendments recommended by Finance Sub-Committee

10.4 Students' Council may provide grants if the event or activity is to the benefit of Students or to UMSU.

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Adopted 8 May, 2006¶
Last amended by Students' Council, 17 July, 2006

10.5 Any person(s) or organisation(s) seeking a grant must make application, using the Application Form attached in Appendix 1, to the body from which the grant is sought which includes the following information:

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10.5.1 how the grant is to the benefit of Students, and/or fulfills the aims and objectives of the Committee;

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10.5.2 if the person(s) or organisation(s) has received money from UMSU in the last two years, a report on its use must be provided;

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10.5.3 a breakdown of how the money will be used;

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10.5.4 a complete disclosure of who the other grantors are and how much they have contributed or are likely to contribute;

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10.5.5 an assurance from the grantee that the Students' Council or Committee will receive a detailed written report from the individual or group, that the report is presented as soon as possible and that it will explain the way in which the money was used; and

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10.5.6 an assurance that the money will be used in the manner represented.

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10.5.6.1 If it becomes clear to the Students' Council or Committee that rule 10.5.6 is not the case, then the Secretary is responsible for having the individual or group return the money.

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10.6 The following factors must be considered by the Students' Council or Committee before any decision can take place:

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Adopted 22 February 2006¶
Last amended by Students' Council, 17 July 2006¶
Page 7¶

10.6.1 the amount requested;

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10.6.2 whether the expenditure is relevant to Members;

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10.6.3 whether the expenditure is in accordance with the aims and objectives of the department and/or the Statement of Purposes of UMSU;

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10.6.4 whether the event, person(s) or organisation(s) seeking the grant has previously received funding from UMSU;

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10.6.5 whether the expenditure is to be distributed equitably without preference to one group or individual;

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10.6.6 whether UMSU will benefit from taking on a grantor role;

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10.6.7 whether the event can take place with fewer funds than is requested; and

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10.6.8 whether the event can take place without a Union grant.

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10.7 The basis of a decision must be recorded in the minutes and each item in R10.6 must be addressed separately.

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10.8 Any monies duly granted by the Students' Council, Committees or Sub-Committees are subject to the authority laid out in R2.8 and R4.1.

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10.9 No grant may be approved that is more than 2.5% or \$750 (whichever is the greater) of the total Departmental budget, or, in the case of grants from Students' Council, no more than 2.5% of the budget line item from which the grant is being paid; and no person(s) or organisation(s) may receive more than \$1000 (indexed annually to CPI from 1 January 2006) from a Department or the Students' Council in a calendar year.

Deleted: 10.9 R10 shall not apply to grants provided through the Clubs and Societies Department.¶
10.10 Grants provided through the Arts Department shall have four additional grants¶
rounds to those set by R10.2.1, the dates of which shall be set by the Arts Committee at the first meeting of the Committee for the year, and notice given as set out in R10.2.2.

10.10 If a Member applies to inspect documents relating to a grant application personal information such as student numbers, contact details and bank information must be removed before relevant documents are made available for inspection.

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11. Condition of Grants

Financial Regulations
Proposed amendments recommended by Finance Sub-Committee

11.1 Acknowledgement must be given to UMSU on all material for the event, project or initiative.

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Adopted 8 May, 2006¶
Last amended by Students' Council, 17 July, 2006

11.2 No retrospective grant shall be approved in any circumstance.

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11.3 The applicant must make available to the Committee or body approving the grant any information for which could affect the outcome of the application.

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11.4 If a successful grant applicant subsequently discovers circumstances which would have substantially altered the application, they must discuss this issue with the relevant Officer, who will report back to the Committee. Such circumstances would include, but are not limited to:

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11.4.1 cancellation of the event, project or initiative;

11.4.2 substantial change to the program or content; or

11.4.3 substantial additional funding being secured.

11.5 A copy of any materials produced for or by the event, project or initiative must be given to the relevant Officer for the information of the Committee.

