

**University of Melbourne Student Union**

**Minutes of the Welfare Committee**

**Meeting 07/09**

***INQUORATE, CONFIRMED***

**2:00 PM, 12 March 2009**

**Location: Student Resource Room, Union House**



**Agenda**

**1. Procedural Matters**

- 1.1 Election of Chair
- 1.2 Acknowledgement of Indigenous Owners
- 1.3 Attendance
- 1.4 Apologies
- 1.5 Proxies
- 1.6 Membership
- 1.7 Adoption of Agenda

**2. Confirmation of Previous Minutes**

- 2.1 Minutes from Meeting on 23-02-2009 (attached)
- 2.2 Minutes from Meeting on 04-03-2009 (attached)

**3. Matters Arising from the Minutes**

- 3.1 Budget (attached)

**4. Correspondence**

**5. Office Bearers' Report**

**6. Other Business**

**7. Next Meeting**

**8. Close**

**Meeting declared inquorate at 2:30 pm by Tristan Clack**

**1.3 Attendance**

Tristan Clack (Welfare Officer), Frances Lewis (Welfare Officer)

**Absent**

Liam Hedge, Velika Thomev, Kaitlin Ferris, Andrew Hallam, Liz Patterson, Liz Errol

**1.4 Apologies**

None received

**1.5 Proxies**

None received

**Certified by Chair:**

**Signed:**

**Dated:**

**University of Melbourne Student Union**

**Minutes of the Welfare Committee**

**Meeting 5/09**

***UNCONFIRMED***

**2 PM, 23 February 2009**

**Location: Student Resource Room, Union House**



**Agenda**

**1. Procedural Matters**

- 1.1 Election of Chair
- 1.2 Acknowledgement of Indigenous Owners
- 1.3 Attendance
- 1.4 Apologies
- 1.5 Proxies
- 1.6 Membership
- 1.7 Adoption of Agenda

**2. Confirmation of Previous Minutes**

- 2.1 Minutes from Meeting on 21-01-2009 (attached)
- 2.2 Minutes from Meeting on 4-02-2009 (attached)
- 2.3 Minutes from Meeting on 17-02-2009 (attached)

**3. Matters Arising from the Minutes**

- 3.1 USHCo Administrative Code, By-Laws and Position Descriptions (attached)
- 3.2 Department Budget (Revised following Students' Council) (attached)

**4. Motions on Notice**

**5. Other Business**

**6. Next Meeting**

**7. Close**

**Meeting opened at: 2.23 PM, by Shaun Khoo**

**Agenda Item 1: Procedural Matters**

**1.1 Election of Chair**

**Motion 1:** That Tristan Clack chair the meeting.

Moved: Tristan Clack

Seconded: Shaun Khoo

**CWD**

**1.2 Acknowledgement of Indigenous Owners**

So acknowledged

**1.3 Attendance**

Tristan Clack (Welfare Officer), Frances Lewis (Welfare Officer), Shaun Khoo (Secretary), Liz Errol, Liam Hedge, Liz Patterson, Velika Thomev,

**Others**

Evan Wallace, Steve Walker

**Absent**

Kaitlin Ferris, Andrew Hallam

**1.4 Apologies**

Andrew Hallam

**1.5 Proxies**

None

**1.6 Membership**

Ruth Braham's membership was terminated as she is not a student union member. Liz Errol was appointed.

**1.7 Adoption of Agenda**

**Motion 2:** That we adopt the agenda.

Moved: Tristan Clack (Chair)

**CWD**

**Agenda Item 2: Confirmation of Previous Minutes**

**Motion 3:** That the minutes be confirmed en bloc.

Moved: Tristan Clack (Chair)

**CWD**

**Agenda Item 3: Matters Arising from the Minutes**

**3.1 USHCo Administrative Code, By-Laws and Position Descriptions**

Tristan spoke to the item. Three documents sent out a few weeks prior. These papers will be sent to the Department of Human Services. There are currently negotiations with the DHS and housing associations and property trusts. Looking at a 31 bedroom house in Fitzroy, located 1.5km from campus. Tristan also discussed the future direction of USHCo.

**3.2 Department Budget (Revised following Students' Council)**

There is extensive discussion under this item.

Questions arise regarding the bushfire appeal fund. The committee feels that it should go to the Red Cross Appeal. This desire is expressed as a motion, but was not voted on immediately.

**Motion 4:** That the Bushfire Relief budget line be directed to the Red Cross Bushfire Appeal.

Moved: Liz Patterson      Seconded: Frances Lewis

**LAPSED**

Discussion centres on photocopying and advertising. Liam Hedge and Tristan Clack express concerns that it is too high. Tristan argues that events can be advertised through other means, including Farrago, online and material produced by other organisations. Historical Welfare Department budgets do not usually allocate more than \$200 to photocopying. Frances Lewis expresses her satisfaction with the current budget and highly prioritises advertising through photocopying posters and leaflets.

