

University of Melbourne Student Union

Minutes of the Welfare Committee

Meeting 01/11

CONFIRMED

1 PM, 11-02-2011

Location: Student Resource Room,
Level 1, Union House



Agenda

1. Procedural Matters

- 1.1 Election of Chair
- 1.2 Acknowledgement of Indigenous Owners
- 1.3 Attendance
- 1.4 Apologies
- 1.5 Proxies
- 1.6 Membership
- 1.7 Adoption of Agenda

2. Confirmation of Previous Minutes

3. Matters Arising from the Minutes

4. Office Bearers' Reports

5. Department Budget

6. Motions on Notice

- 6.1 Funding for Recurring Free Breakfast
- 6.2 Funding for Fortnightly Cooking Classes Program
- 6.3 Funding for the "Play With Your Food" Free Dinners
- 6.4 Funding for the Disability Collective
- 6.5 Funding for the English Language Program
- 6.6 Funding for the Welfare Show Bags at Orientation Week

7. Other Business

8. Next Meeting

9. Close

Meeting opened at: 1:09pm by Liam Hedge:

Agenda Item 1: Procedural Matters

1.1 Election of Chair

Motion 1: That Liam Hedge chairs the meeting.

Moved: Karyan Ng

Seconded: Claire Opperman

CWD

1.2 Acknowledgement of Indigenous Owners

So acknowledged

1.3 Attendance

2011 Office Bearers

Missy Henderson (Welfare Office Bearer), Liam Hedge (Welfare Office Bearer),

2011 Committee Members

Claire Opperman, Karyan Ng, Kelly Song, Daphne Ni Jiang

Absent

Oscar Dang, Lachlan Weiss, Grant Ross

1.4 Apologies

Oscar Dang, Lachlan Weiss

1.5 Proxies

No proxies received.

1.6 Membership

Committee membership has not changed.

1.7 Adoption of Agenda

Motion 2: That the agenda be adopted, with the amendments that Office Bearers' Reports be added as Item 4, and the numbering of each item after be changed to suit.

Moved: Claire Opperman

Seconded: Karyan Ng

CARRIED WITHOUT DISSENT

Agenda Item 2: Confirmation of Previous Minutes

No previous minutes to confirm.

Agenda Item 3: Matters Arising from the Minutes

No matters arising from previous minutes.

Agenda Item 4: Office Bearers' Reports

Motion 3: That the committee accept the Office Bearers' Report as provided.

Moved: Claire Opperman

Seconded: Karyan Ng

CARRIED WITHOUT DISSENT

Agenda Item 5: Department Budget

Liam Hedge (Welfare Office Bearer) spoke to the tabled budget, explaining key projects and campaigns, followed by discussion and questions from committee members.

- **Campaigns**

The proposed budget covers campaigns that focus on sexual health and education, prioritise student services and campaigns that we become aware of during the year. This includes the Sexual Health Campaign that the Welfare Office will be running in Week 0.

- **Stationery**

The proposed stationery budget will include any stationery requirements of the English Language Program. These are primarily speaking based tutorials intended to be a cultural/speaking exchange.

- **Food and Beverage**

The proposed Food and Beverage budget will include funding for the Free Breakfast Program. The Free Breakfast Program in 2011 will run weekly, every Monday from 8:30am-10.30am, catering for 100-150 students in the first four weeks of semester. Free Breakfast will provide a range of cereals, milk and soy milk, fruit, toast and spreads.

- **Forums**

The budget includes the provision of forums for English language tutors, sexual health forums, our Disability Collective and cultural forums in collaboration with MUOSS. Both the English Language Program and the Disability Collective will be relatively cost-free, with money being spent on events and publicity.

Committee members expressed a desire for more money to be set aside for events for the English Language tutors and students. Liam explained that in the Special Projects and Campaigns lines there were funds that have not been allocated to a specific program and may be utilised for this purpose.

- **Workshops**

Workshops will be geared towards funding a Cooking Class for Union Members to benefit those who have moved out of home to come to University. The Cooking Class will be run through Functions@Melbourne and occur weekly for the first four weeks, and then switch to fortnightly.

- **Copying & Printing**

The copying & printing budget line will absorb the demands placed by the English language Program and costs for other Welfare project and campaign publicity materials, publications and pamphlets.

- **Telephone**

Telephone budget reflects the intensive need for external calls.

- **Special Projects**

Under Special Projects, the former Welfare/Environments project, Play With Your Food, will be partly funded. Play With Your Food is a weekly event on a Monday evening where a vegan dish is prepared by a volunteer for a group of around 40 students. Welfare will be taking a role in further publicising the event and targeting it to a more diverse range of students.