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11.6 No grant of any kind may promote sexism, racism, queer or homophobia, militarism, or religious or political discrimination.

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11.7 If any condition is breached, the Committee may decide to revoke or partially revoke the grant, depending on the circumstances, and the applicant must refund any monies already granted.

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Adopted 22 February 2006¶
Last amended by Students' Council, 17 July 2006¶
Page 8¶

11.8 All decisions made to approve a grant application are subject to appeal to the Students' Council.

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11.9 Applicants acknowledge that if at all possible, they will not use the money until the deadline for an appeal, as per R12.2 has been passed; if they must use the money, they acknowledge that in the event of a successful appeal, the full amount will need to be returned to UMSU.

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12. Appeals against Committee Decisions

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12.1 If a Committee makes a budgetary decision or a decision to spend money or approve a grant, it must give notice of that decision on the UMSU website and on a prominent noticeboard in Union House.

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12.2 Until the end of the fifth Academic Day, or the fourteenth day, whichever is the lesser, after notice of the decision has been given:

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12.2.1 three voting Representatives of the Committee which made the original decision; or

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12.2.2 four voting Representatives of any other Committee; or

12.2.3 thirty Students may appeal to the Students' Council against the decision by delivering a signed notice of appeal to the Secretary.

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12.3 Decisions which have been appealed are suspended until the appeal has been determined.

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12.4 The Students' Council must determine the appeal at or before its next regular meeting.

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12.5 If the Students' Council does not determine the appeal in accordance with R12.4 or rejects the appeal, the original decision of the Committee stands.

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13. Whole of Union Fund

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13.1 There shall be a fund called the Whole of Union Fund, which shall be exclusively for the funding of cross-departmental and cross-campus activities, projects, and/or events.

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13.1.1 Cross-departmental activities and events are those whose aims or focus include the area(s) of responsibilities from two or more UMSU

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Departments.

13.1.2 Cross-campus activities and events are those whose aims or focus include benefits to Students at the University and the Students of one other non-University of Melbourne campus, where the non-UMSU applicant(s) are Officers or Councilors (or equivalent) from a student organisation; or from MUOSS or UMPA Officers.

13.1.3 It is recognised that due to the VSU legislation, the projects, activities or events funded through the Whole of Union Fund may not be able to be funded to the fullest extent, and funding shall be preferred for applications that benefit the most number of Students.

13.2 Access the fund shall be by application to the Students' Council, or to the Finance Sub-Committee for amounts less than \$500 (indexed annually to CPI from 1 January 2006).

13.3 Such application must be written and shall include:

13.3.1 how the event or activity benefits Students at the University, and/or UMSU, and how the event or activity falls into the aims and objectives of UMSU or the Department(s);

13.3.2 a detailed budget that includes expenditure and expected income, (if any);

13.3.3 a complete disclosure of who the other contributors are and how much they have contributed or are likely to contribute;

13.3.4 an assurance from the applicant(s) that the Students' Council or Committee will receive a detailed written report from the Departments or, that the report is presented as soon as possible and that it will explain the way in which the money was used; and

13.3.5 an assurance that the money will be used in the manner represented.

13.4 Before approval to grant money can be made, the Students' Council or Finance Sub-Committee must consider the following:

13.4.1 the amount requested;

13.4.2 whether the expenditure fulfills the aims of UMSU and/or the Department(s);

13.4.3 whether the event or activity has previously received funding from UMSU within the previous two years;

13.4.4 whether the expenditure is to be distributed equitably without preference to one group or individual;

13.4.5 whether the even can take place with fewer funds than is requested; and

13.4.6 whether the event can take place without a Union grant.

13.5 Any decision of the Students' Council or Finance Sub-Committee accepting or declining an application to the Whole of Union Fund must be in writing and include a summary of why the application was accepted or rejected.

13.6 R11 shall apply to any monies approved from the Whole of Union Fund, excepting that the Students' Council shall be responsible, and the relevant Officer shall be the Secretary.

