

University of Melbourne Student Union

Meeting of the Students' Council

CONFIRMED Minutes

12 PM, 13.02.2014

Meeting 3

**Location: Training Room 1, Level 3,
Union House**

Meeting opened at 12:14pm by Declan McGonigle

1. Procedural Matters

1.1 Election of Chair

Motion 1: That Hanna Dalton be elected chair

Mover: Declan McGonigle

Seconder: Sam Donnelly

CARRIED

1.2 Acknowledgement of Indigenous Owners

So acknowledged

1.3 Attendance

Office Bearers; Declan McGonigle (President), Hana Dalton (Education Academic), Adam Galvin (Education Academic), Annalivia Carli Hannan (Education Public), Ella Fabry (Education Public), Tom Walker (Clubs and Societies), Rachel Withers (Clubs and Societies,) Hanna McCreath (Environments), Huan Evans (Activities), Keegan Barker (Activities), Sophia Liu (Welfare), Caroline Rider (Wom*ns'), Stephanie Kilpatrick (Wom*ns'), Dorothy Meng (Queer), Kyle Webb (Indigenous), Jess Kapusinski-Evans (Disabilities), Zoe Efron (Media), Kevin Hawkins (Media), Michelle See-Tho (Media), Sean Watson (Media), James Crafti (VCASA), Sam Donnelly (General Secretary).

Students Councillors; Simon Farley, Jessica Meng, Joe Deng, Joanne Zuo, Tom Hayes, Julijana Todorovic, Daniel Sullivan, Matthew Thomas, Sebastian Reinehr, Lewis Rippon (Queer Representative), Tyson Holloway-Clarke (Indigenous Representative), Jim Smith (Graduate Representative).

1.4 Apologies

James Bashford, Hannah Roe, Eleanor Ryan, Claire Gray-Strarcevic

1.5 Proxies

James Bashford to Jim Smith, Eleanor Ryan to Lloyd Rouse, Ruby Healer to Jade Eckhaus, Viki Nie to Jessica Meng.

1.6 Adoption of Agenda

Motion 2: To adopt the agenda as amended – adding “operational Business” into item 8, and renumbering on from there.

Mover: Hanna Dalton (Chair)

CARRIED

2. Confirmation of Previous Minutes

Motion 3: To approve the minutes of the 16th January as a true and accurate record

Mover: Hanna Dalton (Chair)

CARRIED

3. Matters Arising from the Minutes

None

4. Correspondence

None

5. Office Bearers' Reports

Clubs and Societies:



University of Melbourne Student Union

Report of
Tom Walker and Rachel Withers

Clubs and Societies Officers

To Students Council
13/02/2014

Clubs Guide

- We've compiled a list of club blurbs, logos and stuff so it can make it into a booklet and it can be inserted into every copy of Farrago. Dealing with 189 clubs meant that it took a fair bit of time. We're very thankful for all the work Farrago is doing to put together and make it look better than a '03 Word Document.
- List of events for March has been compiled so that Farrago can include them on their new Clubs page- a monthly section within the magazine dedicated to clubs, showcasing things on offer that students may otherwise miss out on

Camp Safety

- A lot of work has been put into creating structures to ensure that camps are safer.
- We've met with Safer Communities and Counseling & Psychological Services to set up training for Welfare Officers and other leaders on camps. Safer Communities have been brilliant and are arranging and running training tailored our needs- they seem to be a great resource and if there are any other UMSU Departments than need any support we'd highly recommend them.
- Put together a detailed brief of what we'd like covered in this training.
- Re-made the *Off-Campus Activity Form* and created a *Responsible Serving of Alcohol (Camps)* form.
- Wrote up *C&S Camp Guidelines* and a summary of the changes we have made or planned.
- Looked into providing a generic Epipen for Clubs to borrow to take on camps and what is an appropriate level of training. We now have a collection of 6 trainer Epipens. This has been vague as very few places appear to have a framework around what this should involve so we don't have a standard to base ours off. We're seeking some information about with the University does – which has included possibly opening up a 'can of worms' for them.

- Creating a list of First Aid items that should be part of a Club First Aid kit.
- Communicating with clubs around what these new requirements will involve and getting them on board with the changes.
- Meet with the Pro-Vice Chancellor, Richard James, about what changes were making to make camps safer and discussing a few different ideas with him.

New Club Regulation Changes

- We wrote some regulation changes involving changing the process for affiliating new clubs; these included making the requirements less stringent on “non-Parkville based” clubs, and bringing back the deadline for new clubs to submit their paperwork (thereby giving the department more time to assess submissions and removing the need for a 5-6 hour meeting each Week 5)
- Unfortunately, despite being sent in two weeks ago, these were not circulated to council and can't be voted upon today. Given the regulations stipulate we must open applications the Monday of O-Week, it is now too late to change them for this semester (meaning we will have to use the old regulations), and the soonest this change will come into effect is Semester 2. We are creating new Semester 1-specific forms so we have scope to change it for Semester 2 (the current forms are yearly).

