

University of Melbourne Student Union

Meeting of the Students' Council

CONFIRMED Minutes

12 noon, 16th October 2012

Meeting 9

**Location: MUVT Training 1 and 2
Union House**

Meeting Opened at 12:09

1. Procedural Matters

1.1 Election of Chair

Motion 1: That Mark Kettle be elected Chair

Mover: Mark

Seconded: Anna

CARRIED

1.2 Acknowledgement of Indigenous Owners

So acknowledged

1.3 Attendance

Students' Councillors: Joanna Jellie, Jim Smith, Steph Met, Mercedes Marsh, Bridie Walsh, Sarina Murray, Lachlan Russell, Patrick Clearwater, Stephen Smith, Maddee Clark, Galih Pangetsu, Zoe Efron,

Office Bearers: Anna Morrison, Louis Gregory, Max Denton, Vicky Smith, Alice Dawes, Scott Whinfield, Isabelle Kingshott, Ruthi Hambling, Quinn Oakley, Amy Jenkins, Mark Kettle, Kara Hadgraft, Luke Nicholls

Observers: Annalivia Carli Hannan, Declan McGonigle, Lindsey Motteram, Julia Matthews, Charles Everist, Charlie Cartney

Staff: Justin Baré, Goldie Pergl

1.4 Apologies

Sam Vero, Morgan Pech, Sara Malik

1.5 Proxies

Sara Malik to Stephen Smith, Morgan Pech to Julia Matthews

Motion 2: To accept Morgan Pech's late proxy to Julia Matthews

Mover: Mark

CARRIED

1.6 Membership

Zoe Efron to replace Stephen Burak (Unite Ticket Appointment)

Sara Malik to replace Amy Chen (Stand Up Ticket Appointment)

1.7 Adoption of Agenda

Motion 3: To adopt the Agenda

Mover: Mark

CARRIED

2. Confirmation of Previous Minutes

2.1 11th September

Stephen Smith's name is spelt wrong

Motion 4: To approve the minutes from the 11th of September, as a true and accurate record

Mover: Mark

CARRIED

3. Matters Arising from the Minutes

** Please note this matter arising from the minutes is from an inquorate, unscheduled, not petitioned council called for the 3rd of October*

3.1 Office Bearer Leave

Motion: That Council approve leave for Samuel Vero for the week starting the 24th of September.

Moved: Samuel Vero

Seconded:

NOT VOTED ON

Concern was raised by Councillors and Office Bearers about Sam Vero's performance in the Secretary's role. The main issues raised included that there are no minutes on the Union Website (as required by the UMSU Constitution) and meetings have consistently been incorrectly called. Concerns were also raised that he was not answering emails or coming in to the office.

Julia Matthews arrived at 12:13pm

Discussion surrounding the roles of the Secretary.

Members of Council raised issues about the transparency of UMSU and the continuing functionality of the organisation without a functioning Secretariat.

Discussion surrounding Disciplinary Action allowed within the Constitution.

Motion 5: That Students' Council requests an explanation for Sam Vero's absence and failure to fulfil his responsibilities as set out in the Constitution by the next Council.

Mover: Luke Nicholls

Seconder: Galih Pangetsu

CARRIED WITHOUT DISSENT

Mark Kettle requests that any further discussion on the matter be done after the Motions on Notice.

4. Correspondence

None received

5. Office Bearers' Reports

None received

6. Standing Committee Reports

No meetings have occurred

7. Other Reports

7.1 Justin Baré – General Manager of UMSU

- Report to Students' Council and Operations Sub-Committee Constitutional Change

Discussion surrounding proposed changes to the UMSU Structure, including discussion of the Operations Sub Committee. It is noted that the documents given to Councillors are a broad overview of the changes, and that more definite announcements about staffing and membership of Advisory Committees will be forthcoming after MUSUL Board approval.

Motion 6: That Students' Council endorses the Recommendations contained within Justin Baré's report.

Mover: Chair

CARRIED

1 Abstention

- Appointment of Auditors

UMSU needs to approve an Auditor for 2013. There was intent for a tender process to occur with UMSU and MUSUL however, this has been delayed due to time constraints.

Motion 7: To appoint Clements Dunne and Bell as the UMSU Auditors for 2013.

Mover: Mark Kettle

Seconded: Zoe Efron

CARRIED

7.2 MUOSS Integration into UMSU

Due to problems with the calling of the SGM, changes to the UMSU Constitution will occur next year. Please email Goldie or Justin with any issues or concerns regarding this.

Consultants Fees

We have received the bill from TLConsult regarding the UMSU staffing structure consultation.