13.7 No greater than 2.5% of the total amount allocated to the Whole of Union Fund may be approved for any one application, excepting if the vote to approve the application for a greater level of funding is passed by a two-thirds majority of those present.

14. Student Initiative Fund

14.1 There shall be a fund called the Student Initiative Fund, which shall be for the purpose of initiatives, activities or events proposed by one or more student that:

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- 14.1.1 _____ benefits the education or welfare of students enrolled at the University; and
- 14.1.2 _____ benefits UMSU as a sponsor or grantor of the initiative, activity or event.

14.2 These regulations recognise that the Student Initiative Fund may have limited resources due to the VSU legislation, and therefore some projects will not be funded; those projects receiving grants may not receive funding to the fullest extent necessary.

14.3 Grants to Student Initiatives will prefer to fund a large number of students or projects to a smaller extent, rather than fully funding a small number of projects.

14.4 The guidelines for applications to the Student Initiative Fund shall be the same as R10.2 to R10.6 (inclusive), excepting that the Students' Council shall receive application and decide on any grants made, and the responsible Officer shall be the Secretary.

14.5 No grant may be approved that is more than 5% of the total budget for Student Initiatives excepting if the resolution to grant funding for a greater amount of up to 10% of the total budget for Student Initiatives is passed by a two thirds majority of those present; and no person(s) or organisation(s) may receive more than \$1000 (indexed annually to CPI from 1 January 2006) from UMSU in a calendar year.

15. Petty Cash

15.1 Petty cash shall be used only for expenses totaling less than \$50.

15.2 Requests are to be made by Office Bearers and staff to the ~~Senior Staff Member (Office Manager)~~ (Office Manager).

15.3 Requests must state the reason for the expenditure and from which line item the money is to come from.

15.4 Before payment has been made, the following must be presented to the Office Manager:

15.4.1 _____ where not made by an Office Bearer, minutes that detail all aspects pertaining to the expenditure; and

15.4.2 _____ the name of the mover and seconder of the motion that authorised the expenditure, the amount, purpose, and line item name and number from which the amount is to be deducted.

15.5 After payment has been made, receipts resulting from the expenditure must be presented to the ~~Senior Staff Member (Office Manager)~~.

16. External Sponsorship

16.1 In order to improve UMSU financial independence, all Departments are encouraged to seek external sponsorship for their events.

16.2 Before agreeing to any sponsorship agreements, all Departments must first consult with the President, Secretary, Marketing and Research Officer or Office Manager in order to ensure that the sponsorship does not contravene either existing UMSU policy or sponsorship agreements.

16.3 All sponsorship agreements may only be authorised by the ~~Senior Staff Member (Office Manager)~~ and either the President or Secretary.

17. Ethical Buying and Sponsorship

17.1 UMSU, its Departments, staff and bodies will give preference to companies, products and/or sponsorship that:

17.1.1 _____ are made locally;

17.1.2 _____ are made in Australia;

17.1.3 _____ use a minimum of packaging;

17.1.4 _____ are made in an energy efficient manner;

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- 17.1.5 ___ operate in an energy efficient manner;
- 17.1.6 ___ are made with a minimum of polluting;
- 17.1.7 ___ operate with a minimum of polluting;
- 17.1.8 ___ utilise recycled materials;
- 17.1.9 ___ use fully recyclable / biodegradable materials;
- 17.1.10 ___ are reusable;
- 17.1.11 ___ are of good nutritional value;
- 17.1.12 ___ are made by companies that are developing technologies which help protect the environment;
- 17.1.13 ___ utilise renewable forms of energy;
- 17.1.14 ___ are from companies which practice affirmative action; or
- 17.1.15 ___ are from companies which uphold the occupational health and safety of their workers.

