

University of Melbourne Student Union

**Minutes of the Students' Council
Meeting 6/10**

CONFIRMED

4:15pm, Thursday 22nd April 2010

Location: MUVT Rooms, Level 4, Union House

- 1. Procedural Matters**
 - 1.1 Election of Chair
 - 1.2 Acknowledgement of Indigenous Owners
 - 1.3 Attendance
 - 1.4 Apologies
 - 1.5 Proxies
 - 1.6 Membership
 - 1.7 Adoption of Agenda
- 2. Confirmation of Previous Minutes**
- 3. Matters Arising from the Minutes**
 - 3.1 Grievance Tribunal
 - 3.2 Bullying, Harassment & Discrimination
 - 3.3 Burnley Students' Association
- 4. Correspondence**
- 5. Office Bearers' Reports**
- 6. Standing Committee Reports**
 - 6.1 Finance Sub-Committee
 - 6.2 Staffing Sub-Committee
- 7. Other Reports**
- 8. Motions on Notice**
 - 8.1 Grievance Tribunal
 - 8.2 Media Budget
 - 8.3 Activities/Women's Department BBQ
 - 8.4 NOWSA Conference
 - 8.5 Asylum Seekers
- 9. Other Business**
 - 9.1 Annual General Meeting
 - 9.2 University Alcohol on Campus policy
- 10. Next Meeting**
- 11. Close**

Meeting declared open by Jesse Overton-Skinner at 4:38PM

Agenda Item 1: Procedural Matters

1.1 Election of Chair

Motion 1: That Jesse Overton-Skinner chair the meeting.
Moved: Jesse Overton-Skinner
CWD

1.2 Acknowledgement of Indigenous Owners

We acknowledge that this meeting takes place on the land of Wurundjeri people of the Kulin Nation and honour their elders past and present.

1.3 Attendance

Students' Council

Jimmy Jin, Suzie Zheng, Ming Yang Chen, Linda Gao, Kon Moisisdis, Max Kaiser, Rachel Barrett, Karyan Ng, Frances Lewis, Kyle Dadleh.

2010 Office Bearers

Jesse Overton-Skinner, Lydia Bevege, Joshua Anderson, Lloyd McGeary, Rachel Baxendale, Lucas Smith, Ellena Savage, Sarah Laing, Esther Bohmer, Miriam Hamel-Green, David Evans, David Mulholland, Dan Musil, Shane Woon

Others

Rachel Walters, Mark Kettle, Noni Sproule, Elliot Wall,

Absent

Students' Council

Anton Anin, Kate Turnbull, Paul Hosri, Tristan Clack, Meredith Treadwell, Louis Gregory, Chris Summers

2010 Office Bearers

Rudolph Hosri, John Shipp, Yoni Cukierman, Rachel Lim, David Haidon, Nicholas Tammens, Evelyn Daniel

1.4 Apologies

Yoni Cukierman, John Shipp, Chris Summers, Ed Yap, Nic Tammens, Louis Gregory, Kate Turnbull

1.5 Proxies

Kate Turnbull to Suzie Zheng
Paul Hosri to Karyan Ng
Louis Gregory to Elliott Wall, Dominique Ottobre, Bruno Friedel, Mark Kettle
Meredith Treadwell to Noni Sproule
Chris Summers to Max Kaiser

1.6 Membership

Addition: Kyle Dadleh (Indigenous Representative elected at by-election)

1.7 Adoption of Agenda

Procedural Motion: That standing orders be suspended to accept verbal Office Bearer reports from those who did not submit in hard copy.

Moved: Chair
CWD
Procedural Motion: That motion 8.4 be addressed immediately following the Women's Officers' Report. Moved:
Chair
CWD

Procedural Motion: That agenda be adopted as amended.
Moved: Chair
CWD

Agenda Item 2: Confirmation of Previous Minutes

Motion 2: That the minutes from meeting 05/10 held on Tuesday 30th March be confirmed as a true and accurate record of the meeting.
Moved: Chair
CWD

Agenda Item 3: Matters Arising from the Minutes

3.1 Grievance Tribunal

Lydia Bevege brought Councillors attention to the meeting papers that contain correspondence between her and the Dean of Faculty of Law and the Vice Chancellor in which she requests that they make an appointment to the Grievance Tribunal.