Motion 8: That up to \$14000 be paid to from the Whole of Union Budget Line for consultants fees

Mover: Chair

CARRIED WITHOUT DISSENT

Motions on Notice

8.1 Promotional Material for UMSU

8.1.1 A frames

Motion 9: To approve up to \$1000 from the Whole of Union Budget Line to spend on A-frames for Union and Club use.

Mover: Chair

CARRIED WITHOUT DISSENT

8.1.2 Calico Bags

General discussion about the usefulness of bags, as well as the publicity and the popularity of them in previous years

Motion 10: To approve up to \$7864 from the Whole of Union Budget Line to spend on UMSU branded Calico bags for students.

Mover: Chair

CARRIED

8.1.3 Departmental Pull-up Banners

No UMSU Department has a pull up banner. Having one each would mean better publicity and branding at events and expo's.

Motion 11: To approve up to \$3250 from the Whole of Union Budget Line to spend on UMSU Departmental Banners

Mover: Chair

CARRIED

8.1.4 Ground Floor Light boxes

The light boxes need their inserts replaced, and new ones done

Motion 12: To approve up to \$4000 from the Whole of Union Budget Line to spend on the UMSU light boxes (re-printing the inserts) on the Ground Floor

Mover: Chair

CARRIED

1 Abstention

8.1.5 Poster Holders in Union House

Discussion over why this is UMSU's expense. As the Poster holders are the Communications Departments' and most of the posters are UMSU's, it's appropriate that we spend this money

Motion 13: To approve up to \$2000 from the Whole of Union Budget Line to spend on installation, new plastic covers and repairs on the poster holders around Union House

Mover: Chair

CARRIED

8.1.6 UMSU Tie up banners

We don't have an UMSU banner for events. This means that any big events that we don't aren't promoted as well as they should be.

Motion 14: To approve up to \$1000 from the Whole of Union Budget Line to spend on a tie up UMSU banner

Mover: Chair

CARRIED

8.1.7 Union House Banners (outside)

Motion 15: To approve up to \$3200 from the Whole of Union Budget Line to spend on banners for the side and front of Union House

Mover: Chair

CARRIED

1 Abstention

8.2 Information Centre Spending

8.2.1 Information Centre Uniforms

Discussion about designs. If anyone wants to have input, please contact Goldie (UMSU Reception)

Motion 16: To approve up to \$2500 from the Whole of Union Budget Line to update the Information Desk Uniforms

Mover: Chair

CARRIED

8.2.2 Information Centre Camping Gear

The Info Desk loans out camping equipment at a small fee to Students. Most of their equipment is quite old, and they therefore need some new stuff. There will be more publicity surrounding this service with the new gear.

Motion 17: To approve up to \$1899.40 from the Whole of Union Budget Line to buy new Camping Gear for the Information Desk to loan to students

Mover: Chair

CARRIED

8.2.3 Information Centre Decal

Isabelle Kingshott Arrived at 12:45

Motion 18: To approve up to \$3000 from the Whole of Union Budget Line for a Decal for the Info Desk

Mover: Chair

CARRIED

8.3 Events and Activities

8.3.1 Bean Bags

Motion 19: To approve up to \$2000 from the Whole of Union Budget Line to buy 20 new purple bean bags

Mover: Chair

CARRIED

1 Abstention

8.3.2 Picnic Rugs

Motion 20: To approve up to \$600 from the Whole of Union Budget Line to spend on picnic rugs for Events, Club and OB loans

Mover: Chair

CARRIED

8.3.3 Popcorn

Discussion about who owns the popcorn machine (UMSU).

Motion 21: To approve up to \$800 from the Whole of Union Budget Line to spend on Popcorn kernels

Mover: Chair

CARRIED WITHOUT DISSENT

8.4 Induction Costs

Discussion surrounding induction and what money is required for. Discussion surrounding timing – Induction will be held in late November early December this year.

The first motion is for a meet and greet for 2012 and 2013 OB's and staff, and money for a person to come and talk to Councillors and OB's about their legal obligations as Directors.

The second motion is for all OB's to get SFH and RSA training- which is vital for them next year. This training is done in house, but there are costs associated with it.

8.4.1 Induction Costs for Induction Events held this year

Motion 22: To approve up to \$1500 from the Whole of Union Budget Line to spend on Induction Training and Welcome

Mover: Chair

CARRIED WITHOUT DISSENT

8.4.2 SFH-RSA Training

Motion 23: To approve up to \$2000 from the Whole of Union Budget Line to spend on Safe Food Handling and Responsible Service of Alcohol training for the 2013 OB's

Mover: Chair

CARRIED WITHOUT DISSENT

8.5 Misc Costs

8.5.1 Business Cards for 2013 Office Bearers

New business cards are needed by offices. Small print runs are being investigated.

