

University of Melbourne Student Union

Meeting of the Students' Council

UNCONFIRMED Minutes

12 PM, 18/12/2012

Meeting 21

**Location: MUVT Rooms, Level 3
Union House**

Papers regarding the Restructure were available to 2012 Students' Council members from 11am onwards – due to the industrial content of the papers, only feedback to the initial Change Management Plan was circulated 48 hours beforehand.

Students' Council members were reminded that this was a confidential matter, and that no discussion to other members of the Student body or staff of what was in the papers was appropriate until Council had made a final decision.

Meeting opened at 12:09pm

1. Procedural Matters

1.1 Election of Chair

Motion 1: That Mark be elected Chair

Mover: Mark Kettle

Secunder: Steph Field

CARRIED

1.2 Acknowledgement of Indigenous Owners

So acknowledged

1.3 Attendance

2012 Students' Councillors: Declan McGonigle, Mercedes Marsh, Jim Smith, Brody Viney, Tom Cazaly, Lindsey Motteram, Steph Met, Sarina Murray, Galih Pangetsu, Patrick Clearwater, Joanna Jellie

Student Office Bearers

Kara Hadgraft, Stephen Smith, Luck Nicholls, Quinn Hogan, Louis Gregory, Alice Dawes, Scott Winfield, Max Denton, Quinn Oakley,

Others

Kyle Webb, Mercedes Marsh, Blake Mooney, Eric Gardiner, David Haidon, Josiah Lulham, Emma Kohen,

Staff

1.4 Apologies

- Eric Chan
- 1.5 Proxies
Eric Chan to Declan McGonigle
- 1.6 Membership
See Item 4
- 1.7 Adoption of Agenda

Motion 2: To adopt the Agenda, changing the discussion regarding the restructure after item 4, then numbering onwards after that.

Mover: Chair

CARRIED

2. Confirmation of Previous Minutes

Motion 3: To approve the Minutes of the as a true and accurate record

Mover: Chair

CARRIED

3. Matters Arising from the Minutes

None

4. Membership

Bridie Walsh (Stand Up!) has resigned – Lindsey Motteram ticket appointed

Zoe Efron (Unite) has resigned – Tom Cazaly ticket appointed

Sara Malik (Stand Up!) has resigned – Eric Chen ticket appointed

Lachlan Russell (Unite) has resigned – Brody Viney ticket appointed

Maddee Clark (Activate) has resigned

Declan McGonigle ticket appointed to fill a Stand Up! general representative vacancy

Mercedes Marsh ticket appointed to fill a Stand Up! general representative vacancy

9.8 UMSU Restructure

Mark outlines the process, and the timelines of what has occurred. The UMSU restructure started in 2011 – MUSUL had a review of what it does, which suggested some of the departments and responsibilities undertaken by MUSUL should move to UMSU. Mark outlines that the vote will happen in camera – anyone not a Students' Councillor would have to be absent for the vote.

Justin outlines the Change Plan – all correspondence regarding the initial Change Management Plan has been addressed in a separate document. No real change or feedback was offered for Advocacy and Legal, Clubs or Communications and Marketing.

Justin outlines changes to the UHT sections of the plan – model based on the status quo. AV@Melbourne needs a review, and it would make sense to do an organisation wide technical review. The revised plan recommends a redundancy. The Manager of Arts and Entertainment is a new position

and will provide management to all of the new Arts and Entertainment Cluster. The industrial process outlined in the MUSUL EBA indicates that the existing staff member will be invited to apply for the new role.

James Doolan arrives at 12:53

Mark and Justin ask for questions from those present.

Concern is raised that these changes do not go far enough to ensure UMSU has a robust model of staffing for future funding cuts.

Discussion surrounding location of the new Arts and Entertainment offices, Theatre clubs funding arrangements, redundancy procedures, and Volunteering.

Joanna Jellie leaves at 12:53, proxies to Patrick Clearwater

Discussion surrounding the name of Communications, Media and Marketing – request to remove “Media” as there could be potential confusion with the Media department.

Discussion surrounding the name of the Arts Department – Creative Arts would suit the Department better. This will be referred to next year’s Council for the SGM.

Motion 4: To go in camera for final discussion and a vote on the management plan.