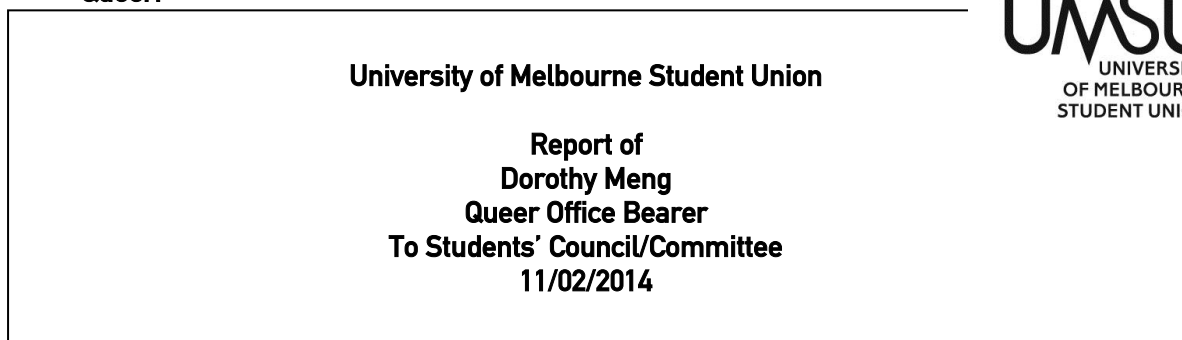
Policy Changes

- Updating our locker policy to remove some outdated components and revise the selection method to better cater to our wide range of clubs.

Asset Stickers

- With Communications we have been finalizing the design of asset stickers that we will then ask clubs to stick onto UMSU funded items.

Queer:



1. O Week Plans

The Queer Department has been compiling a zine since the end of last year for distribution during O-week, as well as other resources directed towards queer related issues, we hope that the zine and resources will give first year queer students some help establishing themselves at Melbourne University. When talking with the committee about the Queer Department in the past, we were told it has given the impression of being dry and uninviting. We're going to try and make it fun. Some committee members and members of the collective are volunteering their time to sit at the stalls and chat with first year queers. We will also distribute candy, condoms and condom balloons.

The department will also be holding a picnic in the Systems garden on the 27th of February

2. Rad Sex and Consent Week

The Queer department in conjunction with the Women's, Indigenous and Disabilities departments have been working with Monash and Latrobe University Women's Officers to organise Rad Sex and Consent Week. We are currently in the process of organising speakers for the event, as well as an opening picnic, an after party, the compilation and distribution of a zine, grievance officers on duty during the workshops.

3. Queer Space Opening Party

In the Queer Space on the 6th of March between 6-10pm. This will give first year queers a chance to mingle and meet some of the older queer students, as well as allowing us to get to know the collective a bit better. Alcohol will be served by the queer department, and food will be served by a catering group.

Wom*ns:

University of Melbourne Student Union

**Report of
Caroline Ridler and Stephanie Kilpatrick
Wom*n's Officers**

**To Students' Council/Committee
<13/02/2014>**



Key activities:

O-week preparation

We have been finalising our plans for o-week, mostly collecting show-bag materials from different sources and organising volunteers from our collective to help out at our o-week stall.

Safer Event Culture Policy

We've met with the people at the Safer Community Program and consulted with WAC on the formulation of a new policy. This policy is focused on the prevention and early intervention of rape culture on campus. Through this we hope to work towards better grievance training for events, wider knowledge of consent (through consent workshops), more accessible and safer spaces on campus and for union affiliated events.

Rad Sex and Consent Week

We've been working in collaboration with the Indigenous, Queers, Disabilities, Arts and VCA departments to organise RSC week, coming up in week 7. Our departments have held meetings across universities with RMIT, Monash, VU and Latrobe to organise open events. At the moment we are mainly focused on organising venues and requesting guest speakers for workshops.

Women's Mentoring Network

We have 85 sign ups so far and it's still growing daily! It's been slow to progress in terms of the actual event but we have been corresponding with people who have signed up, explaining more about the program and also what the wom*n's department and the union does more broadly. We've had women who signed up originally just for this express interest in joining other parts of the department such as WAC. By next student's council we hope to have organised the training day for mentors, the first and third women's networking nights and have for 100 women signed up.

International Women's Day

We've been organising a movie night to be held on the Monday after IWD.

Budget expenditure since last report:

Description	Amount	Line Item
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Meeting no.	Date	Description	Amount	Line-Item	Comments
01/14	29/01/14	purchase of 300 extra calico show bags for O-Week	\$750.00	O-week	
		purchase of 900 different flavoured/ coloured condoms from Glyde for Oweek	\$148.05	O-week	
		the purchase of 900 different flavoured/ coloured dams from Glyde for Oweek	\$425.70	O-week	
		Food for the wom*n's room shindig during O-week	\$100.00	O-week	
		Operations Sub Committee may have a level of budgetry delegation	\$1,000.00	O-week	
		Operations Sub Committee may have a level of budgetry delegation	\$1,000.00	Special Projects/ Events	

reimbursement for the expense of umsuwomyns.com domain name	\$18.00	Blog
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List of action points to be completed by next report:

Action#1:

Hold O-week stalls at Parkville and VCA as well Women's room picnic and Women of Colour Collective catchups.

Other business

N/A

Indigenous: no written report

Arts: no written report

Media:

University of Melbourne Student Union



**Report of
Zoe Efron, Kevin Hawkins, Michelle See-Tho and Sean Watson
Media Office Bearers**

**To Students' Council/Committee
13/02/14**

The Media Department has enjoyed a very comfortable start to 2014. One month into our terms as office bearers, the four of us are delighted to have just finished work on our first edition of *Farrago*.

We feel that the first edition of our magazine, which we will release during O-week, reflects the aims we outlined at the beginning of our term. We said we wanted to shift the focus of the magazine back to the university. We feel we have achieved this in edition 1, dedicating four pages to a long-form feature about disabilities on campus, allocating two pages to a new clubs and societies section, and including more university-related content in our News and Opinion sections.