Motion 24: To approve up to \$1690 from the Whole of Union Budget Line to spend on Business cards for 2013 Office Bearers

Mover: Chair

CARRIED WITHOUT DISSENT

8.5.2 General Manager Expenditure

Discussion surrounding the needs to the GM regarding technology. Council acknowledged the usefulness of iPads in meetings etc.

Kara recommends delaying any motions on this until more quotes can be given to council and Justin can talk to the motion.

8.5.3 Restructure Stationery

With the additions of the Info Desk and Communications and Marketing and the possibility of Cultural Services coming over to UMSU, expenditure is required for new stationary for these new Departments.

Motion 25: To approve up to \$5000 from the Whole of Union Budget Line to spend on stationary required by the restructure

Mover: Chair

CARRIED WITHOUT DISSENT

8.6 Summer School Grant Application

Patrick Clearwater indicated to Council a personal conflict of interest in the matter as a Director of Summer School and a Students Councillor. He indicated that he would abstain from any vote.

Discussion surrounding the difference between Training and Camp, and how the grant would be administered. Patrick indicated that Summer School would prefer to be issued with the money as a grant, to be spent by the Summer School Coordinators on the below items.

Summer School Grant Application

MU Student Union Ltd. VCE Summer School Funding Proposal

MU Student Union Ltd. VCE Summer School is a not for profit, two week program that runs from January 7, 2013 – January 18, 2013. The program is designed to provide students from a range of disadvantaged schools and backgrounds with an inspiring and practical introduction to their VCE years, both in terms of academic skills and personal development. We are submitting this application for funding from the Whole of Union, as we feel that our aims reflect the Student Union's aim to provide equitable education for all students.

The heart of the program consists of a dedicated and enthusiastic cohort of volunteer university students, the majority of whom are University of Melbourne students. All our volunteer tutors have excelled in their own VCE studies and are committed to providing an inspiring and practical experience for the younger students. We therefore feel that the program helps our volunteer tutors to obtain employment or advice on careers. University of Melbourne students receive training in tutoring, classroom management, conflict resolution, first aid and welfare training, all of which will assist them professionally. VCE Summer School Directors provide each tutor with a professional reference, and can act as a reference on student resumes. Furthermore, many of our tutors are able to use the relationships they form with their students as a means of gaining employment as a private tutor throughout the year. They are also able to use classroom management skills for seeking employment at tutoring centres and homework clubs.

Furthermore, the social side of the program encourages an environment similar to that of Clubs and Societies. We run a number of BBQs, activities and workshops, organised by specific volunteer tutors to encourage extra-curricular involvement, personal development and the creation of support networks amongst students. This provides our tutors with practical experience of events management, and also allows them to use the experience of organising and running BBQs and large scale activities in any UMSU clubs they may be a member of. The workshops aspect of our program also allows for tutors to showcase club related skills and interests (for example, juggling or Beginner Spanish) and encourage interested tutors to join these clubs.

The amount we are applying for is \$9 600. This money will cover our basic tutor training, workshop expenses, food budget and extra training for special roles (safe food handling, mental health first aid, etc). Below is a breakdown of these costs.

Tutor and Director Training	\$2, 000
Tutor Camp	\$5, 200
Workshop expenses	\$ 200
BBQ Hire and Food	\$1, 600
Safe food handling	\$ 600
TOTAL Requested	\$9, 600

Motion 26: To approve a grant of \$9600 to the VCE Summer School from the Whole of Union Budget Line.

Mover: Chair

CARRIED

Patrick Clearwater Abstained

9. Other Business

9.1 Wom*ns Committee Expenditure

Girlzone has been run for ages for queer and questioning wom*n. It's normally run between the Queer and Wom*ns Departments. In recent months it's been flagging in attendance and so money in needed to rebrand and relaunch on Thursday.

Motion 27: To authorise \$200 from the Wom*ns budget line "Special Projects and Events" for cupcakes for the launch of "Ladies who Lunch with Ladies"

Mover: Amy Jenkins

Secunder: Mercedes Marsh

CARRIED

9.2 Further discussion on the Secretary. Mark recommends that discussion is postponed until Sam has a chance to respond to Councils' request for information. This is amenable to Council.

Quorum is lost – Bridie and Joanna left

9.3 Purchase of an Outdoor Screen

UMSU recently held a very successful outdoor cinema night. It is proposed that UMSU purchase a screen that could be used outdoors for future events of this type.

General agreement that this would be a good thing for UMSU to have, as well as saving money into the future.

A proposal with costs and proposed hiring costs for Clubs and OB's will be put to the next Council.

- 9.4** Patrick Clearwater asks that the Food Safety issue that the Secretary was following up be looked into. He also asks that the notice of the SGM which has been incorrectly been scheduled for SWATVAC be removed off the website.

Michael Sabljak arrives at 1:50pm

10. Next Meeting

To be confirmed

11. Close

Meeting closed at 1:51 pm