Lydia explains that she has not heard back from the Vice Chancellor and that the Dean of the Faculty of Law is currently overseas and has referred the matter to the Acting Dean.

Lydia also points out the memo to Students' Council from Justin Bar that gives additional criteria by which Students' Council may want to consider when appointing UMSU's representative to the Grievance Tribunal, and refers Council to Motion 8.1.

Noni Sproule raises concerns with the fact that the motion refers the matter to staffing sub-committee and that that sub-committee has struggled to get quorum, and that this may delay the process of appointing a representative to the Grievance Tribunal. Lydia responds that she will continue to schedule meetings when councillors have outlined that they are able to attend meetings.

Max Kaiser suggests that Students' Council directs Justin Bar to research UMSU's appointment.

Jesse moves from the chair that the motion be amended to include provisions for the UMSU President and Secretary to research options for UMSU's appointment to the Tribunal, and the Mover (Lydia) agrees.

Procedural Motion: That Motion 8.1 as amended now be put.
Moved: Chair
CWD

Motion 3: That Students' Council delegates the appointment of UMSU's representative on the Grievance Tribunal to the Staffing Sub-Committee, the UMSU President and the UMSU Secretary, who will make a recommendation to Students' Council based on the following criteria:

- have been admitted to practice as a barrister and solicitor to the Supreme Court of Victoria for more than five years;
- not have stood for election in an election of a Student body at the University in the ten years prior to appointment;
- have experience in the handling and resolution of disputes using formal and informal processes;
- possess knowledge of and commitment to procedural fairness and other relevant concepts of administrative law; and

- possess knowledge of student representative organizations and the nature of grievances likely to arise in this context.

Moved: Lydia Bevege

Seconded: Jesse Overton-Skinner

CWD

Dan Musil arrives at 4:55pm

3.2 Bullying, Harassment and Discrimination

Lydia brought councillors attention to her memo in the meeting papers that provides information on MUSUL's bullying, harassment and discrimination policies as well as Students' Council disciplinary procedures.

She states that it is her interpretation that Students' Council does not have the authority to prohibit Office-Bearers or any other individuals from the OB space as was suggested in the last meeting.

Jesse Overton-Skinner points out that one of the only ways for to cause a casual vacancy for an Officer is for that Officer to miss three Students' Council meetings.

Max Kaiser argues that Students' Council does have the power to direct OBs to behave in a certain way and that his motion from the previous meeting is still relevant if it was amended to exclude Office Bearers from the sanctions.

Jesse Overton-Skinner refers the matter of grievance resolution processes in the Constitution to the CRRWG.

3.3 Burnley Students' Association

Procedural Motion: That discussion pertaining to the Burnley Students' Association take place at the next Students' Council meeting when the President of the Burnley Students' Association is present.

Moved: Chair

CWD

Kyle Dadleh departs at 5:00pm, proxies to Kon Moisisdis

Agenda Item 4: Correspondence

None.

Agenda Item 5: Office-Bearer Reports

5.1 President's Report (attached)

Jesse speaks to her report.

Noni Sproule requests that Jesse distribute UMSU's submission to the Beyond 2011 Report to Students' Councillors.

Esther takes issue with the fact that the GSA receives equal funding to UMSU, despite the fact that the GSA provides significantly less services to the student body.

Frances Lewis says that the issue is not about UMSU getting less money than GSA but that all Student Representative organisations need to be funded adequately.

Elliott asks if the NUS or AUQA surveys have been handed out. Jesse responds that they will be handed out in the coming weeks by the Education Public Office Bearers.

Jimmy Jin asks which survey (NUS or AUQA) is likely to deal with the quality of Student Centres. Jesse responds that it would likely be AUQA.

Procedural Motion: That Students' Council accepts the Presidents' Report.

Moved: Chair

CWD

David Mulholland arrives at 5:12PM

5.2 Secretary's Report (attached)

Procedural Motion: That Students' Council accepts the Secretary's Report.

Moved: Chair

CWD

Josh Anderson arrives at 5:17PM

5.3 Education Academic Officers' Report

N/A.

Noni Sproule requests that the Education Academic Officers address the Student Representative Network at their report in the next meeting.

5.4 Education Public Officers' Report (attached)

Procedural Motion: That Students' Council accepts the Education Public Officers' Report.