Mover: Chair

CARRIED

Meeting moves in camera at 1:14pm

Motion 5: That Council adopt the following recommendations:

1. That Students’ Council accept the Final Change Management Plan and adopt the proposed changes to UMSU staffing and governance arrangements including:
a) Student Advisory Groups b) Staff Structure and Position Descriptions
2. That Students’ Council accept in principle and recommend to the 2013 Students’ Council to introduce an Operations Sub-committee
3. That Students’ Council endorse the proposed Production and Technical Services Review
4. That Students’ Council endorse the development of an UMSU Transition and Infrastructure Plan recommends to the 2013 Students’ Council to undertake this process as a matter of urgency.
5. That Students’ Council recommend to the 2013 that the UMSU Financial Regulations be reviewed to incorporate a revised scheme for staff financial delegations.
6. That Students’ Council endorse the proposed Entertainment research project to be undertaken in 2013.
7. That Students’ Council endorse a review of the Arts Grant process.
8. That Communications, Marketing and Media be renamed to Communications and Marketing
9. That the principle of Affirmative Action as outlined in the UMSU Constitution apply to SAG’s

CARRIED WITHOUT DISSENT

Motion 6: To move out of camera

Mover: Chair

CARRIED

Meeting moves out of camera at 1:24pm

5. Correspondence

Christmas card from Adam Bandt MP, Federal Member for Melbourne

This was noted.

Gift of an Aboriginal Flags and Torres Strait Flags from Senator Gavin Marshall for the 2013 Indigenous Department

This was noted.

6. Office Bearers' Reports

6.1 Secretary (submitted for 3/12/12)

Stephen outlines his tablet policy – following UMSU's purchase of some tablets, there is now a policy to guide their use.

Motion 7: to approve the Tablet Policy for UMSU

Mover: Chair

CARRIED

6.2 Education (Public) (submitted for 3/12/12)

Louis has been working really hard on the Counter Course handbook – which is now paid for and going to print.

6.3 President – Mark Kettle, verbal report

Discussion surrounding the recent change to students serving on University Council and the new UMSU website.

6.4 Education Academic – Kara Hadgraft – Verbal report

The Uni is looking at a policy on lecture recording – and it's currently going through TALDEC, and then to the January meeting of the Academic Board. Lecturers will need to give sound pedagogical reasons to not record their lectures.

7 Other Reports

7.1 Justin Baré – General Manager

Justin outlines the winding up procedures for the terminations of OB's, induction for the 2013 OB's, working on the budget and the hiring of the new Communications Manager –Dee Jenkins.

Motion 8: To approve and accept all reports

Mover: Chair

CARRIED

8 Standing Committee Reports

None

9 Motions on Notice

9.1 iPad Accessories and Apps

Motion 9: To approve \$500 from the Whole of Union Budget Line to purchase Apple Care, screen covers and basic apps for the iPads.

Mover: Stephen Smith

Secunder: Jim Smith

CARRIED

9.2 O-Week Stalls

Motion 10: To approve \$1000 from Whole of Union Budget Line to purchase lollies and items for UMSU Departmental stalls at O-Week.

Mover: Stephen Smith

Secunder: Sarina Murray

CARRIED

Motion 11: To discuss item 9.3 after item 9.7

Mover: Chair

CARRIED

9.3 UMSU Election Regulations

9.4 Whiteboards for OB Offices

Motion 12: To approve \$2000 from the Whole of Union Budget Line to purchase new whiteboards for the Education (Public Affairs) Office and the Queer Office.

Mover: Kara Hadgraft

Secunder: Stephen Smith

CARRIED

9.5 Counter Course Handbook

Preamble: The Education Office has been working with the incoming 2013 Education Office Bearers to compile content for the 2012 Counter Course Handbook. With the Handbook ready to go to the printers, approximately \$50 is needed to buy a domain name and build a blog for the UMSU CCHB that will be linked directly to the UMSU website to make sure that there is an ongoing interaction with students throughout the year and the ability to provide up-to-date information that is accessible at a low cost to the organisation. The 2013 Office Bearers have already been consulting with the Communications team about this proposal. \$450 is also needed to produce promotional bookmarks to connect students with the handbook.

Motion 13: That Students' Council approve \$500 from the Special Projects line of the Education Committee budget to spend on promotional bookmarks and building a website for the UMSU Counter Course Handbook.

Mover: Kara Hadgraft

Secunder: Louis Gregory

CARRIED

9.6 Exam Support Stall

Motion 14: That \$1000 is passed from the Special Projects line of the Education Committee budget to pay for the UMSU Exam Support Stall.

Mover: Kara Hadgraft

Secunder: Stephen Smith

CARRIED

9.7 Megaphone

Motion 15: That \$400 is passed from the Whole of Union budget line to purchase a megaphone for UMSU.

Mover: Kara Hadgraft

Secunder: Stephen Smith

CARRIED

9.9 Summer School Bursaries – MOTION WITHOUT NOTICE

Patrick Clearwater declares a conflict of interest in this matter, as he is a Summer School Director. He outlines that VCESS would like to apply for a \$1500 grant to give 15 refugee VCE students a bursary, so they are able to attend the 2013 Summer School.

Motion 16: To grant the Summer School \$1500 from the Whole of Union Budget line

Mover: Chair

Secunder: Stephen Smith

CARRIED

Patrick Clearwater Abstains

9.3 Electoral Regulation Changes

There are 5 changes to the Electoral regulations being proposed.

Motion: That Students' Council endorse the proposed changes to the UMSU Electoral Regulations (see appendix 2) regarding s8.6, s21.2.s29; and,

That Students' Council endorse in principle the changes to s.35, s.41 and s.42 and recommend them to be considered at an SGM in 2013.

Mover: Stephen Smith

Secunder: Mark Kettle

- a) The Electoral Regs refer to UMSU members – UMSU now has no members, so changing the words UMSU members to University of Melbourne Students

Motion 17: To adopt the change to regulation 8.6 to say . *A person standing for election to any position must be a member of UMSU at the close of nominations. Membership is defined as being a currently enrolled student of the University of Melbourne.*

Mover: Stephen Smith

Secunder: Mark Kettle

CARRIED WITHOUT DISSENT

- b) It is proposed that the ticket registration be changed from “15 members of UMSU” to “25 students at the University of Melbourne”.

Discussion surrounding why the extra 10 people are needed to register a ticket.

Motion 18: To approve the change to regulation 21.2 to say *The application must contain the signatures of at least twenty-five students of the University of Melbourne.*

Mover: Stephen Smith

Seconder: Mark Kettle

MOTION FAILS

- c) It is suggested that polling should be reinstated at the Eastern Precinct Student Centre– as the Architecture faculty has moved to that corner of campus; a polling booth there would be good.

Motion 19: To reinstate a polling area at the Eastern Precinct Student Centre – changing regulation 29.4.4 to read *An area at or near 757 Swanston Street building on the Parkville campus.*

Mover: Stephen Smith

Seconder: Mark Kettle

CARRIED WITHOUT DISSENT

- d) It is suggested that polling at the ICT be changed from “up to 3 days polling at the ICT” to “up to 2 days

Motion 20: To change regulation 29.5 of the Electoral Regulations to read *Notwithstanding R29.3 and R29.3.1, the hours of voting may be restricted in the polling places named in R29.4.2, R29.4.3., R29.4.4., 29.4.5 and 29.4.6 but shall not be fewer than three consecutive hours at no less than four of the locations, excepting for a by-election, and polling during an annual election at the polling places named in 29.4.4,29.4.5 and 29.4.6 may not be restricted to less than two days. The polling place named in R29.4.3 shall open at 10.30 am on each day of polling during an annual election.*

Mover: Stephen Smith

Seconder: Mark Kettle

MOTION FAILS

- e) It is suggested to change the method of Counting from Optional Proportional to Compulsory representative, to be in line with Federal and State parliaments.

Discussion surrounding rate of informal votes, and people being forced to vote for groups that they don't want to vote for (by having to number all the boxes).

Motion 21: To change regulation 42 to read

METHOD OF COUNTING – COMPULSORY PREFERENTIAL REPRESENTATION FOR SINGLE-MEMBER BALLOTS

42.1. Votes must then be counted in accordance with the following procedure:

42.1.1. The value of each ballot paper must be allocated to the continuing candidate that the voter has indicated their highest preference.

42.1.2. If a ballot paper

42.1.2.1. shows an equal highest preference to more than one continuing candidate, or,

42.1.2.2. does not show a consecutive preference for at least one continuing candidate, with the exception of leaving one box blank which shall be considered the candidate with the lowest preference,

42.1.2.3. that ballot paper is exhausted and may not be allocated or reallocated to any further candidates.

42.1.2.5. A candidate is deemed to be elected once they have achieved over 50 per cent of the formal votes.

42.1.2.6. Whereby no candidate achieves over 50 per cent of the formal votes on the first count, then the candidate with the least amount of votes is eliminated and their votes are redistributed to their indicated preference until a candidate achieves over 50 per cent of the formal votes.

42.2. In this Regulation:

42.2.1. "continuing candidate" means a candidate who has neither been provisionally elected nor eliminated;

42.2.3. "preference" means a preference for a continuing candidate, as defined in R38

42.3. If there are two or more candidates with an equal value who are to be eliminated or elected, the candidate who had the higher value at the last stage of counting that their value differed will be deemed to have the higher number of votes. If any candidates have had an equal value at each previous stage of counting, the Returning Officer must determine by lot which of these candidates is deemed to have the higher value

Mover: Stephen Smith

Seconder: Mark Kettle

MOTION WITHDRAWN

10 Other Business

None

11 Next Meeting

None

12 Close

Meeting closed at 1:58pm