

University of Melbourne Student Union

Meeting of the Students' Council

Agenda

12PM, 11th of September 2012

Meeting 12

**Location: OB space
Union House**

1. Procedural Matters

- 1.1 Election of Chair
- 1.2 Acknowledgement of Indigenous Owners
- 1.3 Attendance
- 1.4 Apologies
- 1.5 Proxies
- 1.6 Membership
- 1.7 Adoption of Agenda

2. Confirmation of Previous Minutes

- 2.1 7th of August
- 2.2 29th of August

3. Matters Arising from the Minutes

4. Correspondence

5. Office Bearers' Reports

- 5.1 Education Public
- 5.2 Welfare
- 5.3 Secretary

6 Standing Committee Reports

7 Other Reports

8 Justin Bare

9 Motions on Notice

- 9.1 Gina Rinehart
- 9.2 Dis-orientation Week

10 Other Business

11 Next Meeting

12 Close

University of Melbourne Student Union

Meeting of the Students' Council

UNCONFIRMED Minutes

12PM, 11th of Aug 2012

Meeting 12

**Location: OB space
Union House**

Meeting opened at 12:07PM

1. Procedural Matters

1.1 Election of Chair

Motion 1: That Kara Hadgraft be elected Chair

Mover: Kara Hadgraft Second: Steph Field

CARRIED

1.2 Acknowledgement of Indigenous Owners

So acknowledged

1.3 Attendance

Students' Councillors: Steph Met, Stephen Smith, Sarina Murray, Morgan Pech, Madee Clark, Bridie Walsh, Patrick Clearwater, Joanna Jellie, Mercedes Marsh, Galih Pangetsu

Office Bearers: Alice Dawes, Mark Kettle, Louis Gregory, Vicky Smith, Scott Whinfield, Max Denton, Jacob Battista, Quinn Hogan, Luke Nicholls, Steph Field, Quinn Oakley, Isabelle Kingshott, Jonathon Webb, Anna Morrison, Rachel Deans, Amy Jenkins, Devrim Van Dijk, Sam Vero, Kara Hadgraft,

Other: Lindsay Motteram, Alex Hewett, David Haidon, Chris Heath, Zoe Efron, Justin Baré, Goldie Pergl

1.4 Apologies

Jim Smith

1.5 Proxies

Jim Smith - > Stephen Smith

1.6 Membership

Steven Burak and Amy Chen have both dropped off Council due to non-attendance at 3 consecutive councils. As a result, quorum has also dropped to 9 councillors.

1.7 Adoption of Agenda

The Agenda was discussed, and changed so Justin Baré's report and Motions on Notice were after Matters Arising and before OB reports.

Motion 2: To adopt the altered agenda

Mover: Steven Smith

Seconder: Mark Kettle

CARRIED

2. Confirmation of Previous Minutes

2.1 7th of August

2.2 29th of August

It was requested that the spelling of "Minutes" be corrected, that Steven Smith is a Councillor and that Amy Jenkins was present. Also, the Activities Department motion was \$5000, not \$500.

Motion 3: To affirm the previous minutes as a true and accurate record with the changes requested.

Mover: Steven Smith

Seconder: Steph Met

CARRIED WITHOUT DISSENT

3. Justin Baré's report to Council

University of Melbourne Student Union

Report of
Justin Baré

General Manager, UMSU

To Students' Council ??/12
August, 2012



Key Issues:

At its most recent meeting Students' Council endorsed the following recommendation:

"That UMSU Students' Council endorse the preparation of a definitive proposal in relation to the establishment of an Operations Sub-Committee."

In developing this proposal a number of issues have arisen that may require further consideration by Students' Council. These will be detailed below.

Background

The current model for Students' Council provides for the Council to have responsibility for determining the budgets and policies of UMSU, and to ensure the accountability of Student Office Bearers. The Council's size reflects these roles and the frequency of meetings generally allows the

Council to exercise these functions without issue. The Staffing and Finance Sub-Committees of Students' Council rarely meet and appear to serve little purpose.

The current Council model is not suited to engagement with issues where time pressures on decision making require quick responses, or where there are issues raised internally or by the University that require immediate attention. In these circumstances Student Office Bearers and staff cannot provide responses on behalf of Council and any consideration of these issues by Council is likely to be retrospective, reducing the capacity for student representatives to have meaningful participation in this process.

Practices in other Student Organisations

A number of other student organisations have an "executive" model whereby certain decision-making power is separate to, or above, the Student Council (or equivalent body.) A table setting out a range of examples is attached.

This proposal does not endorse the creation of an executive model for UMSU. Features that distinguish the proposed Operations Sub-Committee from an executive type model include:

- The absence of office-bearers as voting members
- Membership to be determined by and from Students' Council and not through a separate election process
- Reports to Student Council and does not have powers that exist independently of Students' Council
- Does not have authority to determine matters of policy or strategic significance

Proposed Operations Sub-Committee

An Operations Sub-Committee of Students' Council could have the following features:

- Comprised of 5 voting members of Council elected by and from the Council;
- The President and Secretary would be required to attend, and meetings would be open to other OBs and Councillors;
- The General Manager would attend, and other UMSU staff would attend as required
- Would meet weekly
- Provide guidance and student representative input to assist in management of UMSU operated services
- Work within established delegations to approve expenditure where relevant
- At the beginning of each year the Operations Sub-Committee would appoint a Chair who would be responsible for reporting to Students' Council.
- Report to each meeting of Students' Council
- Make recommendations to Students' Council in relation policy and other decision making priorities.

The proposal would also involve the disestablishment of the Staffing and Finance Sub-Committees.

It is proposed that the Operations Sub-Committee have authority to make decision in relation to:

- Office-Bearer Leave of Absence
- Student Representative participation in UMSU Staff Selection Procedures

- Expenditure from operational budget lines such as Stationery
- Staff training and development expenditure
- Guidance for staff in performance of operational roles
- Any expenditure be limited to a cap of \$5 000
- Any other matters as directed by Council

Issues that need to be addressed and determined as matters of policy include the role of the Operations Sub-Committee in relation to:

- Media Department expenditure, including the limit of any financial delegation;
- A process to approve expenditure from UMSU Student Representative Departments with particular reference to the role of autonomous departments and ensuring their integrity.

Recommendations

1. That Students' Council endorse the proposed model of an Operations Sub-Committee and direct the General Manager to propose changes to the UMSU Constitution to enable the introduction of the Operations Sub-Committee; and
2. That Students' Council provide definitive guidance to the General Manager in relation to the role of the Operations Sub-Committee regarding:
 - a. Relationship with the Media Department, including any variation to the limits of any financial delegation;
 - b. A process to approve expenditure from Department budgets
 - c. The relationship between the Operations Sub-Committee and autonomous departments, with particular reference to expenditure;
 - d. Any other items Students' Council identifies as relevant.

There was discussion surrounding the proposed Operations Sub-committee.

Concerns were raised about autonomous departments, and about whether the Operations Sub Committee will have the power (as Students' Council does) to approve spending for departments, and in particular, autonomous departments.

12:13 – Zoe Efron and Rachel Deans arrived

The possibility of Committee's passing a motion at the start of the year defining what can and can't be passed by the Operations Sub Committee on behalf of the Department was raised as a way of committee's still having independence over their budget.

12:16 Jonathon Webb left and Devrim Van Dijk arrived

It was reaffirmed that council would still be the governing body, and that this Sub-committee is not a higher power – just a way of ensuring matters needing to be resolved quickly, can be dealt with to insure smooth running of the organisation. Committees would not be able to override the Sub Committee. Questions were asked about if the Sub-Committee got obstructive – Justin reminded everyone that all Students' Councillors are Directors of UMSU – therefore legally have to act in the best interests of the company. There would also be a drop off rule – similar to Students' Council.

It was decided that the vote on the 2 recommendations would be delayed until the next Students' Council, and in the meantime, Council would pass a motion to endorse the proposal.

Motion 4: That Students' Council endorses the proposed Operations Sub Committee and that Office Bearers, Councillors and Committee Members are invited to contribute to the development at the next Student Council

Mover: Kara

CARRIED

There was discussion on the UMSU/MUOSS Integration – the constitutional changes are coming soon and will be distributed early next week to councillors – and the USMU Review process is still ongoing – all Councillors are invited to talk to them. Their contact details are in the previous council minutes which Sam Vero said would be on the UMSU website by next week.

4. Motions on Notice

4.1 Gina Rinehart

PROCEDURAL MOTION: To strike to Gina Rinehart motion from the Agenda

Mover: Mark Kettle

CARRIED

2.1 Dis-orientation Week

Initiative by the Union – to give students a fun week before exams and study really start to kick in.

Week 9 is the chosen week – with lots of promotion over facebook, email, twitter, etc.

Range of entertainment – including Moonlight cinema, and a proposed day on Sth Lawn with a Band, BBQ, Jumping Castle and Offices invited to have stalls. Heavy UMSU Promotion – request for amendment to motion that all staff working on the event will be wearing UMSU shirts.

Isabelle Kingshott left 12:44pm

Motion 5: To authorise up to \$15 000 from the Whole of Union budget line for the running of Dis-Orientation Week.

This will be a week of events hosted by the Union, specifically this money will be going towards:

Monday - a movie screening in North Court - (up to \$500 on movie rights, \$1000 on screen, \$500 on popcorn and operator)

Wednesday - Spring on the Lawn style event on south lawn, band, food, beverages and jumping castles. (up to \$3000 on activities such as jumping castles etc, \$3500 on staging, PA and set up costs, up to \$2000 on BBQ, plus band \$)

Thursday - Breakfast in Union House - up to \$500 on vouchers from tenants

All staff and OB's to be working on the events, will wear UMSU shirts

Moved: Quinn Oakley

Seconded: Mark Kettle

CARRIED

5 Correspondence

None received.

6 OB Reports:

6.1 Education Public

Stress Less Week went really well, Jumping Castle was enjoyed by all
New petitions regarding Student Housing and Coversheets in the Arts Faculty

6.2 Welfare

Isabelle had left so did not speak to her report.

6.3 Secretary

Sam spoke. There's been an issue with Food Handling and the Melbourne City Council. He will keep council updated with this. ICT Polling booth went well during the election, and the SGM is coming up soon.

6.4 Wom*ns

Amy spoke. Bluestocking week was excellent, and they're now looking at planning NOWSA for 2013.

6.5 President

Mark has been working on the consultation, as well as attending the Mental Health Working Group. UMSU and the Uni have engaged "OurSay" to run a forum with the VC. This is a great opportunity to engage with the Uni and wider public. There is a \$5000 cost with this, to be voted on later. This money goes towards staffing, website, promotions and a widget.

6.6 Queer

Luke spoke. Self Defence has been booked, and Queer Camp is looking good. Lunch with the Queer Bunch and Queery are both tracking well.

6.7 Education Academic

Working on Recorded Lectures, and helped Architecture Students last week with lectures and workshops in the semester break (which isn't allowable). These classes have been cancelled and rescheduled during semester.

6.8 Arts

Alice spoke. She's been doing Tasting's, Framed, Above Water, Dance Classes are all going well.

6.9 Media

Scott spoke – they've been working on Edition 6, Above Water, TINA, Stuednt Radio, Workshops, OurSay and Events.

Motion 6: That Students' Council approves the following expenditure:

Printing

\$1,000 to be moved from the Special Projects line into the Printing line

Training and development

\$480 for radio training

\$1,000 for InDesign and Photoshop training session

Events and Launches

\$500 for catering costs at our seventh launch

\$1,000 for catering costs at our eighth launch/Fitzpatrick awards

\$500 for end of year picnic.

Promotional materials

\$500 for poster printing and Farrago t-shirts to be worn whilst distributing magazine across campus.

Workshops

\$1000 for several workshops occurring after semester break

Stationery

\$150 for stationery costs.

Photocopier/paper costs

\$100 to be moved from the Special Projects line to cover printing costs/photocopier costs

Equipment

\$2,000 for a digital SLR camera/video camera, lens, flash gun, memory sticks, storage bag, tripod and diffuser.

\$200 for two Dictaphones and a zoom mic.

\$160 for two USB podcasting microphones.

National Young Writers' Festival

\$500 from Special Projects to be allocated toward flights.

Moved: Sarina Murray

Seconded: Scott Whinfield

CARRIED

6.10 VCAMSA

Jacob spoke – things are going swell. With the nicer weather, there will be more events as well.

Council then decided to discuss Marks' recommendation's re: OurSay

Motion 7: That Students' Council authorise \$5000 from the Whole of Union line to partially fund the Our Say e vents with the university contributing to the other half of the forum

Mover: Mark Kettle

Secunder: Sam Vero

CARRIED

7 Motions Without Notice

Motion 8: To spend up to \$3000 on promotional material, on items like pop up banners. Pop up banners will be double and triple checked for spelling

Mover: Mark Kettle

Secunder: Anna Morrison

CARRIED

Luke Nicholls and David Haidon left at 1:15

Meeting Closed at 1:15

Next meeting T.B.C.