Moved: Chair

CWD

5.5 Welfare Officers' Report (verbal)

Lloyd McGeary reports to Council that the Free Breakfasts are going extremely well, being attended by huge crowds. He says that he thinks that they are a great way to get the student population to engage with the union.

He says Rachel Lim's Behind the English Language Sessions have been extremely successful, attracting over 70 international students who are hoping to improve their English language skills.

He states that he is working on an initiative to create a better digital employment interface for students looking for work through the UMSU website. He says he has contacted several local employment networks and is pleased with the progress being made.

Procedural Motion: That Students' Council accepts the Welfare Officers' Report.

Moved: Chair

CWD

Kyle Dadleh returns at 5:29

5.6 Women's Officers' Report (verbal)

Please note that this only includes what we think are 'big events' – for more details feel free to drop in for a chat or email us.

- Have been engaged in ongoing with Cross Campus Women's Network
- Running 3 defined groups/collectives each week – WAC, Feminist Reading Group, Girlzone (in conjunction with queer department)
- Very excited that a WOC (Women of Colour) independent collective is forming
- International Women's Day March 8 was massive- fed over 100 students, great community building, really good feedback given. Speaker presentation on the evening (Susan Hawthorne) was extremely honest and valuable, also stirred much discussion
- Full moon event (social events held every full moon of the year) was very successful – Moroccan Soup Bar dinner and drinks afterwards

- Next week is Week of Women (WOW) 7 workshops, join BBQ with Activities (Women Out Front session), Full Moon event, joining the Enviro Department's monthly "Greening Out" (casually run enviro discussions)
- Sign-ups for NOWSA have already begun, a lot of interest expressed. Will be publicizing in Farrago and Member Update emails, Portal, Women's Room, Women's Office, our e-list, website and facebook
- Pretty appaled that recent Farrago reports from President and Secretary mention Welfare Dept each – would be nice to get a boost and recognition of our equally hard work and successes

Procedural Motion: That Students' Council accepts the Women's Officers' Report.

Moved: Chair

CWD

Lloyd McGeary leaves at 5:36

8.4 NOWSA Conference

Esther directs councillors' attention to their motion and the background information they have provided in the meeting papers.

Miriam Hamel-Green explains that NOWSA is a national conference for women students to engage in feminist thought.

Noni says she is strongly in favour of the motion, because NOWSA is a great conference, the Women's Officers have promoted it well and costs have been kept down, and that the process of allocating funding will be very transparent.

Jesse alerts to council that she has put forward a foreshadowed motion that limits the grant to NOWSA to \$500, which would pay for registration only. She says that in the past conference subsidies have only covered registration and that this sum of money takes into account the broader financial position of Whole of Union funds.

Esther says she realises that \$1000 is a lot of money, but says that when the Women's Department budget was cut they were told that they would be able to access Whole of Union funds to cover some of their costs. She points out a section of minutes from a previous Students' Council Meeting (2/10) where this was recorded.

Miriam states that \$1000 is the absolute lowest that they could go to get as many people as possible to NOWSA.

Jimmy asks what the Women's Department has committed to NOWSA out of its own budget, Esther replies that it has committed \$750 in one budget line that they expect will largely go to NOWSA.

Jimmy asks how much registration will be – Esther replies that it hasn't been set but is likely to be in the vicinity of \$40-\$60.

Jimmy says that he thinks \$1000 is to high, but that it is not because of political motivations, but more about resource management. He says there is the possibility of funding matching.

Frances speaks in favour of the full \$1000 grant, saying that since the Women's Department budget was cut by this Students' Council, that this Council now has to support them in this initiative.

Noni says it is important for women to learn coping mechanisms at NOWSA and that this Council has to support women's equality.

Max Kaiser says that anyone voting against the full amount will not be voting on resource management but on a political agenda.

Dan Musil says supporting the conference is important in light of the cuts to the Women's Department budget.

Ming Yang Chen says that funding of this level to one conference would set a precedent about Whole of Union Funding for conferences that is unsustainable. He says that not supporting the full amount isn't political, but about taking all factors into consideration and making responsible financial decisions.

Kon asks if its possible for the Women's Officers to re-create a local version of NOWSA at Melbourne University that women here could attend, rather than having to pay to travel to Newcastle. He says that since Esther has been to NOWSA and seems to know a lot about what they discuss at NOWSA, perhaps it would be possible to replicate the substance of the conference in Melbourne.