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17.2 UMSU, its Departments, staff and bodies, may refuse association with companies that:

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- 17.2.1 ___ use exploitative or misleading marketing techniques;
- 17.2.2 ___ use degrading or sexist advertising images;
- 17.2.3 ___ institutionally exploit workers (for example by using cheap, slave or under-Award labour);
- 17.2.4 ___ operate using sexist or racist attitudes and or practices, including sing degrading or sexist advertising images;
- 17.2.5 ___ have militaristic associations or support oppressive governments;
- 17.2.6 ___ cause unwarranted or unnecessary damage to the environment through their operations;
- 17.2.7 ___ operate with a disregard for indigenous peoples claims to the resources that they are exploiting;
- 17.2.8 ___ are cruel to animals, or who practice or support cruelty to animals in their operations; or
- 17.2.9 ___ use exploitative or misleading marketing techniques.

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17.3 It is the responsibility of the Senior Staff Member (Office Manager), the President and the Secretary, with the Marketing and Research Officer, to ensure that R17.1 and R17.2 are upheld to the extent to which the operational needs of UMSU are met.

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18. Bank Account

- 18.1 UMSU shall have a bank account in its name.
- 18.2 The signatories to the UMSU bank account shall be the President, the Secretary, the Senior Staff Member (Office Manager) and the CEO of MUSUL (or nominee).
- 18.3 All money received on behalf of UMSU must be deposited without delay into the UMSU bank account.

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19. Cash Reserves

- 19.1 Resolutions of Students' Council authorising expenditure of UMSU's cash reserve must be carried by a two thirds majority.
- 19.2 In 2006 and 2007, resolutions authorising expenditure of UMSU's cash reserve must be carried unanimously.
- 19.3 Interest earned on cash reserves shall be divided, fifty per cent into the general income

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of UMSU, and fifty per cent back into the cash reserve.

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UMSU Student Initiative Grant Application [Year]

Your contact details

Name _____

Address _____

Email _____

Student Number _____ Mobile _____

Phone _____ Fax _____

Are you a member of the Student Union? YES / NO

Grant type (please tick relevant department)

Education Welfare Activities Environment Queer

Indigenous Media Wom*ns Students' Council

Grant Round: 1. 2. 3. 4.

Please note: Arts and Clubs and Societies require a separate grant application form.

Project/event Details

Title of project/event _____

Name of group/individual _____

If in a group, how many individuals are Student Union members? _____

Venue _____

Date of event _____ OR From __/__/__ To __/__/__

Does this event form part of a University course assessment? YES NO

Funding information

How does this event benefit students and/or fulfil the aims of UMSU, or the Department?

Amount requested (A maximum amount of \$750 is available)

Amount \$ _____

Participant's details

How many students are involved in the project? _____

Have you received funding from UMSU in the past two years? YES / NO

If yes, please describe the event or project that was funded, its success and the level of funding received.

Are you receiving funding from other sources for this project? YES / NO

If yes, please list the grantor and their contribution to your project:

Conditions

- Acknowledgement must be given to UMSU on all material for the project.
- In the case that any details including cancellation, substantial change or additional funding of the project/event occur, the relevant department must be informed.
- A copy of all material/s produced for the project/event is given to the relevant Officer for the information of the committee.
- No UMSU funded event may promote sexism, racism, queer or homophobia, militarism or religious or political discrimination.
- The funds received by UMSU will be used for the sole purpose of the detailed project/event.
- That all unspent money is returned to UMSU at the completion of the project/event.
- A detailed written report upon completion of the project/event must be completed and returned to UMSU
- That no money granted will be used until the deadline of an appeal to the decision.

Agreement

I / We agree to all of the terms and conditions set out in the UMSU Student Initiative Grant Application

Signed _____ Date _____

Attachments

Please complete the following items and attached them to your application:

- Budget summary, including complete income/expenditure sheet
- Project summary – description of your project outlining your aims and objectives (a typed attachment of 500 words or less). For criteria about what to include, please discuss with the relevant Officer.
- A timeline of the activities and due dates involved in the project.