Another of our aims was to make *Farrago* and the Media Department more accessible to students. While this is a difficult goal to achieve during non-semester times, we have nevertheless made inroads in this area. Our decision to make each edition of *Farrago* eight pages longer has allowed us to publish over a dozen new writers, and a similar number of new illustrators. We have also expanded our Letters to the Editor page - where will be encouraging students to engage more with UMSU and the Media Department. Furthermore, we have made a deliberate effort to publish writers from opposite sides of the political fence.


Meanwhile, the new UMSU website - once it goes live - will enable us to produce more content, and thus give a greater number of students the opportunity to be published. We already have a team of over 50 dedicated reviewers - most of whom have never before been published - keen to contribute on this platform.

Finally, we strongly believe that edition 1 of *Farrago* fulfills our goal of creating a "beautiful and high quality magazine". The four of us are very proud of what we have produced, and hope that the students of Melbourne enjoy reading the magazine as much as we did making it.

In non-magazine related news, the Canon EOS-7D camera the Media Department acquired at the end of 2013 is now in our office. While we are still awaiting a few parts, this camera will hopefully serve both our needs and those of other office bearers.

Moreover, we have begun to foster a community of writers and illustrators. We have already held four social gatherings for our editorial team, and attended Express Media's NEWS conference a fortnight ago. This conference enabled us to meet other student media editors, and was a valuable opportunity for our subeditors and writers to attain new skills.

Activities:

<p>University of Melbourne Student Union</p> <p>Report of Keegan Barker and Huan Evans Activities Office Bearers</p> <p>To Students' Council/Committee 13/02/14</p>	 <p>UMSU UNIVERSITY OF MELBOURNE STUDENT UNION</p>
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O-Week

Posters promoting for SOUP have been completed and just need to be printed for O-week. We also have tickets organised and just need to be printed for sales during O-week.


SOUP

Our first committee meeting was focused on approving motions on SOUP. It was a success with many motions regarding Budget passed. Motions passed included funding for staff, beverages, food, security, cleaning and production at SOUP. Mountain Goat, our sponsors for alcoholic beverages this year, has been in contact and will be our primary beverage source. We plan on getting many kegs and slabs of cruisers to satisfy party goers. Pronto Pizza has been contacted and will supply approximately 100 delicious pizzas for the event. DJ Arosh will return to entertain.

Weekly BBQS

Activities has been informed that there plans to change the weekly BBQs held on Monday and Tuesday. Such changes include removing Monday BBQS, having approximately 10 weeks of student bands and two weeks of proper bands. We, as Office Bearers brought up these plans for changes to our committee. They doubted these changes would be beneficial to BBQS. The committee thought that having student bands would deter audience from coming as they wouldn't know the band and hence wouldn't bother coming. Activities committee also thought these plans were not student driven as there was notice of these plans for students to students. Given that UMSU is student driven, it seems most appropriate that plans for change please students rather than other departments. On a more positive side note second week BBQ will have San Cisco playing.

Education Public:

<p>University of Melbourne Student Union</p> <p>Report of Ella Fabry and Annalivia Carli Hannan Education Public Officers</p> <p>To Students' Council 3/14 13/02/14</p>	
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O-Week Preparations

We have decided that the focus of our O-Week stall will be protesting fee deregulation. This comes after a push from G08 universities to deregulate university fees. We are currently developing a stunt around the issue to clearly explain it to first years which will compare countries with deregulated fees, to the current situation in Australia. We will also be taking signups for Education Collective, second week library tours, and study groups.

Education Embassy

South Lawn has been booked for the 5th of March from 12pm-2pm. We will be using this to chat to students about issues they are having around the university, and also to continue to promoting our campaign against fee deregulation. From 1:30pm we have organised to have banner painting, to get people involved in preparation for the National Day of Action.

Preparations for the NDA 26th March

The first Education Action Group was held last week to discuss advertising for the NDA at Melbourne Uni, and we also attended Victorian Education Action Network to discuss wider organisation of the event. There is an ad in the Countercourse Handbook, we will be handing out information during O-Week, and we are currently looking into asking the O-Week tour guides to promote the rally.


Education Week

We are planning an event in week 4 (23rd-27th of March), around education issues, activism and getting the most out of your time at uni. We have planned a timetable for the event, and are hoping to have workshops on student advocacy, women in higher education, education activism, post-grad costs and clubs and societies. We will also be using this week to promote the NDA on the 26th, with a bbq on South Lawn before the rally, and banner painting on the 25th.

Countercourse Handbook

3000 copies of the handbook have been printed to be distributed during O-Week and the weeks following. We have also nearly got all of our student reviews on the UMSU website.

Education Academic:

<p>University of Melbourne Student Union</p> <p>Report of Adam Galvin and Hana Dalton Education (Academic Affairs) Department</p> <p>To Students' Council 3/13 05/03/13</p>	
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Key activities:

SRN: Applications for the SRN have now closed – having received over 70 applications, we have selected approximately half for interview, and are currently conducting interviews, which will continue through to the beginning of next week.

Applicants were asked to express interest for specific committees and boards if offered an interview, and these appointments will be finalised before the next council. In the mean time, the table below details positions which have been filled due to the interviewed appointee being the only applicant, all interviews having been completed for the position or that are positions which have traditionally been held by officers of UMSU.

Campaigns: *Deregulation and cuts:* Earlier this month, the Go8 submitted a paper to the Review of Demand Driven Funding detailing recommendations to uncap funding to certain 'tier one' degrees – the Education offices believe that this represents a significant threat to the access of tertiary education for students, and particularly to those from lower-SES backgrounds. We are organising a campaign to run in conjunction with Education (Public Affairs) to raise awareness of this issue and campaign against it, and are in the process of developing a fact-sheet to circulate. This will provide a tangible tie-in to the NDA campaign.