Miriam responds that the important part of the conference is that its national.

Procedural Motion: That the Motions now be put.

CWD

Motion 4: That \$1000 be approved from Whole of Union (WOU) to be spent on supporting the attendance of students to the Network of Women Students Australia (NOWSA) 2010 conference. That the precise nature of how the money is divided amongst attending students be determined by current Women's Committee. That recipients of WOU funds provide a report in some form (whether formal or artistic) of their experience at NOWSA to be presented to Students' Council.

Moved: Esther Bohmer

Seconded: Miriam Hamel-Green

FOR: 6 AGAINST: 9

LOST

Jimmy moves an amendment to the foreshadowed motion increasing the amount of funding from \$500 to \$750, this is acceptable to the mover, Jesse, and is adopted.

Motion 5: That:

- \$750 from the Whole of Union line be approved for expenditure to cover the cost of registration for the NOWSA conference in Newcastle from 14-18 July;
- in the event that the total amount allocated is not spent on registration, the remainder be divided equally between attendees to subsidise travel or accommodation costs;
- the attendees who have their conference subsidised be approved by the Women's Committee;
- the subsidy/registration funding only be open to UMSU Members;
- the registration and subsidy process is based on open and accountable processes administered by the Women's Committee and that the opportunity to attend NOWSA and access the subsidy is publicized on the Union website and in membership emails.

Moved: Jesse Overton-Skinner

Seconded: Lydia Bevege

FOR: 13 AGAINST: 0 ABSTENTIONS: 2

CARRIED

Frances Lewis leaves at 5:52

QUORUM LOST

Agenda Item 10: Next Meeting

Next meeting is scheduled for: Tuesday, 4th May at 12pm.

Agenda Item 11: Close

Meeting closed at: 5.55pm

OFFICE BEARER REPORTS

President's Report

It's been a busy time in the Union and the University over the last few weeks. There have been a number of issues that I would like to bring to your attention.

Towards 2011

The Education Officers and I worked together to submit a response to the Towards 2011 Project report. The final draft of the report was released and we were pleased to see that a number of suggestions we had made in regard to subject cuts and the student experience had been included. There remain a number of concerns relating to the report with a primary focus upon equity issues faced by graduate students.

AUQA

Students' Council and Officebearers should be aware that the University is soon to be audited by AUQA regarding the implementation of the Melbourne Model through the lens of Science and internationalisation. I attended a briefing run by the Provost yesterday. This gave some insight into the audit process and was reassuring in that the auditors have requested to meet with the heads of student organisations on campus and also intend to meet with a large number of students. I will be following this up with a number of faculty clubs and societies and would also encourage any Councillor, officebearer or student to contact me to find out more about the process and how they can get involved and make sure their views are heard.

Alcohol Policy

Another ongoing issue with the University has been changes made to the University's Alcohol Policies and Procedures, and additional changes that have been made outside of the current and proposed policies and procedures- specifically the new "2 hour" rule wherein an event that serves alcohol may only run for 2 hours between 12 and 2. This will have obvious impacts on campus culture and the ability of clubs to run events that their members want. Jono (Clubs and Societies Officer) and I have attended a number of meetings with Tim Thornton (Property and Campus Services) and Neil Robinson (Academic Registrar) to discuss the changes and proposed changes. This will remain an ongoing issue.

Funding

The issue of the University providing funding for UMSU is an ever present one. Our transitional funding agreement expires at the end of this year. Justin and I have commenced discussion of how Student Organisations will be funded in future years with the Provost. UMSU has consistently held the position that funding allocations should be determined on the basis of activities and services provided by a Student Organisation. To this end, Gary Thompson, the Director of Wellbeing Services will be undertaking an audit of student organisations at the University of Melbourne. This will be ongoing process that I will keep Students' Council informed of and involved in.

NUS Quality Survey

I would encourage all Students' Councillors and Officebearers to complete the NUS Quality Survey, and encourage their networks to do so also. It can be accessed at <http://www.unistudent.com.au/>. It is my understanding that the Education Officers will be active in promoting this in the next few weeks.

Secretary

Sub-Committees

Finance and Staffing Sub-Committees have now held their first meetings to deal with business passed to them by Students' Council.

