

University of Melbourne Student Union

Meeting of the Welfare Committee

UNCONFIRMED Minutes

2PM, 1.03.2016

Meeting 3/16

Location: OB Space, Union House

Meeting opened at 2.01pm by Yan Zhuang

1. Procedural Matters

1.1 Election of Chair

Motion: That Yan Zhuang be elected chair.

Moved: Sarah Xia

Seconder: Marlo Zambelli

Carried without dissent

1.2 Acknowledgement of Indigenous Owners

So acknowledged

1.3 Attendance

Office Bearers: Sarah Xia, Yan Zhuang

Committee: Destan Dikbas, Kimberley Chian, Marlo Zambelli, Sarah Peters, Isa Pendragon (by phone), Andrea Bozic

1.4 Apologies

None

1.5 Proxies

None

1.6 Membership

No change in membership

1.7 Adoption of Agenda

Motion: That the agenda be adopted as presented

Moved: Chair (Yan Zhuang)

Seconder: Marlo Zambelli

Carried without dissent

2. Confirmation of Previous Minutes

Motion: To accept the minutes of previous meeting 2/16 as a true and accurate record.

Moved: Yan Zhuang

Seconder: Destan Dikbas

Carried without dissent

3. Matters Arising from the Minutes

None

Andrea Bozic arrived 2.07pm

4. Office Bearers' Reports

See attached.

Motion: To accept the office bearers' report

Moved: Yan Zhuang

Seconder: Marlo Zambelli

Carried without dissent

5. Motions on Notice

5.1 Monday Mingle Reimbursement

Motion 5.1: That the committee reimburse Sarah Xia up to \$200 for the purchase of food, drinks and board games for the Monday Mingle event held on 29 February 2016.

Mover: Sarah Xia

Seconder: Yan Zhuang

5.2 Regular Events Expenditure

Motion 5.2:

That the committee pass up to \$500 from the Regular Events budget line for food, drinks, amenities and board games for Monday Mingle events in Semester 1.

That the committee pass up to \$500 from the Regular Events budget line for food, drinks and amenities for Language Exchange events in Semester 1.

Mover: Sarah Xia

Seconder: Yan Zhuang

5.3 Stress Less Week Expenditure Part 1

Motion 5.3:

That the committee pass up to \$1000 from the Special Projects and Events budget line for food, drinks, amenities and equipment hire for Stress Less Week in Week 6, Semester 1.

That the committee pass up to \$500 from the Special Projects and Events budget line for fitness and dance classes during Stress Less Week.

Mover: Sarah Xia

Seconder: Yan Zhuang

5.4 Welfare Banner

Motion 5.4: That the committee pass up to \$200 from the Regular Events budget line for printing a banner and banner materials for the Welfare Department.

Mover: Sarah Xia

Seconder: Yan Zhuang

5.5 Facebook Advertising

Motion 5.5: That the committee pass up to \$100 from the Regular Events budget line for advertising Welfare Department programs and events on Facebook.

Mover: Sarah Xia

Seconder: Yan Zhuang

5.6 Storage Containers

Motion 5.6: That the committee pass up to \$150 from the Regular Events budget line for storage containers for the Welfare Department’s regular events.

Mover: Sarah Xia

Second: Yan Zhuang

Yan and Andrea suggested that the committee discuss departmental expenditure motions together. Sarah moved a procedural motion to consider motions 5.1 to 5.6 en bloc.

Procedural: That the committee discuss motions 5.1 to 5.6 en bloc.

Mover: Sarah Xia

Second: Marlo Zambelli

Carried without dissent

Sarah spoke to the motions.

Motion: That the committee pass motions 5.1 to 5.6 en bloc.

- Motion 5.1: That the committee reimburse Sarah Xia up to \$200 for the purchase of food, drinks and board games for the Monday Mingle event held on 29 February 2016.
- Motion 5.2:
That the committee pass up to \$500 from the Regular Events budget line for food, drinks, amenities and board games for Monday Mingle events in Semester 1.
That the committee pass up to \$500 from the Regular Events budget line for food, drinks and amenities for Language Exchange events in Semester 1.
- Motion 5.3:
That the committee pass up to \$1000 from the Special Projects and Events budget line for food, drinks, amenities and equipment hire for Stress Less Week in Week 6, Semester 1.
That the committee pass up to \$500 from the Special Projects and Events budget line for fitness and dance classes during Stress Less Week.
- Motion 5.4: That the committee pass up to \$150 from the Regular Events budget line for storage containers for the Welfare Department’s regular events.
- Motion 5.5: That the committee pass up to \$100 from the Regular Events budget line for advertising Welfare Department programs and events on Facebook.
- Motion 5.6: That the committee pass up to \$150 from the Regular Events budget line for storage containers for the Welfare Department’s regular events.