**2.40 Rachael Lim arrives.**

Liz Patterson commends the inclusion of an anti-racism line.

Liam Hedge expresses concerns that the \$2000 allocation to anti-racism campaigns is too high, especially if that does not include photocopying. Liz Patterson argues that nothing can be done to stop Socialist Alternative Officers from using a lot of

photocopying. Liam Hedge and Liz Errol query the specific nature of anti-racism campaigns and the possible duplication of MUOSS activities.

### **2.55 Liz Patterson leaves, returns at 3.04**

Liam Hedge suggests that separation of photocopying for each particular campaign. Liz Patterson argues that this is not practical.

Liz Errol and Rachael Lim query the NUS campaigns allocation since NUS should be able to provide materials for NUS campaigns. Tristan Clack responds that some materials have already been provided.

There is some discussion about the sufficiency of the O-Week line. Tristan Clack responds to Liam Hedge that it is needed to pay for fixed costs.

Velika Thomev queries the social possibilities of the department, expresses her support of a specific anti-racism line and queries what it is to be used for. Frances Lewis responds that it will be used for Students for Gaza and other campaigns, for example concession cards for international students in cooperation with MUOSS.

An alternative proposal is developed and discussed, but not voted on.

**Motion 5:** That the motion be now put.  
Moved: Evan Wallace  
**For: 2 Against: 2**  
**LOST**

**Motion 6:** That \$45 be moved from the photocopying budget line to the O-week line. A further \$255 be transferred to the newly named campaign grant line of the budget.

That the anti-racism line of the budget be renamed to a campaign grant line. This line will be used to give grants on a case by case basis as approved by the Welfare Committee.  
Moved: Liam Hedge      Seconded: Evan Wallace  
**LAPSED**

Tristan moves money to O-Week to pay for the barbecue.

**Motion 7:** That \$45 be moved from photocopying to O-Week to pay for the barbecue.  
Moved: Tristan Clack (Chair)  
**CWD**

### **3.22 Liz Errol leaves. Quorum Lost**

**Certified by Chair:**

**Signed:**

**Dated:**

**University of Melbourne Student Union**

**Minutes of the Welfare Committee**

**Meeting 6/09**

***INQUORATE, UNCONFIRMED***

**3 PM, 4 March 2009**

**Location: Student Resource Room, Union House**



**Agenda**

**1. Procedural Matters**

- 1.1 Election of Chair
- 1.2 Acknowledgement of Indigenous Owners
- 1.3 Attendance
- 1.4 Apologies
- 1.5 Proxies
- 1.6 Membership
- 1.7 Adoption of Agenda

**2. Confirmation of Previous Minutes**

- 2.1 Minutes from Meeting on 23-02-2009 (attached)

**3. Matters Arising from the Minutes**

- 3.1 Budget (attached)

**4. Motions on Notice**

**5. Other Business**

**6. Next Meeting**

**7. Close**

**Meeting declared inquorate at 3.30pm by Tristan Clack**

**1.3 Attendance**

Tristan Clack (Welfare Officer), Frances Lewis (Welfare Officer), Liz Errol, Jesse Overton-Skinner

**Absent**

Liz Patterson, Liam Hedge, Velika Thomev, Kaitlin Ferris, Andrew Hallam

**1.1 Apologies**

Andrew Hallam, Liam Hedge, Velika Thomev

**1.2 Proxies**

Andrew Hallam to Jesse Overton-Skinner, Liam Hedge to Liz Errol and Velika Thomev to Liz Patterson (not exercised)

**Certified by Chair:**

**Signed:**

**Dated:**

Welfare Proposed budget  
Surplus and Deficit Statement

	Current Month		Variance	Year to Date		FY Fo
	Actual	Budget		Actual	Budget	
<b>INCOME</b>						
Grant - Student Council				7063	7063	0
<b>Total Income</b>						
Less cost of goods sold						
<b>Gross Margin</b>						
<b>Expenditure</b>						
Stationary		355		0		355
Photocopying		900		0		900
Telephone		300		0		300
O-week		195		0		195
Equipment Hire				0		
T-shirts				0		
Breakfast club		1416.5		0		1416.5
Housing/living conditions		2000		0		2000
NUS campaigns		700		0		700
union rights campaigns		416.5		0		416.5
antiracism campaigns		2000				2000
Bushfire Relief		400				400
Total Expenditure		8683		0		8683
<b>Total Surplus / deficit</b>						
<b>Surplus / Deficit with corpor</b>						