Constitutional and Regulatory Review Working Group

Staffing Sub-Committee has appointed representatives from each ticket represented on Students' Council to the Constitutional and Regulatory Review Working Group (CRRWG).

The CRRWG will meet for the first time next Thursday, 29th April at 4:15pm (location to be confirmed). All students including Councillors and Office-Bearers are invited to attend.

The first meeting will allow the Working Group participants to bring forward suggestions for aspects of the Constitution that could be reviewed.

Grievance Tribunal

I have emailed on behalf of UMSU the Vice-Chancellor and the Dean of the Faculty of Law to request that they appoint a representative to the UMSU Grievance Tribunal. I have also put forward a motion to Students' Council delegating Staffing Sub-Committee with the task of making a recommendation to Students' Council of an appropriate appointee for UMSU's representative on the Grievance Tribunal.

Education Public

Two things which the Education Public office has completed in recent weeks have been UMSU Open Office Day and supporting the NUS campaign for fair youth allowance.

UMSU Open Office Day occurred on Tuesday 23rd of March – the concept being to encourage students to tour through the office bearer space so that they feel more comfortable in approaching their office bearers. Thank you to all OBs who took part in these tours.

The NUS campaign began with Noodle Day on the 24th of March. The Education Public office helped to publicise this event, to set up the event with tables, hot water urns and sound speakers outside union house and then to dispense free noodles together with a message about student poverty. The day was a great success with a high degree of student interest and by my estimates, over 400 students served. The week after on the 31st of March, Education Public was involved in a similar stall to raise awareness for the NUS National Day of Action that day which generated significant press coverage including the front cover of the MX. Thanks to all the volunteers who helped to make these two events rather effective.

Media Office Bearers' Report – April 2010 (not reached)

All has largely gone according to plan in the Media Office so far this year. We've put together three editions of *Farrago*, containing work from a wide variety of contributors, and a fourth will be out at the beginning of Week Eleven. We plan to publish five editions in second semester.

We've run regular Media Collective meetings and proofreading sessions and held two launch parties, with a third scheduled for next week. We've also expanded distribution to parts of campus *Farrago* sometimes didn't get to in the past, such as the Med Building, VCA and various campus cafes. Advertising revenue has been much greater than at the same time last year (partly because the negative impact of the Global Financial Crisis has largely passed).

Most excitingly, from our point of view at least, we finally have an extensive, interactive website that has gone live this week. Comparable student publications have spent several thousand dollars on the type of website we've had built. Thanks to the generosity and determination of Archana Kumar, who at Elizabeth Redman's insistence designed the site for us, and to the Union Communications Department's Alex Hammond and Lachlan Conn, the Union's senior web designer, who did considerable work to set the site up, make it compatible with existing Union sites, and teach us how to use it, we've been able to create our site at minimal cost to the *Farrago* budget. The site will allow us to publish news, reviews and other time-sensitive articles immediately, and greatly increase interaction with our readership, as they'll be able to comment directly on articles (though comments will be moderated for offensive content).

Plans for the Union's creative writing anthology, *Above Water* are well underway, in conjunction with the Arts Office. Advertisements seeking submissions have been put in *Farrago* and on the Union website, we've organised a prize through STA Travel (travel to the National Young Writers' Festival in September), and we've been in touch with the *Age* Melbourne Writers' Festival organisers about holding the launch at MWF, as has been done in previous years.

We've also been in touch with the NYWF organisers (2009 Media Officer Bhakthi Puvanenthiran being one of them) about plans for this year's festival in Newcastle. At this stage we've applied to be part of several workshops and panels, and to encourage sub-editors and contributors to attend, as has happened in previous years.

Activities Office Bearer Report (not reached)

Dave-o and I tried to identify the key aspects of why the Activities department has not run as efficiently, and effectively as it has in the past. The conclusion that we came to was that we needed a bigger support group, both in the form of a strong effective collective, mailing list, and facebook group. As a result we've built up the facebook group from around 400 to over 1000 members, and collected hundreds of email addresses from ticket sales.

We began the year by running a "chill out space" in the members lounge in O-week, this wasn't as successful as we'd hoped.

In week 1 of semester, on the 3rd March we ran "Start of Uni Party", we'd budgeted this event to break even depending on what proportion of union to non-union members went. The goal was the build up a reputation for the event so it can be run again in future. More union than non-union members came than expected and we lost around \$400, which we were very happy with considering the event all up turned over around \$5000. We're hoping to continue "SoUP" into next semester, and we've already shown that there is demand for this event, and scope for it to be bigger and better without losing money, and high possibility of making money on it. We've looked into the possibility of running future events and gigs in Union House, including The Grand Buffet, however at this stage the cost of hiring the space means we are forced to go elsewhere.

We ran a trivia night on 23th of March, which had over 100 people attending, and we had to close off table bookings within a few days of announcing the event. This has indicated to us that we should run more, so we're now running 3 a semester at a cost of \$350 each.

The next event that we've organised is Cocktail party, this has already sold over 200 tickets, which is more than double previous years, we've also turned this event around from losing \$600 to making money.

Finally we spoke with several breweries for support towards our Tuesday BBQs, these were all well received and many made substantial offers. We went with Little Creatures that are offering 2 slabs for the price of one. We've identified that charging \$1 to non-members showed that very few were attending the BBQs, going from \$35 to \$26 and just on Tuesday \$14. Dave-o and I don't support charging \$1, as it serves no benefits, but simply demonstrates the proportion of Union members at our BBQs.

All capital we raise will be spent on making SoUP in 2nd semester bigger and better. Ultimately we are trying to draw in more money from our events so Activities Department are able to fund as much of the shortfall in BBQs as possible, currently this goal is out of our reach.

MOTIONS ON NOTICE NOT ADDRESSED DURING MEETING

8.2 MEDIA BUDGET

That Students' Council approves an amount of \$200 for the Farrago Edition 4 Launch Party. This will be deducted from the Special Projects and Events line of the Media budget.

Moved: Rachel Baxendale

Seconded: Lydia Bevege

8.3 Activities/Women's Department BBQ (REQUEST FOR FUNDING)

This year, Entertainment can fund 9 BBQs in semester 1 and 10 BBQs in semester 2.

Activities department has offered to make up the shortfall on these BBQs, however does not have enough money to fund 5 extra, at a cost of over \$1300, for just food and BBQ hire – this would mean 65% of our budget goes to doing what another department in the Union is unable to do.

Activities department has invited the Women's department to participate in the running of a Tuesday BBQ and would also like to invite other departments to take advantage of this medium to promote each branch.

Entertainment is there for the whole of the Union, not just Activities. As a result, we would hope that the whole of union would help fund the difference, as the costs are too great for the Women's or Activities Department to cover fully.

Further to this, it is worth noting that the BBQs are getting bigger, and within the past 5 weeks there has not been a single BBQ where sausages, veggies burgers, soft drink or beer was remaining beyond halfway through. We estimate that there are approximately 400 students, of which the vast majority are Union members who attend Tuesday BBQs every week.

Motion: That \$1300 from Whole of Union line be transferred to the Entertainment Department to cover part of the costs associated with running the joint Tuesday Beer Band and BBQ Women out front with the Women's Department on the 27/4/2010.

Moved: David Evans

Seconded: Dave-o Mulholland

8.5 ASYLUM SEEKERS

UMSU condemns the decision of the Australian Government to freeze the processing of asylum claims of nationals from Sri Lanka and Afghanistan. People from these countries are fleeing torture, abuse and war. The right to seek asylum is protected by the UNHCR. Article 14.1 of the Universal Declaration of Human Rights of 1948 states "Everyone has the right to seek and to enjoy in other countries asylum from persecution." Rudd's blatant disregard for this right is even more hypocritical given that he recently increased the number of Australian troops in Afghanistan.

UMSU also condemns the reopening of detention centres like Curtin, Pamela Curr from the Asylum Seeker Resource centre called Curtin a "hellhole" and Amnesty International's refugee coordinator said "The Australian Government's decision to reopen the centre in far northwest Australia completely ignore the clear evidence showing that remote detention has an extremely detrimental impact on asylum seekers." Curtin for example is made up of un-air-conditioned airless demountables, located in the middle of the desert where temperatures frequently reach 40 degrees. Also locking up already traumatised people indefinitely, and isolating them from human contact and medical care causes severe psychological damage, including catatonic shock and suicide attempts.

UMSU calls on the Rudd government to promptly process all asylum claims. We also demand an end to mandatory detention and the closure of all detention centres.

Moved: Frances Lewis

Seconded: Rachel Barrett