Special Projects may also include any events run for the English Language Program and Disabilities Collective.

<p>Motion 4: That the Welfare Committee adopt the proposed budget. Moved: Kelly Song CARRIED WITHOUT DISSENT</p>	<p>Seconded: Daphne Ni Jiang</p>
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Agenda Item 6: Motions on Notice

6.1 Funding For Recurring Free Breakfast

<p>Motion 5: That the Welfare Committee approve the expenditure of up to \$2000 from the Food and Beverage budget line to be spent from week beginning 28/02/2011 to the final week of Semester 2, excluding holidays, on food, utensils and cooking implements judged as required to provide weekly free breakfasts by the discretion of the UMSU Welfare Office Bearers, who must agree on such expenses through consensus. Moved: Chair</p>

Discussion was had about the amount of money needed for the program. Liam suggested amending the amount of money to \$1000 until the end of semester 1. The committee could then review and decide on funding for semester 2.

Motion 5: (Amended)

That the Welfare Committee approve the expenditure of up to \$1000 from the Food and Beverage budget line to be spent on food, utensils and cooking implements judged as required to provide weekly free breakfasts by the discretion of the UMSU Welfare Office Bearers, who must agree on such expenses through consensus, from week beginning 28/02/2011 to the final week of Semester 1, excluding holidays and following which there will be a review to decide on funding for semester 2..

Moved: Claire Opperman

Seconded: Karyan Ng

CARRIED WITHOUT DISSENT

6.2 Funding for Fortnightly Cooking Classes Program**Motion 6:**

That the Welfare Committee approve the expenditure of up to \$1500 from the Workshops budget line to be spent on the Fortnightly Cooking Classes Program, to run from the week beginning 28/2/2011 until the end of Semester 2, 2011.

Moved: Liam Hedge (from the chair)

CARRIED WITHOUT DISSENT

The committee again expressed a desire for a review to occur before funding was approved for semester 2.

Motion 6: (Amended)

That the Welfare Committee approve the expenditure of up to \$750 from the Workshops budget line to be spent on the Fortnightly Cooking Classes Program, to run from the week beginning 28/2/2011 until the end of Semester 1, 2011.

Moved: Liam Hedge (from the chair)

CARRIED WITHOUT DISSENT

6.3 Funding for the 'Play with Your Food' Free Dinners**Motion 7:**

That the Welfare Committee approve the expenditure of up to \$1000 from the Special Projects budget line to be spent on the 'Play with Your Food' Free Dinners program, for until the end of Semester 1, 2011 and following which there will be a review to decide on funding for the program for Semester 2, 2011.

Moved: Liam Hedge (from the chair)

CARRIED WITHOUT DISSENT

6.4 Funding for the Disability Collective**Motion 8:**

That the Welfare Committee approve the expenditure of up to \$500 from the Forums budget line to be spent on administration, events and publicity of the Disability Collective, to run until the end of Semester 2, 2011.

Moved: Liam Hedge (from the chair)

CARRIED WITHOUT DISSENT

6.5 Funding for the English Language Program

Motion 9:

That the Welfare Committee approve the expenditure of up to \$250 from the Forums budget line to be spent on administration, events and publicity of the English Language Tutorial Program, to run until the end of Semester 1, 2011, and following which there will be a review to decide on funding for the program for Semester 2, 2011.

Moved: Liam Hedge (from the chair)

CARRIED WITHOUT DISSENT

6.6 Funding for Welfare Show Bags At Orientation Week

Motion 10:

That the Welfare Committee approves the expenditure of up to \$100 from the Campaigns budget line to be spent on lollypops or other lollies to be individually put into each of the UMSU Welfare Show Bags as a means to promote and raise awareness of the Welfare Department and its services.

Moved: Liam Hedge (from the chair)

CARRIED WITHOUT DISSENT

Agenda Item 7: Other Business

7.1 Housing

Committee raised issue of current housing situations for many students at the University. They are not aware of their options and end up paying too much for an extremely small apartment on Swanston Street. Suggested we could set up a mailing list, and send messages about share houses available to them. It would be low-cost and very effective. Also, students should be aware of their Rights as Tenants.

7.2 Colleges

Committee discussed the culture of some of the Colleges of the University with bullying towards minority groups. Suggested we could approach the colleges and ask that they hand out an anonymous survey to determine if this is something the University should be concerned with. Welfare Officers to speak with Queer and Wom*n's Officers about this.

Agenda Item 8: Next Meeting

Regular meeting schedule was proposed. Committee will meet at 1pm on the second Friday of each month.

Next meeting on: Friday 11 March, 2011

Agenda Item 9: Close

Meeting closed at: 2:05 PM

Certified by Chair:

Signed:

Dated: