

University of Melbourne Student Union

Meeting of the Students' Council

CONFIRMED Minutes

12 PM, 16.01.2014

Meeting 2

**Location: Private Dining Room, Level 2,
Union House**

Meeting opened at 12:14 by Stephanie Kilpatrick

1. Procedural Matters

1.1 Election of Chair

Motion 1: That Stephanie Kilpatrick be elected Chair

Mover: Stephanie Kilpatrick

Seconder: Sam Donnelly

CARRIED

1.2 Acknowledgement of Indigenous Owners

So acknowledged

1.3 Attendance

Councillors: Simon Farley, James Bashford, Sebastian Reinehr, Matt Thomas, Tom Hayes, Julijana Todorovic, Lewis Rippon, Ruby Healer, Tyson Holloway-Clarke, Viki Nie, Jim Smith, Lindsey Motteram, Eleanor Ryan, Joe Deng

Office Bearers: Zoe Efron, Adam Galvin, Stephanie Kilpatrick, Sarina Murray, Keegan Barker, Huan Evans, Maddee Clarke, Caroline Ridler, Kyle Webb, Hanna McCreath, Michelle See-Tho, Sean Watson, Kevin Hawkins, Rachel Withers, Tom Walker, James Crafti, Kinsey Li, Sophia Liu, Hannah Roe, Declan McGonigle, Samuel Donnelly

Observers: Jade Eckhaus, Stephen Smith, Patrick Dollard, Adam Wotick, Martin Dittmann

Staff: Goldie Pergl

1.4 Apologies

Hana Dalton, Dorothy Meng, Sam Templeton, Alexa Thompson, Daniel Sullivan, Joe Yufan, Claire Gray-Strarcevic, Jess Kapuscinski-Evans

1.5 Proxies

Joanne Zuo to Viki Nie, Daniel Sullivan to Lewis Rippon, Claire Gray-Strarcevic to Lindsey Motteram, Eleanor Ryan to James Bashford, Jessica Meng to Joe Deng

1.6 Adoption of Agenda

Motion 2: To adopt the Agenda as presented

Mover: Zoe Efron

Seconder: Lindsey Motteram

CARRIED

2. Confirmation of Previous Minutes

Motion 3: To confirm the previous meeting's (25.11.13) minutes as a true and accurate record.

Mover: Zoe Efron

Seconder: Sam Donnelly

CARRIED

3. Matters Arising from the Minutes

N/A

4. Correspondence

N/A

5. Office Bearers' Reports

President:

Secretary:

Activities:

University of Melbourne Student Union

Report of
Keegan Barker and Huan Evans
Activities Office Bearers

To Students' Council/Committee
16/01/14

UMSU
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STUDENT UNION

O-Week plans.

In O-week Activities department plans to sell and advertise SoUP (Start of Uni Party) tickets and create hype for the Monday and Tuesday BBQ band line-up. We want students to know that the BBQs are from the union for the students. There were some students last year that thought Activities was a club and not a department of the union.

Currently SoUP is planned for Wednesday 12th March at North Court. Hopefully the sail will be fixed since SOUP is traditionally held at North Court. With regards to organising SOUP we are in the process of contacting Mountain Goat to continue the partnership formed in 2013. Once the 2014 budget is confirmed we will undergo preparations for SoUP.

Creative Arts:

University of Melbourne Student Union

Report of
Hannah Roe and Elsher Keir
Creative Arts Office Bearers

To Students' Council/Committee

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16/01/14

O-Week Plans

The Creative Arts department we'll be distributing a zine at our stall which has essays, reviews and more practical info for how to get involved in 2014, as well as having an artist creating a mural in North Court (we think) on carnival day. Our first major events for the year will be WordPlay in week one and then life drawing in collaboration with the disability department in week two. We'll be distributing fliers with info about these during oweek.



Clubs:

University of Melbourne Student Union

Report of
Tom Walker and Rachel Withers

Clubs and Societies Officers

To Students Council
16/01/2014

Clubs Guide

- Our department has started the ball rolling on the annual clubs guide to be released in O-Week. This guide is usually organised and designed by the Communications department, but after they decided they wouldn't be doing it this year we began negotiations with Farrago to publish the guide in their first edition, who we've worked with regarding the logistics. We hope this cooperation will increase both Farrago and the Clubs Guide's circulation, and increase the reach of these two very important sources of information for our new students

Camp Safety

- Late last year, Kara past on to us some concerns the university was having surrounding large Orientation camps, in terms of risks surrounding alcohol safety and sexual harassment.
- We arranged a meeting with the heads of clubs that run O-Week camps, including Science, Eng, Arts and the newly affiliated Commerce (and bimolecular engineering due to a miss-communication with biomed...). This meeting proved highly useful for all parties: clubs compared concerns, shared methods of mitigating risks, and agreed that some further policy would be good in these areas.
- We are now planning on formally introducing two "Welfare Officers" for camps (formalizing the model of having an approachable "mum" and "dad" of the camp as a few of the clubs already do) who must be listed on the camp forms and will undergo compulsory formal training, which we are in the process of organizing with the Melbourne Uni Counseling Service

- We met with Pro-Vice Chancellor (Equity and Engagement) Richard James about our plans to mitigate camp risks who seemed highly satisfied with our efforts, there are plans to meet again in a couple of weeks.

T-Shirts

- Following up on some work that was done at the end of last year T-Shirt designs have been completed and are in the processed of being printed and shipped to us.

Policy Development

- We are undertaking work on a variety of policy and regulation changes along with the camp plans, topics are privacy, lockers, new clubs, existing clubs and logos.

Online Grants

- This project has again returned to a stage where we need to look into specific options from developers which should take place in the next few weeks.

Education Academic:

PROCEDURAL MOTION: to suspend OB reports until the end of the meeting, and move to other reports: NUS President

Mover: Stephanie Kilpatrick (Chair)

CARRIED

6. Other Reports

4.1 Address from Deanna Taylor, National Union of Students (NUS), National President

Deanna spoke about the NUS to those present. Main points include

- NUS is the peak representative body for Students
- They run campaigns, lobby the federal government
- They had a huge budget cut from VSU – pre VSU had a yearly budget of \$10,000,000, now it's down to \$700,000 to \$800,000
- Have 2 staff, and small overheads – the rest of the money NUS receives goes to departments (Education, Welfare, Womens, Queer, International, Ethno-cultural, Australian and Torres Strait Islander, Disabilities and Small and Regional)
- NUS relies solely on affiliation payments to remain afloat.

Questions from the floor

Hanna McCreath: What are NUS's priorities this year?

- Raising awareness of the SSAF and fighting against it's appeal
- Lobbying against HEC's Debt Privatisation
- The decline of Quality of Education
- Higher Education Funding Cuts

Zoe Efron: Can we see your budgets, and how are you financially transparent?

- 19 member exec who govern and monitor the organisation.
- No 2014 budget yet – will happen before March. Can come back with budget

- Previous years' budgets are not available

Jade Eckhaus: Why are your key strategies (as reported by the Australian) based on Lobbying the Nationals?

- This wasn't what was put to the journo's in the interview
- Believe that lobbying and campaigning are not mutually exclusive and that a multi-faceted approach is needed

Tom Walker: How are affiliation fees calculated?

- Relic of pre-VSU times
 - Certain amount per EFTSL students.
 - Currently every campus gets a fee waiver – if they paid the full amount, most Student Union's would be bankrupt

Sarina Murray: You can request the budgets from the NUS Gen Sec

Tyson Holloway-Clarke: Is NatCon the only place where we get reports from officers? Where are previous reports?

- No – NUS will be providing reports through the year this year, as well as doing a quarterly membership survey.
- Past reports aren't available

Matt Thomas: Is the extra \$16,000 worth it for UMSU? Where will that money go?

- Can't put a monetary value on the lobbying etc
- We don't have a 2014 budget so can't really say where it will go

Zoe Efron: If the affiliation fee is too low, what happens?

- Nothing really. We'd have a conversation with the campus

Adam Galvin: It's completely reasonable that NUS can't say where the money will go – there's no budget yet. It's a cost less than \$1.10 per student per semester, we get our value. In-depth presentation on Corporations law.

12:49 – Lewis Leaves

PROCEDURAL MOTION: To close the speaking List

Mover: Chair

NOT VOTED ON

Stephen Smith: How many affiliates are there?

- Differs every year - about 25 – 30 affiliates

PROCEDURAL MOTION: To limit speaking time to 1 minute

Mover: Kinsey Li

CARRIED

Kyle Webb: What steps will you take to help Campus OB's?

- More reporting and accountability targets

Rachel Withers: Do we pay 100% of our affiliation fee, and if not, what is the average % that people pay of the fee?

- UMSU doesn't pay the full fee.
- This differs every year, for different campuses

Sab Reinehr: Why is there an increase of \$16,000? Is this justified?

-We need increased resources to fight new battles. NUS sits in senate inquiries etc – we can use this money effectively

Matt Thomas: Is the sole reason for the increase the Abbott Govt? Why do we pay such a large amount compared to everyone else?

-I don't decide your budget – you do.

-There is no sole reason for the increase

PROCEDURAL MOTION: To move to Item 7.1 -2014 Operating Budget

Mover: Tom Hayes

CARRIED WITHOUT DISSENT

7. Motions on Notice

7.1 2014 UMSU Budget

The 2014 UMSU Draft Budget is distributed to the Councillors and OB's present.

A 10 minute break to discuss the proposed budget is requested by numerous Councillors. This is agreed upon, with Council to resume at 1:15pm.

1:05pm – Tom Hayes leaves, proxies to Julijana Todorovic

1:14 pm - Lewis Rippon returns

Motion: That the NUS portion of the budget is not passed in full until we receive the NUS Budget in full when we can then discuss the fee

Mover: Zoe Efron

Seconder: Stephen Smith

Zoe Efron speaks to the motion, saying that it's not against NUS, or the principal of NUS, it's just to get transparency.

Adam Galvin: This makes it very difficult for NUS to budget.

Requested amendment to Motion 4 from Declan McGonigle: That the NUS Affiliation fee be set at the budgeted amount but not paid until further discussion after Council receives the NUS budget for 2014

This amendment is acceptable to Zoe

Jade Eckhaus speaks in favour of the motion – it's good for transparency, and it's good we have a raised NUS budget.

Sam Donnelly agrees that this is good for transparency.

Hanna Roe agrees that this motion is good, because it's about due process.

Sab Reinher says that councillors have a responsibility to be transparent. This is an issue about process – the relevant documents need to be produced in time for consideration.

Rachel Withers asks if the words "and an affirmative vote" be added to the amended motion so it reads: That the NUS Affiliation fee be set at the budgeted amount but not paid until further discussion and an affirmative vote after Council receives the NUS budget for 2014

This amendment is also acceptable to Zoe

James Bashford: It's not a large increase – it's in line with inflation from the 2012 budget.

Stephen Smith: This is really good for transparency at UMSU

Zoe Efron: This is important for UMSU Transparency, and we're giving this organisation 1/7th of their annual budget. The least they can do is give us a look at their budget.

Lewis Rippon: Asks if there can be a timeframe on receiving the NUS budget.

Tyson Holloway-Clarke asks who set NUS at this amount, and why this is being singled out as a budget line

Lindsey Motteram says that NUS is transparent

Sam Donnelly says that the timeframe will be the start of March – NUS has to have a budget by then. The extra attention this line is receiving is probably because people don't understand what NUS does, and why money is being sent out of the organisation.

Zoe Efron: Would be fine to have an in camera meeting to discuss the NUS budget, so there's no problem of their budget becoming public. Our budgets are available to anyone who asks, and it would be good if they were that transparent also.

Jade Eckhaus points out that this has happened before, and that it's totally acceptable.

Declan McGonigle says that NUS is transparent – the NUS exec are chosen from NUS delegates – totally democratic.

Zoe Efron says that transparency from delegates and from the organisation are totally different

PROCEDURAL MOTION: That the motion be put

Mover: Zoe Efron

CARRIED WITHOUT DISSENT

Motion 4: That the NUS Affiliation fee be set at the budgeted amount but not paid until further discussion and an affirmative vote after Council receives the NUS budget for 2014

Mover: Zoe Efron

Secunder: Stephen Smith

CARRIED

2 Abstentions

Council now moves on to the budget.

Sam Donnelly speaks to the proposed budget.

There are decreased Departmental budgets in 2014, due to the additional funding required for Volunteering, O'week, and more in Whole of Union fund. We have the highest departmental funding in the country, and the lower amounts to departments also reflect the levels of spending from 2013.

Declan McGonigle speaks to the proposed budget, mentioning that while it's a 'tight' budget, it means there is lots more for students

Stephen Smith questions both the President and Secretary, asking why in their candidate statements, they campaigned for more BBQ's and increased off campus support, but there are cuts to these budgets.

Matt Thomas questions why the budget was only received by Councillors today – according to Standing Order 8.3 relevant documents need to be circulated to Councillors 2 days before. Also questions the raise in honoraria.

James Crafti mentions that the VCA Coordinator isn't paid full time, and questions why UMSU Communications pays for some O'week costs and not others. Also notes a VCA budgets decline as a worrying trend

Sam Donnelly explains that the raise in honoraria is in line with inflation and the increased costs of 2 extra Disabilities OB's. Indicates that money and involvement are not linked – and that more OB's from Parkville should be going down to VCA and Burnley and running events there.

Jade Eckhaus reiterates that more OB's should be going to the VCA and running events there, and that the VCA Department runs a 'mini UMSU' down there.

Tom Walker asks why C&S now has to pay for Orientation Carnival costs.

OB's and UMSU Departments need to run more VCA stuff, and mentions that any money not spent in 2013 budgets is probably more an issue with the Committee and quorum.

James Crafti asks that VCAMSA be listed as VCASA on the Budget as that is their new name. Also asks why there aren't many events at the VCA.

Stephen Smith says that the VCASA is now the VCA Department according to the constitution.

A named vote is requested

Motion 5: To accept the 2014 UMSU Operating Budget tabled at council.

Mover: Sam Donnelly

Secunder: Declan McGonigle

CARRIED WITHOUT DISSENT

FOR: Simon Farley

James Bashford (plus Eleanor Ryan's proxy)

Sebastian Reinehr

Matt Thomas

Tom Hayes

Julijana Todorovic

Lewis Rippon (plus Daniel Sullivan's Proxy)

Ruby Healer

Tyson Holloway-Clarke

Viki Nie (holding Joanne Zuo's Proxy)

Jim Smith

Lindsey Motteram (plus Claire Gray-Strarcevic's proxy)

Eleanor Ryan

Joe Deng (plus Jessica Meng's proxy)

PROCEDURAL MOTION: To move to item 7.3 on the agenda

Mover: Sarina Murray

CARRIED

PROCEDURAL MOTION: To move item 7.3, 7.5, 7.6 plus the Burnley Motion on Notice en bloc

Mover: Jade Eckhaus

CARRIED WITHOUT DISSENT

7.3 Disabilities Department O-Week

Motion : To approve the following from the Disabilities Department budget line 'Orientation' for expenditure on O-Week.

\$2600 for USBs

\$500 for printing

\$500 for event and food/beverage costings

Mover: Jess Kapuscinski-Evans

Secunder: Sarina Murray

7.5 Media Department Equipment

Motion : To approve up to \$100 from the Media Department budget line 'Equipment' to pay for magazine distribution trolleys.

Mover: Zoe Efron

Secunder: Simon Farley

7.6 VCA O-Week Expenditure

Motion : To approve the following from the VCASA budget line 'Orientation' for expenditure on O-Week.

\$2500 for O-Week show bags

\$2500 for a moonlight cinema

\$2000 for excess expenses, i.e. materials, food/beverages, entertainment

Mover: James Crafti

Seconded: Ruby Healer

Burnley Motion on Notice

Motion: That up to \$3000 be spent from the Burnley budget line "orientation" on Orientation week expenses, including a movie screen showing, food and drinks, and promotional materials

Mover: Declan McGonigle

Seconded: Sam Donnelly

Motion 6: To approve all expenditure in motions 7.3, 7.4, 7.6 and the Burnley motion above

Mover: Stephanie Kilpatrick (Chair)

CARRIED WITHOUT DISSENT

7.2 Operations Sub-Committee

Voting for Operations Sub-Committee will close at the end of Other Business, agenda point 8.

The ballots will be counted on 17.01.2014.

Motion 7: To appoint Fiona Sanders as Returning officer and Goldie Pergl as Deputy Returning Officer for the election of Operations Sub-Committee.

Mover: Sam Donnelly

Seconded: Declan McGonigle

CARRIED WITHOUT DISSENT

PROCEDURAL MOTION: That a one minute speech be allowed per candidate running in the OSC election

Mover: Zoe Efron

CARRIED WITHOUT DISSENT

2:14 – as the meeting had now been going for over 2 hours, a 10 minute break was taken as per the standing orders

2:26pm – Seb Reinher left and left his proxy to Matthew Thomas

2:27 Council Reconvenes

PROCEDURAL MOTION: To move to the OSC speeches and vote now.

Mover: Jade Eckhaus

MOTION LOST

7.4 Presidents' Summit

Questions regarding cost of flights to Sydney (estimated between \$200 - \$300) and the price of Conference fees (\$300).

Motion 8: To approve \$600 from Conference budget line 03 70 710 3626 to pay for registration fees and travel expenses to and from the National Union of Students Presidents' Summit.

Mover: Declan McGonigle

Seconded: Sam Donnelly

CARRIED

Motion without notice:

Media Dept Budget

Zoe Efron spoke to the motion. This year's editors have changed some budget lines around – meaning more money for promotions, and less for printing (but with the same amount of editions and pages) and less for Launch parties.

Simon Farley spoke to his seconding rights by saying “Bloody Oath”.

Motion 9: To pass the Media Department Budget as below

Budget Line	Amount
Printing	\$87,700.00
Printing Contingency	\$800.00
Launch Parties	\$4,000.00
Above Water	\$3,000.00
Special Projects, Events and Workshops	\$1,500.00
Promotional Activities	\$3,000.00
Conferences	\$2,000.00
Training and Development	\$500.00
Equipment	\$200.00
Postage	\$200.00
Photocopying, Paper Costs	\$70.00
Telephone	\$30.00
Total	\$103,000.00

Mover: Zoe Efron

Seconder: Simon Farley

CARRIED WITHOUT DISSENT

Operations Sub Committee speeches and voting took place. Candidates were allowed 1 minute each to talk about why they wanted the position.

Goldie Pergl acted as DRO – there were 18 votes (including proxies) in the room.

Votes were sealed into a bag to be counted the next day by Fiona Sanders.

7.7 Regular Meeting Schedule

TBC – no schedule yet

QUORUM COUNT: 9 Councillors present

2:50PM QUORUM LOST

Council is able to continue for 30 minutes after quorum is lost. Any decision made during this time has to be ratified by the following Students' Council.

7.8 Office Bearer Leave

Motion 10: To approve Sam Templeton's leave until the 22nd February

Mover: Stephanie Kilpatrick (Chair)

CARRIED

5. Office Bearer Reports (cont)

Education Public

Counter Course Handbook

The Counter Course Handbook has just been completed and sent to the designers. We will be distributing them at o-week with advertising for other education events.

"This service brought to you by your SSAF" Campaign

So far, we have decided on the design for 500 stickers to be handed out during o-week promoting the use of the SSAF. The same design will be included on the front of the Counter Course Handbook, and be included on education department materials for the rest of the year. This will be an ongoing campaign, that builds throughout the year.

Education Embassy/Collective

This year, we hope to reintroduce the education collective, building from 'Education Embassies' to be held on South Lawn every three weeks. We have included an ad for the first Education Embassy in the Counter Course Handbook, and will have a signup sheet for those interested in joining the collective at o-week.

Library Tours

We hope to organise group library tours for first years in Week 2, to give first years a basic introduction to research and how the library works. We will be advertising this at the education stall during o-week, and via social media at a later date.

Disabilities

Environments – left the meeting – no written report

Indigenous - left the meeting – no written report

Farrago

At the beginning of this year, the four of us sat down to discuss our aims for the Media Department in 2014. The main outcomes were:

- Shifting *Farrago's* content focus back onto the University and its students;
- Increasing the readership and reach of *Farrago*;
- Breaking down any perceived exclusivity surrounding the Media Department;
- Creating a beautiful and high quality magazine.

It would be easy to espouse community driven aims like these from behind our desks and allow the office to continue business as usual. That's why we have made a series of initiatives to reach these four goals. These initiatives are:

- To expand the magazine's news section to include information regarding clubs, university sports teams, public university events and other UMSU departments;
- To create a *Farrago* marketing team to promote the magazine on campus and via social media;
- To promote each edition with on-campus, daytime launches;
- To increase distribution to other campuses;
- To rekindle interest in Media Collective.

On top of this, the Media Department is excited to announce the purchase of a high definition Canon EOS 7D camera, along with a microphone, tripod and other relevant accessories for use by all UMSU student representatives. As a department, we plan on introducing regular online video releases and increasing the release of podcasts and audio broadcasting, thanks to this purchase.

As for O-Week, the Media Department has planned a picnic, which is to be held on Zoology West lawns on the Thursday. We also plan on creating a mobile 'Farrago Wagon' (yet to be named), essentially a trolley with music and fairy lights, to move around campus throughout O-Week distributing magazines by hand and chatting with students about what we are and how to get involved.

Finally, Edition One of *Farrago* 2014 is coming along nicely. At this stage our first content list has been released via e-newsletter and Facebook, and submissions are open to pitch and write for us. Submissions will close on Sunday 26 January, in time to edit, layout and print the magazine before O-Week.

Queer – had left – no written report

Welfare

University of Melbourne Student Union

**Report of
Kinsey Li and Sophia Liu
Welfare Office Bearers**

**To Students' Council/Committee
16/01/14**

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O-Week Preparations:

During O-week the Welfare Department will be hosting a stall during the union days at both the VCA and Parkville campuses, making sure as many students as possible are aware of the

services and programs we are able to offer students on campus. The department will also be distributing show bags during O-week, the contents of which we are currently determining, alongside our department handbook with information about campus and off campus services that students may require. We have also organised in conjunction with the Environment Department to host Bike'n Blend during O-week to promote healthy living for students.

Programs for the Year:

Past welfare departments have run very successful events, and we are hoping to continue and build on these where possible. The weekly free breakfast will be continuing this year, we are working out the best day for it to run, and will be trying to work with other departments to avoid clashed with other key events. In past years the welfare department has offered free yoga and personal training classes, and we are looking into options for running these, or potentially Zumba classes for students. We are keen to continue the English Language Exchange Program that has been run in past years, and maintain the campaigns around worker rights. The Welfare Department is also hoping to work with the new Disabilities department to continue work done establishing an anxiety support group.

Scope of the Department:

Past welfare departments have been fantastic in engaging with students on the Parkville campus, and we hope that in 2014 we can take some of the services south of Grattan Street and to areas of melb uni where events are not traditionally run.

Wom*ns

Wom*n's Office Bearer Report 16-1-14

Starting up this year the Wom*n's officers have a number of projects we are working on. Primarily our focus has been on the projects we need done for the start of semester and early in the semester; obviously Oweek along with the Women's Mentoring Network and Rad Sex and Consent week.

For O week we have been liaising well with Communications. having sent them mock ups for the two posters we want and a flyer with our timetable on it for this semesters weekly events. We are very excited for O week where we will be handing out show bags full of fun new paraphernalia including lollies and stationary for new women coming to Melbourne. For any older women who come in for the day and for the new women as well, we will be advertising the wom*n's room as a place you can add more free exciting things to your show bags or make a whole new one! This will, hopefully, ensure that the new women coming to campus will know where the women's room is and hopefully feel free to use it this year. We are also looking into a movie screening with the Creative Arts department.

Wom*ns Mentoring Network.

We will be continuing on with the Wom*n's mentoring network this year and we have some preliminary plans in the works. We have sent out initial sign up sheets for people to fill out and had two response so far! (Which is good but not great) We will soon be sending comms some info on it/ a spiel that they will be able to make look appealing and send out across our networks. Then onto planning this year's launch and mentor training.

Rad Sex and Consent Week

Melbourne Queer and Wom*n's departments are currently working for a cross campus event with Monash's respective departments for Rad Sex and Consent week. Melbourne officers have also had help from the Disabilities and Indigenous departments into the planning though the four Melbourne departments are still discussing who is officially

contributing and who is just helping us plan to make sure intersectionality is kept strongly in mind for as many people as possible to have an event catering and interesting to them. The opening dry picnic and closing not so dry party will be the two main events that is shared between Melbourne and Monash universities with invites also going to other Victorian universities who do not necessarily have the resources or departments for such an event as well as to provide some networking across the state.

Motion 11: to approve the OB reports en bloc

Mover: Stephanie Kilpatrick

CARRIED WITHOUT DISSENT

6. Close

Meeting closed at 3:08pm