Mandatory Lecture Recording: After discussions with the university, we have learnt that mandatory lecture recording will not be implemented this semester, due to technical constraints which have resulted in the current system being unable to cope with the volume of recordings

been uploaded. We have received advice that this will be rectified before semester two, and that the policy will be implemented at that point. It is positive to note that lecture recording increased markedly across all faculties after the trial policy in S2 2013.

Report Assessment during SWOTVAC / Handbook Entries: We have entered into discussion with the university about continuing the well-received campaign to report assessment during SWOTVAC, and are investigating creating a similar system and campaign to report inaccuracies in the University Handbook. The handbook forms a binding contract between student and the University, and should be clear & accurate so that students are able to understand the commitments required of them before enrolling in a course. We are also lobbying the University to include details of course costs and accurate records of required materials for subjects so that ancillary costs are apparent to students before commencing a subject.

Education Week: We have been working with Education (Public) to determine a program for Education Week, which will draw attention to the NDA on the Thursday, and will also contain workshops for students to attend on a diverse range of issues, from activism to accessing advocacy. We have had preliminary discussions with Clubs & Societies about running a forum on best practice for industry nights and careers events for faculty clubs as a part of our attempts to engage Education officers of faculty clubs in the SRN. Education Week will also mark the launch of our Handbook reporting campaign.

Website: As the new UMSU website will go live tomorrow, we have been preparing articles in time for this.

O Week: We have been coordinating with Education (Public) affairs to run campaigns during O-Week to publicise the NDA during Education Week, along with aiming to bring more students to Ed-Collective and to raise awareness of the threat of deregulation of fees and privatisation of FEE-HELP.

Committee: Education Committee has met once since the last council, and was quorate – the committee passed a budget for the year, and has accepted budgetary delegation to OSC for budget lines stationery, photocopying, journals and publications, SRN, Collective, and Special Projects.

Welfare:

<p>University of Melbourne Student Union</p> <p>Report of Kinsey Li and Sophia Liu Welfare Office Bearers</p> <p>To Students' Council/Committee 13/02/14</p>	
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In the past month, the welfare department has placed its major focus on O-Week Preparation and regular programs throughout the year.

O-Week Preparation:

For O-Week, there are two major events planned for the Welfare Department. The welfare stall and Welfare Free Brekkie (WFB). The welfare stall is going to be held on the 25th of February, by then, welfare officers and volunteers will be at the stall, explaining welfare policies and benefits to students and encourage them to get most out of the programs. 1000 welfare showbags are ready

to go; with the welfare program timetable, flyers from organisations including beyond blue, SDA, international student care service as well as freebies and vouchers provided by our sponsors and partners. The welfare department believe the showbags will enhance the new students' understanding of UMSU and the Welfare Department. There will be an electronic signup sheet at the welfare table so we can keep a database of student profiles for future marketing and development of the voluntary membership model, as well as helping us to build a welfare collective. For the 0-week WFB, it's going to be held on the 27th February in north court from 7 – 9am. By then, food including, but not limit to, bread, fruit, bacon, egg, pancake, cereal and vegetarian option will be available. We believe holding a free breakfast in 0-week will better communicate the idea of WFB to more students and provide the service to the maximum amount of students.

Regular program throughout the year:

The free yoga and zumba sessions throughout the semester are booked. Zumba classes will be hold Tuesday 1-2 pm in Graham Cornish Room B starting from the 11th of March, a professional Zumba teacher will instruct the session. Yoga classes are run twice per week to benefit more students, they will be hold at Tuesdays from 7:45 – 8:45 AM and Thursdays 6- 7PM, students will need to register to reserve a place at the classes. The English Language Program "Language Connect" will have its official launch in Week 3 Semester One. All the participators will attend the official launch and be paired up for language exchange.

Social Media:

The Welfare Department Facebook page is now back into operation, welfare department events, signups, news and reminders will be constantly updated, www.facebook.com/UMSUwelfare. The Welfare Department site under the new UMSU website is also up online. The address is union.unimelb.edu.au/welfare.

You will be able to find all welfare programs details on this site. There will also be news announcements, signup sheets and resources available

Environment:

Student Council Meeting 13th February

The Environment Department has been continuing preparations for 0-week, which will include a presence at the Parkville and Southbank Campus.

We unfortunately have not yet been able to hold a committee meeting with much of our committee currently interstate or overseas, however we have been keeping close communication with them in order to include them in event organising throughout the year.

We are also currently discussing the manner through which the Environment Department can work with other groups in order to make them more sustainable, and less dependant on the Environment Department funds. We're looking at the Environment Department in order to see how we can make it more attractive to those who wouldn't other wise support environmental causes.

Have created environment grants, which will provide funding to those who wish to attend a conference, or work on an environmentally related project.

Our upcoming events include three confirmed lectures, and further attempts to gain sufficient sponsorship for a bicycle-powered cinema.

President:

University of Melbourne Student Union



Students' Council 3

Report of
13-02-2014

**Declan McGonigle
President**

**To Students' Council 3/14
13/02/14**

Key activities:

New Website:

Our new website will be launching in the coming week, office bearers have had access to the new website and are in the process of updating it currently. While communications have been bringing across relevant content from the old website, the new website has come about after extensive workshopping to improve functionality and layout to maximise user friendliness and I can report it's a significant improvement on the old one.

Meetings with University:

I've been in contact with the Provost in regards to establishing a regular meeting schedule of monthly meetings which is something I think will be key to fulfilling my role and make student issues are at the forefront of the agenda of the university. I've also been in contact with Richard James PVC equity and diversity in relation to funding for diversity week. Diversity week was a very successful week of events that UMSU ran in second semester last year and we are hoping to run it again with support from the university. In addition to this I also meet with the uni safe communities project and the wom*ns officers to talk about the year.

O-Week Colleges:

I've been attempting to make contact with colleges to attend their O-Week's and I'm currently attending University College, and Queens College I'm still doing my best trying to make contact with other Colleges and ICC .

O-Week:

O-Week is shaping up to be massive for UMSU. For those councillors not aware UMSU is now running the host program so our involvement in UMSU has increased significantly from last year. O-Week will be run over 4 days, Tuesday-Friday beginning on the 25th of February. O-Week is a great opportunity to connect with new students and get them involved and as part of this I've been setting up UMSU involvement in faculty course orientation sessions which I will be attending to talk about UMSU and some of the opportunities and services we offer.

NUS Presidents' Summit:

Following on from my previous report I attend NUS Presidents' Summit in late January over three days. The Summit was a useful opportunity to learn important skills and to network and learn about other student Unions structures. As part of the summit we received training from media advisors on how to deal with the media and get our message out effectively. We also had the opportunity to meet higher education journalists and build up media contacts with journalists from the Australian and the ABC. There were also discussions around SSAF how its implemented on different campuses, and what plans we had for the future in regards to preparing for a potential loss of SSAF. Interesting we were the second most well off student union in attendance in terms of income from SSAF. In addition to this there were also panels held with higher education sector stakeholders including RUN and UA. As well as skill sharing workshops on effective negotiation and lobbying, NUS office Bearers also gave reports outlining their plans for the year.

Secretary:

University of Melbourne Student Union



**Report of
Samuel Donnelly
General Secretary**

**To Students' Council
13/02/14**

The beginning of the year for the General Secretary is spent largely helping oversee the plans for orientation, and make sure the union gets up and running for the beginning of the year.

Committees:

All Departments with committees elected by last year's student elections have been contacted with their member lists and most have been able to meet.

Membership:

UMSU will be re-introducing financial membership this year. This membership is largely promotional based; all students currently studying at the University of Melbourne remain automatic members of UMSU. Members will receive updates regarding the progress of the union throughout the year, as well as reminders of upcoming events and programs. A new UMSU diary has also been designed and can be viewed down at the info desk of Union House.

Communications is also currently negotiating with companies on and off campus for various member deals and discounts.

Volunteering Program:

As part of UMSU's aim to reach more students and engage a larger portion of the student body, we are starting up a volunteering program this year. Enveloping the O-Week host plan has been a large part of this, with approximately 600 members gained from that, and sign-up sheets being available during the Union day of O-week. The volunteer program will hopefully streamline some of the volunteering currently utilised by departments such as Activities and Welfare, as well as offering an avenue for students to receive training in Safe Food Handling and Responsible Service of Alcohol for their time and efforts towards UMSU.

Life Membership:

UMSU is currently looking into options for life membership. With the union celebrating 130 of student unionism on campus this year it seems an apt time to be beginning this program. The idea behind life membership is to engage with past students who have had a significant interaction or contributed significantly to the union. Life membership is also envisaged as proving the union with a source of revenue from donations.

National Union of Students:

I was fortunate enough to attend the National Union of Students' Presidents' Summit in January, and spoke to a number of unions and their representatives about the challenges to our organisations for the foreseeable future. A constant theme of the conference was anxiety over the loss of the SSAF and the impact that would have on our unions. As such I have been speaking to the NUS regarding their work around SSAF lobbying. Alongside this UMSU will be examining possible areas of revenue generation as a long term goal for the union. Reintroducing financial membership is a step towards ensuring the fiscal security for our organisation.

VCA: O week planning is going well. Having a Comedian, Band and movie night on the Wednesday of O'week. Have made show bags, and looking to collaborating with Wom*ns and Queer for Rad Sex and Consent Week. Question re: Band cost (\$1500).. VCA is receiving a reduced rate – usually would be more cost

General questions re: OB reports

Why are we paying for condoms? Clubs mostly get them for free.

Most providers will only give once off donations- for once off events etc. Am still applying and receiving free safe sex products- but need money to supplement supplies.

Any NUS Reports?

None have been circulated recently

Complaint re: amount of paper for council meetings

Suggestion that OB's submit their reports earlier. Secretary needs to send a soft copy out 48 hours early.

Motion 3: To approve all OB reports en bloc

Mover: Hanna Dalton (Chair)

CARRIED

6. General Manager's Report

University of Melbourne Student Union

**Report of
Justin Baré
General Manager, UMSU**

**To Students' Council 2/14
February 13, 2014**



UMSU Budget

After Students' Council passed the 2014 Budget an additional review was undertaken and the need to make a number of adjustments in staff departments are required. Some casual wage requirements had not been included accurately, and some income in the Rowden White Library had been underestimated based on actual income received in 2013.

A revised budget is attached – there is no adjustment to the budgeted surplus for 2014 and no adjustments are proposed for student representative departments.

Recommendation

1. That Students' Council endorse the revised UMSU Budget for 2014.

UMSU – Issues for 2014

There are a number of significant issues that UMSU will need to address throughout 2014. A summary of these issues is set out below.

Production and Technical Services Review

In December 2013 Students' Council received the final report of the consultant engaged to undertake the Production and Technical Services Review.

The final report contained a number of recommendations that include potential changes to staffing structures, operational models and that have an impact on UMSU's relationship with MUSUL.

The President and the General Manager have been asked by Students' Council to prepare a response to the recommendations contained in the Production and Technical Services Review. It is proposed that the response to the recommendations be split and undertaken as separate projects:

- AV@Melbourne Structure and Operations
- Union House Theatre Structure and Operations
- Infrastructure projects including office locations and capital expenditure (please see the section below in relation to the MU Student Union Ltd where more detail is provided.)

Recommendation

2. That Students' Council directs the President and General Manager to address issues arising out of the Production and Technical Services Review in the following order:
 - a. AV@Melbourne – Structure and Operations
 - b. Union House Theatre – Structure and Operations

MU Student Union Ltd (MUSUL Services)

UMSU relies on the MU Student Union Ltd (MSUSL) to provide a range of corporate and administrative services to support UMSU's operations and activities. These services include HR, Finance, IT and the upkeep and maintenance of Union House. UMSU's Communications and Marketing Division provides services to MUSUL organisational units and commercial operations.

Since mid-2013 UMSU has been attempting to negotiate a revised Service Agreement with MUSUL. It has been agreed in principle that the Agreement should contain the following features:

- Details of the services provided by each organisation to the other
- Service benchmarks to support service provision
- A process by which either party can be asked to improve service provision where it is not up to standard
- An annual service review process for each service provided by either organisation to the other.

While the drafting of the Agreement has been largely completed there are two issues that remain outstanding and negotiations cannot continue until MUSUL addresses those issues.

- MUSUL has yet to provide UMSU with a detailed outline of services provided and proposed service benchmarks
- UMSU has a proposed an annual service review process. MUSUL has indicated that it has concerns in relation to the proposed service review process. Despite a number of undertakings to do so MUSUL has not provided an alternate or amended service review process.

In late 2013 UMSU indicated to MUSUL that these issues remained to be resolved prior to the consideration of a final agreement. UMSU indicated that when MUSUL provided the information set out above negotiations can resume. MUSUL has not indicated when it will be in a position to provide the relevant information.

The finalisation of the Facilities and Services Agreement is critical to UMSU as it will establish a process which allows UMSU greater capacity to influence the nature and quality of corporate service provision.

Recommendation

3. That Students' Council direct the President and General Manager to resume negotiations with the MU Student Union Ltd in relation to the Facilities and Services Agreement when the MU Student Union Ltd provides detail in relation to proposed service benchmarks for services provided by the MU Student Union Ltd, and a proposed process for conducting annual service reviews related to the Facilities and Services Agreement.
4. That Students' Council will consider a proposed Facilities and Services Agreement on the recommendation of the President and General Manager. Any proposed Agreement will include detailed service benchmarks and a process to govern annual service reviews.

Capital Expenditure

UMSU's current agreement with MUSUL precludes UMSU from engaging in capital expenditure. Capital expenditure is generally defined as including:

- Computer and electrical equipment over \$2,000 in value
- Office equipment, fixtures and fittings over \$ 2,000 in value
- Motor Vehicles
- Improvements to current MUSUL offices / outlets over \$ 2,000 in value
- Purchases of Businesses, property etc over \$ 2,000 in value

MUSUL has responsibility (and funding) for purchases of this nature. MUSUL normally convenes a process whereby applications for capital funding are sought and decisions made by MUSUL Senior Management.

With the changes to the UMSU structure and the inclusion of the Rowden White Library, Arts Programs and Union House Theatre UMSU has increasing reliance on capital expenditure to support its ongoing operations and the nature and level of the services and activities provided to students.

The Production and Technical Services Review also identified a range of requirements to support the operation of AV@Melbourne that involve significant capital purchases. UMSU has no independent capacity to ensure that it is able to plan for capital expenditure to ensure organisational objectives are being met.

Accordingly, UMSU has approached MUSUL and outlined these issues and made a request that arrangements be altered to enable UMSU to have a greater capacity to ensure needs in relation to capital expenditure are met. Specifically, UMSU has requested that an agreed proportion of capital expenditure be made at UMSU's discretion over a three to five year period. This would enable UMSU to plan for capital expenditure and allow UMSU and MUSUL to negotiate specific expenditure in each year to accommodate specific requirements when necessary.

MUSUL has rejected this proposal and has, instead, invited the UMSU General Manager to be a part of the decision-making process to determine priorities across UMSU and MUSUL. UMSU has indicated that this is not satisfactory as it does not address the fundamental concerns UMSU has raised.

It is likely that this issue will take some time to resolve and Council may need to consider making specific decisions in relation to its resolution.

Recommendation

1. That Students' Council directs the President and General Manager to pursue arrangements in relation capital expenditure that support UMSU's operational requirements. Any proposed agreements generated in response to this recommendation will be subject to Council's ratification.

Clubs and Volunteering Division

The revised UMSU structure endorsed by Students' Council in December 2013 included a Clubs and Volunteering Division in anticipation of a greater role for UMSU in coordinating and support volunteer programs for students. In 2013 UMSU undertook the organisation and coordination of volunteer recruitment and training for Mid Year Orientation and Open Day.

Arrangements for 2014 Volunteering activities were confirmed in late 2013 and it was not then clear whether this arrangement was to be ongoing. Accordingly, it was determined that new Volunteering staff appointments would be part of the Communications and Marketing Division on an interim basis. Staff appointments are one year fixed term contracts.

Since that time it has been confirmed that funding for Volunteering activities will be linked to the UMSU SSAF Agreement. While this Agreement nominally expires at the end of 2016 it is vulnerable to legislative change.

In any event it is recommended that UMSU, in mid 2014, review and assess appropriate staff and organisational structures to support Clubs and Volunteering activities. In particular this process should address:

- Whether a Clubs and Volunteering Division is appropriate;
- If so, what is an effective staff structure to support relevant activities; or,
- If not, what alternative arrangements should be established.

Membership

In 2013 UMSU approved the introduction of a "membership" model for 2014. The primary purposes of the model are to:

- Prepare the abolition of the SSAF and greater reliance on membership fee revenue
- To provide additional benefits to students
- To provide the opportunity for students to join the student union.

As UMSU receives SSAF funding the membership will not be used to limit access to any SSAF funded services.

The membership program will be subject to review and enhancement throughout 2014.

UMSU Website

UMSU is in the process of preparing to launch a new website. While there have been some operational concerns in this process these are being addressed. It is anticipated that there may be some issues arising from the transition throughout 2014 and these will be managed as they arise.

Occupational Health & Safety

Students' Council needs to be regularly informed in relation to OH&S for UMSU including:

- A Review of incidents
- Identification of OHS training requirements
- Discussing outcomes of Workplace Inspections
- Discussing any legislative change that may impact operations
- Discussing outcomes of Evacuation (and/or Drills)
- Discussing Safety concerns
- Reviewing outcomes of risk assessments & risk register
- Discussing the outcomes of the meetings of the OHS Committee.

Two UMSU staff sit on the OHS Committee as Health and Safety Representatives (HSR).

All other UMSU departments are required to comply with OHS requirements in any event and further information and advice will be provided to staff and student representatives in relation to compliance with a particular focus on:

- Training requirements
- Safe physical environment
- Risk assessments

Recommendations

1. That Students' Council endorse the revised UMSU Budget for 2014.
2. That Students' Council directs the President and General Manager to address issues arising out of the Production and Technical Services Review in the following order:
 - a. AV@Melbourne – Structure and Operations
 - b. Union House Theatre – Structure and Operations
3. That Students' Council direct the President and General Manager to resume negotiations with the MU Student Union Ltd in relation to the Facilities and Services Agreement when the MU Student Union Ltd provides detail in relation to proposed service benchmarks for services provided by the MU Student Union Ltd, and a proposed process for conducting annual service reviews related to the Facilities and Services Agreement.
4. That Students' Council will consider a proposed Facilities and Services Agreement on the recommendation of the President and General Manager. Any proposed Agreement will include detailed service benchmarks and a process to govern annual service reviews.
5. That Students' Council directs the President and General Manager to pursue arrangements in relation capital expenditure that support UMSU's operational requirements. Any proposed agreements generated in response to this recommendation will be subject to Council's ratification.

Motion 4: To approve and accept the General Managers' report and recommendations contained within

Mover: Hana Dalton (Chair)

CARRIED

7. Other Reports

n/a

8. Operational Business

Operations Sub-committee – this didn't achieve quorum

9. Motions on Notice

9.1 Welfare O-Week Expenditure

Motion 5: To approve the following from the Welfare Department budget line 'Orientation' for expenditure on O-Week..

\$500 for Show Bags

\$1400 for Bike'n'Blend

\$200 for Printing

Mover: Kinsey Li

Secunder: Sophia Liu

CARRIED

9.2 Welfare First Week Event Expenditure

Discussion surrounding costs of such an event. This is a more expensive outlier – as it's first week back

Motion 6: To approve the following from the Welfare Department budget line 'Food and Beverages' for expenditure on events for week 1.

\$300 for week one free breakfast

\$300 for collective meeting

Mover: Kinsey Li

Secunder: Sophia Liu

CARRIED

9.3 Environment O-Week Expenditure

Motion 7: To approve the following from the Environment Department budget line 'Orientation' for expenditure during O-Week.

\$900 for Bike'n'Blend

Mover: Hanna McCreath

Secunder: Samuel Donnelly

CARRIED

9.4 Regular Meeting Schedule

Discussion surrounding times of council. All meetings below are at 12 noon.

Semester One

Meeting 4	04/03/2014
Meeting 5	20/03/2014
Meeting 6	01/04/2014
Meeting 7	16/04/2014
Meeting 8	29/04/2014
Meeting 9	8/05/2014
Meeting 10	20/05/2014

Motion 8: To approve the above times and dates as the regular meeting schedule for 1st Semester 2014

Mover: Sam Donnelly

Seconder: Declan McGonigle

CARRIED

9.5 Epipens Purchase

Preamble: Anaphylaxis is a potentially deadly condition that is increasingly common. It is an allergic reaction and short term relief prior to medical attention can be administered by an Adrenaline Auto Injector. People who suffer from anaphylaxis normally carry one or two of these – the most common being Epipens. It would be good for UMSU to have some that can be lent out to Department and Affiliated Clubs that go on off campus events, events that are particularly at risk or have additional requirements. Clubs & Societies would be able to manage and arrange these.

Motion 9: To approve the following from Clubs and Societies Committee 'Special Projects' budget line.

\$150 for purchase of Epipen.

To approve the following from 'Whole of Union' budget line.

\$150 for purchase of Epipen.

Mover: Tom Walker

Seconder: Rachel Withers

CARRIED

9.6 Disabilities March Gala

Motion 10: To approve the following from the Disabilities Department 'Special Projects' budget line.

\$1500 for film licencing, food and beverages, AV hire.

Mover: Jess Kapuscinski-Evans

Seconder: Sarina Murray

CARRIED

9.7 Disabilities Collective

Motion 11: To approve the following from the Disabilities Department 'Food and Beverages' budget line.

\$3500 for food and beverages.

Mover: Jess Kapuscinski-Evans

Seconded: Sarina Murray

CARRIED

9.8 Farrago Bookmarks

Motion 12: To approve the following from the Media Department 'Promotional' budget line to reimburse Zoe Efron.

\$200 for bookmarks for Academic Advice Day.

Mover: Zoe Efron

Seconded: Michelle See-Tho

CARRIED

9.9 Farrago Printing

Motion 13: To approve the following from the Media Department 'Printing' budget line.

Up to \$1500 for the printing of Edition One of Farrago.

Mover: Zoe Efron

Seconded: Michelle See-Tho

CARRIED

9.10 Diversity Week Expenditure

Motion 14: To approve the Diversity Week Budget tabled at council.

Mover: Declan McGonigle

Seconded: Samuel Donnelly

CARRIED

9.11 Refugee Motion

PROCEDURAL MOTION: To move the following motion en block with the motion without notice. (below)

Mover: Jade Eckhaus

CARRIED

Discussion surrounding the Federal Government and Asylum Seekers.

PROCEDURAL MOTION: To limit the speaking times to 1.5 minutes.

Mover: Tom Walker

LOST

Discussion about whether the Union should be moving motions of this variety – as we stand for all students. Discussion surrounding the Union's history of assisting refugees/asylum seekers.

PROCEDURAL MOTION: To limit the speaking time to 2 minutes

Mover: Declan McGonigle

CARRIED

Suggested Amendment to the original motion:

MOTION: To remove the first action point (That Students' Council condemns the Abbott government's refugee policies) from the motion, leaving the other 2 as is

Mover: Zoe Efron

Discussion surrounding the above amendment, and the appropriateness of Council to pass such motions.

PROCEDURAL MOTION: To vote on the Amendment to the above motion.

Mover: Tom Walker

CARRIED

Motion 15: To remove the first action point (That Students' Council condemns the Abbott government's refugee policies) from the motion, leaving the other 2 as is

Mover: Zoe Efron

Seconder: Simon Farley

LOST

More discussion about appropriateness of Council to pass motions of this sort.

PROCEDURAL MOTION: To go to the vote on this motion

Mover: Jim Smith

CARRIED

Faye from Campus Refugee Rights Group requests the following amendment:

Amendment Requested to original motion by:

To replace the word "drowning" with "missing"

To remove the words "and advocates for resistance to these measures".

This is amenable to the mover

A named vote is requested.

Preamble: Abbott now has the Australian navy not just intercepting boats bearing asylum seekers, but also towing them away from the Australian mainland and back towards Indonesia. This policy, as well as barbarically denying refugees the right to freedom of movement and to seek asylum, has predictable resulted in a number of deaths, with two asylum seekers missing while crossing a river after being dumped in a remote area. At least six boats have been turned back, but heavy restrictions on information being released means it is impossible to know for sure.

A group of Asylum seekers on a boat intercepted by the navy in December have also reported being tortured by navy personnel, as they were forced to hold their hands against burning hot parts of the ship's engine. Video evidence of these injuries has surfaced, but the Abbott government's response to the ABC airing these claims of abuse was to condemn the broadcaster for being unpatriotic for suggesting that military personnel may have abused human rights. Shamefully, the ABC apologised for its coverage, meaning that the government is now even less accountable for its treatment of refugees.

The government, with the support of the ALP, is also in the process of passing a series of changes to the Migration Act that will give ASIO expanded powers to single out and persecute individual asylum seekers that it deems to be threats to national security, to the point of being able to refuse residence and protection and to extend detention with even less judicial oversight than previously.

Scott Morrison's Department of Immigration has also updated its website with a new 'NO WAY' campaign, proudly declaring that Australia has the 'toughest border protection measures ever', while boasting about the horrific conditions that potential asylum seekers will have to face should they dare flee war or persecution.

Given this rapidly worsening situation, it's essential that UMSU take a stand as an anti-racist organisation to condemn the government's raft of horrific and racist refugee policies.

Motion 16: To endorse the following actions:

1. That Students' Council condemns the Abbott government's refugee policies.
2. That Students' Council endorses the Palm Sunday Walk for Justice for Refugees rally on the 13th of April.
3. That UMSU promotes the rally on its Facebook page with a comment encouraging students to attend.

Mover: Ruby Healer

Seconder: James Crafti

Motion 17 (without notice, moved en bloc with Motion 16)

Abbott's policy of towing back asylum seeker boats to Indonesia is denying asylum seekers the basic human right of seeking refugee status and safety in Australia, and most likely leading to naval abuses. Asylum seekers should be processed in Australian Communities, there should be no deportations back to offshore processing and mandatory detention need to end. The University of Melbourne Student Union endorses:

The speakout against Abbott's tow backs at Orientation Week, organised by the Campus Refugee Rights Club

-The Walk for Refugee Rights on April 13, organised by the Victoria Refugee Advocacy Network.

Mover: Louis Rippon

Seconder: Daniel Sully

NAMED VOTE:

FOR: Ruby (by Jade Eckhaus)

YuFan Wang

Lewis Rippon,

Tyson Holloway-Clarke

Julijana Todorovic

Jim Smith

James Bashford

Daniel Sullivan

AGAINST: NIL

ABSTENTIONS:

Tom Hayes
Simon Farley
Matthew Thomas
Sebastian Reinehr

CARRIED

8.12 Office Bearer Leave

8.12.1 Alexa Thompson

Motion 18: Alexa Thompson (Environment Officer) has applied for leave effective immediately until 07/03/2014

Mover: Hana Dalton (Chair)

CARRIED

10. Other Business

None

11. Next Meeting

4th March. 12 noon

12. Close

Meeting Closed at 1:52pm