Mover: Sarah Xia

Second: Yan Zhuang

Carried without dissent

6. Motions Without Notice

6.1 Regular Meeting Schedule, Semester 1

Academic Week	Day	Date and Time
Week 1	Tuesday	1 March 2016, 2pm
Week 3	Friday	18 March 2016, 11am
Week 5	Tuesday	5 April 2016, 2pm
Week 7	Wednesday	20 April 2016, 11am
Week 9	Friday	6 May 2016, 11am
Week 11	Wednesday	18 May 2016, 11am

Sarah spoke to the regular meeting schedule, and explained that she was amenable to any amendments. Yan noted that committee members are required to attend at least one meeting every three scheduled meetings.

There was general discussion over the meeting schedule with no proposed amendments.

Preamble: The Welfare Committee will need to meet regularly to discuss departmental matters and finances. Committee members are required to attend at least one meeting every three meetings during semester, and days of the week are alternating in the proposed schedule to optimise attendance.

Motion 6.1: That the committee pass the regular meeting schedule for the Welfare Committee in Semester 1.

Mover: Sarah Xia

Seconder: Andrea Bozic

Carried without dissent

7. Other Business

Marlo asked about the timing of yoga this semester. Sarah replied that yoga would be held on Tuesdays during semester from 5:30-6:30pm, generally in Training Rooms 1&2 with some notable exceptions due to the Women's Mentoring Network.

8. Next Meeting

Friday, 18 March 2016 at 11am

9. Close

Meeting closed at 2.12pm by Yan Zhuang

University of Melbourne Student Union

Report of

Sarah Xia & Yan Zhuang

Welfare Officers

To Welfare Committee 3/16

1.03.2016

The last few weeks were extremely busy for the Welfare Department as we moved into the academic semester. Our Welfare Handbook has been printed and distributed in our O-Week show bags and other departmental events, and we've been planning and starting a variety of events for the semester. Notably, we've started planning for Stress Less Week, and will be holding a carnival on the Thursday and a joint event at the UMSU Activities BBQ on Monday 11 April 2016.

O-Week was fantastic and we were able to reach a large number of students, with our department holding a stall and popcorn machine on Tuesday 23 February 2016, and a free lunchtime BBQ on Wednesday 24 February 2016. We set up a volunteer roster for both days, and this was a great way to organise our volunteers and ensure that volunteers were getting rest and water in the hot weather. Through our optional sign-up forms at the events, we have created a mailing list so that we can contact interested students about the various events and programs we hold throughout the year. We would like to thank all of our welfare volunteers for their assistance and support at our events during O-Week and in preparation for O-Week, which was an absolutely essential help.

Our first regular event, Monday Mingle, was held yesterday and was very successful. We were able to engage a range of new and returning students in speed friending, and we are excited to see the series develop throughout the semester. Our newly purchased card and board games also proved to be a great way to get students talking to one another.

We are currently seeking participants for our language exchange program, which we are looking at renaming. We are very excited for our first event for the program, which will be held next Monday at 1pm and has generated lots of interest from students at our O-Week events. Our first People of Colour Collective will be held this Wednesday, 2 March 2016 and we've created a Facebook event and Facebook group for the collective to ensure it reaches as many students of colour as possible. Students' Council has passed money to support the People of Colour Collective from the Whole of Union budget, which was a fantastic show of support for the new collective.

We have continued promoting and operating our Food Bank program, which we have advertised heavily throughout the university community so that students in need are better informed about support services. University of Melbourne students received information about the program in their UMSU eNews blast a few weeks ago, and LED screens and posters have been placed around Union House, FBE and other university buildings to increase awareness of the program.

Our first free breakfast will be held this Thursday morning in South Court, and we encourage everyone to come along! We've bought a large amount of bacon, free range eggs, cereal, pancake mix and a variety of other food for students at the breakfast, and we anticipate a great turnout.